

## WATERLOO PARKS COMMISSION - Minutes

DATE: TUESDAY, MAY 4, 2010      TIME: 6:00 P.M.

LOCATION: HENDRICKS STREET PARKING LOT AREA (ADJACENT TO POSSIBLE DOG PARK LOCATION) THEN MUNICIPAL BUILDING, 136 NORTH MONROE STREET

1. Roll Call And Call To Order – *Seidl called the meeting to order at 6:30 at city hall. Present: Quimby, Strobel, Schultz, Gary Yerges, Gene Weihert, Mo Hansen, Will Dow, Parker Dow, Dale Van Holten.*

2. Review Of Possible Dog Park Location – *Weihert and Yerges approved of the parking location for the dog park, keeping it away from their storage area. Can get concrete barriers for approx. \$20 to outline parking. Fencing would enclose entire area, keeping it 10' from Dow's property and starting down the side of the slight hill area to allow for possible expansion of the treatment plant. Will use (city) mulch around fencing for weed control, need large double gates on Hendricks street side to allow for equipment to enter the area along with one single door and another off the bike path. Dow's biggest concern was keeping people from driving on his property; will need ample signage designating dog park location. Discussed this entrance will be closed in the winter months but people can still use the dog park off of bike path entrance (parking on Mill street) which will be plowed. Agenda item: invite Amy Bauer to next meeting to discuss funding, license, and timelines.*

3. Approval Of April 13, 2010 Meeting Minutes – *motion by Strobel seconded by Seidl to approve the minutes. Motion carried with Schultz abstaining.*

4. Miscellaneous Communications – *Mo stated that Alder Springer has been designated as the council representative for the commission replacing Brey, pending council approval on May 6<sup>th</sup>.*

5. Citizen Input - *none*

6. Unfinished Business

a. Parks Director Job Description – Draft #3 (Quimby) – *motion by Schultz to approve the final draft (dated April 13<sup>th</sup>) and submit to council for approval with no recommendation at this time to fund the position until the budget allows (similar to the Sergeants position on the WPD), seconded by Shultz, motion carried.*

b. Parks Commission By-Laws (Quimby) – *motion by Schultz to table seconded by Quimby, motion carried*

c. Dog Park Budget & Concept Layout (Seidl) – *as noted in item #2*

d. Ordinance #2009-15 Disbanding And Dissolving The Waterloo Youth Board (Referred By Council & Tabled Until Such Time As The Parks Director Job Description Is Written) – *With the approval of 6a Quimby moved to dissolved the Youth Board and incorporate the roles and responsibilities of the Director & the Youth Center facility into the Parks Commission, requested Mo to send to council for final approval May 20<sup>th</sup>, seconded by Seidl, motion carried.*

e. Review And Approval Of A Draft Request For Proposal For Park Planning Services – Southside Park Development (Seidl) – *Seidl reviewed scope of the draft document CORP (Comprehensive Outdoor Recreation Plan) which is more complete than just our Outdoor Recreation Plan. The RFP will review the needs of the entire city and include all the various programs currently in place, would also include a public hearing. Seidl passed around examples of documents written for the Village of Shorewood and Sister Bay (both show parks, trails, open space & school grounds). No action taken at this time, just information gathering. Item to remain the agenda. Mo noted that he would send out the*

*RFP, when ready, to the city vendor list amongst other standard postings. Item will need council approval to move forward.*

*\*\*Old Business update – Seidl discussed the North Monroe Street pit trees because Yerges was not available at the last meeting. Seidl explained the McKay planting list along with his recommendations to fill the pits. Waterloo 2000 is on board with helping financially with this project (public email). Yerges confirmed his approval to try the plantings. He is concerned with who will maintain them as new plantings need a lot of watering. Seidl suggested using gator bags and crushed rock for fill. Sillman’s can still have their flag pole per prior agreement. Seidl will discuss at next council meeting the plant selections and timing of the plantings for final council approval.*

#### **7. New Business**

*a. Municipal Skateboard Park - \*discussed during dog park meeting. Van Holten wants to keep the skateboard park on the CDC agenda as he was an original member of the committee that was working on this project. He will report to the parks commission as progress is made towards implementation. Discussed using the old ice hockey location as the skateboard area in the summer and flooding it in the winter for ice skating. There is \$1,500 saved from prior fund raising and there are 2 portable ramps being stored temporarily at the high school; will need to find a new location for storage once they are moved. Strobel and Yerges currently do not have any available storage locations. Yerges said lighting is still available but shut off right now. Trustees will need to budget for lighting if this location will be used. No action taken.*

**8. Future Agenda Items, Announcements And Next Meeting Date – next meeting June 22<sup>nd</sup> 6:30 at city hall.**

**9. Adjourn – motion by Schultz seconded by Quimby to adjourn at 8pm, motion carried.**