

WATERLOO PLAN COMMISSION – Minutes for October 26, 2021

[a digital meeting recording also serves as the official record]

PUBLIC HEARING (1) – Conditional Use Application To Allow For An Additional Garage On The Subject Property Exceeding 144 Square Feet, 532 Crestview Drive, Applicant: William & Sarah LeMere

1. Call To Order. Mayor Quimby called the meeting to order at 7:00PM. Commissioners attending: Mayor Quimby, Leisses, Crosby, Sorenson, Lannoy and Petts. Absent: Reynolds. Other attending: Jeff Linkenheld; Todd Nelson; Casey Behrend; Aaron Motl; William & Sarah LeMere.
2. Public Hearing: Project dimensions were reviewed. No one spoke in opposition.
3. Adjourn Public Hearing. Mayor Quimby adjourned the meeting at 7:06PM.

PUBLIC HEARING (2) – Conditional Use Application To Allow For An Additional Garage On The Subject Property Exceeding 144 Square Feet, 585 S Monroe, Applicant: Aaron Motl

1. Call To Order. Mayor Quimby called the meeting to order at 7:07PM. Commissioners attending: Mayor Quimby, Leisses, Crosby, Sorenson, Lannoy and Petts. Absent: Reynolds. Other attending: Jeff Linkenheld; Todd Nelson; Casey Behrend; Aaron Motl; William & Sarah LeMere.
2. Public Hearing: Project dimensions were reviewed. Behrend said his question was answered by Motl prior to the public hearing. Project setbacks and dimension were noted. No one spoke in opposition.
3. Adjourn Public Hearing. Mayor Quimby adjourned the meeting at 7:08PM.

PLAN COMMISSION REGULARLY SCHEDULED MEETING

1. CALL TO ORDER AND ROLL CALL. Mayor Quimby called the meeting to order at 7:09PM. Commissioners attending: Mayor Quimby, Leisses, Crosby, Sorenson, Lannoy and Petts. Absent: Reynolds. Other attending: Jeff Linkenheld; Todd Nelson; Casey Behrend; Aaron Motl; William & Sarah LeMere.
2. APPROVAL OF MEETING AND PUBLIC HEARING MINUTES: September 28, 2021. MOTION: [Crosby/Petts] to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. COMPLIANCE & ENFORCEMENT REPORT. Report noted. No action.
5. UNFINISHED BUSINESS
 - a. Street Lighting At Intersection Of State Highways 19 & 89 (4-corners) & Adjacent Park Lighting. MOTION: [Sorenson/Petts] to refer the matter to the Public Works & Property Committee. VOICE VOTE: Motion carried.
 - b. Plan Commission Consideration And Report On Resolution #2021-38 Authorizing The Sale And Transfer Of Land Consisting Of The Eastern Portion Of Parcel 290-0813-0533-040 Located Between 136 North Monroe Street And 124 North Monroe Street From The City Of Waterloo To Milo H Sillman Trust Or Future Owners Of 124 North Monroe Street, Before Council Final Action, Per See Scanlon v. City of Menasha, 16 Wis.2d 437, 114 N.W.2d 791 (1962) Wisconsin Supreme Court As Recommended By The City Attorney. DISCUSSION: Leisses said a Kunkel Engineering Group surveyor had been on site with more research to complete. It was noted that property owner Mitchell Sillman was not in a hurry to complete the task. No action taken.
6. NEW BUSINESS
 - a. Plan Commission Concept Review And Input For Developer – Contemplated Residential Development: 692 West Madison Street, 692 West Madison Street LLC (Todd Nelson). DISCUSSION: Nelson described a contemplated project of two four-unit dwellings, each two stories, on the site. He said contamination was located after core samples were taken. He said the developer was the same as the builder of homes behind the Marshall Dollar General. Commissioners spoke favorably of the proposal. No additional action taken.
 - b. Conditional Use Application To Allow For An Additional Garage On The Subject Property Exceeding 144 Square Feet, 532 Crestview Drive, Applicant: William & Sarah LeMere. MOTION: [Crosby/Petts] to recommend Council approval as submitted. VOICE VOTE: Motion carried.
 - c. Conditional Use Application To Allow For An Additional Garage On The Subject Property Exceeding 144 Square Feet, 585 S Monroe Crestview Drive, Applicant: Aaron Motl. MOTION: [Crosby/Lannoy] to recommend Council approval as submitted. VOICE VOTE: Motion carried.
 - d. DeYoung Farm Plat # 2 Final Approval Recommendation To City Council. DISCUSSION: In reply to a Sorenson

question, Linkenheld confirmed that electrical easements were addressed. Lannoy said dedication of park space until the next phase should be moved up in time. Sorenson agreed saying underground work would not be done or affect the deeding of the parkland this phase. Linkenheld indicated it would not be major change and would seek approval from his client to deed the land in upcoming phase and have such reflected on the plat. Linkenheld said the Wisconsin Department of Administration was commenting currently on the Plat, and it would be presented for signatures when fully ready. MOTION: [Lannoy/Crosby] to recommend Council approval conditioned upon the parkland referenced in the discussion being deeded at this time. VOICE VOTE: Motion carried.

7. FUTURE AGENDA ITEMS & ANNOUNCEMENTS. Both below noted.
 - a. Comprehensive Plan Implementation, Zoning Maps & Planning Map Updates
 - b. Review Of Municipal Code
8. ADJOURNMENT. MOTION: [Petts/Crosby] To adjourn. Approximate time: 8:13 p.m.



Mo Hansen, Clerk/Treasurer