

## **WATERLOO PLAN COMMISSION – Minutes for June 17, 2020**

1. CALL TO ORDER & ROLL CALL. Mayor Quimby called the meeting available to participants remotely or in-person to order at 7:00 pm. Plan Commissioners attending: Leisses, Crosby, Quimby, Sorenson, Lannoy and Petts. Absent: Reynolds. Others attending: Clerk/Treasurer.
2. CITIZEN INPUT. None.
3. NEW BUSINESS
  - a. Certified Survey Map, 200 West Clarkson Road, Marilyn Dempsey – Hansen said he was contacted in early June by Dempsey's real estate agent with a request to complete a certified survey map approval process to allow for a June 30<sup>th</sup> property transaction. He said a preliminary map was submitted. Leisses said requiring a 33 foot dedication of roadway was a primary question. He said the applicant's surveyor had calculated parcel acreage based upon a 1960's document showing the Dempsey property running to the center of the road for both the east and north boundaries. Leisses said he had reviewed WisDOT documents dating back to the 2008 STH 89 road reconstruction and was not convinced that a dedication, such as the one shown on the surveyor's preliminary submittal, had not been already made in 2008 as part of WisDOT's real estate work. He recommended sending the map the City Council for approval with the condition that the City Engineer signs-off on a final version prior to recording. Sorenson asked if the 33 feet included area for a sidewalk. Leisses and Hansen replied with a qualified yes, because the 33 feet lined up with existing sidewalk and setback area found with the property parcels immediately south of the Dempsey property. Leisses said he would follow-up with WisDOT staff on its 2008 property boundary work. MOTION: Moved by Sorenson, seconded by Petts to recommend approval of the certified survey map to the City Council with the condition that the City Engineer sign-off on a final version prior to recording. VOICE VOTE: Motion carried.
4. FUTURE AGENDA ITEMS & ANNOUNCEMENTS. The next meeting was noted as June 23, 2020 at 7 pm.
5. ADJOURNMENT. MOTION: Moved by Crosby, seconded by others to adjourn. Approximate time: 7:23 p.m.



Mo Hansen  
Clerk/Treasurer