



136 N. MONROE STREET, WATERLOO, WI 53594  
PHONE (920) 478-3025  
EMAIL [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
FAX (920) 478-2021

**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
June 18, 2020  
5:00 p.m.**

1. **Call to Order and Roll Call.** Laura Cotting called the meeting to order at 5:00 p.m. CATV board members present: Laura Cotting, Eric Rhynes and Dale Van Holten. Also present: CATV Director Jesus Burgos and City Clerk/Treasurer Mo Hansen.
2. **Approval of Previously Unapproved Meeting Minutes from April 30, 2020**  
**Motion:** Moved by Eric Rhynes to approve minutes, seconded by Dale Van Holten. **Voice vote:** Approved.
3. **Citizen Input**  
None
4. **Director's Report**  
Jesus Burgos reported on a phone call that he received from Lassie and Rafael Vilorio from Marshall, Wisconsin who showed interest in starting a half hour show on WLOO CATV. Jesus set up a meeting date and explained that they would need a written script with ideas of how the program will run. Jesus also mentioned that both stations were running fine without any problems with the HD installation.
5. **Unfinished Business**
6. **New Business**  
None
7. **Unfinished Business: HD Upgrade follow up**  
CATV video format change from 4:3 – 16:9 HD.  
Jesus Burgos reported that they were still behind on the conversion because the old server would not allow them to transfer videos. Mo Hansen contacted Inter-Quest support and they would have to purchase a new 8TB external hard drive. Jesus mentioned that this will delay the video format change for another month.
8. **Future Agenda Items and Announcements**
9. **Adjournment:**  
**Motion:** Moved by Dale Van Holten, seconded by Eric Rhynes to adjourn. **Voice Vote:** Motion carried.

Attest:

Jesus Burgos  
WLOO/CATV Coordinator/Director