



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, March 18, 2021 – 7:00 p.m.
Participate Remotely Or In-Person

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

| Remote Meeting Information | |
|--|------------------|
| Join Zoom Meeting: https://us02web.zoom.us/j/89803994538?pwd=Uys5ZVFmSTN3WnBEMVh5TWs2bHoxQT09 | |
| Meeting ID: 898 0399 4538 | Passcode: 839045 |
| Dial-in By Phone | |
| +1 312 626 6799 US (Chicago) | |
| Meeting ID: 898 0399 4538 | Passcode: 839045 |

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: March 4, 2021
3. CITIZEN INPUT / PUBLIC COMMENT
4. MEETING SUMMARIES (since last Council meeting)

| | |
|---|---|
| a. 3/9 Library Board | b. 3/10 Cable TV Regulatory Board |
| c. 3/16 Community Development Authority | d. 3/18 Finance, Insurance & Personnel Comm |

5. CONSENT AGENDA ITEMS

a. February Reports Of City Officials And Contract Service Providers

| | | |
|---------------------------|-------------------|---------------------------------------|
| i. Parks | iv. Public Works | vii. Water & Light Utility Commission |
| ii. Fire & EMS | v. Police | viii. Watertown Humane Society |
| iii. Building Inspections | vi. Library Board | |

6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

a. Finance, Insurance & Personnel Committee

i. February 2021 Financial Statements

1. General Disbursements, \$1,593,541.27 ***
2. Payroll, \$67,540.09 ***
3. Treasurer's Report & Budget Reports ***

ii. Resolution #2021-07 Revising The Employee Handbook As It Relates To Sick Leave And The Start Of Health Insurance

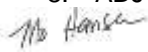
b. Water & Light Commission

i. Resolution #2021-08 Authorizing An Increase In Sanitary Sewer Rates And The Restructuring Of How Sewer Rates Are Calculated

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

a. Comprehensive Plan Update Is In Progress – see www.waterloowi.us for details

8. ADJOURNMENT


Mo Hansen
Clerk/Treasurer

Posted & Emailed: 03/12/2021

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL MEETING MINUTES: March 4, 2021

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Stinnett and Petts. Others attending remotely or in-person: Ryan Rostad; Mark Herbst; Don Nell; Janae O'Connell; Amber Gerber with the Courier; Fire Chief Wes Benisch; Utility Superintendent Barry Sorenson; Police Chief Denis Sorenson; Assistant Public Works Director Chris Hauptli; WLOO videographers; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: February 18, 2021. MOTION: Moved by Schoenwetter, 2nd by Petts to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. NOTICE OF PUBLISHED NOTICES: 4/06/2021 Spring Election – a) Official Notice For Voting By Absentee Ballot; b) Public Test Of Voting Equipment; and c) Location And Hours Of Polling Place. Noted.
5. MEETING SUMMARIES. Brief verbal summaries provided for each.
 - a. 2/22 Fire/Emergency Medical Services
 - b. 2/23 Plan Commission
 - c. 3/4 Public Works & Property Committee
 - d. 3/4 Public Safety & Health Committee
6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Public Safety & Health Committee
 - i. Request To Fill Open Police Officer Position Hiring Randy B. Burns. DISCUSSION: Thomas said Burns was currently with the Brooklyn Police Department and was certified. MOTION: Moved by Thomas, seconded by Schoenwetter to authorize the hiring of Randy Burns as a police officer on a one-year probationary basis effective March 15, conditioned upon Burns passing physical and psychological tests. Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Stinnett and Petts. Noes: none. Motion carried.
7. NEW BUSINESS
 - a. Council Confirmation Of Mayoral Appointment – Janae O'Connell To The Community Development Authority To Fill An Unexpired Term Ending In 2021. MOTION: Moved by Thomas, seconded by Petts to confirm the appointment. VOICE VOTE: Motion carried.
 - b. Resolution #2021-06 Awarding A Contract For 2021 Street And Utility Improvements. DISCUSSION: In response to a Quimby question, Mitch Leisses said the start date may be mid-summer with a construction meeting in the next several weeks. He noted the nursery's seasonal Adams Street truck flow. MOTION: Moved by Petts, seconded by Schoenwetter to approve the resolution as presented. Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Stinnett and Petts. Noes: none. Motion carried.
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Comprehensive Plan Update Is In Progress. Noted.
9. ADJOURNMENT. Moved by Schoenwetter, seconded by multiple to adjourn. Motion carried. Approximate time: 7:14 p.m.



Attest:
Mo Hansen, Clerk/Treasurer



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

December 2020 – February 2021

EVENTS AND HIGHLIGHTS

- HOLIDAY OF LIGHTS
 - Good showing – Lower numbers from past years
- HOLIDAY PARADE
 - Good Success – better timing of parade participants

ONGOING PROJECTS

- Lower Pavilion Work
 - Work completed to fill cracks
 - Waiting for spring melt to see what needs to be done

FINISHED PROJECTS

CAROUSEL

- Will be Opened for 2021 with CDC Guidelines for Amusement Rides
 - Memorial Day weekend

PROJECTS FOR 2020

- LIFT STATION
 - Work to be completed by Waterloo Utilities
- DUG-OUT/PRESS BOX RENOVATIONS
 - Quote received – RFP to follow
- ROUNDHOUSE CONCRETE
 - Quote received – Work to be completed Spring 2021
- BATHROOM RENOVATION
 - Quote received for outside work and doors – Waiting on quotes for indoor areas to include stalls, toilet wares and new sink areas
- PARK FENCE RENOVATION
 - New fencing arrived – Work to be completed Spring 2021
- 203 E. MADISON STREET
 - Lot Acquisition complete – Work to be started in 2021 with other projects

DONATION CAMPAIGNS

- 50/50 RAFFLE – Friends of Firemen's Park
 - Raffle tickets will be sold for a portion of the year – Drawing July 4, 2021

GRANT OPPORTUNITIES

- 203 EAST MADISON STREET PROJECT
 - DNR Grants
 - River conditions and land acquisition for 203 East Madison Street
 - Land Acquisition winner
 - GWHF
 - Possible finishing grant for project
 - New Grant opportunities through new trail/path projects



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – February
Call Report for the month of February

EMS Calls:

| | |
|----------------------|-----------|
| City of Waterloo | 11 |
| Township of Waterloo | 3 |
| Township of Portland | 3 |
| Township of Milford | 1 |
| Total EMS | 18 |

EMS & Fire Motor Vehicle Crash Calls:

| | |
|-------------------------|----------|
| Mutual Aid for Marshall | 1 |
| Total MVC | 1 |

False Alarms:

| | |
|------------------|---|
| City of Waterloo | 3 |
|------------------|---|

Fire Calls:

| | |
|------------------------------|---|
| City of Waterloo | 0 |
| Mutual Aid for Deerfield | 1 |
| Mutual Aid for Columbus | 1 |
| Mutual Aid for Marshall | 1 |
| Mutual Aid for Fort Atkinson | 1 |
| Mutual Aid for Ixonia | 1 |

Hazardous Condition:

| | |
|------------------|---|
| City of Waterloo | 1 |
|------------------|---|

Weather Related Call:

| | |
|------------------------|---|
| Waterloo Fire District | 0 |
|------------------------|---|

Service Calls:

| | |
|----------------------|---|
| City of Waterloo | 2 |
| Township of Waterloo | 1 |

Rescue Calls:

| | |
|----------------------|---|
| Township of Waterloo | 0 |
|----------------------|---|

Total Fire 12

February Total 32

Up to Date Call Totals

| | |
|--|----|
| Fire (Structure, Wild land, Motor Vehicle) | 6 |
| Rescue/EMS: BLS 15 ALS 13 Total: | 45 |
| Hazardous Conditions (No Fire) | 1 |
| False Alarm or Call | 6 |
| Motor Vehicle Crash | 2 |
| Service Calls | 5 |
| Rescue Calls | 0 |
| Weather Related Calls | 0 |

Up to Date Total 65

Fire Mutual Aid Given 5 Fire Mutual Aid Received 0

2nd Out Unit 1 EMS Mutual Aid Given 2 EMS Mutual Aid Received 1 Paramedic Intercept 1

Total Personnel Response: 300 (for the month): 161

Monthly Response Time (EMS Incidents) **117** (From 1st page to enroute times) average **6.1** min (for the month)

Minutes Spent Responding **67** (Enroute time to on scene time) average **3.5** min (for the month)

Monthly Response Time (FIRE Incidents) **54** (From 1st page to enroute times) average **4.1** min (for the month)

Minutes Spent Responding **132** (Enroute time to on scene time) average **10.1** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday March 1st, 2020

On Monday February 1st, 2021 we had our monthly Operators training. Training was checking the engines and ladder, going through engine compartments and making sure all equipment was clean and on the truck.

On Monday February 8th, 2021 we had our monthly EMS training. Training was on human trafficking. Chris Butzine is one of our members and is a nurse and she is a sane nurse where she works. She presented what signs to look for, how the patients would react and what we need to do in those situations.

On Monday February 15th, 2021 we had our monthly Fire training. Training was on ice rescue. We are preparing members for next month's training. The members put on the ice rescue suits, practiced how to approach the victim in the water, how to put the rescue harness on the victim, how to tie the knots for the life safety ropes that are needed and demonstrated how to use the hand signals. We also reviewed training videos on ice rescue dos and don'ts.

At the beginning of February we had five members going to Moraine Park for Entry Level- Firefighter / Firefighter I / Hazmat Course. We also have two members going through the EMT course at Madison College.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



Invoice

Invoice Number: 0075285-IN

Invoice Date: 01/31/21

Terms: Net 30 Days

Due Date: 03/30/21

Department Approval _____ Date _____

Clerk/Treasurer Approval M. H. 2-5-21Vendor Number 10356

Salesperson: 0000

Acct Dist 100-52-5240-290

Customer Number: 11-WATERL2

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

Acct Dist _____ \$ _____

Customer P.O.: _____

Acct Dist _____ \$ _____

Contracted Bldg Services / 01-2021 WI - Invoicing

| Fee Type | Amount Paid | Paid Date | % Due to 3rd Party | Amount Due to 3rd Party |
|---|-------------|-----------|--------------------|-------------------------|
| Permit # 21WTRC-0001-21-01BEPHOS 1000 Bluegrass Trail, Waterloo, WI 53594 SINGLE FAMILY DWELLING | | | | |
| New Home OS Sewer & Water I | 60.00 | 01/04/21 | 60.00 | 36.00 |
| Residential New Dwelling/Additc | 917.49 | 01/04/21 | 60.00 | 550.49 |
| Erosion Control - New - Resider | 125.00 | 01/04/21 | 60.00 | 75.00 |
| Occupancy Permit- Residential | 60.00 | 01/04/21 | 60.00 | 36.00 |
| Plumbing- New Building/Additior | 285.30 | 01/04/21 | 60.00 | 171.18 |
| State Seal Fee | 41.00 | 01/04/21 | 60.00 | 24.60 |
| Electrical- New Building/Additon. | 285.30 | 01/04/21 | 60.00 | 171.18 |
| HVAC- New Building/Additon/Alt | 285.30 | 01/04/21 | 60.00 | 171.18 |
| 21WTRC-0001-21-01BEPHOS Subtotal | | | | 1,235.63 |
| Permit # 21WTRC-0002-21-01BEPHOS 1020 Bluegrass Trail, Waterloo, WI 53594 SINGLE FAMILY DWELLING | | | | |
| HVAC- New Building/Additon/Alt | 298.39 | 01/06/21 | 60.00 | 179.03 |
| Electrical- New Building/Additon. | 298.39 | 01/06/21 | 60.00 | 179.03 |
| State Seal Fee | 41.00 | 01/06/21 | 60.00 | 24.60 |
| Plumbing- New Building/Additior | 298.39 | 01/06/21 | 60.00 | 179.03 |
| Residential New Dwelling/Additc | 967.47 | 01/06/21 | 60.00 | 580.48 |
| Occupancy Permit- Residential | 60.00 | 01/06/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/06/21 | 60.00 | 75.00 |
| New Home OS Sewer & Water I | 60.00 | 01/06/21 | 60.00 | 36.00 |
| 21WTRC-0002-21-01BEPHOS Subtotal | | | | 1,289.17 |
| Permit # 21WTRC-0003-21-01BEPHOS 1040 Bluegrass Trail, Waterloo, WI 53594 SINGLE FAMILY DWELLING | | | | |
| New Home OS Sewer & Water I | 60.00 | 01/07/21 | 60.00 | 36.00 |
| Residential New Dwelling/Additc | 975.24 | 01/07/21 | 60.00 | 585.14 |
| Occupancy Permit- Residential | 60.00 | 01/07/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/07/21 | 60.00 | 75.00 |
| Plumbing- New Building/Additior | 300.42 | 01/07/21 | 60.00 | 180.25 |
| State Seal Fee | 41.00 | 01/07/21 | 60.00 | 24.60 |
| Electrical- New Building/Additon. | 300.42 | 01/07/21 | 60.00 | 180.25 |
| HVAC- New Building/Additon/Alt | 300.42 | 01/07/21 | 60.00 | 180.25 |
| 21WTRC-0003-21-01BEPHOS Subtotal | | | | 1,297.49 |
| Permit # 21WTRC-0004-21-01BEPHOS 1060 Bluegrass Trail, Waterloo, WI 53594 SINGLE FAMILY DWELLING | | | | |
| HVAC- New Building/Additon/Alt | 298.66 | 01/07/21 | 60.00 | 179.20 |
| Electrical- New Building/Additon. | 298.66 | 01/07/21 | 60.00 | 179.20 |
| State Seal Fee | 41.00 | 01/07/21 | 60.00 | 24.60 |
| Erosion Control - New - Resider | 125.00 | 01/07/21 | 60.00 | 75.00 |
| Occupancy Permit- Residential | 60.00 | 01/07/21 | 60.00 | 36.00 |

Continued



CITY OF WATERLOO

Invoice Number: 0075285-IN

Invoice Date: 01/31/21

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| Fee Type | Amount Paid | Paid Date | % Due to 3rd Party | Amount Due to 3rd Party |
|---|---|-----------|-------------------------------|-------------------------|
| Residential New Dwelling/Additc | 968.52 | 01/07/21 | 60.00 | 581.11 |
| Plumbing- New Building/Additior | 298.66 | 01/07/21 | 60.00 | 179.20 |
| New Home OS Sewer & Water I | 60.00 | 01/07/21 | 60.00 | 36.00 |
| 21WTRC-0004-21-01BEPHOS Subtotal | | | | 1,290.31 |
| <hr/> | | | | |
| Permit # 21WTRC-0005-21-01BEPHOS | 1120 Bluegrass Trail, Waterloo, WI 53594 | | SINGLE FAMILY DWELLING | |
| Plumbing- New Building/Additior | 300.04 | 01/11/21 | 60.00 | 180.02 |
| New Home OS Sewer & Water I | 60.00 | 01/11/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/11/21 | 60.00 | 75.00 |
| Occupancy Permit- Residential | 60.00 | 01/11/21 | 60.00 | 36.00 |
| Residential New Dwelling/Additc | 973.77 | 01/11/21 | 60.00 | 584.26 |
| State Seal Fee | 41.00 | 01/11/21 | 60.00 | 24.60 |
| Electrical- New Building/Additon. | 300.04 | 01/11/21 | 60.00 | 180.02 |
| HVAC- New Building/Additon/Alt | 300.04 | 01/11/21 | 60.00 | 180.02 |
| 21WTRC-0005-21-01BEPHOS Subtotal | | | | 1,295.92 |
| <hr/> | | | | |
| Permit # 21WTRC-0006-21-01BEPHOS | 200 McKay Way, Waterloo, WI 53594 | | SINGLE FAMILY DWELLING | |
| HVAC- New Building/Additon/Alt | 285.46 | 01/11/21 | 60.00 | 171.28 |
| Electrical- New Building/Additon. | 285.46 | 01/11/21 | 60.00 | 171.28 |
| State Seal Fee | 41.00 | 01/11/21 | 60.00 | 24.60 |
| Residential New Dwelling/Additc | 918.12 | 01/11/21 | 60.00 | 550.87 |
| Occupancy Permit- Residential | 60.00 | 01/11/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/11/21 | 60.00 | 75.00 |
| Plumbing- New Building/Additior | 285.46 | 01/11/21 | 60.00 | 171.28 |
| New Home OS Sewer & Water I | 60.00 | 01/11/21 | 60.00 | 36.00 |
| 21WTRC-0006-21-01BEPHOS Subtotal | | | | 1,236.31 |
| <hr/> | | | | |
| Permit # 21WTRC-0007-21-01BEPHOS | 220 McKay Way, Waterloo, WI 53594 | | SINGLE FAMILY DWELLING | |
| Plumbing- New Building/Additior | 298.66 | 01/11/21 | 60.00 | 179.20 |
| Erosion Control - New - Resider | 125.00 | 01/11/21 | 60.00 | 75.00 |
| Occupancy Permit- Residential | 60.00 | 01/11/21 | 60.00 | 36.00 |
| Residential New Dwelling/Additc | 968.52 | 01/11/21 | 60.00 | 581.11 |
| State Seal Fee | 41.00 | 01/11/21 | 60.00 | 24.60 |
| Electrical- New Building/Additon. | 298.66 | 01/11/21 | 60.00 | 179.20 |
| New Home OS Sewer & Water I | 60.00 | 01/11/21 | 60.00 | 36.00 |
| HVAC- New Building/Additon/Alt | 298.66 | 01/11/21 | 60.00 | 179.20 |
| 21WTRC-0007-21-01BEPHOS Subtotal | | | | 1,290.31 |
| <hr/> | | | | |
| Permit # 21WTRC-0008-21-01BEPHOS | 240 McKay Way, Waterloo, WI 53594 | | SINGLE FAMILY DWELLING | |
| HVAC- New Building/Additon/Alt | 300.04 | 01/13/21 | 60.00 | 180.02 |
| New Home OS Sewer & Water I | 60.00 | 01/13/21 | 60.00 | 36.00 |
| Electrical- New Building/Additon. | 300.04 | 01/13/21 | 60.00 | 180.02 |
| State Seal Fee | 41.00 | 01/13/21 | 60.00 | 24.60 |
| Residential New Dwelling/Additc | 973.77 | 01/13/21 | 60.00 | 584.26 |
| Occupancy Permit- Residential | 60.00 | 01/13/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/13/21 | 60.00 | 75.00 |
| Plumbing- New Building/Additior | 300.04 | 01/13/21 | 60.00 | 180.02 |
| 21WTRC-0008-21-01BEPHOS Subtotal | | | | 1,295.92 |
| <hr/> | | | | |
| Permit # 21WTRC-0009-21-01BEPHOS | 300 McKay Way, Waterloo, WI 53594 | | SINGLE FAMILY DWELLING | |
| Plumbing- New Building/Additior | 298.66 | 01/13/21 | 60.00 | 179.20 |
| Residential New Dwelling/Additc | 968.52 | 01/13/21 | 60.00 | 581.11 |
| Erosion Control - New - Resider | 125.00 | 01/13/21 | 60.00 | 75.00 |

Continued



CITY OF WATERLOO

Invoice Number: 0075285-IN

Invoice Date: 01/31/21

Page: 3

| Fee Type | Amount Paid | Paid Date | % Due to 3rd Party | Amount Due to 3rd Party |
|---|--|-----------|--------------------|-------------------------------|
| Occupancy Permit- Residential | 60.00 | 01/13/21 | 60.00 | 36.00 |
| State Seal Fee | 41.00 | 01/13/21 | 60.00 | 24.60 |
| Electrical- New Building/Additon. | 298.66 | 01/13/21 | 60.00 | 179.20 |
| New Home OS Sewer & Water l | 60.00 | 01/13/21 | 60.00 | 36.00 |
| HVAC- New Building/Additon/Alt | 298.66 | 01/13/21 | 60.00 | 179.20 |
| 21WTRC-0009-21-01BEPHOS Subtotal | | | | 1,290.31 |
| Permit # 21WTRC-0010-21-01BEPHOS | 320 McKay Way, Waterloo, WI 53594 | | | SINGLE FAMILY DWELLING |
| HVAC- New Building/Additon/Alt | 300.04 | 01/13/21 | 60.00 | 180.02 |
| New Home OS Sewer & Water l | 60.00 | 01/13/21 | 60.00 | 36.00 |
| Electrical- New Building/Additon. | 300.04 | 01/13/21 | 60.00 | 180.02 |
| State Seal Fee | 41.00 | 01/13/21 | 60.00 | 24.60 |
| Occupancy Permit- Residential | 60.00 | 01/13/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/13/21 | 60.00 | 75.00 |
| Residential New Dwelling/Additc | 973.77 | 01/13/21 | 60.00 | 584.26 |
| Plumbing- New Building/Additior | 300.04 | 01/13/21 | 60.00 | 180.02 |
| 21WTRC-0010-21-01BEPHOS Subtotal | | | | 1,295.92 |
| Permit # 21WTRC-0011-21-01BEPHOS | 340 McKay Way, Waterloo, WI 53594 | | | SINGLE FAMILY DWELLING |
| Plumbing- New Building/Additior | 285.57 | 01/13/21 | 60.00 | 171.34 |
| Residential New Dwelling/Additc | 918.54 | 01/13/21 | 60.00 | 551.12 |
| Erosion Control - New - Resider | 125.00 | 01/13/21 | 60.00 | 75.00 |
| Occupancy Permit- Residential | 60.00 | 01/13/21 | 60.00 | 36.00 |
| State Seal Fee | 41.00 | 01/13/21 | 60.00 | 24.60 |
| New Home OS Sewer & Water l | 60.00 | 01/13/21 | 60.00 | 36.00 |
| Electrical- New Building/Additon. | 285.57 | 01/13/21 | 60.00 | 171.34 |
| HVAC- New Building/Additon/Alt | 285.57 | 01/13/21 | 60.00 | 171.34 |
| 21WTRC-0011-21-01BEPHOS Subtotal | | | | 1,236.74 |
| Permit # 21WTRC-0012-21-01BEPHOS | 360 McKay Way, Waterloo, WI 53594 | | | SINGLE FAMILY DWELLING |
| HVAC- New Building/Additon/Alt | 299.32 | 01/14/21 | 60.00 | 179.59 |
| Electrical- New Building/Additon. | 299.32 | 01/14/21 | 60.00 | 179.59 |
| New Home OS Sewer & Water l | 60.00 | 01/14/21 | 60.00 | 36.00 |
| State Seal Fee | 41.00 | 01/14/21 | 60.00 | 24.60 |
| Occupancy Permit- Residential | 60.00 | 01/14/21 | 60.00 | 36.00 |
| Erosion Control - New - Resider | 125.00 | 01/14/21 | 60.00 | 75.00 |
| Residential New Dwelling/Additc | 971.04 | 01/14/21 | 60.00 | 582.62 |
| Plumbing- New Building/Additior | 299.32 | 01/14/21 | 60.00 | 179.59 |
| 21WTRC-0012-21-01BEPHOS Subtotal | | | | 1,292.99 |
| Permit # 21WTRC-0013-21-01H | 363 Cleveland Street, Waterloo, WI 53594 | | | HVAC Permit |
| HVAC- Replacement & Misc. lte | 50.00 | 01/15/21 | 60.00 | 30.00 |
| 21WTRC-0013-21-01H Subtotal | | | | 30.00 |
| Permit # 21WTRC-0014-21-01H | 505 South Monroe Street, Waterloo, WI 53594 | | | HVAC Permit |
| HVAC- Replacement & Misc. lte | 50.00 | 01/20/21 | 60.00 | 30.00 |
| 21WTRC-0014-21-01H Subtotal | | | | 30.00 |
| Permit # 21WTRC-0015-21-01E | 505 South Monroe Street, Waterloo, WI 53594 | | | Electrical Permit |
| Electrical- Replacement & Misc. | 45.00 | 01/22/21 | 60.00 | 27.00 |
| 21WTRC-0015-21-01E Subtotal | | | | 27.00 |

Remit Payment to: SAFEbuilt, LLC Lockbox# 88135
P.O. Box 88135, Chicago, IL, 60680-1135

| | |
|-----------------------|------------------|
| Net Invoice: | 15,434.02 |
| Freight: | 0.00 |
| Sales Tax: | 0.00 |
| Invoice Total: | 15,434.02 |



CITY OF WATERLOO

Invoice Number: 0075285-IN

Invoice Date: 01/31/21

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| Fee Type | Amount Paid | Paid Date | % Due to 3rd Party | Amount Due to 3rd Party |
|----------|-------------|-----------|--------------------|-------------------------|
|----------|-------------|-----------|--------------------|-------------------------|

WI - Invoicing

| Summary Fee Type | | |
|------------------|------------------|-----------|
| ItemCode | Description | Amount |
| /PERMITS | Building Permits | 15,434.02 |
| Total | | 15,434.02 |

Remit Payment to: SAFEbuilt, LLC Lockbox# 88135
P.O. Box 88135, Chicago, IL, 60680-1135

| | |
|----------------|-----------|
| Net Invoice: | 15,434.02 |
| Freight: | 0.00 |
| Sales Tax: | 0.00 |
| Invoice Total: | 15,434.02 |

Machinery and Equipment Maintenance

2021 DPW

FEBRUARY

| | | Mileage / Hours | | | TTI Fuel | GPH |
|-----------------------------------|--------|-----------------|-------|-------|----------|---------|
| Equipment | | Start | End | Total | | |
| End loader | 544 | 3843 | 3926 | 83 | 122.884 | 0.68 |
| John Deere Tractor | 2555 | 4225 | 4225 | 0 | 0 | #DIV/0! |
| Wood Chipper | | 2757 | 2762 | 5 | 18.305 | 0.27 |
| John Deere Lawn Tractor | 1025R | 100 | 135 | 35 | 66.982 | 0.82 |
| John Deere | X750 | 1537 | 1557 | 20 | 66.982 | 0.82 |
| John Deere | X750-1 | 1324 | 1324 | 0 | 66.982 | 0.82 |
| Wacker Roller | | 409 | 409 | 0 | 0 | #DIV/0! |
| 2010 International Truck | #1 | 22625 | 23113 | 488 | 100.659 | 4.85 |
| 2020 International Truck | #2 | 3776 | 4269 | 493 | 80.105 | 6.15 |
| | #3 | 0 | 0 | 0 | 0 | #DIV/0! |
| 2017 Chevrolet Truck | #4 | 39529 | 40200 | 671 | 80.051 | 8.38 |
| 2018 Freightliner Truck | #5 | 9439 | 9989 | 550 | 177.51 | 3.10 |
| 2006 Elgin Pelican Street Sweeper | | 9854 | 9854 | 0 | 0 | #DIV/0! |
| 2011 Ford F-550 Truck | #6 | 37793 | 37854 | 61 | 70.362 | 0.87 |
| 2015 Freightliner Truck | #7 | 11797 | 12301 | 504 | 183.061 | 2.75 |
| 2018 Bobcat | | 542 | 570 | 28 | 30.893 | 0.91 |

MONTHLY TIME REPORT

2021

FEBRUARY

| JOB | DPW | Chad | Ryan | Chris | Travis |
|---------------------------|---------|------|-------|-------|--------|
| Police Adm | | 0 | 0 | 0 | 0 |
| Fire Dept | | 0 | 0 | 0 | 0 |
| Mach/Equip | | 20 | 1 | 30 | 0 |
| Garage/Shed | | 34 | 8.5 | 23.5 | 15 |
| Meeting/Seminars | | 3.5 | 0 | 0 | 0 |
| Street Repair/Maintenance | | 2 | 0 | 2 | 0 |
| Street Cleaning | | 0 | 0 | 0 | 0 |
| Snow & Ice | Reg Hrs | 94 | 103.5 | 103 | 137 |
| | OT Hrs | 19.5 | 49.5 | 20.5 | 22.5 |
| Storm Sewer | | 0 | 2.5 | 0 | 0 |
| Traffic Control | | 0 | 0 | 0 | 0 |
| Bridges/Culvers | | 0 | 0 | 0 | 0 |
| Tree/Brush | | 0 | 0 | 0 | 0 |
| Refuse Collection | | 0 | 0 | 0 | 0 |
| Sanitary Sewer | | 0 | 0 | 0 | 0 |
| Insect Control | | 0 | 0 | 0 | 0 |
| Animal Control | | 0 | 0 | 0 | 0 |
| Cemetary | | 0 | 0 | 0 | 0 |
| Library | | 1 | 0 | 1 | 0 |
| Firemans Park | | 0 | 0 | 0 | 0 |
| Other Parks | | 0 | 0 | 0 | 0 |
| Trail Head | | 0 | 0 | 0 | 0 |
| Celeb/Enter | | 0 | 0 | 0 | 0 |
| Weed Control | | 0 | 0 | 0 | 0 |
| Vac/Holiday/SL | | 8.5 | 8 | 1.5 | 8 |

WATERLOO POLICE DEPARTMENT

Report For Month Of February

COMPLAINTS

| | |
|--------------------------------|-----------|
| Family: | 1 |
| Off Road Vehicles: | 0 |
| Vandalism: | 0 |
| Minor Theft - Less Than \$500: | 0 |
| Major Theft - More Than \$500: | 0 |
| Burglary: | 0 |
| Doors Found Open: | 2 |
| Animal Case: | 10 |
| Late Bar Closing: | 0 |
| Alarms: | 2 |
| Lous Music/Parties: | 0 |
| Tavern Complaints: | 0 |
| Prowler Complaints: | 1 |
| Battery To Person: | 0 |
| Domestic Abuse: | 0 |
| Sexual Assault: | 0 |
| Runaways: | 0 |
| Worthless Checks: | 0 |
| All Other Complaints: | 35 |
| <u>TOTAL COMPLAINTS</u> | 51 |

INQUIRIES/CHECKS

| | |
|--------------------------------------|------------|
| Registration Checks: | 522 |
| Drivers License Checks: | 167 |
| NCIC/CIB/VIN Checks: | 1 |
| Check Welfare: | 3 |
| <u>TOTAL INQUIRIES/CHECKS</u> | 693 |

ACCIDENTS

| | |
|-------------------------------|----------|
| More Than \$1,000: | 2 |
| Less Than \$1,000: | 0 |
| Pedestrian Accidents: | 0 |
| Bicycle Accidents: | 0 |
| Victims Injured: | 0 |
| Victims Killed: | 0 |
| <u>TOTAL ACCIDENTS</u> | 2 |

ASSISTS

| | |
|-----------------------------|-----------|
| Assist Jefferson County: | 2 |
| Assist Dodge County: | 3 |
| Assist Dane County: | 0 |
| Assist Marshall Police: | 1 |
| Assist Fire/Rescue: | 8 |
| Assist Other Agencies: | 4 |
| Assist Public: | 52 |
| Assist With Escort: | 0 |
| Assist All Other: | 8 |
| <u>TOTAL ASSISTS</u> | 78 |

MISCELLANEOUS

| | |
|-----------------------------------|------------|
| Investigations/Followups: | 28 |
| Traffic Control: | 1 |
| Radar Operations: | 79 |
| Special Assignment: | 0 |
| Speech/Presentations: | 1 |
| Serve Papers: | 0 |
| Other Miscellaneous: | 1 |
| <u>TOTAL MISCELLANEOUS</u> | 110 |

WATERLOO POLICE DEPARTMENT

Report For Month Of February

TRAFFIC VIOLATIONS

WARNINGS

ARRESTS

| | | |
|----------------------------|----|----|
| Speeding: | 5 | 0 |
| Too Fast For Conditions: | 0 | 0 |
| Innattentive Driving: | 0 | 0 |
| Failure To Yield: | 0 | 0 |
| Stop Sign Violation: | 0 | 1 |
| Illegal Passing: | 1 | 1 |
| No Drivers License: | 0 | 1 |
| Illegal Parking: | 1 | 28 |
| Left Of Highway: | 1 | 0 |
| Operate While Intoxicated: | 0 | 3 |
| Unregistered Vehicle: | 1 | 0 |
| Driving Suspended/Revoked: | 0 | 1 |
| Hit And Run: | 0 | 0 |
| Illegal U-Turn: | 0 | 0 |
| Following Too Close: | 0 | 0 |
| Seatbelt Violation: | 0 | 0 |
| Off Road Vehicles: | 1 | 0 |
| Power Display: | 0 | 0 |
| Equipment Violations: | 15 | 3 |
| All Other Traffic: | 6 | 1 |

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

| | | |
|--------------------------|---|---|
| Disorderly Conduct: | 0 | 0 |
| Underage Alcohol: | 0 | 0 |
| Warrants: | 0 | 0 |
| Theft: | 0 | 0 |
| Trespassing: | 0 | 0 |
| Breaking & Entering: | 0 | 0 |
| Vandalism: | 0 | 0 |
| All Other Misd/Criminal: | 2 | 1 |

WARNINGS

ARRESTS

TOTALS

33

40

Hourly Breakdown

| | |
|--------------------|--------|
| Patrol: | 494.25 |
| Investigations: | 26.00 |
| Radar: | 60.75 |
| Court Appearances: | 0.00 |
| Office: | 247.80 |
| Special Duties: | 2.80 |
| Schools/Training: | 14.60 |
| On Call: | 0.00 |

TOTAL:

846.20

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2021

| Category | Description | Current Month | Prior Month | Year To Date | Same Mo. Last Year | Last Year |
|-------------|---|---------------|-------------|--------------|--------------------|-----------|
| No Category | | | | | | |
| | Blank Description | 0 | 0 | 0 | 0 | 2 |
| | Total for No Category: | 0 | 0 | 0 | 0 | 2 |
| ASSIST | | | | | | |
| | Assist Business | 0 | 0 | 0 | 0 | 1 |
| | Assist Citizen | 2 | 2 | 4 | 3 | 21 |
| | Assist Dane County Sheriff | 0 | 1 | 1 | 1 | 4 |
| | Assist Dodge County Sheriff | 3 | 1 | 4 | 0 | 12 |
| | Assist Jefferson County Sheriff | 1 | 1 | 2 | 0 | 1 |
| | Assist Marshall PD | 2 | 2 | 4 | 0 | 18 |
| | Assist Probation/Parole | 0 | 0 | 0 | 0 | 6 |
| | Assist Social Services | 0 | 0 | 0 | 2 | 12 |
| | Assist Watertown PD | 0 | 0 | 0 | 0 | 1 |
| | Civil Dispute | 1 | 0 | 1 | 0 | 0 |
| | Custody for Other Department | 0 | 0 | 0 | 0 | 2 |
| | EMS Calls | 0 | 0 | 0 | 0 | 3 |
| | Neighbor Problems | 0 | 0 | 0 | 0 | 1 |
| | Other Mutual Aid Assists | 0 | 2 | 2 | 0 | 2 |
| | Probation/Parole Check Ins | 0 | 0 | 0 | 0 | 3 |
| | Total for ASSIST: | 9 | 9 | 18 | 6 | 87 |
| CRIMINAL | | | | | | |
| | Bail Jumping/Escapes | 0 | 0 | 0 | 0 | 1 |
| | Burglary - Attempted Residential | 0 | 1 | 1 | 0 | 1 |
| | Burglary - Residential/No Force | 0 | 0 | 0 | 0 | 3 |
| | Computer Crimes | 0 | 0 | 0 | 0 | 1 |
| | Criminal Damage To Property/vandalism | 1 | 0 | 1 | 0 | 12 |
| | Disorderly Conduct - All Other | 0 | 1 | 1 | 2 | 16 |
| | Disorderly Conduct - Fight, Disturbance | 0 | 0 | 0 | 0 | 5 |
| | Domestic Disturbance | 0 | 2 | 2 | 0 | 18 |
| | Domestic Offense - Spousal Abuse/Fights | 0 | 0 | 0 | 0 | 5 |
| | Drug Investigations | 0 | 0 | 0 | 3 | 8 |
| | Drug Possession | 0 | 1 | 1 | 0 | 4 |
| | Endanger Safety/Reckless Behavior | 0 | 0 | 0 | 0 | 1 |
| | Fraud | 0 | 0 | 0 | 0 | 15 |
| | Harass/Intimidate Victim or Witness | 0 | 0 | 0 | 0 | 2 |
| | Harassment - Harassing Telephone Calls | 0 | 0 | 0 | 2 | 4 |
| | Harassment - Threats | 0 | 0 | 0 | 1 | 5 |
| | Interfere with Child Custody | 0 | 0 | 0 | 0 | 1 |
| | Operate Vehicle Without Owner's Consent | 0 | 0 | 0 | 1 | 5 |
| | Other Sex Offenses | 0 | 0 | 0 | 0 | 5 |

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 2/2021

| Category | Description | Current Month | Prior Month | Year To Date | Same Mo. Last Year | Last Year |
|-----------|---|---------------|-------------|--------------|--------------------|------------|
| CRIMINAL | | | | | | |
| | Probation/Parole Violation | 0 | 0 | 0 | 0 | 1 |
| | Theft - All Other | 1 | 2 | 3 | 0 | 13 |
| | Theft - From Building | 0 | 0 | 0 | 1 | 4 |
| | Theft - From a Motor Vehicle | 0 | 0 | 0 | 0 | 7 |
| | Theft - Motor Vehicle Parts/Accessories | 0 | 0 | 0 | 0 | 2 |
| | Theft - Retail/Shoplifting | 1 | 1 | 2 | 1 | 8 |
| | Trespassing | 0 | 0 | 0 | 0 | 1 |
| | Violation of Court/Restraining Order | 0 | 0 | 0 | 0 | 1 |
| | Worthless Checks - Less Than \$1000 | 0 | 0 | 0 | 0 | 1 |
| | Total for CRIMINAL: | 3 | 8 | 11 | 11 | 150 |
| ORDINANCE | | | | | | |
| | Abandoned Property/Vehicle Violation | 0 | 0 | 0 | 0 | 2 |
| | All-Terrain Vehicle Violation | 0 | 0 | 0 | 0 | 2 |
| | Animal Bite | 3 | 3 | 6 | 1 | 6 |
| | Animal Licensing/Shots/Etc. | 0 | 0 | 0 | 0 | 1 |
| | Animal Running at Large | 0 | 0 | 0 | 0 | 1 |
| | Curfew | 0 | 0 | 0 | 0 | 2 |
| | Disturbance | 0 | 0 | 0 | 0 | 2 |
| | Illegal Dumping | 0 | 0 | 0 | 0 | 1 |
| | Loitering | 0 | 0 | 0 | 0 | 1 |
| | Municipal Code Violation | 0 | 1 | 1 | 0 | 0 |
| | Possession of Tobacco by Minor | 2 | 0 | 2 | 0 | 0 |
| | Public Nuisance Violations | 0 | 0 | 0 | 0 | 1 |
| | Truancy | 0 | 0 | 0 | 0 | 2 |
| | Under Age Drinking - Minor (Under 18) | 0 | 0 | 0 | 0 | 1 |
| | Total for ORDINANCE: | 5 | 4 | 9 | 1 | 22 |
| Other | | | | | | |
| | Investigation/Take Report | 0 | 1 | 1 | 0 | 1 |
| | Other Animal Calls - Dead, Etc. | 1 | 0 | 1 | 0 | 4 |
| | Receive Information | 1 | 0 | 1 | 4 | 11 |
| | Total for Other: | 2 | 1 | 3 | 4 | 16 |
| SERVICE | | | | | | |
| | 911 Disconnect (Hang-Up) | 0 | 0 | 0 | 1 | 1 |
| | Death Investigation | 0 | 0 | 0 | 1 | 4 |
| | Emergency Detention/Detoxification | 0 | 0 | 0 | 1 | 4 |
| | Found Items/Property | 0 | 0 | 0 | 0 | 4 |
| | Missing Juvenile | 0 | 0 | 0 | 0 | 1 |
| | Other Service | 1 | 0 | 1 | 0 | 1 |
| | Runaway Juvenile | 0 | 0 | 0 | 0 | 2 |
| | Suspicious Person/Activity, Prowler | 1 | 0 | 1 | 2 | 7 |

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2021

| Category | Description | Current Month | Prior Month | Year To Date | Same Mo. Last Year | Last Year |
|----------|--|---------------|-------------|--------------|--------------------|-----------|
| SERVICE | | | | | | |
| | Uncontrollable Juvenile | 0 | 0 | 0 | 1 | 6 |
| | Warrant Pickup - Other Agency | 0 | 0 | 0 | 1 | 2 |
| | Warrant Pickup - Waterloo | 0 | 0 | 0 | 0 | 2 |
| | Welfare Check | 2 | 2 | 4 | 2 | 14 |
| | Total for SERVICE: | 4 | 2 | 6 | 9 | 48 |
| TRAFFIC | | | | | | |
| | Disobey Sign/Marker | 0 | 0 | 0 | 0 | 1 |
| | Driver's License Violations (Ex OAS/OAR) | 0 | 0 | 0 | 1 | 17 |
| | Driving Complaint | 0 | 0 | 0 | 0 | 1 |
| | Eluding Police Officer | 0 | 1 | 1 | 0 | 1 |
| | Illegal Turns | 0 | 0 | 0 | 1 | 2 |

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 2/2021

| Category | Description | Current Month | Prior Month | Year To Date | Same Mo. Last Year | Last Year |
|----------|---|---------------|-------------|--------------|--------------------|-----------|
| TRAFFIC | | | | | | |
| | License/Permit Violation | 0 | 0 | 0 | 0 | 1 |
| | Motor Vehicle Insurance Violation | 1 | 1 | 2 | 3 | 15 |
| | OAS/OAR/Other License Violations | 1 | 1 | 2 | 4 | 20 |
| | Open Intoxicants - Driver | 0 | 0 | 0 | 0 | 1 |
| | Operate Motor Vehicle While Intoxicated | 2 | 1 | 3 | 0 | 12 |
| | Other Traffic Violations | 3 | 0 | 3 | 0 | 2 |
| | Parking Violation | 0 | 0 | 0 | 5 | 18 |
| | Registration/Title Violation | 0 | 0 | 0 | 1 | 6 |
| | Seatbelt Violation | 0 | 0 | 0 | 0 | 0 |
| | Speeding - School Zone | 0 | 0 | 0 | 0 | 1 |
| | Speeding Violation | 0 | 1 | 1 | 2 | 36 |
| | Stop Sign/Signal Violation | 0 | 0 | 0 | 3 | 6 |
| | Tow Vehicle | 0 | 0 | 0 | 0 | 1 |
| | Traffic Accident - Hit and Run (Damage) | 0 | 0 | 0 | 0 | 6 |

Monthly Incident Comparison Report

Report Criteria:

Current Month: 2/2021

| Category | Description | Current Month | Prior Month | Year To Date | Same Mo. Last Year | Last Year |
|----------|---------------------------------------|---------------|-------------|--------------|--------------------|-----------|
| TRAFFIC | | | | | | |
| | Traffic Accident - Non-Reportable | 0 | 0 | 0 | 0 | 8 |
| | Traffic Accident - Personal Injury | 0 | 0 | 0 | 0 | 1 |
| | Traffic Accident - Property Damage | 3 | 1 | 4 | 2 | 20 |
| | Traffic Obstruction/Debris on Highway | 0 | 0 | 0 | 1 | 1 |
| | Vehicle Equipment Violation - Lights | 0 | 0 | 0 | 0 | 2 |
| | Vehicle Equipment Violation - Other | 0 | 0 | 0 | 1 | 3 |
| | Total for TRAFFIC: | 10 | 6 | 16 | 24 | 182 |
| | Grand Totals: | 33 | 30 | 63 | 55 | 507 |

Court Calendar Report

Report Criteria:

| Start Date | End Date | Officer | Court Type |
|------------|------------|---------|------------|
| 02/01/2021 | 02/28/2021 | ALL | ALL |

| Court Date | Name | Ticket | Officer/Court Type |
|---------------|---------------------------|------------------|-------------------------|
| 02/08/21 | DALBEC,DANYELLE,M | DOB: 03/16/71 | CULLEN,NATHANIEL,J |
| 9:30 AM | 5217 TRAFALGER PLACE | Age: 49 | JEFFERSON CO CIRCUIT CT |
| | MADISON WI, 53714 | Inc #: 21-000012 | |
| Charge | Description | Fine | Collected |
| *346.63(1)(A) | OPER WHILE INTOX/DRUGS 1S | \$0.00 | \$0.00 |

| 02/08/21 | DALBEC,DANYELLE,M | DOB: 03/16/71 | No: T-BF358533-0 | CULLEN,NATHANIEL,J |
|---------------|---|---------------|------------------|-------------------------|
| 9:30 AM | 5217 TRAFALGER PLACE | Age: 49 | Issued: 01/10/21 | JEFFERSON CO CIRCUIT CT |
| | MADISON WI, 53714 | | Inc #: 21-000012 | |
| Charge | Description | Fine | Collected | |
| *346.63(1)(B) | OPER W/PROHIBITED ALCOHOL CONCENTRATION | \$0.00 | \$0.00 | |

| 02/15/21 | QUANDT,KASEY,MICHAEL | DOB: 08/13/98 | No: T-BF358532-6 | BRICKEY,BENJAMIN,I |
|--------------|---|---------------|------------------|-------------------------|
| 9:30 AM | 6701 PARK EDGE DR #A | Age: 22 | Issued: 01/22/21 | JEFFERSON CO CIRCUIT CT |
| | MADISON WI, 53719 | | Inc #: 21-000020 | |
| Charge | Description | Fine | Collected | |
| 343.44(1)(B) | KNOWINGLY OPERATING WHILE REVOKED (CAUSE GREAT BODILY HARM) | \$250.00 | \$0.00 | |

| 02/16/21 | PETERSON,STEPHEN,JAMES | DOB: 08/26/94 | No: T-BF358753-3 | |
|--|--|---------------|------------------|--|
| 11:00 AM | 217 N MONROE ST APT 108 | Age: 26 | Issued: 01/03/21 | |
| | WATERLOO WI, 53594 | | | |
| Comments: OFFICER: BADGE #: 14, NAME: TRACY S THOM | | | | |
| Charge | Description | Fine | Collected | |
| 341.03(1) | OPERATE AFTER REV/SUSP OF REGISTRATION | \$175.30 | \$0.00 | |

| 02/16/21 | DALBEC,DANYELLE,M | DOB: 03/16/71 | No: T-AD311915-2 | CULLEN,NATHANIEL,J |
|------------|-------------------------|---------------|------------------|-------------------------|
| 11:00 AM | 5217 TRAFALGER PLACE | Age: 49 | Issued: 01/10/21 | JEFFERSON CO CIRCUIT CT |
| | MADISON WI, 53714 | | Inc #: 21-000012 | |
| Charge | Description | Fine | Collected | |
| *343.44(1) | OPER AFT REVOK/SUSP 1ST | \$200.50 | \$0.00 | |

| 02/16/21 | MILLS,BERTTINA,A | DOB: 01/02/84 | No: T-BF358758-1 | BOLLIG,RANDY,P |
|-----------|-------------------------------------|---------------|------------------|-------------------------|
| 11:00 AM | 315 E MADISON ST | Age: 37 | Issued: 01/29/21 | JEFFERSON CO CIRCUIT CT |
| | WATERLOO WI, 53594 | | Inc #: 21-000027 | |
| Charge | Description | Fine | Collected | |
| 344.62(1) | OPERATE MOTOR VEHICLE W/O INSURANCE | \$200.50 | \$0.00 | |

Court Calendar Report

Report Criteria:

| Start Date | End Date | Officer | Court Type |
|------------|------------|---------|------------|
| 02/01/2021 | 02/28/2021 | ALL | ALL |

| Court Date | Name | DOB: | Ticket | Officer/Court Type |
|------------|--|----------|--------------------------------------|-------------------------|
| 02/16/21 | PEREZ,ENRIQUE, JR | 03/23/96 | No: T-BF358754-4 | CULLEN,NATHANIEL,J |
| 11:00 AM | 415 ALGOMA ST # 3 MADISON WI, 53704 | Age: 24 | Issued: 01/08/21 Inc #: 21-000008 | JEFFERSON CO CIRCUIT CT |
| Charge | Description | Fine | Collected | |
| *341.04(1) | NON/EXPIRED REGISTRATION | \$175.30 | \$0.00 | |

| 02/16/21 | PEREZ,ENRIQUE, JR | DOB: 03/23/96 | No: T-BF358755-5 | CULLEN,NATHANIEL,J |
|------------|--|---------------|--------------------------------------|-------------------------|
| 11:00 AM | 415 ALGOMA ST # 3 MADISON WI, 53704 | Age: 24 | Issued: 01/08/21 Inc #: 21-000008 | JEFFERSON CO CIRCUIT CT |
| Charge | Description | Fine | Collected | |
| *344.62(2) | Operate MV w/o Proof of Insurance | \$200.50 | \$0.00 | |

| 02/16/21 | PETERSON,STEPHEN,JAMES | DOB: 08/26/94 | No: T-BF358757-0 | WORZALLA,GREGORY,S |
|------------|---|---------------|--------------------------------------|-------------------------|
| 11:00 AM | 217 N MONROE ST APT 108 WATERLOO WI, 53594 | Age: 26 | Issued: 11/20/20 Inc #: 20-000458 | JEFFERSON CO CIRCUIT CT |
| Charge | Description | Fine | Collected | |
| *344.62(2) | Operate MV w/o Proof of Insurance | \$10.00 | \$0.00 | |

| 02/16/21 | VALLE GONZALEZ,ADRIANA,YADIRA | DOB: 05/14/81 | No: T-BF358756-6 | CULLEN,NATHANIEL,J |
|------------|-------------------------------------|---------------|--------------------------------------|-------------------------|
| 11:00 AM | 301 GREGOR ST WATERLOO WI, 53594 | Age: 39 | Issued: 01/08/21 Inc #: 21-000009 | JEFFERSON CO CIRCUIT CT |
| Charge | Description | Fine | Collected | |
| *346.57(5) | SPEED IN EXCESS OF POSTED | \$175.30 | \$0.00 | |

Ticket Count: 10

| | |
|-----------------|-----------|
| Total Fines: | \$1387.40 |
| Total Payments: | \$0.00 |
| Total Due: | \$1387.40 |

Activity Log List

Page: 1

Report Criteria:

| Start Date | End Date | Title | Officer |
|------------|------------|-------|---------|
| 02/01/2021 | 02/28/2021 | | ALL |

| Title | Notes | Date | Time | Officer |
|--------------------------|---|------------|----------|---------|
| Retail theft | Officer responded to local business for theft a item from a store. | 02/01/2021 | 08:23:00 | |
| Assist Marshall PD | Officer requested to assist Marshall PD for a dispute | 02/01/2021 | 09:59:00 | |
| Traffic stop | Officer issued citation for no insurance during a traffic stop. | 02/01/2021 | 11:17:00 | |
| Assist EMS | Officers responded to assist EMS on a call for a non responsive subject. | 02/02/2021 | 08:52:00 | |
| Underage possession | Officer called to the school for underage possession by a minor | 02/03/2021 | 09:00:00 | |
| Animal bite | Animal bite to a child, all actions have been taken. | 02/05/2021 | 09:24:00 | |
| Identify theft | Person reports that the someone tried to open a cred card in his name. | 02/05/2021 | 10:07:00 | |
| Traffic accident | Officer responded to a slide off and subject hitting a stop sign. | 02/05/2021 | 11:53:00 | |
| Domestic Disturbance | Officer was requested to respond and assist with a domestic disturbance. | 02/08/2021 | 08:43:00 | |
| Citation issued | Subject failed to show proof of insurance from a written warning, citation was issued. | 02/08/2021 | 09:00:00 | |
| Traffic stop | Officer issued subject ticket for failure to stop at a stop sign. | 02/08/2021 | 09:53:00 | |
| Traffic citations issued | Officer issued two traffic citations for improper display of decal on plates and operating with no insurance. | 02/08/2021 | 10:46:00 | |
| Dog bite | Officer assisted citizen with a dog bite, report taken and all guidelines followed. | 02/08/2021 | 13:25:00 | |
| Damage to property | Report filed for possible damage to property. | 02/09/2021 | 08:41:00 | |
| Wellfare check | Officer requested to assist juvenile with concerns of harming himself. | 02/09/2021 | 11:06:00 | |
| Traffic accident | Officer responded to a traffic accident between two vehicles. | 02/09/2021 | 13:41:00 | |
| Assist | Officer asked by local business to assist with a case driver off, gas water later paid for and no charges were filed. | 02/10/2021 | 10:50:00 | |
| | | 02/10/2021 | 11:19:00 | |
| Traffic stop | Subject sited for operating while suspended. | 02/10/2021 | 11:33:00 | |
| Mutual aid requested | Officer requested to assist with traffic for a fire in Marshall. | 02/11/2021 | 07:46:00 | |
| Traffic stop | Officer performed a routine traffic stop which resulted in a OWI | 02/15/2021 | 07:46:00 | |
| Assist motorist | Officer responded to a run off and assisted motorist | 02/16/2021 | 08:16:00 | |
| Property damage | Officer assisted with writing a report for damage to a pole at the school. | 02/16/2021 | 14:18:00 | |
| Traffic stop | Subject failed to stop at a stop sign, citation issued | 02/17/2021 | 08:45:00 | |
| OWI | Officer responded for a welfare check of subject in vehicle, OWI was issued. | 02/23/2021 | 10:13:00 | |
| Animal complaint | Officer assisted with dispatching a racoon in the city limits. | 02/23/2021 | 12:21:00 | |
| Traffic stop | Officer issued citation during a traffic stop for no license | 02/24/2021 | 10:30:00 | |
| Citation issued | Officer called to school for tobacco possession--citation issued. | 02/24/2021 | 12:02:00 | |
| Wellfare check | Officer assisted citizen with a wellfare check | 02/25/2021 | 10:04:00 | |
| Suspicious person | Officer assisted citizen with a complaint of a possible prowler. | 02/25/2021 | 10:35:00 | |
| Animal bite | Subject was bitten by their own household cat, report of minor injury taken. | 02/25/2021 | 11:32:00 | |
| Child Custody | Officer assisted with child custody exchange | 02/26/2021 | 12:41:00 | |

Waterloo Police Department Fleet Maintenance Report

| | | | |
|---------------------|-------------------|------------------|---------------|
| VIN | 1FM5K8AR4FGC0773 | For Period | 2/1-2/28/2020 |
| Year | 2015 | Fuel Cost | \$228.49 |
| Vehicle Description | Ford Edge Utility | Miles per gallon | 9.55 |

| Date | Fuel | Fuel Cost | Mileage | Maintenance Items | Main. Cost | Officer |
|-----------|--------|-----------|---------|-------------------|------------|---------|
| 2/1/2021 | 5.455 | \$12.00 | 83027 | | | 11 |
| 2/2/2021 | 4.667 | \$10.82 | 83081 | | | 6 |
| 2/3/2021 | 6.857 | \$15.90 | 83157 | | | 6 |
| 2/3/2021 | 5.251 | \$12.33 | 83222 | | | 14 |
| 2/4/2021 | 5.11 | \$12.00 | 83276 | | | 11 |
| 2/6/2021 | 6.57 | \$15.24 | 83404 | | | 8 |
| 2/5/2021 | 8.947 | \$21.02 | 83359 | | | 11 |
| 2/6/2021 | 5.794 | \$13.61 | 83459 | | | 10 |
| 2/7/2021 | 8.938 | \$21.00 | 83532 | | | 11 |
| 2/8/2021 | 9.392 | \$23.00 | 83621 | | | 10 |
| 2/9/2021 | 7.045 | \$17.04 | 83681 | | | 8 |
| 2/10/2021 | 5.994 | \$14.50 | 83730 | | | 6 |
| 2/10/2021 | 6.383 | \$15.63 | 83789 | | | 14 |
| 2/11/2021 | 6.308 | \$15.45 | 83856 | | | 14 |
| 2/12/2021 | 4.49 | \$11.00 | 83955 | | | 11 |
| 2/12/2021 | 6.123 | \$15.00 | 83916 | | | 14 |
| 2/13/2021 | 7.76 | \$19.01 | 84036 | | | 11 |
| 2/14/2021 | 6.977 | \$16.88 | 84099 | | | 8 |
| 2/14/2021 | 6.532 | \$16.00 | 84168 | | | 14 |
| 2/15/2021 | 7.351 | \$18.00 | 84226 | | | 11 |
| 2/16/2021 | 10.633 | \$26.04 | 84323 | | | 11 |
| 2/17/2021 | 4.906 | \$11.87 | 84371 | | | 6 |
| 2/11/2021 | 6.126 | \$15.00 | 84434 | | | 10 |
| 2/18/2021 | 6.316 | \$15.78 | 84500 | | | 14 |
| 2/19/2021 | 6.949 | \$17.37 | 84578 | | | 14 |
| 2/20/2021 | 6.002 | \$15.00 | 84631 | | | 11 |
| 2/21/2021 | 6.211 | \$15.33 | 84686 | | | 8 |
| 2/22/2021 | 6.206 | \$15.32 | 84750 | | | 8 |
| 2/23/2021 | 7.115 | \$17.78 | 84823 | | | 8 |
| 2/24/2021 | 6.572 | \$16.42 | 84893 | | | 8 |

Waterloo Police Department Fleet Maintenance Report

| | | | |
|---------------------|-------------------|------------------|--------------------|
| VIN | 1FM5KAR8HGB650 | For Period | 2/1/2021-2/28/2021 |
| Year | 2017 | Fuel Cost | \$40.47 |
| Vehicle Description | Ford Edge Utility | Miles per gallon | 7.23 |

[illegible]

Waterloo Police Department Fleet Maintenance Report

| | | | |
|---------------------|-------------------|------------------|--------------------|
| VIN | 1FM5K8ABOLGB673 | For Period | 2/1/2021-2/28/2021 |
| Year | 2020 | Fuel Cost | |
| Vehicle Description | Ford Edge Utility | Miles per gallon | |

| Date | Fuel | Fuel Cost | Odometer Begin | Maintenance Item | Officer |
|-----------|--------|-----------|----------------|------------------|---------|
| 2/11/2021 | 12.232 | \$29.96 | 3903 | | 2 |
| | | | | | |
| | | | | | |

Karl Junginger Memorial Library
Mayor/Council/Board Report
February 2021

| FEBRUARY MONTHLY STATISTIC | | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec |
|--|-------------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|---------|
| Library Card Holders | 2020 | 2349 | 2360 | 2375 | 2377 | 2378 | 2386 | 2401 | 2414 | 2426 | 2440 | 2452 | 0 |
| | 2021 | 2468 | 2477 | | | | | | | | | | |
| | % of Change | 5.07% | 4.96% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Checkouts (Circulation) | 2020 | 4118 | 3528 | 2468 | 380 | 1133 | 3365 | 3749 | 3883 | 3647 | 3702 | 3227 | 0 |
| | 2021 | 3263 | 3312 | | | | | | | | | | |
| | % of Change | -20.76% | -6.12% | -100.00% | -100.00% | -100.00% | | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| eBook/Audio Checkouts (Circulation) | 2020 | 540 | 459 | 451 | 533 | 541 | 578 | 674 | 609 | 522 | 493 | 524 | 0 |
| | 2021 | 593 | 581 | | | | | | | | | | |
| | % of Change | 9.81% | 26.58% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Library Visits | 2020 | 2683 | 2877 | 0 | 0 | 0 | 1269 | 1434 | 938 | 796 | 1394 | 1234 | 0 |
| | 2021 | 1396 | 1259 | | | | | | | | | | 0 |
| | % of Change | -47.97% | -56.24% | #DIV/0! | #DIV/0! | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Meeting Room Use | 2020 | 45 | 39 | 23 | 0 | 0 | 0 | 0 | 0 | 3 | 4 | 0 | 0 |
| | 2021 | 1 | 0 | | | | | | | | | | |
| | % of Change | -97.78% | -100.00% | -100.00% | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Public Computer Use | 2020 | 326 | 272 | 152 | 0 | 0 | 63 | 83 | 73 | 86 | 93 | 70 | 0 |
| | 2021 | 74 | 92 | | | | | | | | | | |
| | % of Change | -77.30% | -66.18% | -100.00% | #DIV/0! | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| WiFi Use | 2020 | 324 | 318 | 301 | 109 | 115 | 134 | 136 | 135 | 155 | 153 | 139 | 0 |
| | 2021 | 139 | 166 | | | | | | | | | | |
| | % of Change | -57.10% | -47.80% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Outreach to local residents -Checkouts NEW WAY 2019 | 2020 | 179 | 95 | 83 | 6 | 0 | 56 | 119 | 55 | 84 | 88 | 95 | 0 |
| | 2021 | 122 | 88 | | | | | | | | | | |
| | % of Change | -31.84% | -7.37% | -100.00% | -100.00% | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Programs | | | | | | | | | | | | | |
| Adult Number of Programs | 2020 | 16 | 11 | 6 | 2 | 2 | 1 | 0 | 1 | 3 | 2 | 1 | 0 |
| | 2021 | 4 | 6 | | | | | | | | | | |
| | % of Change | -75.00% | -45.45% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Adult Attendance | 2020 | 147 | 64 | 37 | 18 | 36 | 6 | 0 | 5 | 13 | 5 | 5 | 0 |
| | 2021 | 46 | 44 | | | | | | | | | | |
| | % of Change | -68.71% | -31.25% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Teen (12-18) Number of programs | 2020 | 2 | 2 | 0 | 0 | 0 | 3 | 6 | 3 | 1 | 1 | 1 | 0 |
| | 2021 | 1 | 1 | | | | | | | | | | |
| | % of Change | -50.00% | -50.00% | #DIV/0! | #DIV/0! | #DIV/0! | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Attendance (Adult + Teen) | 2020 | 10 | 15 | 0 | 0 | 0 | 2 | 1 | 0 | 10 | 7 | 10 | 0 |
| | 2021 | 20 | 25 | | | | | | | | | | |
| | % of Change | 100.00% | 66.67% | #DIV/0! | #DIV/0! | #DIV/0! | -100.00% | -100.00% | #DIV/0! | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Children's Number of programs | 2020 | 6 | 17 | 5 | 9 | 8 | 15 | 30 | 16 | 5 | 11 | 6 | 0 |
| | 2021 | 6 | 7 | | | | | | | | | | |
| | % of Change | 0.00% | -58.82% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |
| Attendance (Adult + Child) | 2020 | 99 | 229 | 82 | 125 | 157 | 321 | 405 | 241 | 42 | 208 | 51 | 0 |
| | 2021 | 95 | 184 | | | | | | | | | | |
| | % of Change | -4.04% | -19.65% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | #DIV/0! |

** COVID-19 Began in March 2020 we closed library doors on March 16th Opened doors on June 1st to the public.

Regular meeting of the Waterloo Water & Light Commission held March 2, 2021

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, Lineman Evan Pratt, Mo Hansen City Clerk-Treasurer, and Ben Heidemann and Evan Chambers from Town & Country Engineering.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the February 2, 2021 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Schumann, to approve the payment of the February bills as presented. Motion carried.

Citizen Input

None.

WWTP Facility Upgrade

Ben from Town & Country Engineering reviewed the alternatives and answered questions. Discussions have started with Rural Development and the plan is to submit the application mid May.

It was moved by Bergan, seconded by Wallace, to approve proceeding with Alternative 3 for the WWTP Plant Upgrade, which includes Bio P. Motion carried.

It was moved by Thomas, seconded by Schumann, to approve the full scope of Alternative 3 for the WWTP Plant Upgrade. Motion carried.

Sewer Rates

The Commission reviewed potential options for a sewer rate increase to cover the loss of Briess. It was moved by Thomas, seconded by Butzine, to approve moving to equivalent water meter charges including a 10% increase and a 20% increase on the volume charge (option 4). Motion carried.

Utility Staffing

It was moved by Butzine, seconded by Schumann, to approve the hiring of a lineman. Motion carried.

General Info

Sorenson advised the Commission of a boring crew hitting one of the new 24.9 lines on Hwy O. The Commission was provided a cost updated on the Hwy O substation.

It was moved by Butzine, seconded by Wallace, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

| | | | |
|------------------------------------|-----------|----------------------------|--------------|
| APG of Southern Wisconsin | 410.56 | Neitzel Auto & Hardware | 965.48 |
| Baker Tilly | 10,280.00 | Payment Service Network | 12.95 |
| BJ Electric | 541.32 | PEI Holdings Inc | 163.06 |
| Border States | 1,861.30 | Piggly Wiggly | 17.94 |
| BP Credit Card Center | 603.22 | PSC | 933.79 |
| Brooks Tractor | 11,600.00 | Payroll | 49,504.38 |
| City of Waterloo Treasurer | 25,814.70 | Registration Fee Trust | 169.50 |
| Diggers Hotline | 536.50 | Resco | 6,587.90 |
| DOA | 3,800.62 | SEERA | 1,280.74 |
| Electrical Testing Lab LLC | 728.60 | S&S Plumbing | 2,318.95 |
| Environmental Consulting & Testing | 1,300.00 | Solenis LLC | 3,600.00 |
| F&M Bank | 160.79 | Town & Country | 6,966.25 |
| Frontier | 797.92 | United Liquid Waste | 1,562.50 |
| GFC Leasing | 85.00 | US Cellular | 234.99 |
| Hawkins Inc | 1,814.24 | Unifirst Corp | 617.48 |
| Jonas Office Products | 129.55 | Visa | 2,379.89 |
| K&B Auto | 115.00 | UPS | 54.93 |
| LW Allen | 888.52 | Virginia Transformer Corp | 306,767.70 |
| Laurie Link | 500.00 | Waterloo Utilities | 9,743.62 |
| MC Tools & Repair LLC | 149.46 | Waterloo Building Center | 44.00 |
| MEUW | 2,500.00 | WE Energies | 1,248.18 |
| NAPA Auto Parts | 5.96 | Wisconsin Dept. of Revenue | 3,488.29 |
| North Central Laboratories | 1,628.13 | WPPI Energy | 217,405.19 |
| | | Total Disbursements | \$682,319.10 |

Checking Account #102-613:

| | |
|-----------------|---------------------------|
| Balance 1/31/21 | \$198,788.83 |
| Transfer | 306,767.70 |
| Disbursements | (464,354.13) |
| Interest | 8.66 |
| Service Charge | (17.63) |
| Balance 2/28/21 | <u><u>\$41,193.43</u></u> |

WWTP Account #374-547 (DNR Replacement Fund)

| | |
|-----------------------|----------------------------|
| Balance 1/31/21 | \$342,735.22 |
| Deposit | 1,000.00 |
| Transfer for Expenses | |
| Interest | 78.92 |
| Balance 2/28/21 | <u><u>\$343,814.14</u></u> |

Debt Service Account #3015323:

| | |
|-----------------|----------------------------|
| Balance 1/31/21 | \$219,965.73 |
| Deposit | 59,370.00 |
| Bond Payment | |
| Interest | 70.75 |
| Balance 2/28/21 | <u><u>\$279,406.48</u></u> |

Money Market Account #110-832:

| | |
|-----------------|----------------------------|
| Balance 1/31/21 | 612,132.96 |
| Deposits | 379,165.11 |
| Transfer | (60,370.00) |
| Disbursements | (217,405.19) |
| Interest | 942.48 |
| Service Charge | (156.11) |
| Balance 2/28/21 | <u><u>\$714,309.25</u></u> |

Transportation Fund

| | |
|-----------------|---------------------------|
| Balance 1/31/21 | \$40,952.49 |
| Transfer | |
| Balance 2/28/21 | <u><u>\$40,952.49</u></u> |

Construction Account:

| | |
|----------------------|------------------------------|
| Balance 1/31/21 | 3,541,666.77 |
| Transferred in | |
| Construction Payment | (306,767.70) |
| Balance 2/28/21 | <u><u>\$3,234,899.07</u></u> |

CD #7723 (Bond Reserve):

| | |
|-----------------|------------|
| Balance 1/31/21 | 308,751.96 |
| Interest | |

| | |
|-----------------|---------------------|
| Transferred in | |
| Balance 2/28/21 | <u>\$308,751.96</u> |

CD #613386 (Bond Reserve):

| | |
|-----------------|---------------------|
| Balance 1/31/21 | 214,116.82 |
| Interest | |
| Balance 2/28/21 | <u>\$214,116.82</u> |

WWTP CD #2875 (DNR Replacement Fund):

| | |
|----------------------------|---------------------|
| Checking Account #102-613: | \$462,597.23 |
| Interest | |
| Transfer | |
| Balance 2/28/21 | <u>\$462,597.23</u> |

Raynelle Butzine

From: Mo Hansen
Sent: Wednesday, March 03, 2021 7:34 AM
To: Raynelle Butzine
Subject: FW: February numbers

Please put in folder.

-Mo

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, March 02, 2021 9:12 AM
To: Mo Hansen <mhansen@waterloowi.us>
Subject: February numbers

Here are the numbers for February 2021.

Stray cats- 0
Surrendered cats-0
Stray dogs-0
Surrendered dogs-0

-Amy Litscher
Kennel Manager
920-261-1270



Virus-free. www.avg.com



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-07

Revising The Employee Handbook As It Relates To Sick Leave And The Start Of Health Insurance Coverage

Whereas, from time to time the City Council deems it necessary to update the City of Waterloo Employee Handbook, and;

Whereas, to align the handbook to be the same as the current police union contract as it relates to sick leave, the Police Chief is recommending allowing for sick leave to be earned during the first three calendar months of employment and available to an employee after 90 days of employment, and;

Whereas, to allow for consistency across starting employees, and to acknowledge that in multiple cases a 90 start date for health insurance coverage has been waived at the time of recruiting candidates, the Clerk/Treasurer is recommending that the handbook language be amended to strike the 90 day waiting period for health coverage to begin.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it authorizes the revisions as documented in the attached redline version of select handbook pages, and directs the Clerk/Treasurer to update the handbook and post it on the municipal webpage.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

Resolution #2021-07 Attachment
SELECT PAGES OF EMPLOYEE HANDBOOK WITH
REDLINED TEXT
SHOWING TEXT AMENDMENTS

CITY OF WATERLOO

EMPLOYEE

HANDBOOK



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| | |
|--|-----------|
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employees working a nonstandard workweek a scheduled holiday shall be observed on the exact day that the holiday falls.

Library employees working a standard workweek, a scheduled holiday that falls on a Saturday shall be scheduled by the Library Director in advance of the holiday for a day of the week before that Saturday.

Library employees working a standard workweek, a scheduled holiday that falls on a Sunday shall be scheduled by the Library Director in advance of the holiday for a day of the week following that Sunday.

Any employee, who qualifies for the benefit and is obligated to work on an official holiday, shall be compensated at 1½ times their normal rate of pay, plus holiday pay. Any shift that starts on a paid holiday gets holiday pay.

Holiday pay will be equal up to a maximum of eight (8) hours of pay at the employee's straight time rate at the time of the holiday. Employees scheduled to work seven consecutive days, and their normal day off falls on a scheduled holiday, will be permitted to reschedule an alternative holiday in lieu of the scheduled holiday. The rescheduling will be subject to the approval of the Department Head. Holidays shall be taken in the year earned unless carry over is approved by the Department Head

To be eligible for holiday compensation, employees must work their scheduled workday before the holiday and their scheduled workday after the holiday. Notwithstanding any other provisions in the Employee Manual, employees absent from work the scheduled workday before and/or the scheduled workday after the holiday, shall not be eligible for holiday compensation unless the absence is pre-approved by the Department Head, such as vacation time.

Under no circumstances are employees compensated with both holiday and sick leave pay when the employee is unable to report to work on a scheduled holiday.

All holiday pay and personal time off shall be paid at straight time.

7.2 Vacation Policy

The City shall grant all full-time permanent employees vacation hours as listed in Appendix F, as modified from time to time.

- A.** Vacation schedules are to be approved by the Department Heads. While due consideration may be given to the employee's convenience, the needs of the City in scheduling work shall be the controlling criterion. Preference in scheduling vacations for non-management employees shall be based upon seniority.
- B.** A vacation year will be based on the anniversary date of hire.
- C.** An employee will be paid at their regular straight time rate at the time they take their vacation.
- D.** Use of vacation leave:
 - 1. All vacation must be taken in the anniversary year in which an employee is eligible and cannot be carried over into the next vacation year. Only with prior written approval of the Department Head may an employee carry over unused vacation time into the next anniversary year for a short period of time.

7.3 Health Insurance

Eligible employees may enroll in the City's current group health insurance plan. Please contact the City for specific details concerning the current group health insurance plan.

The City currently makes available medical health insurance coverage for all permanent full-time and eligible part-time employees and their dependents as prescribed within the terms and conditions of the policy in effect. Employees are eligible for insurance coverage at ~~the start of employment after sixty (60) days of employment, effective on the first day of the month following the sixty (60) days.~~

A. The City is a participating employer under the Wisconsin Public Employer Group Health Insurance program administered through the State of Wisconsin.

1. Eligibility: An eligible employee for group health insurance purposes is defined as:
 - a. Any employee who qualifies as an active participant under the Wisconsin Retirement System (WRS).
2. Employer Share Eligibility:
 - a. If an employee is employed in a position that requires at least 2,080 work hours per year, the employer contribution shall be 88% of the average premium cost of the qualified Tier 1 health plan within the county, as long as the appointment specifies a minimum of 2,080 work hours, the amount of employer contributions remains the same.
 - b. If an employee is employed in a position that requires at least 1,044 work hours per year, the employer contribution shall be 50% of the average premium cost of the qualified Tier 1 health plan within the county, as long as the appointment specifies a minimum of 1,044 work hours, the amount of employer contributions remains the same.
 - c. If an employee is employed in a position that requires working less than 1,044 work hours per year, the employer contribution shall be 25% of the average premium cost of the qualified Tier 1 health plan within the county, as long as the appointment specifies less than 1,044 work hours, the amount of employer contributions remains the same.

7.4 Income Continuation Insurance

The City currently provides income continuation insurance to employees who have been enrolled in the Wisconsin Retirement Program for six (6) months. The City shall pay one hundred percent (100%) of the premium for each full time employee normally scheduled to work 2,080 hours per year enrolled in the plan. The coverage shall provide up to seventy percent (70%) of the employee's gross earnings after a thirty (30) day waiting period. The employer shall pay fifty percent (50%) of the monthly premium for part-time employees working at least 1,044 hours per year and twenty-five percent (25%) of the monthly premium for part-time employees working less than 1,044 hours per year. Whether the employee actually works that minimum is immaterial; as long as the appointment specifies a minimum of 1,044 work hours, the amount of employer contributions remains the same.

7.5 Life Insurance

The City currently provides group term life insurance to employees enrolled in the Wisconsin Retirement Program. The City shall pay one hundred percent (100%) of the premium for Basic, Supplemental and one (1) unit of Additional insurance for each full time employee normally scheduled to work 2,080 hours per year. The City also pays an amount equal to 20% of the employee Basic premium for post-retirement coverage at the 25% of Basic level. The employer shall pay fifty percent (50%) of the monthly premium for part-time employees working at least 1,044 hours per year and twenty-five percent (25%) of the monthly premium for part-time employees working less than 1,044 hours per year. Whether the employee actually works that minimum is immaterial; as long as the appointment specifies a minimum of 1,044 work hours, the amount of employer contributions remains the same.

Spouse, dependent, and one or two more units of additional life insurance may be selected by the employee and is financed through employee premiums.

03/03/2016

7.6 Flexible Spending Account (FSA)

The City is currently a participating employer under a flexible spending account administered by Employee Benefits Corporation.

1) Health Care FSA

This is a program that permits participants to elect to put pre-tax dollars into a Flexible Spending Account (FSA) to cover the cost of certain out-of-pocket health care expenses for you, your spouse and or dependents. You decide how much money to put into an account during the enrollment period. Then when you incur an eligible expense, you receive tax-free reimbursements.

2) Dependent Care FSA

This account covers expenses you incur for dependent care while you are at work. Eligible expenses include daycare, nursery school and day camp for children, as well as services for older dependents that cannot care for themselves.

7.7 Retirement and Pension

The City is currently a participating employer under the Wisconsin Retirement Fund. Full-time employees are eligible under the Wisconsin Retirement System upon the first day of employment. The employer will contribute 100% of employer required contribution (ERC) rate. ERCs are taxable to the employee when a benefit is taken. The employee will contribute 100% of the employee required contribution (EERC) rate. When paid by the employee, the EERC is post tax. When paid by the employer, the EERC is taxable to the employee when a benefit is taken. Rates are established by state statute. Police Administration employer/employee contribution rates shall be the same as established in the Waterloo Professional Police Association agreement.

A. Eligibility for retirement benefit

1. Part-time, seasonal, or temporary employees hired prior to July 1, 2011 must meet the following criteria:
 - a. Upon hire to work more than 600 hours per calendar year
 - b. When expectations change
 - c. On their one-year anniversary date of employment
 - d. During a 12-month rolling look-back
2. A new employee who was initially employed on or after July 1, 2011, who had no prior employment with a participating WRS employer would be evaluated under the new eligibility requirement of:
 - a. expected to work at least two-thirds of full time per year (defined as 1,200 hours) and
 - b. expected to be employed for a least one year (365 consecutive days, 366 in a leap year) from employee's date of hire
3. A new employee hired on or after July 1, 2011 who had any employment with a participating WRS employer prior to July 1, 2011. Is evaluated under the old eligibility requirements of:
 - a. expected to work at least one-third of full time per year (defined as 600 hours) and
 - b. expected to be employed for at least one year (365 consecutive days, 366 in leap year) from employee's date of hire

7.8 Deferred Compensation Plans

The City currently provides a deferred compensation plan through the State of Wisconsin Deferred Compensation Plan. Participation in the plan is strictly voluntary and receives no contributions from the City. Beginning in July of 2011 a ROTH deferred compensation plan is also offered.

7.9 Sick Leave

Regular full-time employees may be entitled to eight (8) hours of sick leave with pay for each month or major fraction thereof of actual service up to an accumulated total of one hundred thirty-five (135) work days or 1,080 hours. Waterloo Water & Light Utility employees can accumulate up to one hundred (100) work days or 800 hours. The sick leave time earned during the first ~~six (6)~~ three (3) calendar months of employment shall ~~not~~ be available to an employee ~~until the end of the six (6) month period~~ after ninety (90) days of employment. Such sick leave with pay shall be granted in case of bona fide illness of the employee or the employee's immediate family (as defined in the Wisconsin Family and Medical Leave Act), as well as diagnostic treatment, dental procedures and optician's services when performed by a duly authorized and licensed practitioner, and the necessary time to travel to and from the place of treatment. A maximum of eighty (80) hours per calendar year of paid sick leave may be taken for the employee's immediate family.

In the case of illness extending beyond (2) day's duration, the employee shall furnish a certificate issued by a licensed practitioner upon the request of the department head concerned.

Any employee that falsely reports to his/her department head that he/she is ill for the purpose of using sick leave as an additional paid vacation, shall be subject to disciplinary action and shall forfeit five (5) days of accumulated sick leave for each day or fraction thereof falsely reported.

To the extent permitted by law, no employee shall be entitled to sick leave while absent from duty for any of the following reasons or causes:

- A. Any sickness or injury purposely self-imposed or inflicted or caused by any of his/her willful misconduct.
- B. Sickness or injury sustained while on leave of absence without pay.

Employees shall be required to give prompt notification of the absence from work to their supervisor or department head. If the supervisor or department head cannot be reached, the City Clerk shall be notified before 9:00 a.m. on the first day of absence as is reasonably possible. Employees shall make reasonable efforts to keep the employer informed as to the duration of the absence so that the employer can plan the schedule accordingly. Failure to comply with this provision for reasonable and prompt notification shall result in forfeiture of sick leave benefits for the hours or days involved, and the employee may be subject to disciplinary action, including termination.

Sick leave may be used to acquire paid health insurance for employees who qualify for retirement under the guidelines of the Wisconsin Retirement System, if employed by the City fifteen (15) years or longer, or other exceptions as granted by the Council. In the event of the employee's death after such retirement, accumulated sick leave shall be used to continue spouse/dependent health insurance.

7.10 Personal Leave of Absence

A Leave of Absence is any period in which an employee is not working for or receiving earnings from an employer, and has not terminated the employer-employee relationship.

The department head, at his/her sole discretion, may grant up to five (5) days leave of absence without pay in any calendar year. Any leaves other than the 5 days previously mentioned or outside of Family Medical Leave, shall be approved by the Finance, Insurance and Personnel Committee. For leaves of absence in connection with family medical leave, the provisions of Wisconsin State Statutes and Federal law shall apply.

If an employee takes another job, (except military service), the leave will be immediately canceled and the employee subject to termination.

If an employee does not report for work at the end of a leave, they will be considered to have voluntarily terminated their employment.



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-08
AUTHORIZING AN INCREASE IN SANITARY SEWER RATES AND THE RESTRUCTURING OF HOW
SEWER RATES ARE CALCULATED

Whereas, Water & Light Commission at its March 2, 2021 unanimously voted recommend a sewer rate increase based on a revised method of rate calculation.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it authorizes the increase as documented in the attached one-page attachment and directs Waterloo Utilities staff to implements the rate change.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

Mo Hansen

From: Joy Bisco <jbisco@waterlooutilities.com>
Sent: Thursday, March 04, 2021 3:46 PM
To: Mo Hansen
Cc: Barry Sorenson
Subject: sewer rate info for 3/18 meeting
Attachments: Council Approval Mar 2021.pdf

Hi Mo,
Please provide the City Council the attachment for the March 18th meeting agenda item Sewer Rate Increase.

If any other info if needed please contact Barry or myself.

Thank you!

Joy Bisco
Office Manager
Waterloo Utilities
920 478-2260
575 Commercial Ave, Waterloo WI 53594

Sewer Rates

Approved by Utility Commission 3/2/2021

| Meter Size | Equivalent Water Meter City Ordinance 340-21 B2a | Meter Count | Current Charge | Approved Rate |
|----------------------|--|-------------|----------------|---------------|
| 5/8, ¾ | 1 | 1159 | 16.81 | 18.49 |
| 1 | 2.5 | 63 | 16.81 | 46.23 |
| 1.25 | 3.7 | | 16.81 | 68.42 |
| 1.5 | 5 | 22 | 16.81 | 92.46 |
| 2 | 8 | 17 | 16.81 | 147.93 |
| 3 | 15 | 7 | 16.81 | 277.37 |
| 4 | 25 | 2 | 16.81 | 462.28 |
| 6 | 50 | | 16.81 | 924.55 |
| 8 | 80 | | 16.81 | 1479.28 |
| 10 | 120 | | 16.81 | 2218.92 |
| 12 | 160 | | 16.81 | 2958.56 |
| | | | | |
| Volume Charge | Per 1000 gallons | | 6.71 | 8.05 |

On March 2, 2021, the utility commission discussed several options for a sewer rate increase to cover the sewer utilities losses due to an industrial customer closure. At a prior meeting, the commission was advised by Town and County Engineering that the utility was not billing as most of the sewer utilities are, which is based on the size of the water meter. The City did already have an equivalent water meter scale established in the Sewer Utility ordinances. After discussion, the utility commission approved the above rate schedule which is switching to equivalent water meter rates with a 10% increase and a 20% volume increase.