



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, May 20, 2021 – 7:00 p.m.
Participate Remotely Or In-Person

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Remote Meeting Information	
Join Zoom Meeting: https://us02web.zoom.us/j/81044540285?pwd=SElyV3VFU1FiQTVGTlJMWi9xV053Zz09	
Meeting ID: 810 4454 0285	Passcode: 511832
Dial-in By Phone	
+1 312 626 6799 US (Chicago)	
Meeting ID: 810 4454 0285	Passcode: 511832

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: , May 6, 2021
3. CITIZEN INPUT / PUBLIC COMMENT
4. MEETING SUMMARIES (since last Council meeting)

a. 5/12 Cable TV Regulatory Board
b. 5/18 Community Development Authority
c. 5/20 Finance Insurance & Personnel

5. CONSENT AGENDA ITEMS
 - a. Mayoral Police Week Proclamation
 - b. April Reports Of City Officials And Contract Service Providers

i. Parks	iv. Public Works	vii. Water & Light Utility Commission
ii. Fire & EMS	v. Police	viii. Watertown Humane Society
iii. Building Inspections	vi. Library Board	

6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

- a. Plan Commission
 - i. Conditional Use Application, Chad DeCaluwe, For The Property Located At 662 W. Madison Street, Waterloo. The applicant is requesting a conditional use permit to allow the construction of a 20' X 40' (800 sq. ft.) accessory building addition. A conditional use permit is required for additional garage space of this amount in a residential district. The property is described as follows: Tax Parcel: #290-0813-0712-009. Also known as 662 W. Madison Street
- b. Public Safety & Health Committee
 - i. Special Event License For MACC Fund - Trek 100, 8/14/2021
 - ii. Ordinance #2021-04 Amending §350-13 Off-Road Vehicles Relating To The Use Of All-Terrain Vehicles and Utility Terrain Vehicles To Align With State Statutes
- c. Finance, Insurance & Personnel Committee
 - i. March 2021 Financial Statements ([Reports Available Online](#))
 1. General Disbursements, \$490,741.62 ***
 2. Payroll, \$73,885.92***
 3. Treasurer's Report & Budget Reports ***
- d. Utility Commission
 - i. Wastewater Treatment Facility Planning/Funding Presentation, Ben Heidemann Town & Country Engineering

7. NEW BUSINESS

- a. Resolution #2021-20 Authorizing A Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs Application – Maunasha River Trail Development
- b. Informational Update To The Developer Agreement – Approved Resolution 2021-10 Entering Into A Developer Agreement, City of Waterloo And JGP Land Development LLC, DeYoung Farm Subdivision (Remainder)
- c. Resolution #2021-21 Support For A Strong State & Local Partnership --Shared Revenue Fund Critical Services
- d. Council Confirmation Of The Mayoral Appointment Of Charles Crave To Parks Commission (As A Voting Member) For A Full Term Ending In 2024

8. FUTURE AGENDA ITEMS, ANNUAL CALENDAR AND ANNOUNCEMENTS

9. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted & Emailed: 05/17/2021

*** Reports Available Online <https://www.waterloowi.us/clerk-treasurer/pages/monthly-financial-statements>

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL MEETING MINUTES: May 6, 2021

Digital audio files are archived with these written minutes additionally serving as the official record.

ANNUAL ORGANIZATIONAL MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Weihert and Petts. Absent none. Others attending remotely or in-person: Mark Herbst; Gary Skalitzy; Amber Gerber the Courier; Library Director Kelli Mountford; Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson; Police Chief Denis Sorenson; WLOO videographers; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities. No action taken.
 - b. Resolution 2021-13 Appointing The Official Newspaper, Depositories And Auditors. MOTION: Moved by Petts, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
 - c. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code. The Mayor opened nominations. MOTION: Moved Kuhl, seconded by Petts to nominate Tim Thomas as Council President. There were no other nominations. Thomas was unanimously elected Council President.
 - d. Resolution 2021-14 Council Confirmation Of Mayoral Appointments & Council Standing Committees. DISCUSSION: The Mayor said she would present an additional follow-up resolution at a following meeting. MOTION: Moved by Petts, seconded by Kuhl to approve the resolution as presented noting the Mayor's comments. VOICE VOTE: Motion carried.
 - e. Resolution 2021-15 Confirmation Of Waterloo Fire Department Appointments. MOTION: Moved by Thomas, seconded by Kuhl to approve the resolution as presented.
 - f. Resolution 2021-19 Commending And Thanking Raynelle Butzine, Fran Gartner and Jeff Robbins For Their Years Of Public Service To The City Of Waterloo And Wishing Them Enjoyable Retirements. MOTION: Moved by Petts, seconded by Weihert to approve the resolution. VOICE VOTE: Motion carried.
3. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT. By consensus, the Mayor adjourned the annual organizational meeting at approximately 7:15 pm.

REGULARLY SCHEDULED CITY COUNCIL BUSINESS

1. CALL TO ORDER. The Mayor convened the regularly schedule meeting following the organizational meeting.
2. MEETING MINUTES APPROVAL: April 15, 2021. MOTION: Moved by Schoenwetter, seconded by Petts to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. COUNCIL NOTICE -- PUBLISHED NOTICES. Noted.
 - a. Notice To Cut Or Destroy Noxious Weeds. Noted.
 - b. Notice Of Pending Intoxicating Liquor And/or Fermented Malt Beverage Licenses Beginning July 1, 2021 and Ending June 30, 2022. Noted.
5. MEETING SUMMARIES. Noted.

a. 4/19 & 4/27 Administrative Appeal Review Board	b. 4/20 Community Development Authority
c. 4/27 Plan Commission	d. 5/4 Water & Light Commission
e. 5/6 Public Safety & Health Committee	f. Public Works & Property Committee

6. UNFINISHED BUSINESS
 - a. Resolution 2021-10 Entering Into A Developer Agreement, City of Waterloo And JGP Land Development LLC, DeYoung Farm Subdivision (Remainder). MOTION: Moved by Thomas, seconded by Schoenwetter to approve the resolution amended such that the word "inspection" is struck from agreement item #29 Building Permit Fees and the words "not" and "instead" are struck from agreement item #6 Acceptance of Work. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Weihert and Petts. Noes: none. Motion carried.

7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

- a. Community Development Authority
 - i. Resolution 2021-16 Entering Into A Real Estate Listing Contract With Madison Commercial Real Estate LLC – 333 Portland Road. MOTION: Moved by Petts, seconded by Kuhl to approve the resolution as presented. VOICE VOTE: Motion carried with Griffin abstaining.
- b. Plan Commission
 - i. Resolution 2021-17 Adopting A Comprehensive Plan Update. MOTION: Moved by Kuhl, seconded by Schoenwetter to approve the resolution as presented. VOICE VOTE: Motion carried.

8. NEW BUSINESS

- a. Resolution 2021-18 Entering Into An Outdoor Recreation Aids Grant Contract With The Wisconsin Department Of Natural Resources (Urban Green Space Grant #UGS3211221; \$17,137.50). MOTION: Moved by Thomas, seconded by Weihert to approve the resolution as presented. VOICE VOTE: Motion carried.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Retirement Celebration For Raynelle Butzine, Fran Gartner and Jeff Robbins – May 12 at 4 pm Firemen's Park Pavilion. Noted.
- b. Park Concert Series. Noted.

10. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 8:52 p.m.



Attest:
Mo Hansen, Clerk/Treasurer



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

THE OFFICE OF THE MAYOR

PROCLAMATION: RECOGNIZING THE POSITIVE PERFORMANCE OF CITY OF WATERLOO POLICE OFFICERS AND THE SIGNIFICANCE OF NATIONAL POLICE WEEK

May 20, 2021

WHEREAS, National Police Week is held each May; and,

WHEREAS, members of the Waterloo Police Department play an essential role in maintaining a peaceful community and ensuring the safety and security of the people of Waterloo; and,

WHEREAS, the Police Officers of the City of Waterloo approach their work with compassion, integrity, and courage; and,

WHEREAS, the Waterloo Police Department continuously and professionally provides a vital public service through its policing efforts.

NOW THEREFORE, I, Mayor Jenifer Quimby hereby add Waterloo's voice to the many words of thanks bestowed during National Police Week and thank our City of Waterloo officers for their service. I ask all of Waterloo's citizens to take a moment and reflect on the great service these men and woman have provided our City past and present.

Mayor Jenifer L Quimby

Mo Hansen, Clerk/Treasurer

Dated: May 20, 2021



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

December 2020 – April 2021

EVENTS AND HIGHLIGHTS

- HOLIDAY OF LIGHTS
 - Good showing – Lower numbers from past years
- HOLIDAY PARADE
 - Good Success – better timing of parade participants
- EASTER EGG HUNT
 - Good turnout – still needs some tweaks

ONGOING PROJECTS

- Lower Pavilion Work
 - Work completed to fill cracks
 - Waiting for spring melt to see what needs to be done

FINISHED PROJECTS

CAROUSEL

- Will be Opened for 2021 with CDC Guidelines for Amusement Rides
 - Memorial Day weekend

PROJECTS FOR 2020

- LIFT STATION
 - Work to be completed by Waterloo Utilities
- DUG-OUT/PRESS BOX RENOVATIONS
 - Quote received – RFP to follow
- ROUNDHOUSE CONCRETE
 - Quote received – Work to be completed Spring 2021
- BATHROOM RENOVATION
 - Quote received for outside work and doors – Waiting on quotes for indoor areas to include stalls, toilet wares and new sink areas
- PARK FENCE RENOVATION
 - New fencing arrived – Work to be completed Spring 2021
- 203 E. MADISON STREET
 - Lot Acquisition complete – Work to be started in 2021 with other projects

DONATION CAMPAIGNS

- 50/50 RAFFLE – Friends of Firemen’s Park
 - Raffle tickets will be sold for a portion of the year – Drawing July 4, 2021

GRANT OPPORTUNITIES














- 203 EAST MADISON STREET PROJECT
 - DNR Grants
 - River conditions and land acquisition for 203 East Madison Street
 - Land Acquisition winner
 - GWHF
 - Possible finishing grant for project
 - New Grant opportunities through new trail/path projects

City of Waterloo Parks

Progress Report

12/3/2020 12:48 PM

MONTHLY REVENUE (ALL REVENUE SOURCES)

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	TOTAL 2020
Current YR Revenue (all sources) [1]	\$6,660	\$63,364	\$7,720	\$220	\$68,472	\$2,141	\$210,760	\$26,265	\$4,740	\$3,098	\$1,495	\$0	\$394,935
GOAL: Monthly Rev.	\$2,500	\$48,850	\$3,000	\$6,500	\$15,500	\$5,750	\$267,403	\$30,000	\$30,500	\$5,000	\$3,000	\$1,000	\$419,003
% of Goal	 266%	 130%	 257%	 3%	 442%	 37%	 79%	 88%	 16%	 62%	 50%	 0%	 94%

Prior Yr Receipts	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
-------------------	---------	----------	---------	---------	----------	---------	----------	----------	----------	---------	---------	---------	-----------

SCHEDULED/PLANNED EVENTS (EVENT COUNT)

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	TOTAL 2020
WRT	5	4	4	1	1	4	2	2	2	4	4		33
FP - Outdoor Event					3	3	5	5	1				17
FP - Full Pavilion													0
FP - Upper Pavilion	2		1	4	6	2	4	4	4	4	2	1	34
FP - Lower Pavilion	1	1									1		3
FP - Bingo Hall					1	2	3	3	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.					2	1			1				4
Other Park													0
Current YR Event-Days Count	8	5	5	5	15	13	16	15	9	8	7	1	107
Prior Yr Event Count	4	7	3	8	29	35	31	13	17	10	7	4	168
Yr/Yr Percent Comparison	200%	71%	167%	63%	52%	37%	52%	115%	53%	80%	100%	25%	64%
Canceled Events			3	5	15	9	8	10	5	4	3	1	

NOTES:

[1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$207,653

**April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.














Average Losses for
each location Event

WRT	\$125	\$150	\$150	\$900	\$150	\$450							\$ 1,925
Pavilion		\$4,500	\$3,725	\$3,000	\$8,000	\$4,000	5,000	4,000	3,000	1,000			\$ 36,225
Park Event			\$2,200	\$3,600	\$2,500		10,000						\$ 18,300
Other			\$1,200		\$400	\$800							\$ 2,400
Total													\$ 58,850

City of Waterloo Parks

Progress Report

4/7/2021 10:50 AM

MONTHLY REVENUE (ALL REVENUE SOURCES)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
Current YR Revenue (all sources) [1]	\$835	\$70,025	\$5,342	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,202
GOAL: Monthly Rev.	\$2,250	\$55,000	\$3,000	\$6,500	\$55,000	\$5,750	\$175,000	\$30,000	\$30,500	\$5,000	\$3,000	\$1,500	\$372,500
% of Goal	 37%	 127%	 178%	 0%	 0%	 0%	 0%	 0%	 0%	 0%	 0%	 0%	 20%

Prior Yr Receipts	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
-------------------	---------	----------	---------	---------	----------	---------	----------	----------	----------	---------	---------	---------	-----------

SCHEDULED/PLANNED EVENTS (EVENT COUNT)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
WRT	1	1	1	2	4	2		1					12
FP - Outdoor Event				1			1		1				3
FP - Full Pavilion													0
FP - Upper Pavilion	1	1	1	4	6	4	5	2	4	4	4	1	37
FP - Lower Pavilion											1		1
FP - Bingo Hall				1	1	3	3	1	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.				1	2	1			1				5
Baseball/Softball				2	6	9	10	1					28
Other Park				3									
Current YR Event- Days Count	2	2	2	14	21	20	21	6	7	4	5	1	102
Prior Yr Event Count	0	1	1	0	0	0	0	0	0	0	0	0	2
Yr/Yr Percent Comparison	#DIV/0!	200%	200%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5100%
Canceled Events					1		3			3			

NOTES:

[1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$140,000

**April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for
each location Event

WRT													\$ -
Pavilion					\$1,350		\$3,700			3,700			\$ 8,750
Park Event													\$ -
Other													\$ -
Total													\$ 8,750



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – April
Call Report for the month of April

EMS Calls:

City of Waterloo	25
Township of Portland	4
Township of Milford	1
2 nd Unit City of Waterloo	2
Total EMS	32

EMS & Fire Motor Vehicle Crash Calls:

Township of Portland	1
Total MVC	1

False Alarms:

City of Waterloo	1
------------------	---

Fire Calls:

City of Waterloo	0
Township of Waterloo	1
Mutual Aid for Menomonee Falls	1
Mutual Aid for Johnson Creek	1
Mutual Aid for Reeseville	1

Hazardous Condition:

City of Waterloo	2
------------------	---

Weather Related Call:

Waterloo Fire District	0
------------------------	---

Service Calls:

City of Waterloo	4
------------------	---

Rescue Calls:

Township of Waterloo	0
----------------------	---

Total Fire 11

April Total 44

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	15
Rescue/EMS: BLS 29 ALS 20	98
Hazardous Conditions (No Fire)	3
False Alarm or Call	8
Motor Vehicle Crash	4
Service Calls	12
Rescue Calls	0
Weather Related Calls	0
Up to Date Total	140

Fire Mutual Aid Given 12 Fire Mutual Aid Received 2

2nd Out Unit 3 EMS Mutual Aid Given 2 EMS Mutual Aid Received 2 Paramedic Intercept 1

Total Personnel Response: 606 (for the month): 148

Monthly Response Time (EMS Incidents) **227** (From 1st page to enroute times) average **6.8** min (for the month)

Minutes Spent Responding **97** (Enroute time to on scene time) average **2.9** min (for the month)

Monthly Response Time (FIRE Incidents) **51** (From 1st page to enroute times) average **4.2** min (for the month)

Minutes Spent Responding **24** (Enroute time to on scene time) average **2.0** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday May 3rd, 2021

On Monday April 5th, 2021 we had our monthly Operators training. Training was on equipment knowledge and apparatus placement. The operators have to know where all equipment is, so if they need anything they can get it out and make sure that it is ready to go. Apparatus placement is very important. The operators went over where to park the apparatus to make sure we have the best placement possible to perform our jobs. There are many variables when it comes with it. The apparatus could be damaged if to close, not enough hose if to far away, use of the ladder if parked wrong. The members only have seconds to figure out where they should place the apparatus.

On Monday April 12th, 2021 we had our monthly EMS training. Training was on trauma. There were three scenarios bicycle crash, motor cycle crash and falls of ladder. The members have to complete a thorough assessment to find an injuries and wounds to splint and bandage the wounds. They also have to make sure that all problems are relayed to the hospital so they are ready for the patient so they have the best chance possible.

On Monday April 19th, 2021 we had our monthly Fire training. Training was on rural operations with new engine. The crew has to complete set up, hose deployment, search and rescue, water supply. This will happen within the first 5 minutes of when the apparatus comes to a stop.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – March
Call Report for the month of March

EMS Calls:

City of Waterloo	16
Township of Waterloo	2
Township of Portland	3
Total EMS	21

EMS & Fire Motor Vehicle Crash Calls:

Township of Portland	1
Total MVC	1

False Alarms:

City of Waterloo	1
------------------	---

Fire Calls:

City of Waterloo	0
Township of Shields	1
Mutual Aid for Lake Mills	1
Mutual Aid for Marshall	2
Mutual Aid for Jefferson	1

Hazardous Condition:

City of Waterloo	0
------------------	---

Weather Related Call:

Waterloo Fire District	0
------------------------	---

Service Calls:

City of Waterloo	2
Township of Portland	1

Rescue Calls:

Township of Waterloo	0
Total Fire	9

March Total 31

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	11
Rescue/EMS: BLS 29 ALS 20	66
Hazardous Conditions (No Fire)	1
False Alarm or Call	7
Motor Vehicle Crash	3
Service Calls	8
Rescue Calls	0
Weather Related Calls	0
Up to Date Total	96

Fire Mutual Aid Given 9 Fire Mutual Aid Received 1

2nd Out Unit 1 EMS Mutual Aid Given 2 EMS Mutual Aid Received 1 Paramedic Intercept 1

Total Personnel Response: 458 (for the month): 158

Monthly Response Time (EMS Incidents) **142** (From 1st page to enroute times) average **6.4** min (for the month)

Minutes Spent Responding **84** (Enroute time to on scene time) average **3.8** min (for the month)

Monthly Response Time (FIRE Incidents) **58** (From 1st page to enroute times) average **5.8** min (for the month)

Minutes Spent Responding **34** (Enroute time to on scene time) average **3.4** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday April 5th, 2021

On Monday March 1st, 2021 we had our monthly Operators training. Training was on driver training on the new engine. All members have to go through driving the new engine through a road course in order to drive it. Second part was engine setup up. The operators are given scenarios and they have to go and show how they would position and set up their engine. Third part was ladder set. The operators are given scenarios and they have to position the apparatus in a position that the ladder can be used and if need be, the pump also.

On Monday March 8th, 2021 we had our monthly EMS training. EMS training was with Aurora Medical Director. We went over excited delirium, what are the signs that we have to watch for and what we need to do for the patient. We went over seizures and report writing.

On Monday March 15th, 2021 we had our monthly Fire training. Training was in three different stations. First station was ladders. With ladders members trained on one man carries and throws. Second station was on VES (Vent Enter Search). This is where on members go into a building through a window search the room for victims and then exit back through the window. Third station was on mask up drills. The members have to be able to get their mask on and on air with in 20 seconds.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



Invoice

Page: 1

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

Invoice Number: 0077160-IN
Invoice Date: 04/30/21
Terms: Net 30 Days
Due Date: 05/30/21

Salesperson: 0000
Customer Number: 11-WATERL2
Customer P.O.:

WI - Invoicing

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 20WTRC-0179-20-11P	605,607,609,611 McKay Way, Waterloo, WI 53594			Plumbing Permit
Plumbing- New Building/Additior	82.62	04/16/21	60.00	49.57
20WTRC-0179-20-11P Subtotal				49.57
Permit # 20WTRC-0181-20-11P	635,637,639,641 McKay Way, Waterloo, WI 53594			Plumbing Permit
Plumbing- New Building/Additior	41.31	04/16/21	60.00	24.79
Plumbing- New Building/Additior	41.31	04/16/21	60.00	24.79
20WTRC-0181-20-11P Subtotal				49.58
Permit # 20WTRC-0183-20-11P	555,557,559,561 McKay Way, Waterloo, WI 53594			Plumbing Permit
Plumbing- New Building/Additior	82.62	04/16/21	60.00	49.57
20WTRC-0183-20-11P Subtotal				49.57
Permit # 21WTRC-0047-21-04B	387 South Monroe Street, Waterloo, WI 53594			Fence
Other Fee- Commercial	70.00	04/01/21	60.00	42.00
21WTRC-0047-21-04B Subtotal				42.00
Permit # 21WTRC-0048-21-04H	685 Bluegrass Trail, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. lte	86.96	04/01/21	60.00	52.18
21WTRC-0048-21-04H Subtotal				52.18
Permit # 21WTRC-0049-21-04B	525 South Monroe Street, Waterloo, WI 53594			Residential Alteration
Remodel- Residential	160.00	04/01/21	60.00	96.00
21WTRC-0049-21-04B Subtotal				96.00
Permit # 21WTRC-0050-21-04E	N955 Witt Lane, Waterloo, WI 53594			ctrical Permit - Commercial
Electrical- Replacement & Misc.	50.00	04/08/21	60.00	30.00
Electrical- Replacement & Misc.	5.00	04/08/21	60.00	3.00
21WTRC-0050-21-04E Subtotal				33.00
Permit # 21WTRC-0051-21-04PLOS	595 South Monroe Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water l	60.00	04/08/21	60.00	36.00
21WTRC-0051-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0052-21-04H	422 West Polk Street, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. lte	81.55	04/08/21	60.00	48.93

Continued



CITY OF WATERLOO

Invoice Number: 0077160-IN

Invoice Date: 04/30/21

Page: 2

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
21WTRC-0052-21-04H Subtotal				48.93
Permit # 21WTRC-0053-21-04PLOS	469 East Madison Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/08/21	60.00	36.00
21WTRC-0053-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0054-21-04PLOS	209 Spring Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/13/21	60.00	36.00
21WTRC-0054-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0055-21-04E	1238 Oak Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	50.00	04/15/21	60.00	30.00
21WTRC-0055-21-04E Subtotal				30.00
Permit # 21WTRC-0056-21-04BEPH	640-644 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	823.62	04/16/21	60.00	494.17
Plumbing- New Building/Additior	260.71	04/16/21	60.00	156.43
Occupancy Permit- Residential	60.00	04/16/21	60.00	36.00
Occupancy Permit- Residential	60.00	04/16/21	60.00	36.00
Electrical- New Building/Additon.	260.71	04/16/21	60.00	156.43
State Seal Fee	41.00	04/16/21	60.00	24.60
HVAC- New Building/Additon/Alt	260.71	04/16/21	60.00	156.43
21WTRC-0056-21-04BEPH Subtotal				1,060.06
Permit # 21WTRC-0057-21-04BEPH	650-654 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
HVAC- New Building/Additon/Alt	260.71	04/16/21	60.00	156.43
State Seal Fee	41.00	04/16/21	60.00	24.60
Electrical- New Building/Additon.	260.71	04/16/21	60.00	156.43
Occupancy Permit- Residential	120.00	04/16/21	60.00	72.00
Plumbing- New Building/Additior	260.71	04/16/21	60.00	156.43
Residential New Dwelling/Additc	823.62	04/16/21	60.00	494.17
21WTRC-0057-21-04BEPH Subtotal				1,060.06
Permit # 21WTRC-0058-21-04BEPH	660 McKay Way & 670 Julia Way, Waterloo, WI			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	823.62	04/16/21	60.00	494.17
Plumbing- New Building/Additior	260.71	04/16/21	60.00	156.43
Occupancy Permit- Residential	120.00	04/16/21	60.00	72.00
Electrical- New Building/Additon.	260.71	04/16/21	60.00	156.43
State Seal Fee	41.00	04/16/21	60.00	24.60
HVAC- New Building/Additon/Alt	260.71	04/16/21	60.00	156.43
21WTRC-0058-21-04BEPH Subtotal				1,060.06
Permit # 21WTRC-0059-21-04BEH	605,607,609,611 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
State Seal Fee	41.00	04/16/21	60.00	24.60
State Seal Fee	41.00	04/16/21	60.00	24.60
Occupancy Permit- Residential	240.00	04/16/21	60.00	144.00
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31

Continued



CITY OF WATERLOO

Invoice Number: 0077160-IN

Invoice Date: 04/30/21

Page: 3

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
21WTRC-0059-21-04BEH Subtotal				2,149.02
<hr/>				
Permit # 21WTRC-0060-21-04BEH	555,557,559,561 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31
Occupancy Permit- Residential	240.00	04/16/21	60.00	144.00
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
State Seal Fee	41.00	04/16/21	60.00	24.60
State Seal Fee	41.00	04/16/21	60.00	24.60
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
21WTRC-0060-21-04BEH Subtotal				2,149.02
<hr/>				
Permit # 21WTRC-0061-21-04BEH	635,637,639,641 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
HVAC- New Building/Additon/Alt	309.66	04/16/21	60.00	185.80
State Seal Fee	41.00	04/16/21	60.00	24.60
State Seal Fee	41.00	04/16/21	60.00	24.60
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
Electrical- New Building/Additon.	309.66	04/16/21	60.00	185.80
Occupancy Permit- Residential	240.00	04/16/21	60.00	144.00
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31
Residential New Dwelling/Additc	1,010.52	04/16/21	60.00	606.31
21WTRC-0061-21-04BEH Subtotal				2,149.02
<hr/>				
Permit # 21WTRC-0062-21-04E	937 East Madison Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	70.00	04/20/21	60.00	42.00
21WTRC-0062-21-04E Subtotal				42.00
<hr/>				
Permit # 21WTRC-0063-21-04B	362 Crestview Drive, Waterloo, WI 53594			Deck
Accessory Structure- Residential	66.15	04/20/21	60.00	39.69
21WTRC-0063-21-04B Subtotal				39.69
<hr/>				
Permit # 21WTRC-0064-21-04BEPHOS	1075 Bluegrass Trail, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Erosion Control - New - Resider	125.00	04/21/21	60.00	75.00
Occupancy Permit- Residential	60.00	04/21/21	60.00	36.00
Residential New Dwelling/Additc	988.05	04/21/21	60.00	592.83
New Home OS Sewer & Water L	60.00	04/21/21	60.00	36.00
Plumbing- New Building/Additior	303.78	04/21/21	60.00	182.27
Electrical- Replacement & Misc.	50.00	04/21/21	60.00	30.00
HVAC- New Building/Additon/Alt	303.78	04/21/21	60.00	182.27
Electrical- New Building/Additon.	303.78	04/21/21	60.00	182.27
State Seal Fee	41.00	04/21/21	60.00	24.60
21WTRC-0064-21-04BEPHOS Subtotal				1,341.24
<hr/>				
Permit # 21WTRC-0065-21-04B	974 East Madison Street, Waterloo, WI 53594			Deck
Accessory Structure- Residential	60.00	04/21/21	60.00	36.00
21WTRC-0065-21-04B Subtotal				36.00
<hr/>				
Permit # 21WTRC-0066-21-04H	325 Riverside Drive, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. lte	81.55	04/26/21	60.00	48.93

Continued



CITY OF WATERLOO

Invoice Number: 0077160-IN

Invoice Date: 04/30/21

Page: 4

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
21WTRC-0066-21-04H Subtotal				48.93
Permit # 21WTRC-0067-21-04EP	255 Boorman Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	50.00	04/26/21	60.00	30.00
Plumbing- Replacement & Misc.	50.00	04/26/21	60.00	30.00
21WTRC-0067-21-04EP Subtotal				60.00
Permit # 21WTRC-0068-21-04EP	415 Edison Street, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	50.00	04/26/21	60.00	30.00
Electrical- Replacement & Misc.	50.00	04/26/21	60.00	30.00
21WTRC-0068-21-04EP Subtotal				60.00
Permit # 21WTRC-0069-21-04PLOS	854 East Madison Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/26/21	60.00	36.00
21WTRC-0069-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0070-21-04PLOS	109 Portland Road, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/26/21	60.00	36.00
21WTRC-0070-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0071-21-04PLOS	359 South Jackson Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/26/21	60.00	36.00
21WTRC-0071-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0072-21-04PLOS	434 West Polk Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0072-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0073-21-04PLOS	508 South Washington Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0073-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0074-21-04PLOS	253 West Polk Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0074-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0075-21-04PLOS	525 South Monroe Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0075-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0076-21-04PLOS	358 Jefferson Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0076-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0077-21-04PLOS	335 South Jackson Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0077-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0078-21-04PLOS	543 South Monroe Street, Waterloo, WI 53594			Outside Sewer

Continued



CITY OF WATERLOO

Invoice Number: 0077160-IN

Invoice Date: 04/30/21

Page: 5

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0078-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0079-21-04PLOS	366 Harrison Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water I	60.00	04/27/21	60.00	36.00
21WTRC-0079-21-04PLOS Subtotal				36.00
Permit # 21WTRC-0080-21-04BEH	610-614 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	808.71	04/30/21	60.00	485.23
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Electrical- New Building/Additon.	256.81	04/30/21	60.00	154.09
HVAC- New Building/Additon/Alt	256.81	04/30/21	60.00	154.09
State Seal Fee	41.00	04/30/21	60.00	24.60
21WTRC-0080-21-04BEH Subtotal				890.01
Permit # 21WTRC-0081-21-04BEH	630-634 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
State Seal Fee	41.00	04/30/21	60.00	24.60
HVAC- New Building/Additon/Alt	260.71	04/30/21	60.00	156.43
Electrical- New Building/Additon.	260.71	04/30/21	60.00	156.43
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Residential New Dwelling/Additc.	823.62	04/30/21	60.00	494.17
21WTRC-0081-21-04BEH Subtotal				903.63
Permit # 21WTRC-0082-21-04BEH	540 McKay Way/740 Gene Drive, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	823.62	04/30/21	60.00	494.17
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Electrical- New Building/Additon.	260.71	04/30/21	60.00	156.43
HVAC- New Building/Additon/Alt	260.71	04/30/21	60.00	156.43
State Seal Fee	41.00	04/30/21	60.00	24.60
21WTRC-0082-21-04BEH Subtotal				903.63
Permit # 21WTRC-0083-21-04BEH	600 McKay Way/745 Gene Drive, Waterloo, WI 53594			SINGLE FAMILY DWELLING
State Seal Fee	41.00	04/30/21	60.00	24.60
HVAC- New Building/Additon/Alt	260.71	04/30/21	60.00	156.43
Electrical- New Building/Additon.	260.71	04/30/21	60.00	156.43
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Residential New Dwelling/Additc	823.62	04/30/21	60.00	494.17
21WTRC-0083-21-04BEH Subtotal				903.63
Permit # 21WTRC-0084-21-04BEH	620-624 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
Residential New Dwelling/Additc	823.62	04/30/21	60.00	494.17
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Electrical- New Building/Additon.	260.71	04/30/21	60.00	156.43
HVAC- New Building/Additon/Alt	260.71	04/30/21	60.00	156.43
State Seal Fee	41.00	04/30/21	60.00	24.60
21WTRC-0084-21-04BEH Subtotal				903.63
Permit # 21WTRC-0085-21-04BEH	539-541 McKay Way, Waterloo, WI 53594			SINGLE FAMILY DWELLING
State Seal Fee	41.00	04/30/21	60.00	24.60
HVAC- New Building/Additon/Alt	309.55	04/30/21	60.00	185.73
Electrical- New Building/Additon.	350.75	04/30/21	60.00	210.45
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00

Continued



CITY OF WATERLOO

Invoice Number: 0077160-IN

Invoice Date: 04/30/21

Page: 6

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Residential New Dwelling/Additc	1,010.10	04/30/21	60.00	606.06
21WTRC-0085-21-04BEH Subtotal				1,098.84
Permit # 21WTRC-0086-21-04BEH 535-537 McKay Way, Waterloo, WI 53594 SINGLE FAMILY DWELLING				
Residential New Dwelling/Additc	1,010.10	04/30/21	60.00	606.06
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Electrical- New Building/Additon.	350.75	04/30/21	60.00	210.45
HVAC- New Building/Additon/Alt	309.55	04/30/21	60.00	185.73
State Seal Fee	41.00	04/30/21	60.00	24.60
21WTRC-0086-21-04BEH Subtotal				1,098.84
Permit # 21WTRC-0087-21-04BEH 619-621 McKay Way, Waterloo, WI 53594 SINGLE FAMILY DWELLING				
State Seal Fee	41.00	04/30/21	60.00	24.60
HVAC- New Building/Additon/Alt	309.55	04/30/21	60.00	185.73
Electrical- New Building/Additon.	350.75	04/30/21	60.00	210.45
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Residential New Dwelling/Additc	1,010.10	04/30/21	60.00	606.06
21WTRC-0087-21-04BEH Subtotal				1,098.84
Permit # 21WTRC-0088-21-04BEH 615-617 McKay Way, Waterloo, WI 53594 SINGLE FAMILY DWELLING				
Residential New Dwelling/Additc	1,010.10	04/30/21	60.00	606.06
Occupancy Permit- Residential	120.00	04/30/21	60.00	72.00
Electrical- New Building/Additon.	350.75	04/30/21	60.00	210.45
HVAC- New Building/Additon/Alt	309.55	04/30/21	60.00	185.73
State Seal Fee	41.00	04/30/21	60.00	24.60
21WTRC-0088-21-04BEH Subtotal				1,098.84
Permit # 21WTRC-0089-21-04H 112 West Madison Street, Waterloo, WI 53594 HVAC Permit - Commercial				
HVAC- Replacement & Misc. lte	112.35	04/30/21	60.00	67.41
21WTRC-0089-21-04H Subtotal				67.41

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	21,177.23
Total		21,177.23

Please remit to: SAFEbuilt, LLC Lockbox# 88135
P.O. Box 88135, Chicago, IL, 60680-1135

Net Invoice:	21,177.23
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	21,177.23

Machinery and Equipment Maintenance

2021 DPW

APRIL

		Mileage / Hours			TTI Fuel	GPH
DPW Equipment		Start	End	Total		
End loader	544	3932	3943	11	24.579	0.45
John Deere Tractor	2555	4725	4732	7	6.09	1.15
Wood Chipper	CHIPPER	2764	2805	41	88.475	0.46
John Deere Lawn Tractor	1025R	135	152	17	51.501	0.82
John Deere	X750	1557	1569	12	51.501	0.82
John Deere	X750-1	1324	1337	13	51.501	0.82
Wacker Roller	ROLLER	409	409	0	0	#DIV/0!
2010 International Truck	#1	23141	23211	70	12.798	5.47
2020 International Truck	#2	4294	4294	0	0	#DIV/0!
	#3	0	0	0	0	#DIV/0!
2017 Chevrolet Truck	#4	41057	41888	831	77.969	10.66
2018 Freightliner Truck	#5	10014	10014	0	0	#DIV/0!
2006 Elgin Pelican Street Sweeper	SEEEPER	9875	9876	1	0	#DIV/0!
2011 Ford F-550 Truck	#6	38088	38503	415	103.917	3.99
2015 Freightliner Truck	#7	12364	12447	83	13.602	6.10
BOBCAT	595	589	602	13	0	#DIV/0!

MONTHLY TIME REPORT

2021

APRIL

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0.5	0	0.5
Mach/Equip		13	31	34	21
Garage/Shed		28	11	22	20
Meeting/Seminars		11	0	4	0
Street Repair/Maintenance		0	12	0	14
Street Cleaning		0	2.75	0	0
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		18.5	0.5	14	0.5
Traffic Control		0	0	0	0
Bridges/Culvers		0	0	0	0
Tree/Brush		6	52	5	52
Refuse Collection		34	10	40	12
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		2	1	2	1
Cemetary		0	4	0	5
Library		0	2	0	1
Firemans Park		28.5	16.25	12	16
Other Parks		15	21	17	21
Trail Head		0	4	0	4
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		22	8	16	8

WATERLOO POLICE DEPARTMENT

Report For Month Of April

COMPLAINTS

Family:	0
Off Road Vehicles:	0
Vandalism:	2
Minor Theft - Less Than \$500:	3
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	10
Animal Case:	5
Late Bar Closing:	0
Alarms:	1
Lous Music/Parties:	1
Tavern Complaints:	1
Prowler Complaints:	1
Battery To Person:	1
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	54
<u>TOTAL COMPLAINTS</u>	99

INQUIRIES/CHECKS

Registration Checks:	968
Drivers License Checks:	396
NCIC/CIB/VIN Checks:	8
Check Welfare:	3
<u>TOTAL INQUIRIES/CHECKS</u>	1549

ACCIDENTS

More Than \$1,000:	0
Less Than \$1,000:	2
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<u>TOTAL ACCIDENTS</u>	4

ASSISTS

Assist Jefferson County:	3
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall Police:	1
Assist Fire/Rescue:	31
Assist Other Agencies:	3
Assist Public:	64
Assist With Escort:	0
Assist All Other:	3
<u>TOTAL ASSISTS</u>	122

MISCELLANEOUS

Investigations/Followups:	67
Traffic Control:	1
Radar Operations:	204
Special Assignment:	4
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	8
<u>TOTAL MISCELLANEOUS</u>	322

WATERLOO POLICE DEPARTMENT

Report For Month Of April

TRAFFIC VIOLATIONS

WARNINGS

ARRESTS

Speeding:	35	7
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	14	9
Illegal Passing:	1	0
No Drivers License:	1	4
Illegal Parking:	5	14
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	14	10
Driving Suspended/Revoked:	0	8
Hit And Run:	0	0
Illegal U-Turn:	1	0
Following Too Close:	0	0
Seatbelt Violation:	2	1
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	46	12
All Other Traffic:	36	18

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	2
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	0	0

WARNINGS

ARRESTS

TOTALS

161

92

Hourly Breakdown

Patrol:	602.25
Investigations:	40.50
Radar:	118.50
Court Appearances:	5.50
Office:	260.75
Special Duties:	2.00
Schools/Training:	3.50
On Call:	0.00

TOTAL:

1213.50

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category	Blank Description	0	1	1	0	2
	Total for No Category:	0	1	1	0	2
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	2	0	6	1	21
	Assist Dane County Sheriff	0	0	1	0	4
	Assist Dodge County Sheriff	1	1	6	1	12
	Assist Jefferson County Sheriff	1	0	3	0	1
	Assist Marshall PD	1	2	7	0	18
	Assist Probation/Parole	0	0	0	0	6
	Assist Social Services	0	2	2	0	12
	Assist Watertown PD	0	1	1	0	1
	Civil Dispute	0	0	1	0	0
	Custody for Other Department	2	2	4	0	2
	EMS Calls	0	0	0	0	3
	Neighbor Problems	1	0	1	1	1
	Other Mutual Aid Assists	0	0	2	0	2
	Probation/Parole Check Ins	0	0	0	0	3
	Total for ASSIST:	8	8	34	3	87
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	1	1
	Burglary - Attempted Residential	0	0	1	0	1
	Burglary - Residential/No Force	0	0	0	2	3
	Computer Crimes	0	1	1	0	1
	Criminal Damage To Property/vandalism	0	2	3	0	12
	Disorderly Conduct - All Other	0	0	1	0	16
	Disorderly Conduct - Fight, Disturbance	0	0	0	0	5
	Domestic Disturbance	0	2	4	2	18
	Domestic Offense - Spousal Abuse/Fights	0	1	1	1	5
	Drug Investigations	0	0	0	0	8
	Drug Possession	0	0	1	0	4
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Fraud	0	1	1	0	15

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 4/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Harass/Intimidate Victim or Witness	0	0	0	0	2
	Harassment - Harassing Telephone Calls	0	0	0	0	4
	Harassment - Threats	2	0	2	0	5
	Interfere with Child Custody	0	0	0	0	1
	Operate Vehicle Without Owner's Consent	0	0	0	0	5
	Other Sex Offenses	0	1	1	0	5
	Probation/Parole Violation	0	1	1	0	1
	Robbery - Armed	0	1	1	0	0
	Simple Battery	1	1	2	0	0
	Theft - All Other	1	1	5	0	13
	Theft - From Building	0	0	0	0	4
	Theft - From a Motor Vehicle	0	0	0	5	7
	Theft - Motor Vehicle Parts/Accessories	0	2	2	0	2
	Theft - Retail/Shoplifting	0	0	2	0	8
	Trespassing	0	0	0	0	1
	Violation of Court/Restraining Order	0	0	0	0	1
	Worthless Checks - Less Than \$1000	0	0	0	0	1
	Total for CRIMINAL:	4	14	29	11	150
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	2
	All-Terrain Vehicle Violation	1	0	1	0	2
	Animal Bite	0	1	7	0	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Running at Large	0	1	1	0	1
	Curfew	0	0	0	0	2
	Disturbance	0	2	2	0	2
	Illegal Dumping	0	0	0	0	1
	Loitering	0	0	0	1	1
	Municipal Code Violation	0	0	1	0	0
	Possession of Tobacco by Minor	0	1	3	0	0
	Public Nuisance Violations	0	0	0	0	1
	Truancy	0	0	0	0	2
	Under Age Drinking - Adult (18-21)	0	0	0	0	0
	Under Age Drinking - Minor (Under 18)	0	0	0	0	1
	Total for ORDINANCE:	1	5	15	1	22
Other						
	Investigation/Take Report	0	0	1	0	1
	Other Animal Calls - Dead, Etc.	1	1	3	0	4
	Receive Information	1	0	2	0	11
	Total for Other:	2	1	6	0	16

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 4/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	0	0	0	0	4
	Emergency Detention/Detoxification	0	0	0	0	4
	Found Items/Property	0	0	0	0	4
	Missing Juvenile	0	1	1	0	1
	Other Service	0	0	1	0	1
	Runaway Juvenile	0	0	0	0	2
	Suspicious Person/Activity, Prowler	1	1	3	1	7
	Uncontrollable Juvenile	0	0	0	0	6
	Warrant Pickup - Other Agency	1	0	1	0	2
	Warrant Pickup - Waterloo	0	0	0	0	2
	Welfare Check	1	0	5	0	14
	Total for SERVICE:	3	2	11	1	48
TRAFFIC						
	Disobey Sign/Marker	1	0	1	0	1
	Driver's License Violations (Ex OAS/OAR)	1	0	1	0	17
	Driving Complaint	0	0	0	0	1
	Eluding Police Officer	0	0	1	0	1
	Illegal Turns	0	0	0	0	2
	License/Permit Violation	0	1	1	0	1
	Motor Vehicle Insurance Violation	3	2	8	0	15
	OAS/OAR/Other License Violations	7	4	13	0	20
	Open Intoxicants - Driver	0	0	0	0	1
	Operate Motor Vehicle While Intoxicated	0	0	3	0	12
	Other Traffic Violations	1	5	9	0	2
	Parking Violation	0	0	0	0	18
	Registration/Title Violation	3	1	4	0	6
	Required Stop Violation - RR, Etc.	1	0	1	0	0
	Seatbelt Violation	2	0	2	0	0
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	6	9	16	0	36
	Stop Sign/Signal Violation	1	0	1	0	6
	Tow Vehicle	0	0	0	1	1
	Traffic Accident - Hit and Run (Damage)	0	0	0	2	6
	Traffic Accident - Hit and Run (Injury)	1	0	1	0	0
	Traffic Accident - Non-Reportable	0	1	1	0	8
	Traffic Accident - Personal Injury	0	0	0	0	1
	Traffic Accident - Property Damage	0	2	6	3	20
	Traffic Obstruction/Debris on Highway	0	0	0	0	1
	Vehicle Equipment Violation - Lights	0	2	2	0	2

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 4/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Vehicle Equipment Violation - Other	0	0	0	0	3
	Total for TRAFFIC:	27	27	71	6	182
	Grand Totals:	45	58	167	22	507

Activity Log List

Page: 1

Report Criteria:

Start Date	End Date	Title	Officer
04/01/2021	04/30/2021		ALL

Title	Notes	Date	Time	Officer
Animal call	Officer responded to a racoon call, animal was dispatched.	04/03/2021	11:26:00	
Disturbance	Officer responded to a neighbor disturbance and assisted all parties involved.	04/03/2021	11:48:00	
Domestic disturbance	Officer responded to a domestic disturbance within a household.	04/03/2021	11:54:00	
Traffic stop	Officer performed traffic stop, citations were issued	04/03/2021	15:27:00	
Neighbor disturbance	Officer responded to a disturbance, arrest was made.	04/04/2021	09:22:00	
Traffic stop	Officer performed traffic stop, citation issued.	04/04/2021	10:00:00	
Traffic stop	Officer performed traffic stop, speeding citation was issued.	04/04/2021	10:37:00	
Traffic stop	Officer performed traffic stop, citation and warning were issued.	04/04/2021	11:08:00	
Arrest	During a traffic stop officers arrested subject on a warrant for other county	04/04/2021	12:32:00	
Dog running at large	Officer issued citation for animals running at large.	04/04/2021	14:23:00	
Traffic stop	Officer initiated a traffic stop, citation was issued.	04/04/2021	14:49:00	
Traffic stop	Officer performed traffic stop, citation and warning issued.	04/04/2021	14:57:00	
Traffic stop	Officer performed a traffic stop and a citation and warning were issued.	04/04/2021	15:22:00	
Traffic stop		04/04/2021	15:22:00	
Traffic stop	Officer performed traffic stop, citation and warning were issued.	04/05/2021	08:49:00	
Robbery	Officer assisted with report of a robbery and break in.	04/05/2021	09:04:00	
Warrant	Officer made arrest to assist other county on a warrant.	04/05/2021	13:34:00	
Assist Dodge County	Officer assisted Dodge County with responding to an intoxicated female sitting in a field.	04/05/2021	14:28:00	
Animal	Officer assisted with a sick animal that was reported, animal was dispatched.	04/05/2021	14:57:00	
Harassment	Officer assisted with a complaint of harassment	04/06/2021	12:23:00	
UTV traffic stop	Officer issued citation to UTV driver for no helmet on minor.	04/07/2021	10:31:00	
Traffic stop	Officer performed traffic stop and citations were issued.	04/07/2021	13:49:00	
Traffic stop	Officer preformed traffic stop, citation and warning were issued.	04/08/2021	08:44:00	
Traffic stop	Officer performed traffic stop, citations issued	04/12/2021	09:06:00	
Traffic stop	Officer performed traffic stop, citation was issued and warrant was in place for other county.	04/12/2021	14:57:00	
Arrest	Officer arrested subject for other county on a warrant.	04/13/2021	08:09:00	
Traffic stop	Officer initiated traffic stop, citations were issued.	04/15/2021	09:43:00	
Assist Jefferson County	Officer requested to assist Jefferson County with a traffic stop/arrest.	04/15/2021	11:15:00	COFFREN, JARED
Warrant	Arrest was made for a warrant through another county after a traffic stop.	04/15/2021	14:14:00	
Traffic stop	Officer pursued traffic stop, citations were issued.	04/16/2021	08:23:00	
Traffic stop	Officer performed traffic stop, citation and warning issued.	04/16/2021	10:38:00	
Damage to vehicle		04/16/2021	14:36:00	BOLLIG, RANDY, P
Traffic stop	Officer performed traffic stop, citations issued.	04/19/2021	14:07:00	
Arrest warrant	Officer assisted other county with a warrant arrest	04/20/2021	08:18:00	
Check welfare	Officer requested to assist with a welfare check, subject was taken to hospital.	04/20/2021	11:37:00	
Gas driver off	Officer took report of a gas drive off in City, citation may be issued if payment is not received.	04/20/2021	14:10:00	
Traffic stop	Officer performed routine traffic stop, citations were issued.	04/21/2021	06:15:00	
Traffic stop	Officer performed traffic stop, citations issued.	04/21/2021	07:22:00	
Traffic stop	Officer performed traffic stop, citations issued.	04/21/2021	08:33:00	
Traffic stop	Officer performed traffic stop, citation issued.	04/21/2021	13:32:00	

Activity Log List

Page: 2

Report Criteria:

Start Date	End Date	Title	Officer
04/01/2021	04/30/2021		ALL

Title	Notes	Date	Time	Officer
Traffic stop	Officer performed a traffic stop and citations were issued.	04/22/2021	10:30:00	
Traffic stop	Officer performed traffic stop, several citations and warnings issued.	04/27/2021	10:13:00	
Traffic stop	Officer performed traffic stop, citation issued.	04/27/2021	11:18:00	
Traffic stop	Officer performed traffic stop, citations were issued.	04/28/2021	08:56:00	
Traffic stop	Officer performed traffic stop, citations issued.	04/28/2021	09:02:00	
School incident	Officer responded to a possible threat between two students, report filed.	04/28/2021	10:21:00	
Assist Marshal PD	Officer requested for mutual aid to assist Marshall PD.	04/28/2021	11:41:00	
Traffic stop	Officer performed a traffic stop, citation issued.	04/30/2021	09:54:00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/01/2021	04/28/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
04/20/21	BOBHOLZ,KEVIN,A	DOB: 06/08/73	COFFREN,JARED
11:00 AM	904 1/2 JONES ST WATERTOWN WI, 53094	No: T-BF358778-0 Age: 47 Issued: 03/14/21 Inc #: 21-000091	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

04/20/21	DAHLKE,COLIN,JACOB	DOB: 09/03/98	WARNER,DAVID,N
11:00 AM	119 NORTH MONROE STREET WATERLOO WI, 53594	No: T-BF358782-4 Age: 22 Issued: 03/21/21 Inc #: 21-000100	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

04/20/21	DI LORENZO,HANNAH,LYNN	DOB: 02/18/00	COFFREN,JARED
11:00 AM	624 KNOLTON ST #4 WATERLOO WI, 53594	No: T-BF358771-0 Age: 21 Issued: 03/12/21 Inc #: 21-000085	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
344.62(1)		\$200.50	\$0.00

04/20/21	DORN,KAITLYN,MARIE	DOB: 02/05/03	WORZALLA,GREGORY,S
11:00 AM	842 W MAIN ST MARSHALL WI, 53559	No: T-BF358791-6 Age: 18 Issued: 04/03/21 Inc #: 21-000119	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

04/20/21	[REDACTED]	[REDACTED]	CULLEN,NATHANIEL,J
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

04/20/21	NOVASCONE,DRAYVIN,JACOB	DOB: 01/15/02	WARNER,DAVID,N
11:00 AM	1424 22ND AVE S WISCONSIN RAPIDS WI, 54494	No: T-AD311918-5 Age: 19 Issued: 03/18/21 Inc #: 21-000095	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$200.50	\$0.00

04/20/21	NOVASCONE,DRAYVIN,JACOB	DOB: 01/15/02	WARNER,DAVID,N
11:00 AM	1424 22ND AVE S WISCONSIN RAPIDS WI, 54494	No: T-AD311919-6 Age: 19 Issued: 03/18/21 Inc #: 21-000095	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
*346.57(5)	SPEED IN EXCESS OF POSTED	\$295.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/01/2021	04/28/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type	
04/20/21	PINEDA,MARVIN,VELIO	DOB: 06/20/90	No: T-BF358767-3	BRICKEY,BENJAMIN,I
11:00 AM	2930 MILWAUKEE ST	Age: 30	Issued: 03/04/21	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53704		Inc #: 21-000068	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00	

04/20/21	PINEDA,MARVIN,VELIO	DOB: 06/20/90	No: T-BF358768-4	BRICKEY,BENJAMIN,I
11:00 AM	2930 MILWAUKEE ST	Age: 30	Issued: 03/04/21	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53704		Inc #: 21-000068	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

04/20/21	RADLOFF,HAILEY,N	DOB: 04/09/97	No: T-BF358780-2	COFFREN,JARED
11:00 AM	680 KNOWLTON ST # H	Age: 23	Issued: 03/19/21	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 21-000097	
Charge	Description	Fine	Collected	
343.43(1)(D)	Violate Driving License Restrictions	\$200.50	\$0.00	

04/20/21	SCHULTZ,NICHOLE,LEE	DOB: 06/28/86	No: T-BF358774-3	COFFREN,JARED
11:00 AM	311 HARRISON ST	Age: 34	Issued: 03/12/21	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 21-000088	
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$200.50	\$0.00	

04/20/21	WILLE,VICKY,L	DOB: 01/14/60	No: T-BF358781-3	COFFREN,JARED
11:00 AM	W10185 COUNTY ROAD I	Age: 61	Issued: 03/20/21	JEFFERSON CO CIRCUIT CT
	REESEVILLE WI, 53579		Inc #: 21-000098	
Charge	Description	Fine	Collected	

04/20/21	WILLIAMS,ASHLEY,ANN	DOB: 03/24/87	No: T-BF358772-1	COFFREN,JARED
11:00 AM	312 MACFARLANE RD APT 2	Age: 33	Issued: 03/12/21	JEFFERSON CO CIRCUIT CT
	PORTAGE WI, 53901		Inc #: 21-000087	
Charge	Description	Fine	Collected	
343.44(1)(B)	KNOWINGLY OPERATING WHILE REVOKED (CAUSE GREAT BODILY HARM)	\$200.50	\$0.00	

04/20/21	WILLIAMS,ASHLEY,ANN	DOB: 03/24/87	No: T-BF358773-2	COFFREN,JARED
11:00 AM	312 MACFARLANE RD APT 2	Age: 33	Issued: 03/12/21	JEFFERSON CO CIRCUIT CT
	PORTAGE WI, 53901		Inc #: 21-000087	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/01/2021	04/28/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
------------	------	--------	--------------------

Ticket Count: 14

Total Fines:	\$2825.90
Total Payments:	\$0.00
Total Due:	\$2825.90

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC0773	For Period	4/1-4/30
Year	2015	Fuel Cost	\$749.26
Vehicle Description	Ford Edge Utility	Miles per gallon	10.09

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
4/1/2021	8.475	\$22.96	88120			6
4/1/2021	6.086	\$16.67	88188			14
4/2/2021	5.64	\$15.28	88243			12
4/3/2021	8.761	\$24.00	88330			11
4/3/2021	4.822	\$13.21	88387			9
4/4/2021	7.68	\$21.04	88461			11
4/5/2021	5.378	\$14.73	88528			14
4/2/2021	oil	change				153.18
4/6/2021	9.315	\$25.23	88621			12
4/7/2021	8.915	\$24.42	88727			14
4/8/2021	6.763	\$18.32	88793			6
4/8/2021	5.783	\$15.84	88863			15
4/9/2021	8.286	\$22.70	88972			15
4/10/2021	10.23	\$28.02	89066			11
4/11/2021	6.051	\$16.39	89124			8
4/12/2021	8.135	\$21.71	89209			6
4/13/2021	8.131	\$21.70	89291			8
4/13/2021	7.537	\$20.34	89367			15
4/14/2021	7.038	\$19.00	89444			11
4/15/2021	6.547	\$17.47	89517			6
4/15/2021	6.42	\$17.33	89572			15
4/16/2021	5.905	\$15.94	89629			15
4/16/2021	7.39	\$19.72	89709			6
4/17/2021	6.399	\$17.27	89778			14
4/18/2021	6.233	\$16.82	89833			15
4/19/2021	6.034	\$16.10	89902			6
4/19/2021	5.485	\$15.35	89956			14
4/20/2021	5.716	\$16.00	90022			11
4/21/2021	6.967	\$19.50	90098			11
4/22/2021	8.223	\$23.02	90169			11

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
4/22/2021	6.347	\$17.57	90238			6
4/24/2021	6.07	\$16.38	90385			15
4/24/2021	8.448	\$23.39	90325			6
4/25/2021	6.543	\$17.66	90484			15
4/25/2021	3.085	\$8.23	90414			6
4/26/2021	6.284	\$16.96	90550			15
4/27/2021	6.72	\$17.94	90620			6
4/28/2021	7.779	\$21.00	90699			11
4/29/2021	9.647	\$27.00	90798			11
4/30/2021	9.664	\$27.05	90894			11
	274.932	\$749.26				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5KAR8HGB650	For Period	4/1-4/30
Year	2017	Fuel Cost	\$67.94
Vehicle Description	Ford Edge Utility	Miles per gallon	7.40

[illegible]

[illegible]

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	01/01/2021-01/31/2021
Year	2020	Fuel Cost	
Vehicle Description	Ford Edge Utility	Miles per gallon	

[illegible]

[illegible]

Karl Junginger Memorial Library
Mayor/Council/Board Report
APRIL 2021

APRIL MONTHLY STATISTICS		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Library Card Holders	2020	2349	2360	2375	2377	2378	2386	2401	2414	2426	2440	2452	0
	2021	2468	2477	2496	2499								
	% of Change	5.07%	4.96%	5.09%	5.13%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Checkouts (Circulation)	2020	4118	3528	2468	380	1133	3365	3749	3883	3647	3702	3227	0
	2021	3263	3312	3601	3425								
	% of Change	-20.76%	-6.12%	45.91%	801.32%	-100.00%		-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
eBook/Audio Checkouts (Circulation)	2020	540	459	451	533	541	578	674	609	522	493	524	0
	2021	593	607	585	536								
	% of Change	9.81%	32.24%	29.71%	0.56%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Library Visits	2020	2683	2877	1577	0	0	1269	1434	938	796	1394	1234	0
	2021	1396	1259	1539	1125								0
	% of Change	-47.97%	-56.24%	-2.41%	100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Meeting Room Use	2020	45	39	23	0	0	0	0	0	3	4	0	0
	2021	1	0	6	5								
	% of Change	-97.78%	-100.00%	-73.91%	100.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!
Public Computer Use	2020	326	272	152	0	0	63	83	73	86	93	70	0
	2021	74	92	117	86								
	% of Change	-77.30%	-66.18%	-23.03%	100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
WiFi Use	2020	324	318	301	109	115	134	136	135	155	153	139	0
	2021	139	166	147	161								
	% of Change	-57.10%	-47.80%	-51.16%	47.71%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Outreach to local residents -Checkouts NEW WAY 2019	2020	179	95	83	6	0	56	119	55	84	88	95	0
	2021	122	88	96	91								
	% of Change	-31.84%	-7.37%	15.66%	1416.67%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Programs													
Adult Number of Programs	2020	16	11	6	2	2	1	0	1	3	2	1	0
	2021	4	6	4	4								
	% of Change	-75.00%	-45.45%	-33.33%	100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Adult Attendance	2020	147	64	37	18	36	6	0	5	13	5	5	0
	2021	46	44	34	25								
	% of Change	-68.71%	-31.25%	-8.11%	38.89%	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Teen (12-18) Number of programs	2020	2	2	0	0	0	3	6	3	1	1	1	0
	2021	1	1	1	1								
	% of Change	-50.00%	-50.00%	100.00%	100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Attendance (Adult + Teen)	2020	10	15	0	0	0	2	1	0	10	7	10	0
	2021	20	25	22	22								
	% of Change	100.00%	66.67%	-100.00%	100.00%	#DIV/0!	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!
Children's Number of programs	2020	6	17	5	9	8	15	30	16	5	11	6	0
	2021	6	7	9	6								
	% of Change	0.00%	-58.82%	80.00%	-33.33%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Attendance (Adult + Child)	2020	99	229	82	125	157	321	405	241	42	208	51	0
	2021	95	184	257	182								
	% of Change	-4.04%	-19.65%	213.41%	45.60%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!

** COVID-19 Began in March 2020 we closed library doors on March 16th Opened doors on June 1st to the public.

Regular meeting of the Waterloo Water & Light Commission held May 4, 2021

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, Lineman Evan Pratt and Ben Heidemann and Evan Chambers from Town and Country Engineering.

Minutes

It was moved by Butzine, seconded by Schumann, to approve the minutes of the April 6, 2021 meeting. Motion carried.

Expenditures

It was moved by Schumann, seconded by Wallace, to approve the payment of the April bills as presented. Motion carried.

Citizen Input

None.

WWTP Upgrade

Ben reviewed the study and next steps. The USDA Loan Application will be submitted within the next 14 days. Submission of the facilities study to the DNR will be after the public meeting on June 10th. It was moved by Thomas, seconded by Butzine, to approve the submission of the USDA Loan Application. Motion carried.

First quarter financial results

Joy reviewed first quarter results, cash flow for capital projects, the City's planned road construction with water and sewer ages, rate of return, and disconnections.

Capital Asset definition

Joy discussed the current definition of \$500 and useful life of at least one year. It was moved by Butzine, seconded by Schumann, to approve changing the definition of a Capital Asset to a \$5,000 purchase price and a useful life of at least one year. Motion carried.

WWTP Upgrade meetings

Barry updated the Commission on the meetings.

General Info

Barry discussed the purchase of a new pick up. It was moved by Thomas, seconded by Wallace, to approve giving Barry permission to purchase a pickup truck. Motion carried.

Barry discussed the purchase of a pressure washer, hiring the Water/Sewer Operator, mapping system, and future Town and Country projects.

It was moved by Thomas, seconded by Butzine, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

APG of Southern Wisconsin	291.89	Piggly Wiggly	20.46
Axley Brynelson LLP	135.00	PSC	1,238.52
Baker Tilly	2,455.28	PSD	9,361.20
Border States	1,718.47	Payroll	47,685.72
BP Credit Card Center	559.64	Resco	586.66
C&M Hydraulic Tool Supply	2,296.96	SEERA	1,278.73
Cooper Power Systems	4,268.70	Solenis LLC	3,600.00
City of Waterloo Treasurer	46,084.07	Stella-Jones Corp	14,299.00
Charter Communications	94.99	S&S Plumbing	2,550.00
Core & Main	569.64	Town & Country	10,375.60
DNR	170.00	United Liquid Waste	1,562.50
Dunneisen Excavating	163.55	USA Blue Book	242.85
F&M Bank	201.17	US Cellular	224.88
Frontier	398.69	Unifirst Corp	519.96
Forster Electrical Engineering	103,115.60	Visa	273.53
GFC Leasing	85.00	Vessco Inc	280.97
Hawkins	8,577.56	UPS	92.62
Infosend	843.80	Waterloo Utilities	10,561.12
Kunkel Engineering	1,855.00	Waterloo Building Center	33.00
Laurie Link	500.00	WE Energies	619.77
McCutchin Crane & Rigging	3,960.00	Wisconsin Dept. of Revenue	3,618.29
NAPA Auto Parts	145.00	Wisconsin State Lab	26.00
MCTools & Repair LLC	265.62	WPPI Energy	193,741.19
North Central Laboratories	1,448.34	WYSO	300.00
Neitzel Auto & Hardware	666.52	Terri Yerges	461.92
Payment Service Network	12.95		

Total Disbursements \$484,437.93

Checking Account #102-613:

Balance 3/31/21	\$66,671.10
Transfer	247,904.00
Disbursements	(290,482.62)
Interest	5.69
Service Charge	(22.28)
Balance 4/30/21	<u>\$24,075.89</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 3/31/21	\$344,907.50
Deposit	1,000.00
Transfer for Expenses	
Interest	85.25
Balance 4/30/21	<u>\$345,992.75</u>

Debt Service Account #3015323:

Balance 3/31/21	\$338,885.98
Deposit	59,370.00
Bond Payment	(148,478.07)
Interest	103.27
Balance 4/30/21	<u>\$249,881.18</u>

Money Market Account #110-832:

Balance 3/31/21	776,510.95
Deposits	504,915.96
Transfer	(210,370.00)
Disbursements	(193,741.19)
Interest	970.48
Service Charge	(191.84)
Balance 4/30/21	<u>\$878,094.36</u>

Transportation Fund

Balance 3/31/21	\$40,952.49
Transfer	
Balance 4/30/21	<u>\$40,952.49</u>

Construction Account:

Balance 3/31/21	3,234,899.07
Transferred in	
Construction Payment	(168,527.09)
Balance 4/30/21	<u>\$3,066,371.98</u>

CD #7723 (Bond Reserve):

Balance 3/31/21	308,751.96
Interest	
Transferred in	
Balance 4/30/21	<u>\$308,751.96</u>

CD #613386 (Bond Reserve):

Balance 3/31/21	214,116.82
Interest	
Balance 4/30/21	<u>\$214,116.82</u>

WWTP CD #2875 (DNR Replacement Fund):

Checking Account #102-613:	\$463,005.33
Interest	399.58
Transfer	
Balance 4/30/21	<u>\$463,404.91</u>

From: info@whsadopt.org <info@whsadopt.org>

Sent: Saturday, May 1, 2021 9:09 AM

To: mhansen@waterloowi.us

Subject: April 2021 numbers

Intake numbers for April 2021

Stray cats-0

Surrendered cats-0

Stray dogs-1

Surrendered dogs-0

APPLICATION FOR CONDITIONAL USE PERMIT CU

TO: JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

A CONDITIONAL USE PERMIT, AS AUTHORIZED BY SECTION _____, JEFFERSON COUNTY ZONING ORDINANCE, IS HEREBY REQUESTED FOR THE FOLLOWING USE:

PROPERTY OWNER

Name Chad DeCaluwe Address 662 W. Madison Waterloo WI 53594
Street City St. Zip
Phone Number 920-253-1463 E-Mail Address praisegodforjesus@yahoo.com

PROPERTY DESCRIPTION

Tax Parcel/
PIN Number _____ Property Address 662 W. Madison
Subdivision _____ Lot _____ Block _____ CSM # _____ Vol. _____ Page _____
Parcel Size _____ Zoning District _____
Present Use _____ Proposed Use _____

PLEASE ATTACH THE FOLLOWING WITH YOUR COMPLETED APPLICATION FORM. Failure to submit a completed application that includes the below-mentioned items could delay scheduling your request for the next public hearing. All pages including plot plan to be no larger than 11"x 17".

1. Plot plan
2. Reasons for application
3. Explanation of type of use proposed
4. Explanation of proposed operation
5. Structures needed (new and/or existing)
6. Explanation of any needed land modifications
7. Town Board decision
8. Other pertinent information such as signs proposed, parking areas, hours of operation, etc.

\$285.00
NONREFUNDABLE HEARING FEE OF \$250 MUST ACCOMPANY PETITION. SUBMIT COMPLETE APPLICATION AND FEE TO JEFFERSON COUNTY ZONING DEPARTMENT, COURTHOUSE ROOM 201, 311 S. CENTER AVE., JEFFERSON, WI 53549

PETITIONERS/OWNERS UNDERSTAND THAT NOTICE OF PUBLIC HEARING WILL BE SENT TO THEM, TO TOWNSHIP OFFICIALS, COUNTY BOARD SUPERVISOR FOR THE AREA OF THE PROPOSED CONDITIONAL USE, AND PROPERTY OWNERS ACCORDING TO SEC. 11.15 OF THE ZONING ORDINANCE.

AS PETITIONER/OWNER, I UNDERSTAND THAT I MUST CONTACT TOWNSHIP OFFICIALS AND ATTEND A TOWN BOARD/TOWN PLAN COMMISSION MEETING ON THIS MATTER PRIOR TO THE COUNTY'S PUBLIC HEARING; I UNDERSTAND THAT I MUST ALSO ATTEND THE COUNTY'S PUBLIC HEARING OR SEND AN AGENT TO REPRESENT ME.

Chad DeCaluwe
(Signature of OWNER)

3-2-21
(Date)

(Address, if Different From Above)

(Signature of PETITIONER)

(Date)

(Address, if Different From Above)

County Board Supervisor _____
Extraterritorial _____
Mailed to Town _____

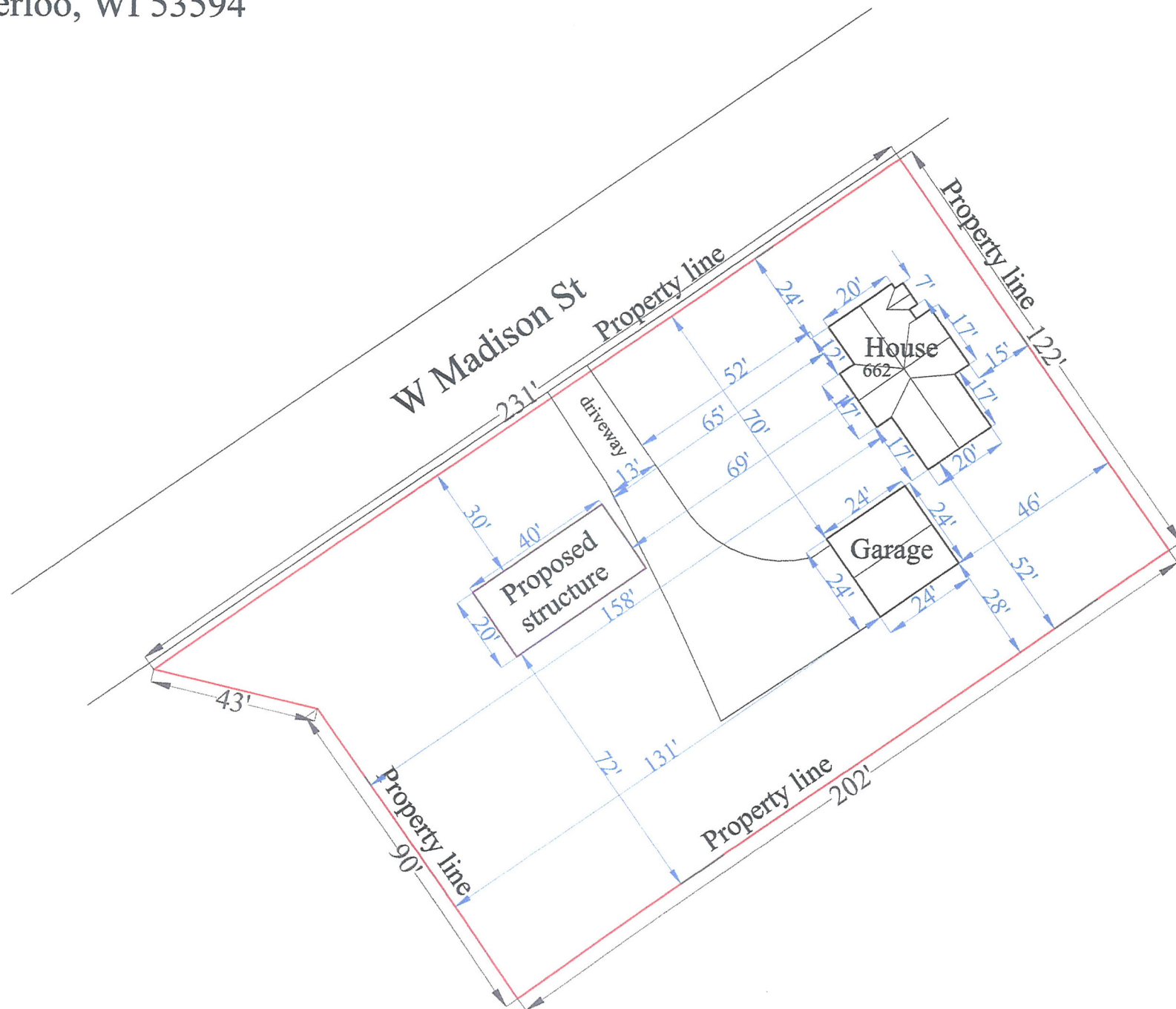
SITE PLAN

Address: 662 W Madison St

City, State, ZIP: Waterloo, WI 53594

County: USA

Scale 1":20'



3-2-21

- 1) included
- 2) To add another garage
- 3) I want more space to store and work on my stuff, i.e. tractor, motorcycle, and cars,
- 4) N-A
- 5) 20 x 40 new metal building
- 6) grading, gravel, and cement
- 7) N-A
- 8) N-A

608-688-0997 SAFEbuilt.		WI UNIFORM PERMIT APPLICATION madisoninspections@safebuilt.com <i>Inspections need to be called in by 4 pm for next business day inspections.</i>				PERMIT NO. _____ TAXKEY# _____	
ISSUING MUNICIPALITY OF <u>Waterloo</u> COUNTY: <u>Jefferson</u>		<input type="checkbox"/> TOWN <input type="checkbox"/> VILLAGE <input checked="" type="checkbox"/> CITY PROJECT LOCATION (Building Address) <u>662 W. Madison St</u>		PROJECT DESCRIPTION <u>additional garage</u> <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> ONE & TWO FAMILY			
Owner's Name <u>Chad DeCaluwe</u>		Mailing Address - Include City & Zip <u>662 W. Madison St Waterloo WI. 920-253-1463</u>				Telephone - Include Area Code _____	
Construction Contractor (DC Lic No.) _____		Mailing Address - Include City & Zip _____				Telephone - Include Area Code _____	
Dwelling Contractor Qualifier (DCQ Lic No.) _____		Dwelling Contractor Qualifier shall be an owner, CEO, COB, or employee of Dwelling Contractor				Telephone - Include Area Code _____	
Plumbing Contractor (Lic No.) _____		Mailing Address - Include City & Zip _____				Telephone - Include Area Code _____	
Electrical Contractor (Lic No.) _____		Mailing Address - Include City & Zip _____				Telephone - Include Area Code _____	
HVAC Contractor (Lic No.) _____		Mailing Address - Include City & Zip _____				Telephone - Include Area Code _____	

PROJECT INFORMATION				Subdivision Name _____		Lot No. _____		Block No. _____	
Zoning District _____		Lot Area _____ Sq. Ft.		N.S.E.W. _____		Front _____ Ft.		Rear _____ Ft.	
Setbacks _____		Left _____ Ft.		Right _____ Ft.		Left _____ Ft.		Right _____ Ft.	

1a. PROJECT <input checked="" type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Raze <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Other _____		3. TYPE <input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Multi <input type="checkbox"/> Commercial		6. STORIES <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other _____		9. HVAC EQUIPMENT <input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Baseboard or Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Conditioning <input type="checkbox"/> Other _____		12. ENERGY SOURCE <table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Fuel</td> <td style="text-align: center;">Nat. Gas</td> <td style="text-align: center;">L.P.</td> <td style="text-align: center;">Oil</td> <td style="text-align: center;">Elec. *</td> <td style="text-align: center;">Solid</td> <td style="text-align: center;">Solar</td> </tr> <tr> <td style="text-align: center;">Space Htg</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">Water Htg</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>* <input type="checkbox"/> Dwelling unit will have 3 kilowatt or more installed electric space heater equipment capacity.</p>						Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar																												
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
1b. GARAGE <input type="checkbox"/> Attached <input checked="" type="checkbox"/> Detached		4. CONST. TYPE <input type="checkbox"/> Site Constructed <input type="checkbox"/> Mfd. UDC <input type="checkbox"/> Mfd. HUD		7. FOUNDATION <input checked="" type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> ICF <input type="checkbox"/> Other _____		10. PLUMBING Sewer <input type="checkbox"/> Municipal <input type="checkbox"/> Septic No. _____		13. HEAT LOSS (Calculated) Total _____ BTU/HR																										
2. AREA Basement _____ Sq. Ft. Living Area _____ Sq. Ft. Garage <u>800</u> Sq. Ft. Other _____ Sq. Ft. TOTAL _____		5. ELECTRICAL Entrance Panel Size: _____ amp Service: <input type="checkbox"/> New <input type="checkbox"/> Rewire _____ Phase _____ Volts <input type="checkbox"/> Underground <input type="checkbox"/> Overhead Power Company: _____		8. USE <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Other _____		11. WATER <input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well								14. ESTIMATED COST \$ <u>20,000</u>																				

I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on the Notice to Permit Applicants form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the Notice to Permit Applicants form. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

☒ I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the Notice to Permit Applicants form.

APPLICANT (PRINT): Chad DeCaluwe **SIGN:** Chad DeCaluwe **DATE:** 3-2-21

APPROVAL CONDITIONS This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & Local Building and Zoning codes.

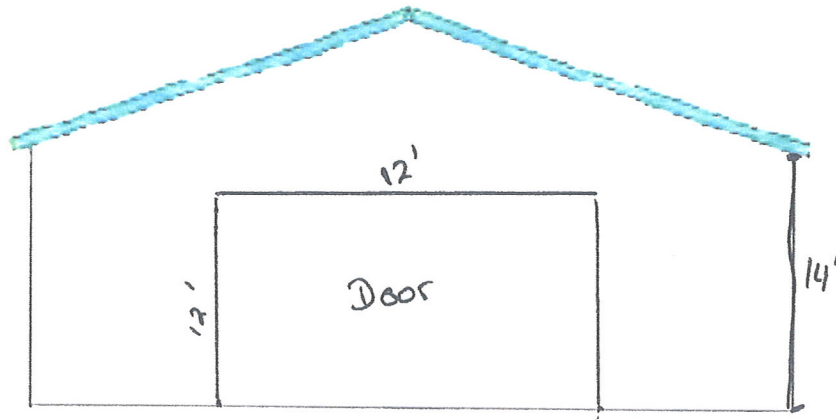
INSPECTIONS NEEDED Building ☐ Footing ☐ Foundation ☐ Rough ☐ Insulation ☐ Bsmt. Fl. ☐ Final
 Electric ☐ Rough ☐ Service ☐ Final Plumbing ☐ Rough ☐ Underfloor ☐ Final HVAC ☐ Rough ☐ Final

FEES:		PERMIT(S) ISSUED		SEAL NO. _____		Municipality No. _____	
Building Fee _____	Zoning Fee _____	WI Seal _____	Electric Fee _____	Plumbing Fee _____	HVAC Fee _____	Adm. Fee _____	Other _____
Total \$0.00		Bldg. # At top of form _____		Zoning # _____		Elec. # _____	
		Pimb. # _____		HVAC # _____			

RECEIPT		PERMIT EXPIRATION:		PERMIT ISSUED BY MUNICIPAL AGENT:	
CK # _____	Amount \$ _____	Date _____	From _____	Rec By. _____	Permit expires two years from date issued unless municipal ordinance is more restrictive.
				Name _____	
				Date _____	
				Certification No. _____	

DOOR & WINDOW PLACEMENT

FRONT

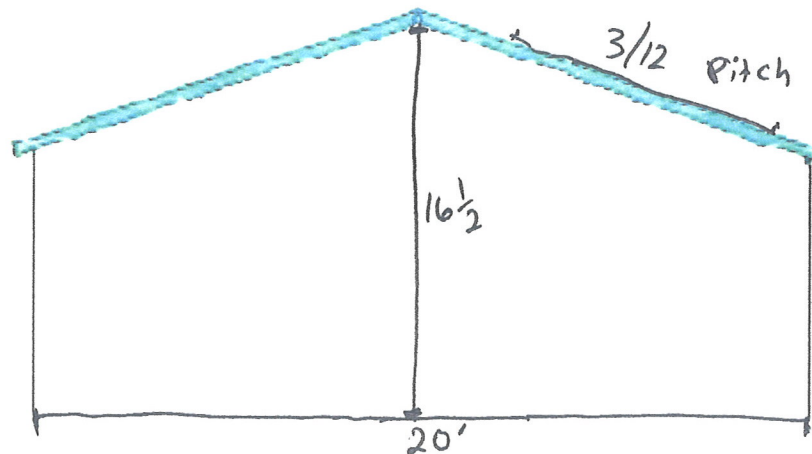


Color Chart ↙

Roof and Trim
Earth Brown

Ends & Sides
Sand Stone

BACK



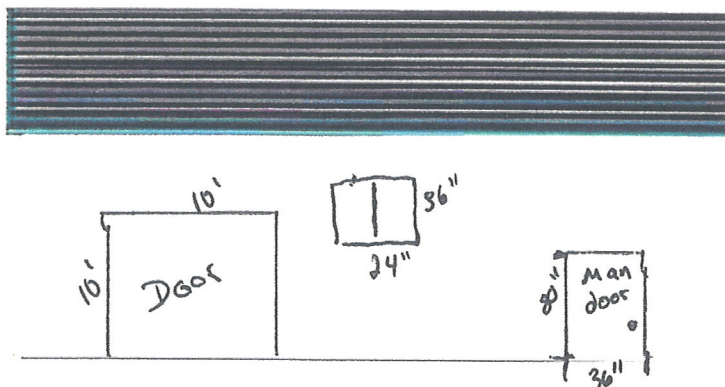
All Metal
building

2 - large doors

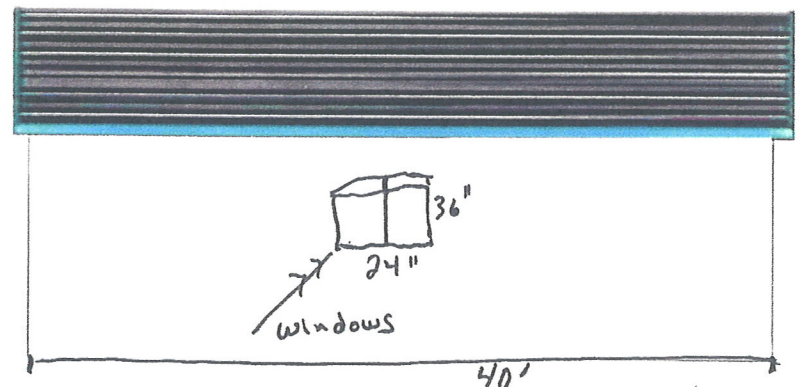
2 - windows

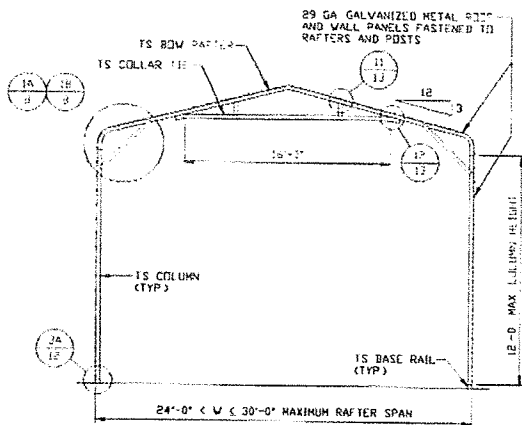
1 - Entry door

LEFT SIDE

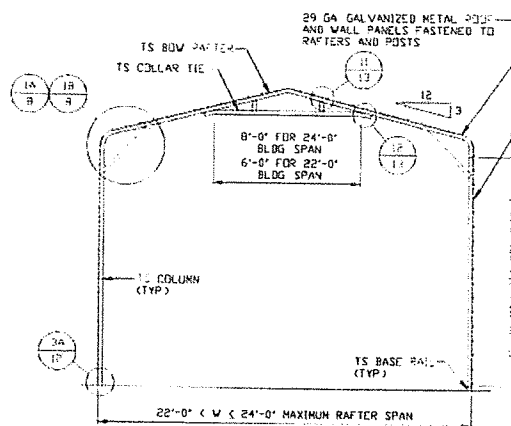


RIGHT SIDE

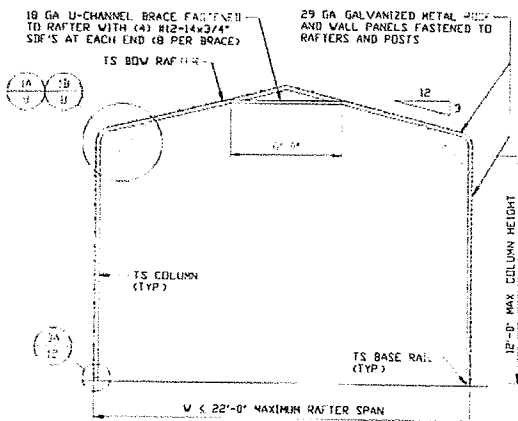




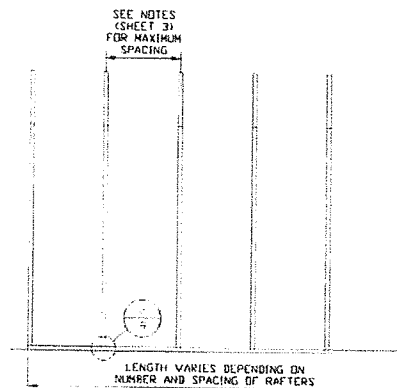
TYPICAL RAFTER/COLUMN FRAME SECTION
SCALE: NTS



TYPICAL RAFTER/COLUMN FRAME SECTION
SCALE: NTS



TYPICAL RAFTER/COLUMN FRAME SECTION
SCALE: NTS



TYPICAL RAFTER/COLUMN SIDE FRAMING SECTION
SCALE: NTS

**MOORE AND ASSOCIATES
ENGINEERING AND CONSULTING, INC.**

DRAWN BY: LT

CHECKED BY: PMH

PROJECT MGR: VSM

CLIENT: TRI-STATE
CARPORTS

TRI-STATE CARPORTS, INC.

304 FRANKLIN STREET

MT. AIRY, NC 27030

30'-0" x 16'-0" ENCLOSED STRUCTURE

DATE: 7-31-20

SHT. 7A

SCALE: NTS

DWG. NO: SK-3

JOB NO: 200805

REV: 0

THIS DOCUMENT IS THE PROPERTY OF MOORE AND ASSOCIATES ENGINEERING AND CONSULTING. THE UNAUTHORIZED REPRODUCTION, COPYING, OR OTHERWISE USE OF THIS DOCUMENT IS STRICTLY PROHIBITED AND ANY INFRACTION THEREUPON MAY BE SUBJECT TO LEGAL ACTION.

APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): MACC Fund - Midwest Athletic Against Childhood Cancer, Inc.

STATUS: (circle one) unincorporated incorporated individual other _____

CONTACT NAME: Dayle Bugalski

PHONE NUMBER: 608-780-5597 / 608-780-5597 / 414-955-6170
DAYTIME EVENING FAX

EMAIL ADDRESS: dbugalski@maccfund.org

NAME OF EVENT: Trek 100 - Ride for Hope

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March
Race Tag Day Other Bike Ride

PURPOSE OF EVENT: The Trek 100 raises money for childhood cancer research and related blood disorders.

DATE OF EVENT: 8/21/2021

EVENT HOURS: 6am-6pm SET UP HOURS: 4-6 a.m. BREAKDOWN: 5-7 p.m.

DESCRIPTION OF EVENT: 100, 62, 36 or 19 mile bike rides - begins at 7:30 am

SITE/ADDRESS FOR EVENT (list if multiple locations): Trek Bicycles 801 W. Madison St. Waterloo, WI 53594

PROJECTED ATTENDANCE: 2200 PAST ATTENDANCE: 2200

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 350

RAIN POLICY: We ride rain or shine unless there is lightning.

DATE APPLICATION MADE: 2/2/2021

HOLD HARMLESS CLAUSE:

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

INSURANCE REQUIREMENTS:

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, _____ 20____ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594**. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

PERMITTED USE OF PUBLIC PROPERTY:

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at _____ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of _____ through _____ 20____. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

LIABILITY WAIVER:

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

AUTHORIZED SIGNATURES:

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Becky Pinter
Name (please print)
MAAC Fund President & CEO
Signatory Title (if applicable)

Becky Pinter
Signature
2/5/2021
Date

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594**. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 3/15/2021 Received by: RB

Clerk's Office to complete the section below:

Cc:

Approval date or permit number

 Animal Control

 Public Works

 Fire Department

 Utilities

 Building & Permits

 Public Health Inspector

 X Police Department

 City Clerk

 X Public Property Use

 Building Inspector

 X Certificate of Insurance

 Fire Department

 Council Approval

Fee for Profit Events = \$50.00 per event.

Waived

Fee is **WAIVED** for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: NA

Date Paid: NA

Receipted by: NA

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
- 6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Trek 100 Bike Ride

DATE (S) OF EVENT: 8-14-2021 HOURS: 7:30am. - 6 p.m.

LOCATION/PROPERTY: Trek Bicycles 801 W. Madison St. Waterloo, WI 53594

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES ☒ NO

If yes, list security company name. _____

Where will security be needed? _____

What times will security be needed? _____

Will WPD officers be required? ☒ YES NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? Medical personnel from Trek's Health Center

Municipal estimation of cost: _____ WFD equipment/personnel @ \$ _____ /hour = \$ _____

3) Will there be fireworks at your event? YES ☒ NO

Date of fireworks _____ Time of Fireworks _____

Name/Address of company supplying fireworks _____

Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Dayle Bugalski phone # 608-780-5597

2) What time will set up begin: 4am.

3) Name of clean up contact person: same Cell Phone# same

4) Estimated time for clean up after event: 5-7 p.m.

FEES AND PROCEEDS:

1) Will admission be charged for this event? ☒ YES NO

If yes, how much: Adult \$50⁰⁰ Seniors _____ Students \$25⁰⁰

Children 5 & under _____ Families _____

2) If a participant fee is charged, please indicate the amount: Booth: _____

Concessionaire: _____

3) Will alcoholic beverage(s) be sold?

YES

NO

If yes, what beverage and at what cost? _____

4) What does the Sponsor intend to do with any revenue over and above the expenditures? _____

Support research into the effective treatment & cure of childhood cancer & related blood disorders.

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

ENTERTAINMENT AND PROMOTIONS:

2) List names of performers and entertainment groups:

UW Marching Band at starting line

2) Describe other entertainment / activities planned for your event: _____

3) How will your event be promoted? Television Radio Newspapers Posters Flyers
other _____

PUBLIC PROPERTIES PROCEDURES:

If you are requesting city services, please complete the following area:

1) Will you need barricades?

YES

NO

Purpose of barricades: _____

Location of placement: _____ Amount needed _____

Date barricades needed _____ Time of placement _____

Name of company providing service if other than City _____

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location _____ Entainer name _____

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____ Entainer name _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES ☒ NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed ☒ YES ☐ NO

Type(s) Parking same as in past ten years

Location: _____ Amount _____

Date: _____ Time: _____

5) Will picnic tables be needed? YES ☒ NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES ☒ NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES ☒ NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

Where do you want them placed? _____

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

8) Will water connection be needed?

YES

NO

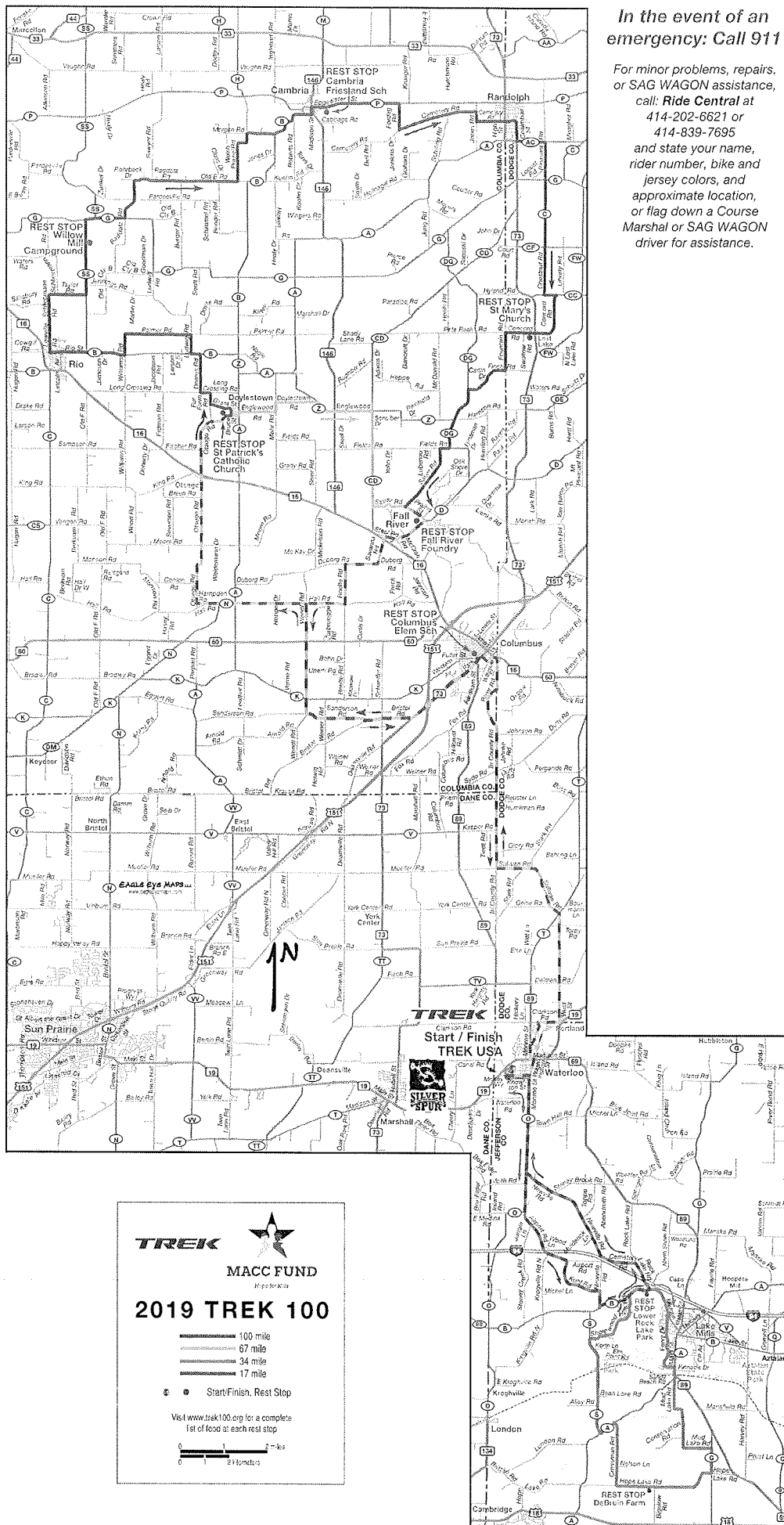
Location _____ Amount _____

Date _____ Time _____

Estimated costs: _____ connection(s) @ \$20.00 = \$ _____ Total water costs

In the event of an emergency: Call 911

For minor problems, repairs, or SAG WAGON assistance, call: **Ride Central** at 414-202-6621 or 414-839-7695 and state your name, rider number, bike and jersey colors, and approximate location, or flag down a Course Marshal or SAG WAGON driver for assistance.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R & R Insurance Services, Inc N14 W23900 Stone Ridge Drive Waukesha WI 53188		CONTACT NAME: Jennifer Bellante PHONE (A/C, No, Ext): (262) 574-7000 FAX (A/C, No): (262) 574-7080 E-MAIL ADDRESS: Jennifer.Bellante@rrins.com	
INSURED Midwest Athletes Against Childhood Cancer Inc, DBA: MACC Fund Attn Becky Pinter 10000 W Innovation Dr Suite 135 Milwaukee WI 53226		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Ins. Co. NAIC # 15350 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20/21**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			0625089	12/1/2020	12/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			0625089	12/1/2020	12/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 10,000
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			0625089	12/1/2020	12/1/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	0625090	12/1/2020	12/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Trek 100 Bike Ride Event

CERTIFICATE HOLDER**CANCELLATION**

Trek Bicycle Corporation 801 W Madison Street Waterloo, WI 53594	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Chris Wilson/JB695

© 1988-2014 ACORD CORPORATION. All rights reserved.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2021-04
Amending §350-13 Off-Road Vehicles Relating To The Use Of All-Terrain Vehicles and
Utility Terrain Vehicles To Align With State Statutes

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: Chapter 350-13 Off-road Vehicles is hereby amended as shown in **red** below.

§ 350-13 Off-road vehicles.

- A. Intent. The City of Waterloo adopts the following all-terrain vehicle trails and routes for the operation of all-terrain vehicles and utility terrain vehicles upon roadways and City-owned property throughout Waterloo. Following due consideration of the recreational value to connect trail opportunities and weighed against the possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, these routes and trails have been created
- B. State laws adopted. The statutory provision in § 23.33, Wis. Stats., and Chs. 340 to 348, Wis. Stats., establishing definitions and regulations with respect to ATVs and UTVs, and Ch. NR 64, Wis. Adm. Code, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this chapter, any act required to be performed or prohibited by any statute incorporated herein is hereby required or prohibited by this section. Any future amendments, revisions or modifications of the statutes incorporated herein are made a part of this chapter in order to secure uniform statewide regulation of ATVs and UTVs.
- C. Definitions. As used in this section, the following terms shall have the meanings indicated:

ALL ATV/UTV VEHICLE TRAIL

A marked corridor on public property or on private lands subject to public easement or lease, designated for use by all-terrain vehicle or utility terrain vehicle operators by the governmental agency having jurisdiction, but excluding roadways or highways, except those roadways that are seasonally not maintained for motor vehicle traffic.

ALL-TERRAIN VEHICLE (ATV)

A commercially designed and manufactured motor-driven device that has a weight, without fluids, of 900 pounds or less, has a width of 50 inches or less, is equipped with a seat designed to be straddled by the operator, and travels on three or more **low-pressure tires and nonpneumatic tires.**

OFF-ROAD VEHICLES

Shall include, but not be limited to, minibikes, all-terrain vehicles, and utility terrain vehicles.

UTILITY TERRAIN VEHICLE (UTV)

Any of the following:

- (1) A commercially designed and manufactured motor-driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy, mini-truck, or tracked vehicle, that is designed to be used primarily off of a highway, and that has, and was originally manufactured with, all the following:
 - (a) A weight, without fluids, of 2,000 pounds or less.
 - (b) Four or more ~~low-pressure tires or nonpneumatic~~ tires.
 - (c) A cargo box installed by the manufacturer.
 - (d) A steering wheel.
 - (e) A taillight.
 - (f) A brake light.
 - (g) Two headlights.
 - (h) A width of not more than 65 inches.
 - (i) A system of seat belts, or similar system, for restraining each occupant of the device in the event of an accident.
 - (j) A system of structural members designed to reduce the likelihood that an occupant would be crushed as a result of a rollover of the device.
- (2) A commercially designed and manufactured motor driven device to which all the following applies: All other applicable words or phrases defined within § 23.33, Wis. Stats., and Ch. 340.01, Wis. Stats., are incorporated within this section.
 - (a) It has a weight, without fluids, of more than 900 pounds but not more than 2,000.
 - (b) It has a width of 50 inches or less.
 - (c) It is equipped with a seat designed to be straddled by the operator.
 - (d) It travels on three or more ~~low-pressure tires or nonpneumatic~~ tires.
- D. Regulated. No person shall operate an off-road vehicle on any City street, alley, park, or parking lot; on any public lands or parking lots held open to the public; or on any land zoned residential within the City except as provided below:
 - (1) Designation of all-terrain and utility terrain vehicle routes. Pursuant to § 23.33(8)(b)2., Wis. Stats., all City-maintained streets, roads and alleys are designated as all-terrain and utility terrain vehicle routes unless posted.
 - (2) Conditions of operation. In addition to the provisions in § 23.33, Wis. Stats., and Chs. 340 to 348, Wis. Stats., the following conditions apply:
 - (a) "ATV/UTV vehicle route" means a highway or sidewalk designated for use by all terrain vehicle or utility terrain vehicle operators by the governmental agency having jurisdiction as authorized under this section.

- (3) The City of Waterloo reserves the right to close or modify routes and trails at any time.
- (4) The City of Waterloo or its designee shall maintain all route and trail signs within the City of Waterloo. The City of Waterloo shall maintain all route signs erected on state highways within the City of Waterloo.
- (5) All ATV/UTV routes and trails shall be signed in accordance with Chs. NR 64.12 and NR 64.12(7)(c), Wis. Stats.
- (6) All City of Waterloo streets, roads and alleys are designated as ATV/UTV routes, not including county highways, state trunk highways, or connecting highways unless Jefferson County and/or the Department of Transportation approves or is required to approve the designation.
- (7) Per § 23.33 (11)(am)(4), Wis. Stats., the City of Waterloo authorizes the operation of ATVs/UTVs on all highways that have a speed limit of 35 miles per hour or less that are located within the territorial boundaries of the City of Waterloo.
- (8) Conditions of route use. As a condition for the use of these trails and routes, the following conditions shall apply to all operators and passengers as applicable:
 - (a) All ATV/UTV units shall be registered in accordance with WI DNR regulations.
 - (b) All ATV/UTV operators shall observe all applicable rules of the road governing motorized vehicles on municipal streets in accordance with Ch. 346, and § 23.33, Wis. Stats.
 - (c) No ATV/UTV shall be operated at a speed greater than the posted street speed limit unless posted otherwise.
 - (d) All operators of ATVs or UTVs are subject to Wis. Stats. and/or DNR rules and regulations pertaining to age, safety and safety certificate requirements.
 - (e) No ATV/UTV may be operated on any designated trail or route without fully functional headlights, taillights and brake lights. Operators must display a lighted headlight and taillight at all times while on the trail or route.
 - (f) All ATV/UTV operators shall ride single file.
 - (g) ATV/UTVs may be operated on paved roadway surfaces only.
 - (h) No ATV/UTV may be operated on any designated route between the hours of 10:00 p.m. and 7:00 a.m. daily, unless otherwise authorized by the Chief of Police.
 - (i) ATV/UTVs that do not meet Wisconsin State or local noise pollution requirements may not be operated on any trail or route.
 - (j) Operation within any municipal park unless specifically designated is prohibited.
 - (k) Operation on any sidewalk unless specifically designated is prohibited.
 - (l) No person shall leave or allow any ATV owned or operated by him/herself to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition. Insurance is required for all ATVs/UTVs operated within the City of Waterloo.

- (m) DOT. Approved protective helmets will be worn for all operators and passengers of any ATV/UTV for persons under the age of 18 years old.
- (n) A valid Department of Transportation driver's license is required to operate any ATV/UTV.
- (9) In accordance with § 23.33 (11)(am)(3), Wis. Stats., the operation of ATVs and UTVs is permitted on a highway bridge that is not part of the national system of interstate and defense highways, that is 1,000 feet in length or less, and is located within the territorial boundaries of the City of Waterloo, regardless of whether the City of Waterloo has jurisdiction over the highway, provided that a person crossing a bridge shall do all the following:
 - (a) Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing;
 - (b) Stay as far to the right of the roadway or shoulder as practicable;
 - (c) Stop the vehicle prior to the crossing;
 - (d) Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder; and
 - (e) Exit the highway as quickly and safely as practicable after crossing the bridge.

SECTION II: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Published: _____

FISCAL EFFECT: None.

City of Waterloo Facilities Plan Update

May 20, 2021
Waterloo Utilities



Introduction

- What's at our wastewater plant?
- Why is an upgrade needed?
- What needs to be done?
- How much will it cost?
- How will this affect me?



What is Facilities Planning?

- Evaluates existing infrastructure
 - Collection system
 - Wastewater treatment facility
- Develops future design conditions
- Evaluates viable alternatives
- Environmental and socio-economic issues
- Alternative selection, cost analysis and impacts on user rates
- Public hearing
- Implementation schedule



Overview of Collection System

- Seven Total Lift Stations
 - Utility Owned
 - West Madison
 - Treyburn
 - Streater
 - City Owned
 - Deyoung
 - Firemen's Park
 - Others
 - Briess
- Portland Sanitary District

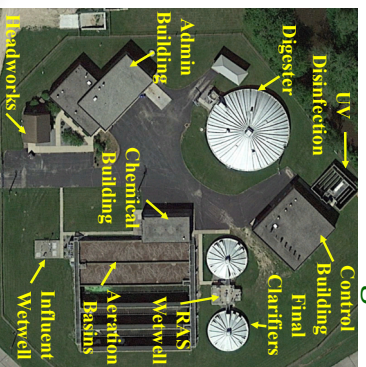


Overview of Existing Plant

- Wastewater Treatment Plant
 - Original plant from 1951
 - Major upgrade in 1984
 - Chemical Phosphorus in 1997
 - Sludge Dewatering in 2012
 - Chemical Phosphorus Upgrades in 2021
- Other minor upgrades/equipment replacement as needed
- Majority of plant operating with equipment and structures from 1984 upgrade



Overview of Existing Plant



Influent Screening & Grit



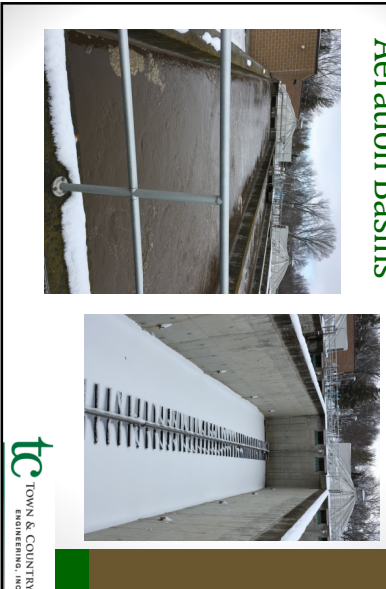
tc
TOWN & COUNTRY
ENGINEERING, INC.

Influent Wetwell & Pumping



tc
TOWN & COUNTRY
ENGINEERING, INC.

Aeration Basins

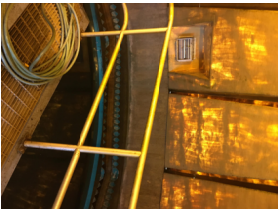


tc
TOWN & COUNTRY
ENGINEERING, INC.

Aeration Blowers



Final Clarifiers & RAS Wetwell



Filters & UV Disinfection



Chemical Phosphorus



tc
TOWN & COUNTRY
ENGINEERING, INC

Aerobic Digester



tc
TOWN & COUNTRY
ENGINEERING, INC

Sludge Dewatering & Storage



tc
TOWN & COUNTRY
ENGINEERING, INC

Administration Building



Why are Improvements Needed?

- Achieve compliance with the existing and future permit limits
- Provide capacity for growth of current users and future needs
- Replace old and outdated equipment at the end of its useful life
- Address safety concerns at the WWTP
- Health and code updates



Development of Future Design Conditions



Future Flow and Loading Projections

- Residential – 322 capita increase (DOA Projections)
- Projected 3,685 Population in 2040
- Commercial – 48 acres added
- Public Authority – 1% per year
- General Industrial – 60 acres added



Future Flow and Loading Projections

- “Wet” Industry Contributors
 - Van Holten’s
 - 5% growth per year
- Briess Malting
 - Maintain capacity based on 2008 agreement
- ABE Manufacturing
 - Estimated growth



Design Loading Summary

	Current Design	Year 2040 Design
Projected Population		3,685
Flow Rate (million gallons per day)		
Annual Average	0.458	0.617
Maximum Month - Design		1.359
Maximum Daily		1.995
Peak Hourly		4.148
Pollutant loadings (pounds per day)		
BOD	1,967	5,697
Suspended Solids	1,006	4,792
TKN	141	324
Phosphorus		128



Projected Effluent Limits - Current Outfall

- Planning request made to DNR
- Limits for BOD, TSS, pH, DO, and ammonia expected to remain the same
- Phosphorus TMDL will be in effect
- Chloride limit decrease
 - From 730 mg/L to 650 mg/L



Development and Evaluation of Alternatives



Evaluation of Alternatives

- Base Scope Upgrades:
 - Site piping and updates
 - Administration building renovation
 - Influent pumping station upgrades
 - Aeration blower upgrades
 - Tertiary filtration replacement
 - UV disinfection upgrades
 - Aerobic digester upgrades



Evaluation of Alternatives

- Process Upgrades:
- Alternative 1 – Base (low cost) Improvements
- Alternative 2 – Base Improvements with:
 - New Above Grade Headworks
 - New RAS/WAS Building
- Alternative 3 – Alternative 2 with:
 - Biological phosphorus removal
- Alternative 4 – Membrane Bio-Reactor (MBR)



Alternatives Analysis

Project	Capital Cost Summary Range
General Facility Improvements	\$9,360,427
Alternative 1	\$9,281,869
Alternative 2	\$9,965,704
Alternative 3	\$10,810,695
Alternative 4	\$12,288,941

Combined Project Capital Costs

Alternative	Range of Costs
1	\$18,642,296
2	\$19,326,131
3	\$20,171,122
4	\$21,649,368



Present Worth Analysis

- 20 Year Present Worth
- Capital Construction Costs
- Operation and Maintenance Costs (O&M)
- Replacement Fund Costs

	Alt 1	Alt 2	Alt 3	Alt 4
Capital	\$18,642,296	\$19,326,131	\$20,171,122	\$21,649,368
Average O&M	\$724,322	\$723,074	\$667,863	\$695,583
Replacement	\$168,773	\$171,300	\$175,739	\$212,825
Present Worth	\$31,148,746	\$32,346,638	\$32,463,899	\$34,887,740



Recommendations

- **Alternative 1 – Low Cost**
 - Utilizes existing structures with limited control features
 - Does not address 100% of age or safety concerns
- **Alternative 2 – Upgrades with chemical phosphorus removal**
 - Highest operating costs due to chemical dosing
 - Addresses 100% of concerns
- **Alternative 3 – Upgrades with biological phosphorus removal is recommended**
 - Lowest feasible O&M costs
 - Addresses 100% of concerns
 - Highest level of future flexibility.
- **Alternative 4 – MBR is the highest construction and present worth cost**



Possible Funding Sources

- USDA Rural Development Loans and Grants
 - Up to 45% grant eligible
 - Low interest rate (current 1.75%)
- Low-interest loan and grant funding from the Wisconsin Clean Water Fund (CWF) program
 - Not grant eligible
- Other potential sources
 - Focus on Energy Incentives
 - Community Development Block Grant



Average Sewer User Rate Impacts

	Residential Monthly Rate
Current Average Residential Rate	\$37
Base Rate Impact	\$77
Rural Development Loan with no Grant	\$71
Rural Development Loan with Grant	\$68

- **Assumptions**
 - Base Rate Impact:
 - 20 Year Amortization, 2.5%, No Grant
 - Rural Development Loan and Grant:
 - 25 Year Amortization, 2.5% Interest
 - 10% Grant



Environmental Impacts

- All construction impacts are temporary
- Minimize wetland impacts by constructing within existing footprint
- Upgrades will take place on the plant site already owned by the City
- Minor impacts during construction (traffic, noise, erosion) will be mitigated with temporary controls



Steps for Plant Upgrade

- Step 1 – Facilities Planning
 - Evaluate WWTP and options for the future
 - The public hearing closes out this phase
- Step 2 – Design
 - Preparation of plans and specifications
 - Typically 12-24 months
- Step 3 – Construction
 - Typically 18-24 months



Implementation Schedule

Action	Immediate Schedule
Submit Rural Development Funding Application	May 2021
Public Hearing of Facilities Plan and Intent to Apply for Rural Development Funding	June 2021
Incorporate Agency and Public Hearing comments into the Final Facilities Plan	July 2021
Submit Facilities Plan to WDNR	July 2021
Obtain Preliminary RD Funding Commitment	Summer 2021
Proceed with Preliminary Design	Summer 2021
WDNR Approval of Facilities Plan	October 2021



Implementation Schedule		
Action	Immediate Schedule	
Proceed with Final Design	Spring 2022	
Submit Plans and Specifications to WDNR	August 2022	
Submit CWF Loan Application	August 2022	
Apply for Required Construction Permits	Fall 2022	
Obtain USDA OGC Closing Instructions	December 2022	
Approval of Plans and Specifications	December 2022	
Advertise for Bids	November 2022	
Open Bids	December 2022	
Award Bids	January 2023	
Start Construction	May 2023	
Submit User Charge Rates/Ordinances	Summer 2023	
Complete Construction	Fall 2024	
Complete O&M Manual and Loan Closeout	Winter 2024	



COMMENTS

QUESTIONS



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-20

Authorizing A Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs Application – Mauneshia River Trail Development

Whereas, the City of Waterloo is interested in acquiring or developing lands for public outdoor recreation purposes as described in an upcoming application; and whereas, financial aid is required to carry out the project.

Therefore, Be It Resolved, that City of Waterloo has within its budget a sum sufficient to complete the project or acquisition and hereby authorizes Parks Coordinator Gabe Haberkorn to act on behalf of the City of Waterloo to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents; and take necessary action to undertake, direct and complete the approved project.

Be It Further Resolved that the City of Waterloo will comply with state and federal rules for the program; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project site.

PASSED AND ADOPTED this _____, 2021.

City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Mo Hansen, Clerk/Treasurer



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-21

Support For A Strong State & Local Partnership --Shared Revenue Fund Critical Services

Whereas, for over ninety years the state shared revenue program has been a key component of Wisconsin's state and local relationship and an important part of the state's overall program of property tax relief; and,

Whereas, over the last 20 years shared revenue funding for municipalities has been cut by \$94 million; and,

Whereas, over the last generation, property taxes have grown as a share of city and village revenues as shared revenue and other state aid to Wisconsin municipalities has lagged; and,

Whereas, state aid provided a larger share of municipal revenues in Wisconsin than property taxes from 1975 to 1997. Today property taxes account for more than twice as much municipal revenue as state aid; and,

Whereas, to create and maintain quality communities that attract businesses and families, municipalities must invest in services and infrastructure that people and businesses expect, like police protection, fire suppression, road maintenance, snowplowing, libraries, and parks; and,

Whereas, the state should reinvest a portion of its sales and income tax revenue growth in local communities to spur further economic growth and make Wisconsin communities places where people want to live and work.

Now, Therefore, Be It Resolved, that the City of Waterloo, calls on the Legislature to pass a state budget increasing funding for the shared revenue program and directs the Clerk/Treasurer to send a copy of this resolution to the state legislators representing the City of Waterloo, to Governor Tony Evers and to the League of Wisconsin Municipalities.

PASSED AND ADOPTED this _____, 2021.

City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Mo Hansen, Clerk/Treasurer

Waterloo City Council - Annual Calendar

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY
MARCH <ul style="list-style-type: none">- Audit Presentation
APRIL <ul style="list-style-type: none">- Mayoral appointments- Annual Organizational Meeting (first meeting subsequent to the regular election and qualifications of new members)- Election of Council President- National Library Week
MAY <ul style="list-style-type: none">- National Firefighters Day (May 4)- National EMS Week- National Police Week
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER <ul style="list-style-type: none">- Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER