

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: July 16, 2020**

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting available to participants remotely or in-person to order at 7:02 p.m. Alderpersons present: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas and Stinnett. Absent: Petts. Others attending either remotely or in-person: Leeann Woods; Mark Herbst; David Ferris with Ehler's & Associates; Craig Ellsworth; Utility Superintendent Barry Sorenson; Police Chief Denis Sorenson; WLOO videographers and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: July 2, 2020. MOTION: Moved by Griffin, seconded by Schoenwetter to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. The Mayor welcomed Leeann Woods.
4. PUBLISH NOTICES.
  - a. Plan Commission Public Hearing, Conditional Use Permit Application For 612 Jefferson Street To Allow The Construction Of A 20' X 20' (400 Sq. Ft.) Accessory Building Addition. Noted.
5. MEETING SUMMARIES Brief verbal summaries were provided for a-c and d.
  - a. 7/7 Utility Commission
  - b. 7/8 Parks Commission
  - c. 7/9 & 7/16 Finance, Insurance & Personnel Committee
  - d. 7/13 Emergency Medical Services
  - e. 7/14 Library Board
6. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
  - a. June Reports Of City Officials And Contract Service Providers
    - i. Parks
    - ii. Fire & EMS
    - iii. Building Inspection - Building, Plumbing & Electrical Permits
    - iv. Public Works
    - v. Police
    - vi. Library Board
    - vii. Water & Light Utility Commission
    - viii. Watertown Humane Society
  - b. Approval Of New Operator's License, Juanita Albrecht, W10710 Yelk Lane, Waterloo
7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
  - a. Utility Commission
    - i. Resolution #2020-29 Providing For The Sale Of \$4,365,000 Combined Utility Revenue Bonds, Series 2020D. DISCUSSION: David Ferris briefed attendees on the proposed utility debt referencing meeting material. MOTION: Moved by Kuhl, seconded by Schoenwetter to approve the presented resolution. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas and Stinnett. Noes: none with Petts absent. Motion carried.
  - b. Finance, Insurance & Personnel Committee
    - i. June Financial Statements
      1. General Disbursements - \$601,699.48. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the presented disbursements. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas and Stinnett. Noes: none with Petts absent. Motion carried.
      2. Payroll - \$78,482.79. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the presented payroll. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas and Stinnett. Noes: none with Petts absent. Motion carried.
      3. Treasurer's Report & Budget Reports. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the reports. VOICE VOTE: Motion carried.
    - ii. Ordinance #2020-02 Amending Section 53-4 Budget, Revising The Budget Deliberation Sequence. DISCUSSION: Hansen said the agenda item was added after the initial meeting

posting. DISCUSSION: Thomas said the ordinance set July 1 for an annual budget deliberation start time and set July 31 as a deadline for department submittals. MOTION: Moved by Thomas, seconded by Kuhl to approve the ordinance as presented. VOICE VOTE: Motion carried.

8. NEW BUSINESS

- a. Request Of Rediscovered LLC, 565 West Madison Street, To Temporarily Waive A Developer Agreement Provision Requiring A Minimum Payment In Lieu Of Taxes. DISCUSSION: Craig Ellsworth described the request as extending the municipal loan guarantee four years and waiving the developer revenue guarantee for two years. He said the request would aid in leasing or selling the property. The Clerk/Treasurer indicated that debt service was still owed on the \$100,000 2014 cash incentive. He recommended no action. The Mayor said she was not interested in extending the municipal loan guarantee past the January 24, 2021 deadline. No action taken.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Stinnett reminded attendees of an upcoming Firemen's Park concert which included an opportunity to purchase alcohol.

10. ADJOURNMENT. Moved by Thomas, seconded by multiple to adjourn. Motion carried. Approximate time: 7:35 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer