

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: November 21, 2019

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Absent: Griffin. Others present: Tina Lange; Vern Butzine; Raynelle Butzine; Tracy Aide; WLOO videographers; Tammy Krueger; Fire Chief Wes Benisch; Public Works staff Chris Hauptli and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: November 7, 2019. MOTION: Moved by Kuhl, seconded by Schoenwetter to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. Mayor Quimby and all attendees honored Tina Lange for her service to the Waterloo Fire Department and Emergency Medical Service. Mayor Quimby read a list of accomplishments and congratulated Lange for being named Wisconsin's EMT of the year.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Petts to approve the consent agenda items. VOICE VOTE: Motion carried.
 - a. October Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission Minutes – 11/5/2019
 - viii. Watertown Humane Society
5. MEETING SUMMARIES. Brief verbal descriptions were provided for each of the following:
 - a. 11/11 Waterloo EMS
 - b. 11/12 Karl Junginger Memorial Library Board
 - c. 11/18 Waterloo Fire
 - d. 11/19 Community Development Authority
 - e. 11/21 Finance, Insurance & Personnel
 - f. 11/21 Public Works & Property
6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance & Personnel Committee
 - i. October Monthly Financial Statements
 1. General Disbursements - \$284,885.12. MOTION: Moved by Thomas, seconded by Petts to approve disbursements. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: none with Griffin absent. Motion carried.
 2. Payroll - \$ 64,566.17. MOTION: Moved by Thomas, seconded by Schoenwetter to approve payroll. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: none with Griffin absent. Motion carried.
 3. Treasurer's Report & Budget Report. MOTION: Moved by Thomas, seconded by Rhynes to approve the reports. VOICE VOTE: Motion carried.
 - ii. Resolution #2019-36 Amending The 2019 Municipal Budget. MOTION: Moved by Thomas, seconded by Kuhl to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: none with Griffin absent. Motion carried.
7. UNFINISHED BUSINESS
 - a. Considering Municipal Building Roof Replacement Bids. DISCUSSION: Council members were presented with summary and detail information from all bidders. It was noted that information relating to insulation had been requested of, and provided by, Storm Guard after the bid period ended. Petts said US Roofing performed well for her employer. Petts asked the Mayor if she had a conflict of interest existed because the Storm Guard bid was sent by the Mayor's son and Storm Guard employee Ethan Quimby. The Mayor responded that she is not a voting member. Petts said the Mayor votes in the case

of a tie. Kuhl said the Storm Guard proposal also had the name Ryan Engelbrecht on it. Mayor Quimby said the Storm Guard bid would include \$5,000 in 2019 repairs which would be deducted from the 2020 re-roofing project. Rhynes said a conflict of interest exists if an action benefits an immediate family member. In response to a question, Kuhl said TPO roofing material was commonly used and PVC was the current gold standard. Quimby said the Police Chief's relative had said PVC was the preferred roofing material. MOTION: Motion by Kuhl, seconded by Stinnett to award the work to Storm Guard as presented. ROLL CALL VOTE: Ayes: Kuhl, Thomas, Stinnett and Petts. Noes: Schoenwetter with Rhynes abstaining. Motion carried

8. NEW BUSINESS

- a. Resolution #2019-37 A Resolution To Vacate A Portion Of Taylor Street In The City of Waterloo.
DISCUSSION: Hansen said the process for vacating public property required multiple steps: introduction of a resolution, a public hearing and a final adoption of the resolution. He said tonight the introduction step was before the Council for consideration. It was noted that previously the Council had approved a certified survey map for this area which has yet to be recorded. MOTION: Moved by Schoenwetter, seconded by Petts to formally introduce the resolution. VOICE VOTE: Motion carried.
- b. On-Street Parking Application. MOTION: Moved by Petts, seconded by Schoenwetter to approve both applications. VOICE VOTE: Motion carried.
 - a. Tracy Aide, 363 Jefferson Street
 - b. Matt Schneider, 358 Jefferson Street
- c. Granting New And Renewed Operator's Licenses For The License Period Ending June 30, 2021 (1).
MOTION: Moved by Petts, seconded by Thomas to approve the Operator's Licenses.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Stinnett invited all to the 12/14 Holiday Parade. ## Thomas asked about trash company transition. Hansen said a letter would be going from the new service provider to all on the topic. ## Kuhl invited all to go to the County website and participate its broadband initiative.

10. ADJOURNMENT. Moved by Thomas, seconded by Kuhl to adjourn. Motion carried. Time: approximately 7:40 p.m.



Attest:
Mo Hansen, Clerk/Treasurer