

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: May 16, 2019**

Digital audio files are archived with these written minutes additionally serving as the official record.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Schoenwetter, Kuhl, Griffin, Thomas and Petts by phone. Absent: Stinnett with one vacancy. Others present: WLOO videographers; Diane Graff, the Courier; Library Director Kelli Mountford; Parks Coordinator Gabe Haberkorn; Public Works Director Chad Yerges; Police Chief Denis Sorenson; Assistant Public Works Director Jeff Robbins; Eric Rhynes; Nathan Novak and Clerk/Treasurer Mo Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: May 9, 2019. MOTION: Moved by Griffin, seconded by Thomas to approve the minutes as presented. VOICE VOTE: Motion carried.

CITIZEN INPUT / PUBLIC COMMENT. None.

PUBLISHED NOTICES (1) Board Of Zoning Appeals Public Hearing, Use Variance Request, 808 North Monroe Street, Allowing Warehousing In A Commercial District. Noted.

**CONSENT AGENDA ITEMS**

- a. April Reports Of City Officials And Contract Service Providers. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the consent agenda items. VOICE VOTE. Motion carried.
  - i. Parks Coordinator
  - ii. Fire & EMS
  - iii. Building Inspection - Building, Plumbing, & Electrical Permits
  - iv. Public Works
  - v. Police
  - vi. Karl Junginger Memorial Library
  - vii. Waterloo Water & Light Commission Minutes
  - viii. Watertown Humane Society

MEETING SUMMARIES SINCE LAST COUNCIL MEETING. Thomas said the Finance Committee met earlier reviewing auditor comments about Impact Fees. A review of Tax Incremental Finance Districts would take place in June.

**RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS**

- a. Parks Commission
  - i. Resolution #2019-14 Increasing Park Rental Rates. DISCUSSION: Haberkorn provided cost of comparable facilities in Columbus and Mayville as request by Schoenwetter. MOTION: Moved by Thomas, seconded by Kuhl to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Kuhl, Griffin, Thomas and Petts. Noes: none with Stinnett absent and one vacancy.
- b. Finance, Insurance & Personnel Committee
  - i. General Disbursements, April 2019 - \$225,088.08. MOTION: Moved by Thomas, seconded by Schoenwetter to approve disbursements in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Kuhl, Griffin, Thomas and Petts. Noes: none with Stinnett absent and one vacancy.
  - ii. Payroll, April 2019 - \$67,901.80. MOTION: Moved by Thomas, seconded by Griffin to approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Kuhl, Griffin, Thomas and Petts. Noes: none with Stinnett absent and one vacancy.
  - iii. Treasurer's Report & Budget Report, April. MOTION: Moved by Thomas, seconded by Griffin to approve disbursement in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Kuhl, Griffin, Thomas and Petts. Noes: none Stinnett absent and one vacancy.
  - iv. Authorizing A \$523,000 Bank Note To Fund 2019 Street Improvements. DISCUSSION: Hansen said 11 financial institutions were asked for quotes. Three submittals were received. He recommended the Bank of Sun Prairie proposal consisting of the lowest interest rate of 1.958% for the 17 months bank note, with all other variables the same across submittals. MOTION: Moved by Thomas, seconded by Schoenwetter to authorize a \$523,000 bank note with the Bank of Sun Prairie meeting the terms set forth by the City as described in the May 9,

2019 Bank of Sun Prairie letter and corresponding debt service repayment schedule. ROLL CALL VOTE: Ayes: Schoenwetter, Kuhl, Griffin, Thomas and Petts. Noes: none Stinnett absent and one vacancy.

#### NEW BUSINESS

- a. Ordinance #2019-03 Amending Section 30-6 Of The Municipal Code Eliminating The Community Development Committee As A Standing Committee And Amending Section 35-2 Community Development Authority Composition And Procedures. DISCUSSION: The Mayor described the Community Development Committee as duplicative and reviewed proposed changes to the Community Development Authority composition, procedures and authority. Quimby described the drafted amendment relating to budgetary responsibilities presented to the Council members on a separate sheet. Thomas called for an amendment to add "or designee" to describe powers to sign documents under section, 3 number 4 relating to authority power to purchase and sell property. MOTION: Moved by Thomas, seconded by Petts to approve Ordinance #2019-03 with the written amendment and Thomas verbal amendment included. VOICE VOTE: Motion carried.
- b. Council Aldermanic Vacancy, Considering Ward #2 Appointment Applications
  - i. Nate Novak
  - ii. Eric RhynesDISCUSSION: Without objection the Mayor called for a process whereby votes would be cast by paper ballot. Having submitted written applicants, Novak and Rhynes further introduced themselves. In accordance with §19.85(1)(c), Wis. Stats., and with unanimous consent, at this time the City Council met in closed session. Upon conclusion of the closed session the City Council reconvened in open session. By a 3-2 vote (Petts casting a ballot over the phone), Rhynes was appointed as Ward #2 Alder to fill the vacancy.
- c. Council Confirmation Of Mayoral Appointment, Jim Setz, Parks Commission (School Board Representative completing an unexpired term ending 2021). MOTION: Moved by Kuhl, seconded by Griffin to confirm the Mayoral appointment. VOICE VOTE: Motion carried.
- d. Council Confirmation of Mayoral Standing Committee Appointments
  - i. Finance, Insurance & Personnel Committee – Kuhl
  - ii. Public Works & Property Committee – Ward #2 Appointee (Eric Rhynes)MOTION: Moved by Thomas, seconded by Petts to confirm the Mayoral appointments. VOICE VOTE: Motion carried.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. # Schoenwetter invited all to the Fire/EMS Sunday Pancake Breakfast. # Quimby invited all to participate in a June 6<sup>th</sup> Farm to Feast dinner at Crave Brothers Farm. # Haberkorn invited all to the May 30<sup>th</sup> Community Night in the Park.

ADJOURNMENT. Moved by Griffin, seconded by Schoenwetter to adjourn. Motion carried. Time: 7:35 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer