

**WATERLOO COMMUNITY DEVELOPMENT AUTHORITY -- MEETING MINUTES: March 16, 2021**

Digital audio files are archived with these written minutes additionally serving as the official record.

1. ROLL CALL AND CALL TO ORDER. CDA Chair Stinnett called the meeting to order at 6:00 p.m. which was attended in-person and remotely. CDA members present: O'Connell, Petts, Stinnett, Kuhl, Weihert, Lewandowski and Woods. Absent: non-voting member Henning. Others present: Russ Kashian and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: February 16, 2021. MOTION: Moved by Petts, seconded by Kuhl to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
  - a. School District Liaison. No report.
  - b. Grant Tracking. No report.
  - c. Treyburn Farms. Hansen said Julie Busche had received Plan Commission input in December and was re-working a four-unit Lot 2 plan without an access driveway onto Clarkson Road.
  - d. Economic Development Plan Implementation Progress
    - i. Intern Update - 333 Portland Road Development. Hansen said Tyler Remmers was reaching out to industrial real estate agents in which to pitch the site.
  - e. Financial Reports Tax Incremental Finance Districts 2, 3 & 4 and Fund 600. Noted.
5. UNFINISHED BUSINESS
  - a. Implementing A Blight Policy – Recommendations To City Council Regarding A Request For Proposal For Non-Compliance Officer Services. Hansen reported no responses to the RFP including from SAFEbuilt. No action taken.
  - b. Connect Communities Program CDA Member Access. All were informed of the offers of the WEDC Connect Communities program. Hansen asked all to reach-out if access assistance was needed.
6. NEW BUSINESS
  - a. Prof. Russ Kashian Jefferson County Housing Study Briefing. Russ Kashian presented slides and gave a Waterloo focused version of the Housing Study.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Annual Calendar . Noted.
  - b. Comprehensive Plan Update Process Is In Progress. Noted.
  - c. Angie Stinnett was thanked for serving on the CDA,
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by multiple to adjourn. VOICE VOTE: Motion carried. Approximate time was approximately 6:46 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer