

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY -- MEETING MINUTES: December 1, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

1. ROLL CALL AND CALL TO ORDER. CDA Chair Stinnett called the meeting to order at 5:45 p.m. which was remotely accessed by CDA participants. CDA members present Petts, Stinnett, Kuhl, Lewandowski and Weihert. Absent: non-voting member Henning and two vacancies. Others present Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: October 20, 2020 and November 17, 2020 meeting minutes MOTION: Moved by **XXX**, seconded by **YYY** to approve the minutes as presented. VOICE VOTE. Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
 - a. School District Liaison. No report.
 - b. Grant Tracking.
 - i. WisDOT Local Roads Improvement Program Matching Grant Award - Hendricks Street. Hansen notified attendees of a \$450,000 matching grant award from the Wisconsin Department of Transportation.
 - c. Treyburn Farms. Hansen said a Julie Busche (Lot 2) multi-unit residential project was presented and approved by the Plan Commission on 11/24/2020.
 - d. Economic Development Plan Implementation Progress Including 333 Portland Road Site Interest List. Noted.
 - i. Recruiting An Intern For 333 Portland Road Development
 - ii. 333 West Madison Street, Developer Next Phase Interest
 - e. Financial Reports Tax Incremental Finance Districts 2, 3 & 4 and Fund 600. Noted.
5. UNFINISHED BUSINESS
 - a. Clarifying The Citywide Policy For Collection Of Building Permit Fees For Multi-Unit Residential Construction – Further Clarification As Deemed Necessary
 - i. Council Action Information With Respect To Fees
6. NEW BUSINESS
 - a. Implementing A Municipal Acquisition Strategy For 122 South Monroe Street Prioritizing The Site's Commercial Reuse Opportunities – Approving A Request For Proposal Document For Public Distribution. DISCUSSION: **SDFSDFSDF** MOTION: Moved by **XXXX**, seconded by **aaa**
 - b. Implementing A Blight Policy – Approving A Request For Proposal Document For Non-Compliance Officer Services For Public Distribution. DISCUSSION: **SDFSDFSDF** MOTION: Moved by **XXXX**, seconded by **aaa**
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Calendar
 - i. 203 East Madison Street, Phase 3 - Plan Refinement
8. ADJOURNMENT. MOTION: Moved by **multiple**, seconded by **others** to adjourn. VOICE VOTE: Motion carried. Approximate time was approximately 7:35 p.m.

Attest:



Mo Hansen
Clerk/Treasurer