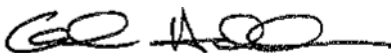


# **WATERLOO PARKS COMMISSION – MINUTES**

**April 3, 2024**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Crave, Kegler, & Weihert. Absent: Vieth. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: DPW Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Barb Morrison Gudgeon, Kris Detert, Jim Licari, Diane Gillitzer, Dawn Schoenwetter, Deb Archie, Drew Reedy, Jeni Quimby, and Jennifer Zimmerman.
2. MEETING MINUTES APPROVAL: APRIL 3, 2024. MOTION: Moved by Crave, seconded by Kegler. VOICE VOTE: Motion Carried 4-0.
3. CITIZEN INPUT: Diane Gillitzer spoke on how donations were to be used if he donated to the Fire Department. Haberkorn said that any donation would have to go to that specific item that it is donated to. Haberkorn also stated that Diane should contact the Fire Department if that is whom she donated to.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke on the Easter Egg Hunt and the decent numbers at this year's event despite the bad weather that was on that day. Haberkorn discussed the finished projects in the Lower Pavilion and the upcoming painting before the first event on May 18. Haberkorn talked about the upcoming Carousel repairs coming in April. Haberkorn spoke on upcoming events in the Parks Department with the Spring Clean and Summer Concert with Bad Habit.
  - b. Parks Financial Report: Haberkorn spoke the end of February Balance Sheet and the short fall for the early months. Haberkorn stated that the first portion of Tax Levy usually happens in February but has not happened yet at the time of the meeting. Discussion.
  - c. 2024 Capital Projects: Haberkorn spoke on the upcoming park projects and RFP's that will be coming down the line in the next few months. Discussion.
5. NEW BUSINESS:
  - a. Walk Bridge – Waterloo Firemen's Park: Haberkorn spoke on the state of the southwest walk bridge in Firemen's Park and it beginning to rust underneath. Haberkorn stated that the Jefferson County Structural Engineer came out to look at it and deemed it safe for pedestrian traffic, but larger vehicles should be prohibited. Haberkorn discussed that the DPW and Parks Department has taken steps to make sure it is pedestrian traffic only. Discussion.
  - b. RFP – Capital Projects: Haberkorn spoke on the upcoming Capital Projects and the RFP's associated with each project. Kegler asked if plans would be available before any work was to be completed on the renovations of the Reunion Hall and Dug-Outs/Press Box. Setz said that he would be worried about views being distorted on Skalizky Field.
    - i. Dug-Outs/Press Box: Discussion. MOTION: Moved by Crave to approve RFP, seconded by Setz. VOICE VOTE: Motion Carried 4-0.
    - ii. Reunion Hall: Discussion. MOTION: Moved by Crave to approve RFP, seconded by Kegler. VOICE VOTE: Motion Carried 4-0.
    - iii. Pavilion Electrical: Discussion. MOTION: Moved by Crave to approve RFP, seconded by Weihert. VOICE VOTE: Carried 4-0.
  - c. Morrison Field Information: Haberkorn opened the floor to City of Waterloo Economic Development Advisor Everett Butzine. Butzine spoke on the idea that has been looked at with Morrison Field as a potential opportunity to utilize the land for Single Family Housing. Haberkorn spoke on an email exchange with City of Waterloo Attorney Bill Cole. Haberkorn opened the floor to any in attendance that would like to speak on the subject. Speakers who spoke on keeping Morrison Field include: Jennifer Zimmerman, Jim Licari, Diane Gillitzer, Drew Reedy, Barb Morrison Gudgeon, and Kris Detert. All speakers were in favor of keeping Morrison Field the way it is. Haberkorn spoke on the NRPA for statistics on Waterloo Park Space. Discussion.
6. INFORMATION:
  - a. Spring Clean-up – April 13, 2024
  - b. Summer Concert Series – May 23
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
  - a. Next Meeting: June 5, 2024, at 5:00 pm
8. ADJOURNMENT. MOTION: Moved by Setz to adjourn, seconded by Weihert. VOICE VOTE: Motion Carried 4-0  
Approximate time: 6:11 pm



Gabe Haberkorn  
Park Coordinator