

## **Minutes for June 8th 2022 CATV Board Meeting**

### **1. Call to Order and Roll Call.** Meeting called to order at 6:03

Cotting, Lewandowski, Teubert present. Manager Davis present. Paula Jacobs here at the Board's invitation.

### **2. Approval of Previously Unapproved Meeting Minutes:**

Regular Minutes from May 18<sup>th</sup>, 2022 meeting. Teubert/Lewandowski. Unanimous.

### **3. Citizen Input.** None

### **4. Manager's report.**

LaRon Davis said a lot of work done in the field, filming baseball games at Firemens Park.

### **5. New Business**

#### **A. Possible Collaboration with KJML Adult Services**

KJML Adult Services Librarian Paula Jacobs discussed ways WLOO could collaborate with KJML to offer media arts training and services to the community through programming at the library. She shared the KJML calendar with the Board, suggested July/August as the best time to start with adult filmmaking classes. She offered to put a WLOO promotional flyer in the "Welcome Wagon" bags being made up for new residents. Materials due June 15<sup>th</sup>. The Board encouraged Jacobs to apply for one of the vacancies on the Board.

#### **B. Six Month Financial Review**

Cotting presented the financial information from a meeting with Treasure Tschanz and Manager Davis. 41% of the fiscal year has elapsed, WLOO has spent 33.6% of the funds approved for the 2022 budget. Only \$1,453.52 of an originally budgeted \$19,000 has been spent on videographer wages to date, due being understaffed. WLOO is 'going in the right direction' in terms of staying within the 2022 budget.

#### **C. Station Manager Salary Adjustment**

[NOTE: The Cable Television Regulatory Board may meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Board will reconvene in open session.]

**CLOSED SESSION** 6:55 Teubert/Lewandowski Unanimous

**OPEN SESSION** 6:58 Cotting/Lewandowski.

The WLOO CATV Regulatory Board approved a raise in pay for Manager LaRon Davis, effective at the beginning of the next pay period. Cotting/Lewandowski, with Teubert abstaining.

#### **E. School Comprehensive Plan**

Lewandowski stated a need to leave the meeting, which would mean a lack of a quorum. The agenda was re-ordered to address item E next. Cotting/Lewandowski. Unanimous.

Lewandowski presented a draft "WLOO CABLE and Waterloo School District Partnership Plan" for discussion. The Board was encouraged to think over the plan and address it at the next meeting.

#### **D. Grant Sources**

Cotting will start with local grantmaking organizations, and pursue grant opportunities for operating costs in preference to capital items. Cotting noted that WLOO visibility needs to be significantly higher than it is currently before expecting grant applications to be successful.

#### **6. Unfinished Business.**

##### **A. Change Meeting Day of the Week**

Meetings will now be every second Tuesday at 6:00. Will have to reconsider when baseball season starts.

##### **B. Official WLOO CATV Shirts and/or Hats (tabled)**

#### **7. Future Agenda Items and Announcements.**

Next Meeting: TUESDAY July 12th, 2022 at 6:00 pm

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Jeff Robbins from the Sun Prairie Public Access Station will attend the July meeting.

Manager Davis and Laura Cotting will be meeting with Summer School teacher Leslie Fugate to plan for collaboration between WLOO CATV and her technical projects summer school class tomorrow.

#### **8. Adjournment Motion:** Cotting/Lewandowski. Unanimous.

Meeting adjourned at 7:15

Minutes respectfully submitted by Laura Cotting, WLOO CATV Board Secretary, July 12, 2022