

Minutes for September 11th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order Meeting called to order at 5:59 pm. Abitz, Cotting, Teubert present.

2. Approval of Previously Unapproved Meeting Minutes:

June 12th 2024 (July 10th meeting was cancelled) and August 7th 2024. Teubert/Abitz. Unanimous

3. Citizen Input

4. Manager's report.

On August 23rd LaRon Davis resigned his position as Station Manager via email, effective date September 6th. Resignation letter is in the meeting materials packet.

5. New Business

[NOTE: The Cable Television Regulatory Board may meet in closed session per Wis. Stat.

19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Board will reconvene in open session.]

a. 2024 Budget Tracking: The August Monthly Report was reviewed. There were some surprises. The Station can't afford to hire a manager till next year. Don't renew Flash Academy sub. in 2025.

b. Plan to Maintain Basic Station Operations until a Manager is hired: Cotting estimated \$9,000 left in budget with some unknown outstanding items. As the only Board member without a fulltime job in the Fall, Cotting volunteered to serve as an unpaid volunteer coordinator to help maintain basic station functions until a Manager is hired. Offer accepted by the Board. Note: Passwords should be changed.

c. Review of Station Manager Job Description and Previous Hiring Processes: Cotting reviewed previous hiring procedure's and noted the Job description will need to be updated. Will be taken up in Oct. Teubert suggested creating a "We're Hiring" video

d. Transition Documentation: Cotting volunteered to compose a farewell post on the WLOO Facebook page using an excerpt from LaRon's resignation letter accompanied by a photo of him standing shoulder to shoulder with officer Warner. Cotting and Teubert reported All equipment checked in by LaRon Sept. 5th.

6. Unfinished Business.

- a. Plans to promote WLOO CATV (Teubert) tabled Cotting/ Teubert. Unanimous.
- b. 2025 Budget Teubert/Abitz. Roll call: Abitz Yes, Cotting Yes, Teubert Yes.
- c. W/K Day Table or Booth: Not this year.

7. Future Agenda Items and Announcements.

Next Meeting: ***NOTE WEEKDAY CHANGE* Wednesday, October 9th, 2024** at 6:00 pm at The Solarium.

8. Adjournment Motion Cotting/Teubert. Unan. Meeting adjourned 7:23 pm.

Minutes respectfully submitted October 8th 2024 by Laura Cotting