

Minutes for November 13th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order Abitz, Cotting and Teubert present. Meeting called to order at 6 pm.

2. Approval of Previously Unapproved Meeting Minutes: October 9th 2024. Teubert/Abitz. Unanimous.

3. Citizen Input:

Complaints regarding 991/992 signal quality and confusion regarding accessing livestreamed meetings.

4. Manager's report. (Interim Report by WLOO CATV Board Chair Cotting)

Thanks to the efforts of Chris Weihert and Travis Uhlig, Thursday Municipal meetings have been recorded, live streamed to Facebook and uploaded to YouTube, as well as the October 10th Plan Commission meeting. The Waterloo School Board met in closed session, so WLOO was unable to record that meeting. Travis filmed portions of the WBA Spooktacular on October 26th. No extra events are planned for November.

WLOO had a number of technical issues: Loss of Internet access due to a bad ethernet cable, loss of internet access due to a router reset during a brownout, malfunction of the G-Raid shuttle drive, loss of access to Microsoft 365, loss of access to the station's waterloowi.us email, office temps skyrocketing to 102 degrees during sunny weather, deletion of digital assets from the ThinkStation, abnormally slow upload speeds to YouTube. Internet access, Microsoft 365 access, email access, upload speed issues were resolved. Digital assets recovered thanks to the disk images stored on the ThinkStation D:. The shuttle drive is at Madison Computer Works under WLOO's Blue Care Plan. The Solarium management attempted to solve the climate control problem by shutting off the AC/Heating unit in the office ceiling, which was actually heating the office instead of cooling it. However, due to the glass walls and southern exposure, the office still heats up to 90-100 degrees during sunny days. They believe the entire unit will need to be replaced. Former WLOO Manager Jesus Burgos visited WLOO Monday November 4th to help fill in videographer training gaps. Due to the technical issues mentioned earlier he was unable to complete the training and will return in a couple of weeks.

WLOO Welcomes newly hired videographer Omar Waheed. Omar moved to Waterloo from Iowa and holds Bachelor's and Master's degrees in the field.

5. New Business

- a. Attracting Station Investors

6. Unfinished Business.

- a. Review of Station Manager Job Description and Previous Hiring Processes

7. Future Agenda Items and Announcements.

- a. Year End Review

Next Meeting: ***NOTE WEEKDAY CHANGE* Wednesday, December 11th, 2024** at 6:00 pm at The Solarium.

8. Adjournment Motion Cotting/Teubert. Unanimous. Meeting adjourned at 6:29 pm.

Minutes respectfully submitted by Laura Cotting 12/10/24