

**Karl Junginger Memorial Library  
Board of Trustees Meeting  
January 12<sup>th</sup>, 2021**

- I. Call to Order & Introductions  
*Meeting called to order at 5:16 pm. Present: Art Biermeier, Abby Vosters, Deb Battenberg, Cindy Krueger, and Kelli Mountford.*
- II. Approval of agenda  
*Biermeier moved to approve the agenda, second by Vosters. Motion passed unanimously.*
- III. Approval of minutes from December 8<sup>th</sup>, 2020  
*Vosters moved to table the minutes from the meeting of December 8th, 2020, second by Biermeier. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments
  - *Christmas cards and thank you cards for the Senior Giving Tree*
- V. Director's Report: The board reviewed items from Mountford's written director's report.
- VI. Unfinished Business
  - A. Financial monthly report for December 2020 – Action  
*Biermeier moved to table the financial report from December. Second by Battenberg. Motion passed unanimously.*
  - B. Final Budget Review for 2020 - *Biermeier moved to table the financial report from December. Second by Battenberg. Motion passed unanimously.*
  - C. Clark Trust Update – Informational  
*Email from Emily, lawyer, stated that the Petition will need to go in front of a judge in Jefferson County.*
- VII. New Business
  - A. Election of Secretary Position – Action  
*Mountford explained that the new terms will be voted on in May of 2021. Battenberg stated that she would volunteer to be secretary until May. Vosters nominated Battenberg to become the interim secretary until May 2021. Second by Biermeier. Motion passed unanimously.*
  - B. Policy 402 Programs, Displays and Brochures – Informational
  - C. Policy 515 Meeting Room – Informational
  - D. Jefferson County Meals on Wheels Contract for 2021 – Action
  - E. *Biermeier moved to approve the 2021 Meals on Wheels contract. Second by Vosters. Motion passed unanimously.*
- VIII. Future Agenda Items
  - A. December Financials and 2020 Budget review
  - B. Clark Trust
  - C. Policy 402
  - D. Policy 515
  - E. Annual Report
- IX. Date, place, and time of next meeting:  
*February 9th, 2021 at 5:15 pm*
- X. Adjournment  
*Battenberg moved to adjourn at 5.53 pm, second by Krueger. Motion passed unanimously.*

Respectfully Submitted

Kelli Mountford

A handwritten signature in black ink, appearing to read "Kelli A. Mountford", followed by a long, sweeping horizontal line that extends to the right.