

**CITY OF WATERLOO COMMON COUNCIL  
MEETING MINUTES: January 21, 2021**

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Stinnett and Petts. Others attending remotely or in-person: Mark Herbst; Jim Derks; Amber Gerber with the Courier; Fire Chief Wes Benisch; Library Director Kelli Mountford; Police Chief Denis Sorenson; Public Works Director Chad Yerges; WLOO videographers; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: December 17, 2020. MOTION: Moved by Schoenwetter, 2<sup>nd</sup> by Griffin to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. NOTIFICATION OF PUBLISHED NOTICES. 2/16/2021 Spring Primary – Voting By Absentee Ballot. Noted
5. MEETING SUMMARIES. Brief verbal summaries provided for each.
  - a. 12/22 Plan Commission
  - b. 1/05 Cable TV Regulatory Board
  - c. 1/12 Library Board
  - d. 1/19 Community Development Authority
  - e. 1/21 Public Works & Property Committee
  - f. 1/21 Finance, Insurance & Personnel Committee
6. CONSENT AGENDA ITEMS
  - a. December Reports Of City Officials And Contract Service Providers. MOTION: Moved by Schoenwetter, 2<sup>nd</sup> by Thomas to approve the consent agenda items. VOICE VOTE: Motion carried.

i. Parks	iv. Public Works	vii. Water & Light Utility Commission
ii. Fire & EMS	v. Police	viii. Watertown Humane Society
iii. Building Inspections	vi. Library Board	

7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
  - a. Community Development Authority
    - i. Resolution #2021-01 Authorizing The Sale Of 122 South Monroe Street. DISCUSSION: Indicating the receipt of two sealed bids, Petts informed the Council of a CDA recommendation to sell the property to Quality Control Solutions LLC in the amount of \$30,000. Griffin and Schoenwetter said they had not received bid submittal information. Hansen said it was sent via email to the City Council after the CDA recommendation. MOTION: Moved by Petts, seconded by Kuhl to approve the resolution inserting Quality Control Solutions LLC as buyer, and in the amount of \$30,000. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: none with Griffin abstaining. Motion carried.
    - ii. Resolution #2021-02 Clarifying The Collection Of Municipal Fees For Residential Construction Of Dwellings Other Than Single-Family Dwellings. MOTION: Moved by Petts, 2<sup>nd</sup> by Thomas to approve resolution #2021-02. VOICE VOTE: Motion carried.
  - b. Public Safety & Health Committee
    - i. Resolution #2021-03 Obtain Permission From State To Open ATV Routes On State And County Highways Within The Municipality. MOTION: Moved by Thomas, 2<sup>nd</sup> by Griffin to approve resolution #2021-03. VOICE VOTE: Motion carried.
    - ii. Ordinance #2021-01 Establishing 4-Hour Parking On Knowlton Street From Van Buren Street To McKay Way. DISCUSSION: Thomas asked that the matter be tabled. He said Knowlton Street narrowness and no nearby alternate street posed challenges. He said Van Buren was even more narrow. Apartment property owner Jim Derks said he thought the street had been widened previously to address narrowness recalling a special assessment to do so. Derks said the Police Chief indicated only accidents involving vehicle side mirrors. Derks said he would contemplate constructing garages on his property to help minimize the need for on-street parking. Derks asked that no parking – only during snow events - be investigated. Thomas welcomed Derk’s willingness to add off-street parking. Quimby noting the ordinance

was drafted to go into effect in September asked attendees to consider action this night or tabling. MOTION: Moved by Thomas, 2<sup>nd</sup> by Petts to table the ordinance, referring the matter to the Public Safety & Health Committee. VOICE VOTE: Motion carried. ADDITIONAL DISCUSSION: Schoenwetter asked that the municipal standard of 1.5 parking stalls per dwelling unit be reevaluated.

c. Finance, Insurance & Personnel Committee

i. December Financial Statements

1. General Disbursements, \$3,817,905.45. MOTION: Moved by Thomas, 2<sup>nd</sup> by Schoenwetter, to approve disbursements as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Stinnett and Petts. Noes: none. Motion carried.
2. Payroll, \$131,234.85. MOTION: Moved by Thomas, 2<sup>nd</sup> by Schoenwetter, to approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Griffin, Stinnett and Petts. Noes: none. Motion carried.
3. Preliminary Treasurer's Report & Budget Reports. MOTION: Moved by Thomas, 2<sup>nd</sup> by Schoenwetter to approve the reports. VOICE VOTE: Motion carried.

8. NEW BUSINESS

- a. Council Confirmation Of Mayoral Appointment – Kate Lewandowski To The Cable TV Regulatory Board To Fill An Unexpired Term Ending In 2022. MOTION: Moved by Petts, 2<sup>nd</sup> by Rhynes to confirm the Mayoral appointment of Kate Lewandowski to the Cable TV Regulatory Board. VOICE VOTE: Motion carried.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. #Chief Benisch announced the two Lucas devices had been donated by Waterloo Fire & EMS Supporters, Inc to aid in chest compression during emergency runs.

10. ADJOURNMENT. Moved by Thomas, seconded by others to adjourn. Motion carried. Approximate time: 7:40 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer