

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
February 18, 2021

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:00 p.m. Members present: Thomas, Kuhl & Rhynes. Absent: none. Those also participating remotely or in-person: Mayor Quimby; Police Chief Sorenson; Utility Superintendent Barry Sorenson; Library Director Kelli Mountford; Public Works Director Chad Yerges; Assistant Director Chris Hauptli and Clerk/Treasurer Hansen.
2. APPROVAL OF January 21, 2021 MEETING MINUTES. MOTION: Moved by Kuhl, seconded by Rhynes to approve the minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 2022 Budget Forecast, Including Debt Review. DISCUSSION: Hansen reviewed a hand-out distributed prior to the meeting consisting of three reports: (a) All Funds Combined; (b) 2021-2025 Debt Service; and (c) General Fund Summary by Department. Thomas said the committee would review detail at its next meeting. Thomas said he met with Department Head saying they had been provided only with an excel file to submit 2022 budgets. No action taken.
5. NEW BUSINESS
 - a. January Financial Statements. MOTION: Moved by Kuhl, 2nd by Rhynes to recommend Council approval of the items 5a(i), 5a(ii) and 5a(iii). VOICE VOTE: Motion carried.
 - i. General Disbursements, \$1,518,976.69
 - ii. Payroll, \$73,797.26
 - iii. Preliminary Treasurer's Report & Budget Reports
 - b. Resolution #2021-04 Authorizing A 2021 Lead Service Line Replacement Program For Private Property Owners. DISCUSSION: Barry Sorenson asked if the resolution should be a 75% 25% split. Hansen said to address a Sorenson concern about several property owners with high estimates in hand, the only change from the prior grant program was an increase in the maximum award from \$2,300 to \$3,750 matching Lake Mills. Kuhl said those with high estimates purchased their homes with those costs existing. Hansen expressed concerns that contractors would be drawn to other communities. Sorenson questioned the necessity for an award maximum. Hansen said he had gathered information from the Watertown, Lake Mills and Jefferson water utilities. MOTION: Moved Kuhl, seconded by Rhynes to recommend Council approval of the resolution. VOICE VOTE: Motion carried.
 - c. Resolution #2021-05 Authorizing Revenue Assignments (Formerly Called "Carry Overs"). MOTION: Moved by Kuhl, seconded by Rhynes to recommend Council approval. VOICE VOTE: Motion carried.
 - d. Review Of Performance And Department Activities - Fire Chief. MOTION: Moved by Kuhl, seconded by Rhynes to table the matter to the next meeting. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Thomas briefed attendees on initial discussions with the Mayor regarding a potential \$20 million dollar waste treatment plan update and municipal participation. He said the discussion was for the municipality to pay for five years of future sewer improvements as part of street improvements. Sorenson said working with Chad Yerges, he had assembled a revised future street list. Sorenson said the Utility Commission was facing an initial decision point of either: (a) a \$15 million dollar phase 1, coming back five years later for more, or (b) a single \$20 million dollar update as a single project. Sorenson and Thomas spoke of a USDA grant application. As a recipient of Waterloo Utilities services, it was noted that the Portland Sanitary Sewer District would also be affected. Thomas provided a document to those in the room. The Clerk/Treasurer asked to be included in on internal discussions for this topic. He asked if the Utility has any public documents relating to the contemplated \$20 million dollar project.
 - b. Comprehensive Plan Update in progress. Noted.
 - c. Committee Calendar. Noted.
7. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 6:58 pm.



Mo Hansen
Clerk/Treasurer