

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: March 4, 2021

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER AND ROLL CALL. Committee members present: Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Utility Superintendent Barry Sorenson; Assistant Public Works Director Chris Hauptli; Mitch Leisses of Kunkel Engineering Group; Allen Sunstrom with Associated Appraisals; Alder Kuhl; Ryan Rostad; Mayor Quimby and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES – Unapproved Minutes. MOTION: Moved by Schoenwetter, 2nd by Rhynes to approve the December 3, 2020 meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. E-waste Disposal Service Review, Badgerland Disposal Reply To Service Questions. DISCUSSION: Petts said questions were answered, and no additional action was necessary. No action taken with item to be dropped from agenda.
 - b. Review Of Herbicide, Pesticide & Insecticide Use. DISCUSSION: Chris Hauptli and Barry Sorenson commented indicating, Roundup was less expensive than alternatives; and it was safe when in contact with the ground. Petts recalled interest in not spraying near the river. Schoenwetter said staff should be directed to only post areas for the herbicide's specified time period, and no longer. He added a 3-ft wand was used to apply, keeping herbicide near the ground. Rhynes said he wanted to address citizen concerns and have staff do everything they can to prevent spray from going into the water, adding even calf-high spraying can lead to herbicide drift. Schoenwetter and Petts asked the Clerk/Treasurer to follow-up with Valerie Deegan, who has previously raised herbicide concerns. MOTION: Moved by Rhynes, seconded by Schoenwetter to table indefinitely
6. NEW BUSINESS
 - a. Project Oversight
 - i. Assessor's 2020-2021 Property Revaluation / Update. DISCUSSION: Assessor Allen Sunstrom addressed why a revaluation was needed, saying assessment ratios were not in compliance with state requirements. Waterloo was at 75%, meaning he predicted an average 25% jump in property values. He suggested communities conduct revaluations every 7-12 years. He said 2020 had 53 valid sales, a good amount from which to build a revaluation model. He said questionnaires would be mailed in three weeks, or thereabouts. He said field staff would visit properties communicating with property owners if they made themselves available to field staff. Hansen said he would share a video on the revaluation process. Petts asked if an insert in the Utility Bill would be possible. Sunstrom said multiple communities do utility bill inserts, adding it was a great idea. Sorenson said he would have to check as his mailing process had changed. No action taken.
 - ii. 203 East Madison Street / Update. DISCUSSION. Leisses said he was asked by Gabe Haberkorn to complete a cost estimate. He said part of the Adams Street bid process (see Res. #2021-06 bid items 41-54) included an alternate which included site fill; a 10-foot wide concrete sidewalk; asphalt with 12 parking stalls; and a stormwater management component. No action taken.
 - iii. Resolution #2021-06 Awarding A Contract For 2021 Street And Utility Improvements Adams Street Reconstruction. DISCUSSION: Chief Benisch asked if Fire Department parking lots were included? Leisses said yes. Leisses said five bids were opened on 2/26/2021. Bidding included the Adams Street reconstruct; 203 East Madison St (see above); and resurfacing of two Fire Department parking lots. Schoenwetter and the Mayor noted a spreadsheet error, saying the resolution was correct. MOTION: Moved by Schoenwetter, seconded by Rhynes to recommend Council approval. VOICE VOTE: Motion carried.
 - iv. Public Works Department Infrastructure Concern: Pierce Street At Railroad Avenue. DISCUSSION: Leisses said the asphalt alligator cracking was due to age. He said he would meet with the Public Works Director to devise a plan. He said it may be possible to allocate unused asphalt quantities from the Adams Street project. Petts said to keep

- the item on the agenda. No action taken.
- b. Identify Grant Application Opportunities. Petts referenced the materials noting two grants in the works for 203 East Madison Street.
 - c. Contemplated Waste Treatment Plant Updates And Taxpayer vs. Ratepayer Funding.
DISCUSSION: The Mayor inquired as to why the item was on the agenda. Rhynes said he requested it. He wanted to know if or how road projects would be affected by the Treatment Plant update. Sorenson said more information would be available in a couple of weeks when additional funding information was available. The Mayor said the Utility would televise Hendricks Street. Petts asked for the matter to be kept on the agenda. No action taken.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Committee Calendar. Noted.

8. ADJOURNMENT. MOTION: Moved by Schoenwetter, 2nd by Rhynes to adjourn. Motion carried. Time: 6:48 pm.



Attest:

Mo Hansen

Clerk/Treasurer