



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: April 1, 2021
TIME: 5:30 p.m.
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street
via remote conference or in-person for participants and public

Join Zoom Meeting: <https://us02web.zoom.us/j/82508295920?pwd=VDlnWW1ZWkJIUzVxcTliZGZidGZzUT09>

Meeting ID: 825 0829 5920 Passcode: 369029

Dial-in By Phone

+1 312 626 6799 US (Chicago)

Meeting ID: 825 0829 5920 Passcode: 369029

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF March 18, 2021 MEETING MINUTES
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
 - a. Fire Department Radios, Fire Chief Request For Radio Purchasing Modifications
 - b.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar (for reference)
6. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

See Council Packet ** Digital Version As Stand Alone Document On Webpage
Committee Members: Thomas, Rhynes and Kuhl

Posted, Emailed & Distributed: 03/29/2021

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
March 18, 2021 – OPEN SESSION

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:30 p.m. Members present: Thomas, Kuhl & Rhynes. Absent: none. Those also participating remotely or in-person: Tim Haldiman; Larry Holtzhueter; Jim Beyer; Mayor Quimby; Fire Chief Benisch; Police Chief Sorenson; Utility Superintendent Barry Sorenson; Public Works Director Chad Yerges; Assistant Public Works Director Chris Hauptli and Clerk/Treasurer Hansen.
2. APPROVAL OF February 18, 2021 MEETING MINUTES. MOTION: Moved by Kuhl, seconded by Rhynes to approve the minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. 2022 Budget Deliberations. DISCUSSION: The Mayor said better tools were needed to carry out two-year budgeting. In reply to the Thomas question for why the City should revert to annual budgeting, Hansen said there were too many unknowns including state funding. Rhynes said budgetary unknowns, unplanned equipment breakdowns and similar make it difficult. He said staff should step back, plan things out and consider getting two-year budgeting rolling later. MOTION: Moved by Kuhl, seconded by Rhynes to recommend to Council rescinding the prior ordinance initiating two-year budgeting with an ordinance draft to be presented to Committee members prior to its City Council presentation. VOICE VOTE: Motion carried.
 - b. Review Of Performance And Department Activities - Fire Chief. [Note: the body is scheduled to meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over the governmental body has jurisdiction or exercises responsibility."] MOTION: Moved by Kuhl, seconded by Rhynes to convene in closed session. VOICE VOTE: Motion carried. [NOTE: At the conclusion of the closed session the body momentarily reconvened taking no action.]
5. NEW BUSINESS
 - a. Review Of Performance And Department Activities – Clerk/Treasurer. [Note: the body is scheduled to meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over the governmental body has jurisdiction or exercises responsibility."] MOTION: Moved by Kuhl, seconded by Rhynes to convene in closed session. VOICE VOTE: Motion carried. [NOTE: At the conclusion of the closed session the body reconvened taking no action. The time was 6:40 pm]
 - b. February Financial Statements. MOTION: Moved by Kuhl, seconded by Rhynes to recommend Council approval of items i, ii & iii. ROLL CALL VOTE: Ayes: Kuhl, Thomas and Rhynes. Noes: none. Motion carried.
 - i. General Disbursements, \$1,593,541.27
 - ii. Payroll, \$67,540.09
 - iii. Preliminary Treasurer's Report & Budget Reports
 - c. Oak Hill Cemetery Update - Tim Haldiman, Larry Holtzhueter & Jim Beyer (last update 2017). DISCUSSION: Jim Beyer provided several handouts at the meeting. He outlined Oak Hill Cemetery Association financial performance for prior years. He described four options: (1) the association runs out of money and the City becomes responsible for the cemetery; (2) the City allocate funds to the Association to fill a funding cap; (3) the city takes over responsibility of the cemetery in its current financial situation; and (4) the City takes over responsibility of snow removal. Mayor Quimby said the City would look at the situation. Asked how critical the situation was, Beyer replied ASAP.
 - d. Fire Department Radios, Fire Chief Request For Radio Purchasing Modifications. MOTION: Moved by Kuhl, seconded by Rhynes to table until 4/1 at 5:30 pm VOICE VOTE: Motion carried.
 - e. Resolution #2021-07 Updating The Municipal Employee Handbook. MOTION: Moved by Kuhl, seconded by Rhynes to table item, noting that it was also on the Council agenda. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Comprehensive Plan Update Process Is In Progress. Noted.
 - b. Committee Calendar. Noted
7. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 6:58 pm.

Mo Hansen

Mo Hansen
Clerk/Treasurer

City Hall

From: Jason Butzine <jbutzine33@gmail.com>
Sent: Wednesday, March 10, 2021 12:55 PM
To: City Hall
Subject: WFD radio qoute
Attachments: 20210310125657397.pdf

Here is the quote we have received for the radio's. This is supposed to get on the list for the finance meeting.

*Lieutenant Jason Butzine
Waterloo Fire & Rescue
900 Industrial Lane
Waterloo WI, 53594
920-478-2535
Cell: 920-253-6897
jbutzine33@gmail.com*



BAYCOM, Inc.	Date: 3/5/2021
4009 Felland Road, Suite 116	
Madison, WI 53718	Quote Number: DF-210305-7
Phone: (608) 241-7700 Fax: (608) 241-7705 Email: dfoster@baycominc.com	

Prepared for: Waterloo Fire Department
 Attn: Jason Butzine
 Address: 900 Industrial Lane
 City, State, Zip: Waterloo, WI 53594
 Phone: 920-253-6897
 E-Mail: jbutzine33@gmail.com

Qty.	Item ID	Description	Unit Price	Total
<u>Quote for Baycom Services and Miscellaneous Equipment</u>				
✓ 1	a	Codeplug Development for Motorola APX6000XE (one-time fee)	\$435.00	\$435.00
✓ 50	b	Programming New APX6000XE Portables & APX8500 Mobiles	\$65.00	\$3,250.00
✓ 1	c	Firecom Headset Cable for APX Mobile Radio	\$260.00	\$260.00
✓ 10	d	Mini-UHF Connector for Current Antenna Systems	\$2.00	\$20.00
✓ 6	e	New Coaxial Cable for Antennas	\$17.00	\$102.00
✓ 11	f	New VHF Rooftop Antenna	\$46.00	\$506.00
✓ 4	g	Gamber Johnson Faceplate for APX O2 Control Head	\$36.00	\$144.00
✓ 1	h	Havis Faceplate for APX O2 Control Head	\$44.00	\$44.00
✓ 2	i	David Clark Wireless Headset Systems for 68 & 73	\$2,952.25	\$5,904.50
✓ 10	j	Gamber Johnson Magnetic Mic Clip	\$34.00	\$340.00
✓ 1	k	Baycom Installation of all Quoted Equipment	\$11,424.00	\$11,424.00

Item Total:	\$22,429.50
Shipping:	N/A
Sub Total:	\$22,429.50
Tax:	Exempt
Total:	\$22,429.50

Price valid 60 days from date of Quote

Quoted by: Derek Foster

Date: 3/5/2021

Accepted by: _____

Date: _____

Note: Price quoted for payment by check or ACH transfer

**BAYCOM, Inc.**

4009 Felland Road, Suite 116

Madison, WI 53718

Phone: (608) 241-7700 Fax: (608) 241-7705 Email: dfoster@baycominc.com

Date: 3/5/2021

Quote Number: DF-210305-6

Prepared for: Waterloo Fire Department
Attn: Jason Butzine
Address: 900 Industrial Lane
City, State, Zip: Waterloo, WI 53594
Phone: 920-253-6897
E-Mail: jbutzine33@gmail.com

Qty.	Item ID	Description	Unit Price	Total
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Quote for Motorola APX Radios with 42% Off List Price for Jefferson County*This Quote is provided by BAYCOM acting as an MR for Motorola Solutions*

✓ 40	a	Motorola APX6000XE Model 2.5 Portable w/ DaneCom - Green	\$3,778.28	\$151,131.20
✓ 40	b	Motorola XE500 Remote Speaker Microphone w/ Channel Selector Knob	\$357.28	\$14,291.20
✓ 4	c	Motorola IMPRES 2 Multi-Unit Charger	\$797.50	\$3,190.00
✓ 7	d	Motorola IMPRES 2 Vehicular Charger	\$273.76	\$1,916.32
✓ 11	e	Motorola IMPRES 2 Single Unit Charger	\$95.70	\$1,052.70
✓ 5	f	Motorola APX8500 Dual Control Head Mobile - DaneCom	\$4,931.73	\$24,658.63
✓ 4	g	Motorola APX8500 Single Control Head Mobile - DaneCom	\$4,495.57	\$17,982.26
✓ 1	h	Motorola APX8500 Base Station - DaneCom	\$4,786.15	\$4,786.15

*Quote does not include programming and/or installations***Item Total:** \$219,008.46

Shipping: N/A

Sub Total: \$219,008.46

Tax: Exempt

Price valid 60 days from date of Quote

Total: \$219,008.46

Quoted by: Derek Foster

Date: 3/5/2021

Accepted by: _____

Date: _____

*Note: Price quoted for payment by check or ACH transfer**Grand Total
241,437.96*



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Waterloo, WI 53594-1198
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RESOLUTION #2021-07

Revising The Employee Handbook As It Relates To Sick Leave And The Start Of Health Insurance Coverage

Whereas, from time to time the City Council deems it necessary to update the City of Waterloo Employee Handbook, and;

Whereas, to align the handbook to be the same as the current police union contract as it relates to sick leave, the Police Chief is recommending allowing for sick leave to be earned during the first three calendar months of employment and available to an employee after 90 days of employment, and;

Whereas, to allow for consistency across starting employees, and to acknowledge that in multiple cases a 90 start date for health insurance coverage has been waived at the time of recruiting candidates, the Clerk/Treasurer is recommending that the handbook language be amended to strike the 90 day waiting period for health coverage to begin.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it authorizes the revisions as documented in the attached redline version of select handbook pages, and directs the Clerk/Treasurer to update the handbook and post it on the municipal webpage.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer