

**WATERLOO PARKS COMMISSION – MINUTES**  
**DECEMBER 1, 2021**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:03 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, & Weihert. Absent: Vieth & Crave. Ex-officio members present: Parks Coordinator Gabe Haberkorn, Public Works Director Chad Yerges. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: None
2. MEETING MINUTES APPROVAL: OCTOBER 6, 2021. MOTION: Moved by Weihert, seconded by Setz. VOICE VOTE: Motion Carried 3-0
3. CITIZEN INPUT: None
4. REPORTS/UPDATES:
  - a. Coordinator's Report. Haberkorn spoke on Holiday of Lights in progress with lights going up. Haberkorn also spoke on the Holiday Parade and WinterFest with Vendor Fair and Winter Formal. Haberkorn discussed on going projects with the new sump pump in Lower Pavilion and plumbing issues. Haberkorn also discussed the fencing, bathroom renovations, and dugouts to begin in the Spring. Haberkorn spoke on the Carousel door replacements and Yerges gave a progress report on the incoming doors and when they will arrive. Haberkorn spoke briefly on the upcoming raffles at the WinterFest and new grant money that the Parks Department received. Vieth asked about the possibility of asking again in 2022 for the DNR grant funding. Haberkorn stated that even though the DNR has trail grants available, the large grant only is available every 2-3 years. Setz asked about the Covid-19 government dollars and if the Parks Department had requested any of those funds. Haberkorn stated that the Parks Department did request funding but was denied on the fact that as they did lose out on many revenue sources, the Parks Department revenue was greater than 2019. Haberkorn spoke on the numbers being greater in 2020 compared to 2019 because the Parks Department did not just sit out 2020 but went out and received more grant dollars than previous years and therefor causing the Parks Department to have more revenue and not qualify.
  - b. Parks Financial Report October 2021 thru November 2021. Haberkorn spoke on the ending number in November of \$185,820.00 in November and in November Parks Department was \$7000 over 2020 revenue numbers.
  - c. 2021 Capital Projects: Haberkorn spoke on no changes to the Capital Projects except moving unfinished items into 2022
5. NEW BUSINESS:
  - a. Fee Schedule: Haberkorn spoke on the WPRA meeting at Waterloo Firemen's Park and the discussion with other Parks Department Supervisors and how they consensus was that we are not charging enough. A new fee schedule is supplied. Haberkorn discussed the changes to the fee schedule. Haberkorn also spoke on the comparison to other surrounding communities with examples. Haberkorn spoke on events at the Waterloo Regional Trailhead and special events in Veterans Park in downtown Waterloo. Haberkorn spoke on amplified noise permit. Haberkorn spoke on the Field Rental/Tournament Rental changes as well. Setz discussed the field dragging and positioning of pitching mounds before tournaments and asked for clarification on whether this is before the tournament would start or each morning during the Tournament. Haberkorn clarified this would only be for the first morning and that any work done by the Parks Department would be a minimum charge of \$50 Discussion. MOTION: Moved by Setz to approve Fee Schedule as presented to City Council, seconded by Weihert. VOICE VOTE: Motion Carried 3-0
  - b. Plumbing Issues: Discussion. Haberkorn discussed the work being done in the basement had found major issues in the plumbing in the Pavilion. Soil stacks leaking from upstairs, urinals leaking, toilets leaking, and the Lower Pavilion Bar not being properly vented. Haberkorn spoke on the 3 received RFP's. Haberkorn spoke on the S&S Plumbing quote replacing the toilets downstairs. S&S also was not going to knock any wall out where Action Plumbing would be taking out a wall and the cost and replacement would be on the City of Waterloo. Both Haberkorn and Yerges spoke on the comfort level of moving forward with S&S over the other two for these reasons. Discussion. MOTION: Moved by Setz to send the bid approval of S&S Plumbing to Finance, seconded by Vieth. VOICE VOTE: Motion Carried 3-0
6. OLD BUSINESS
  - a. Playground Equipment – GWCHF Grant: Haberkorn spoke on the 2 quotes for new Playground Equipment from MN/WI Playgrounds and Lee Recreation. Haberkorn spoke on the discussions between the two companies and the quotes. Haberkorn recommended the Lee Recreation design concepts and quote. Haberkorn spoke on all three playgrounds. Setz and Yerges asked if we are replacing existing playgrounds in Firemen's Park and if we are looking to sell some of the newer furnishings. Haberkorn spoke on the proper voting as previous meeting vote was to use funding for match to "grant funding". Discussion. MOTION: Moved by Setz to reconsider the funding action taken on October 6, 2021, for the GWCHF Grant matching, seconded by Weihert. VOICE VOTE: Motion Carried 3-0. Discussion. MOTION: Moved by Setz to recommend the Lee Recreation playground equipment quote to Finance, seconded by Vieth. VOICE VOTE: Motion Carried 3-0

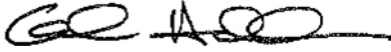
7. INFORMATION:

- a. Holiday of Lights: November 25, 2021
- b. WinterFest: December 11 & 18, 2021

8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.

- a. Next Meeting: February 2, 2022, at 5:00 pm

9. ADJOURNMENT. MOTION: Moved by Weihert, seconded by Setz. VOICE VOTE: Motion Carried 3-0 Approximate time: 5:52 pm

A handwritten signature in black ink, appearing to read 'Gabe Haberkorn', with a horizontal line extending to the right.

Gabe Haberkorn  
Park Coordinator