

WATERLOO PLAN COMMISSION – Minutes for December 28, 2021

[a digital meeting recording also serves as the official record]

PUBLIC HEARING (1) –Conditional Use Application To Allow For The Installation Of Communication Tower Accessory Equipment, T-Mobil/CO SMJ International, 760 Clarkson Road.

1. Call To Order. In the Mayor absence, Commissioner Crosby called the meeting to order at 6:00 PM. Commissioners attending: Leisses, Crosby, Sorenson, Lannoy and Petts. Absent: Reynolds and Quimby. Other attending: the Clerk/Treasurer.
2. Public Hearing. No one spoke in favor or in opposition.
3. Adjourn Public Hearing. Commissioner Crosby adjourned the public hearing at 6:01PM.

PLAN COMMISSION REGULARLY SCHEDULED MEETING

1. CALL TO ORDER AND ROLL CALL. In the Mayor's absence, Commissioner Crosby called the meeting to order at 6:02 PM. Commissioners attending: Leisses, Crosby, Sorenson, Lannoy and Petts. Absent: Reynolds and Quimby. Other attending: the Clerk/Treasurer.
2. APPROVAL OF MEETING AND PUBLIC HEARING MINUTES: October 26, 2021. MOTION: [Lannoy/Petts] to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. COMPLIANCE & ENFORCEMENT REPORT. DISCUSSION: Commissioners discussed publishing a list of those in non-compliance to, in effect, shame those not in compliance to gain compliance. No action taken.
5. UNFINISHED BUSINESS
 - a. Plan Commission Consideration And Report On Resolution #2021-38 Authorizing The Sale And Transfer Of Land Consisting Of The Eastern Portion Of Parcel 290-0813-0533-040 Located Between 136 North Monroe Street And 124 North Monroe Street From The City Of Waterloo To Mitchell Sillman, Before Council Final Action As Recommended By The City Attorney. DISCUSSION: Leisses said the report and survey work were not completed. MOTION: [Lannoy/Sorenson] to table the item until the next meeting. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. Conditional Use Application To Allow For The Installation Of Accessory Equipment (back-up generator), T-Mobil/CO SMJ International, 760 Clarkson Road. MOTION: [Sorenson/Lannoy] to recommend Council approval. VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS & ANNOUNCEMENTS. Items A – C noted.
 - a. 692 West Madison Street, Todd Nelson 12/21/2021 update
 - b. Initiating GIS Mapping, Zoning Maps & Planning Map Updates
 - c. Review Of Chapter 385 (Zoning) Of The Municipal Code
 - d. Commissioner Sorenson spoke on the topic of private lead water services. He was seeking a date certain at which water service would be turn off for those with private lead services. During Sorenson's comments it was noted that private lead water services could be added to the Compliance & Enforcement Report. Petts sought a review of the ordinances.
Clerk/Treasurer follow-up notes:
(1) Addressing Pett's request to review ordinances; and Sorenson's interest in a date certain to turn off water to those with lead water services -- the Clerk/Treasurer followed up the next day with an email summary to Commissioners documenting that authority to shut off water service to those with lead services had already been delegated by the City Council to the water utility and the Waterloo Water & Light Commission.
(2) Referencing the concept of listing private lead water services on the Compliance & Enforcement Report, please note: the Wisconsin Public Service Commission annually requires Waterloo Utilities to track and report the quantity of private lead water services (see Schedule W-29 as reported by Waterloo Utilities to PSC). Waterloo Utilities is the keeper of this list. It may submit a current list to the Plan Commission.
8. ADJOURNMENT. MOTION: [Petts/Crosby] To adjourn. Approximate time: 6:35 p.m.

Mo Hansen, Clerk/Treasurer