

Karl Junginger Memorial Library  
Board of Trustees Meeting Agenda  
July 27<sup>th</sup>, 2021 @ 6:00 PM

- I. Call to Order & Introductions  
*Meeting called to order by Vosters at 6:02. Present: Biermeier, Thomas, Battenberg, Krueger, Vosters, Mountford, Lewandowski*
- II. Approval of agenda  
*Battenberg moved to approve; Krueger seconded. Motion passed unopposed.*
- III. Approval of open minutes from June 2021  
*Lewandowski moved to approve; Vosters seconded, motion passed unopposed. Biermeier and Battenberg abstained.*
- IV. Correspondence, Appearance, Public Comments –  
*none*
- V. Director’s Report  
*The board discussed possible masking requirements for children under 12 in the fall. This will go on next month’s agenda.*
- VI. Unfinished Business
  - A. Financial monthly report for June 2021 – Action  
*Biermeier moved to approve; Lewandowski seconded. Motion passed unanimously.*
  - B. Budget 2022 – Action  
*Vosters moved to approve the 2022 budget proposal for submission to the city. Krueger seconded; motion passed. Thomas abstained.*
  - C. ALA Policies 200/201/202/205/210/215- Action  
*Lewandowski made a motion to approve policies 200, 201, 202, 205,210, and 215. Krueger seconded. Motion passed unanimously.*
  - D. Fine Free for Adults (now all patrons) – Action  
*Biermeier moved to approve fine-free for adults starting in September 2021. Vosters seconded. Motion passed unanimously.*
- VII. New Business
  - A. Library Equipment Release of Liability form for Bike – Action  
*Battenberg moved to approved the Release of Liability form. Biermeier seconded. Motion passed unanimously.*
  - B. Carpeting the Library – Informational  
*Mountford stated that the carpet in the library needs to be replaced. This would involve substantial moving of furniture and shelving. She anticipates going forward with an RFP. This will be placed on next month’s agenda.*
  - C. Policy 440 Library Web Site Content – Informational  
*Mountford reached out to other libraries to see if they have policies about content on the library website. It is possible that there is no need for this policy.*

*Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.*

- VIII. Future agenda items
  - Masking/ safety policies for the beginning of the school year
  - Clark Trust Investments
  - Budget
  - Director evaluations
  - Policy 440
  - carpeting
  
- IX. Date, place, and time of next meeting August 24<sup>th</sup> @ 6PM
  
- X. Adjournment
  - Biermeier moved to adjourn at. Thomas seconded. Motion passed unanimously.*

Respectfully Submitted, Deb Battenberg, secretary

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