

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
February 17, 2022

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:02 p.m. Members in person or remote: Thomas, Kuhl & Rhynes. Absent: none. Other attending in person or remote: Mayor Quimby; Police Chief Sorenson; Deputy Clerk/Treasurer Tschanz; Fire Chief Wes Benisch; Public Works Director Yerges; Ritter; Utilities Supervisor Sorenson
2. APPROVAL OF MEETING MINUTES: January 20, 2022 MOTION: [Kuhl/Rhynes] to approve all meeting minutes as listed. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. City Clerk Position Opening – Interview. [NOTE: The Finance, Insurance and Personnel Committee may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.] MOTION [Rhynes/Kuhl] VOICE VOTE: Motion Carried.
 - b. January 2022 Financial Statements: General Disbursements \$1,753,033.71; Payroll \$79,789.28 & Clerk/Treasurer’s Reports [[see on municipal website](#)] MOTION [Kuhl/Rhynes] VOICE VOTE: Motion carried.
 - c. Department of Public Works Updated Quote to Replace 2010 International Truck. \$135,000 was budgeted price is now \$20,000 more. Discussion with Yerges regarding trade-in value and how long it will take to get trucks. Motion to accept the quotes MOTION [Kuhl/Rhynes] VOICE VOTE: Motion carried.
 - d. Ambulance & Emergency Medical Service Agreement. Wes Benisch discussed changes. Waterloo picking up more territory. Response time would be approximately 11-12 minutes. 350 additional people. Waiting for attorney to approve contract. Motion to accept the agreement pending attorney approval. MOTION [Kuhl/Rhynes] VOICE VOTE: Motion carried.
 - e. Ordinance 2022-02. Amending chapter §85-7 Officers and Employees and §85-9 Appointed staff job performance reviews. Motion to accept changes and send to City Council. MOTION [Rhynes/Kuhl] VOICE VOTE: Motion carried.
5. UNFINISHED BUSINESS
 - a. Municipal Covid Policy. Motion to send new covid policy to City Council. MOTION [Rhynes/Kuhl] Voice Vote: Motion carried.
 - b. 2022 Department Head Reviews [NOTES:(1) Documents provided by Committee Chair. (2) The committee may convene in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Tabled [Kuhl/Rhynes] Voice Vote: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar (for reference)
 - i. Fire contract added in May
 - ii. Remove closing TIF 4 from calendar
7. ADJOURNMENT. MOTION: [Kuhl/Rhynes] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:50 pm

Mike Tschanz
Deputy Clerk/Treasurer