

**WATERLOO PLAN COMMISSION – Minutes for March 22, 2022**  
[a digital meeting recording also serves as the official record]

**PLAN COMMISSION REGULARLY SCHEDULED MEETING**

1. CALL TO ORDER AND ROLL CALL. Mayor Quimby called the meeting to order at 6:03 PM. Commissioners attending: Lannoy, Crosby, Sorenson, Quimby, Reynolds and Petts. Absent: Leisses Others attending: Jason's Five Star Landscaping
2. APPROVAL OF MEETING AND PUBLIC HEARING MINUTES: February 22, 2022. MOTION: [Petts/Crosby] to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. COMPLIANCE & ENFORCEMENT REPORT. DISCUSSION: Commission would like to see report cleaned up and refreshed with more complete data.
5. UNFINISHED BUSINESS
  - a. Plan Commission Consideration And Report On Resolution #2021-38 Authorizing The Sale And Transfer Of Land Consisting Of The Eastern Portion Of Parcel 290-0813-0533-040 Located Between 136 North Monroe Street And 124 North Monroe Street From The City Of Waterloo To Mitchell Sillman, Before Council Final Action As Recommended By The City Attorney. MOTION: [Crosby/Petts] To table the item until the April meeting so everyone could see markings and understand the project better. VOICE VOTE: Motion carried.
6. NEW BUSINESS
  - a. Jason's 5 Star Landscaping to present Landscape Design Review of 4 units and duplexes in McKay Way area. Ordinance §385-25 Architectural design review. DISCUSSION: Jason went over plans with commission. Explained what was going where and how it needed to be cared for during initial weeks of planting. Looking to use hydrants with meters if he is awarded watering program too. Privacy Fencing may be installed between patios. Looking to add trees to city tree lawns too. MOTION: [Sorenson/Petts] 1) Approval of Jason's Five Star Landscape design specifically for him and specifically 15 units (described in handouts). If anyone else gets this job they would need to come in front of the Plan Commission themselves for approval of their design. 2) Design's final approval pending Chad/DPW's review of the city owned tree lawn terrace; he has tree's designed to put in and he will do all the diggers hotline etc. but per Waterloo code 380-42 and chapter 332 Trees, he needs to review prior to acceptance. Voice Vote: Motion carried.
7. FUTURE AGENDA ITEMS & ANNOUNCEMENTS.
  - a. Initiating GIS Mapping, Zoning Maps & Planning Map Updates. Sorenson gave update. DPW finished their portion and it has been sent to Town & Country to work on.
  - b. Review Of Chapter 385 (Zoning) Of The Municipal Code Update. The Mayor included Watertown's landscape ordinance as an example for members to take a look at.
8. ADJOURNMENT. MOTION: [Petts/Sorenson] To adjourn. Approximate time: 6:45 p.m.

Mike Tschanz  
Treasurer/Deputy Clerk