



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
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www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: July 21, 2022
TIME: 5:30 p.m.
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street
via remote conference or in-person for participants and public

Join Zoom Meeting: <https://us02web.zoom.us/j/89667339355?pwd=MkZNMFpxQnBTSEEyWjFXbTFoWWINQT09>
Meeting ID: 896 6733 9355 Passcode: 319990
Dial by phone +1 312 626 6799 US (Chicago)

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: July 7, 2022
- 3) PUBLIC COMMENT
- 4) OLD BUSINESS
 - a) Resolution 2022-20 Budget Amendment #1
 - b) Update of Municipal Code 57 Fire Department
 - c) Updating Ordinance 5.21RE: Fire Volunteer Funds 2007-22
- 5) NEW BUSINESS
 - a) June 2022 Financial Statements: General Disbursements \$719,207.94; Payroll \$127,473.35 & Clerk/Treasurer's Reports [[see on municipal website](#)]
 - b) 2023 Budget Deliberations, Review and Action Capital Plan Department Submittals
[See Online Reports](#)
 - c) Waterloo Fire/EMS – Permission to order chassis early
 - d) Waterloo Fire/EMS – Payout previous year vacation for Jason Butzine and Matt Petrie
 - e) Economic Development Proposal – CDA sending to Finance for approval. Funded by grant or TIF
- 6) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a) Change order received regarding subgrade road surface on Minnehaha
 - b) Committee Calendar (for reference)
 - c) 2023 Budget Calendar (attached)
 - d) 2nd Tranche of ARPA Funds Discussion
- 7) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 07/15/2022

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
Special Meeting July 7, 2022

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:31pm. Members in person or remote: Thomas and C.Kuhl. Absent: Weihert. Other attending in person or remote: Mayor Quimby; Deputy Clerk/Treasurer Tschanz; Public Works Director Yerges; and Clerk Ritter.
2. APPROVAL OF MEETING MINUTES
 - a. June 16, 2022 Motion [C. Kuhl/Thomas] VOICE VOTE: Motion carried.
3. PUBLIC COMMENT none
4. NEW BUSINESS
 - a. 2011 Ford F550 Truck – At first this was thought to be a larger issue but after taking it to Ford dealer will only need some bearing repair for \$1995. This will be fixed by Wednesday and come out of the maintenance and repair.
 - b. Skag Cheetah mower – engine issues from accident damage. Will receive insurance payment of a little less than \$4700. Engines have been back ordered since last October. After much discussion Committee asked Yerges to get more quotes on new equipment but will approve new purchase not to exceed \$19,000. Motion [Thomas/Kuhl] VOICE VOTE: Motion carried.
5. Future Agenda items
6. ADJOURNMENT. MOTION: [Kuhl/Thomas] To adjourn. VOICE VOTE: Motion carried. Approximate time 5:59 pm

Jeanne Ritter
Clerk/Deputy Treasurer

RESOLUTION #2022-20

A RESOLUTION AMENDING THE 2022 BUDGET (Amendment #1)

WHEREAS, the City of Waterloo has levied taxes and appropriated monies for expenditures for City operations in 2022, and

WHEREAS, unforeseen circumstances and events occurred in 2022, previously unanticipated when the budget was originally adopted,

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Waterloo that the 2022 budget be amended as follows:

AMENDMENT DUE TO INCREASE/DECREASE IN REVENUE/EXPENSE

		ORIGINAL 2022 BUDGET	ADJUSTMENT	AMENDED 2022 BUDGET
FUND 100 General Fund				
REVENUE				
100-49-4930-000	Funds Applied to Budget	\$0.00	\$35,000.00	\$35,000.00
EXPENSES				
100-59-5927-001	Transfer to Other Funds	\$0.00	\$35,000.00	\$35,000.00
	TOTALS	\$0.00	\$0.00	\$0.00
FUND 200 CATV		ORIGINAL	ADJUSTMENT	AMENDED
EXPENSES				
200-55-5560-110	CATV-Salary Coordinator	\$40,575.60	(\$2,875.60)	\$37,700.00
200-55-5560-122	CATV-Wges Annoucer	\$1,000.00	(\$1,000.00)	\$0.00
200-55-5560-151	CATV-Soc Security	\$4,481.03	(\$219.00)	\$4,262.03
200-55-5560-732	CATV-Internship	\$6,000.00	(\$6,000.00)	\$0.00
200-55-5560-120	CATV-Wages Video/Asst	\$17,000.00	\$94.60	\$17,094.60
200-55-5560-354	CATV-Rep & Maint Equip	\$1,500.00	\$1,000.00	\$2,500.00
200-55-5560-399	CATV-Misc	\$2,800.00	\$1,000.00	\$3,800.00
200-55-5560-810	CATV-Outlay	\$2,000.00	\$8,000.00	\$10,000.00
	TOTALS	\$75,356.63	\$0.00	\$75,356.63
FUND 650-Assignment				
REVENUE				
650-49-4921-000	Transfer from General Fund	\$0.00	\$35,000.00	\$35,000.00
EXPENSES				
600-51-5190-905	Emergency Op Contingency	\$0.00	\$35,000.00	\$35,000.00
	TOTALS	\$0.00	\$0.00	\$0.00
FUND 812 LIBRARY				
EXPENSES				
812-55-5511-110	Library-Director	\$ 52,932.00	\$ 1,572.00	\$54,504.00
812-55-5511-111	Library-Catalog Librarian	\$ 44,731.00	\$ 1,339.00	\$46,070.00
812-55-5511-114	Library-Youth & Asst Director	\$ 10,752.00	\$ 1,208.00	\$11,960.00
812-55-5511-116	Library-Asst - Nutrition	\$ 32,320.00	\$ 960.00	\$33,280.00
812-55-5511-124	Library-Part Time Wages	\$ 14,314.00	\$(70.00)	\$14,244.00
812-55-5511-151	Library-Soc Security	\$ 14,231.00	\$1,023.00	\$15,254.00
812-55-5511-393	Library-Adult Programs	\$727.00	-\$250.00	\$477.00
812-55-5511-396	Library-Books Adult	\$9,000.00	\$286.00	\$9,286.00
812-55-5511-790	Library-Talking Books	1,500.00	500.00	\$2,000.00
812-55-5511-809	Library-Outlay	\$540.00	(\$540.00)	\$0.00
	TOTALS	\$181,047.00	\$6,028.00	\$187,075.00

ADOPTED at a regular meeting of the Common Council on 06/16/2022

Jenifer Quimby
Mayor

Mike Tschanz
Treasurer/Deputy Clerk

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Article I Organization and Regulations

[Adopted 10-19-1987 by Ord. No. 87-6 as §§ 5.01 to 5.09, 5.13, 5.14, 5.17 and 5.20 of the 1987 Code]

§ 57-1 Composition.

The Waterloo Fire Department shall consist of the Fire Chief, an Assistant Fire Chief, a First and Second Captain, a First and Second Lieutenant, a Secretary and a Treasurer, and as many drivers and firemen who live and normally work within the City as may be appointed by the Chief and approved by the Council, provided that at no time shall the Department consist of fewer than 28 active members.

§ 57-2 Appointments.

- A. Fire Chief. See Chapter 85, § 85-3, of this Code.
- B. Subordinates. The members of the Fire Department shall be appointed by the Fire Chief, subject to the Department bylaws and confirmation by the Council.

§ 57-3 Regulations.

Members of the Department shall be governed by the bylaws of the Department, the resolutions and ordinances of the City, the lawful orders of the Council and the Mayor, and the Wisconsin Statutes. The Department bylaws and amendments thereto shall be subject to approval by the Council.

§ 57-4 Training.

All members of the Department shall participate in the Department training program in accordance with the Department's bylaws. Department training sessions shall be held every month and all members shall be required to attend unless excused by the Fire Chief.

§ 57-5 Disciplinary action.

The Fire Chief shall have the power to suspend, demote, expel or otherwise discipline members of the Department, subject to appeal to the Council.

§ 57-6 Fire Chief.

- A. General supervision. The Chief shall have the general supervision of the Department, which supervision shall be subject to and not in conflict with this article and the rules and regulations of the Department.
- B. Command of fire-fighting operations. The Chief shall be present at all fires, if possible, and have complete command and entire responsibility of all fire-fighting operations, plan the control of the same, direct the action of the Department when it arrives at a fire, observe that the Department does its duty, grant leaves of absence at a fire when he may deem it proper, and see that the fire apparatus is kept in proper condition at all times.
- C. Reports to the Council. On or about October 1 of each year, the Chief shall submit to the Council a proposed budget for the coming year and a report relating to the conditions of all fire apparatus and the drill and training program of the Department, together with other pertinent information, including recommendations for such improvements as he deems proper and necessary for the operation of the Department.
- D. Enforcement of fire prevention laws and ordinances. He shall enforce all fire prevention ordinances of the City and the state laws and regulations pertaining to fire prevention and shall keep citizens informed on fire prevention methods and on the activities of the Department.

- E. Fire record book. He shall keep a fire record book of every fire to which the Department was called and shall enter in such book the location of the fire; the time the alarm was received; the cause of the fire; where the fire started; the cause of delay, if any, in responding; the amount of insurance carried on buildings and contents; estimated fire loss; the time the fire was extinguished; the names of the firemen responding; and general remarks.
- F. Apparatus inventory. He shall keep an inventory of all apparatus and equipment, and an inventory of all hose, showing dates and results of tests on each length, which shall be individually numbered.
- G. Duties as commanding officer. He shall perform such other duties as are usually incumbent on the commanding officer of the Fire Department.

§ 57-7 Assistant Chief.

In the absence of the Chief, the Assistant Chief shall take command and perform the duties of the Chief. In the absence of both the Fire Chief and the Assistant Chief, the highest ranking officer or fireman shall be in charge.

§ 57-8 Control and use of apparatus.

- A. The Chief shall have control of all apparatus used by the Department and shall be responsible for its proper maintenance. Emergency repairs may be authorized by the Chief.
- B. Unless approved by the Fire Chief and the Mayor, no apparatus shall be used for any purpose except for fire fighting within the City limits, or in training therefor, except in towns which have contracted with the City for fire protection or in municipalities with which the City has entered into mutual aid agreements. Upon the approval of the Chief, such apparatus may be used for emergency purposes within the City and participating municipalities.

§ 57-9 Police power at fires.

- A. Police authority at fires. The Chief and his assistant or officers in command at any fire are hereby vested with full and complete police authority. Any officer of the Department may cause the arrest of any person failing to give the right-of-way to the Fire Department in responding to a fire.
- B. Control of fires. The Fire Chief may prescribe certain limits in the vicinity of any fire within which no persons except firemen and policemen and those admitted by order of any officer of the Department shall be permitted to enter. The Chief may cause the removal of any property whenever it shall become necessary for the preservation of such property from fire or to prevent the spreading of fire or to protect the adjoining property, and during the progress of any fire, he may order the removal or destruction of any property necessary to prevent the further spread of the fire. He may also cause the removal of all wires or other facilities and the turning off of all electricity, gas or other services where the same impedes the work of the Department during the progress of a fire.
- C. Entering premises. Any fireman, while acting under the direction of the Fire Chief or other officer in command, may enter upon the premises adjacent to or in the vicinity of any building or other property then on fire for the purpose of extinguishing such fire, and if any person shall hinder, resist or obstruct any fireman in the discharge of his duty as is hereinbefore provided, the person so offending shall be deemed guilty of resisting firemen in the discharge of their duties.
- D. Duties of bystanders. Every person who shall be present at a fire shall be subject to the orders of the Fire Chief or officer in command and may be required to render assistance in fighting the fire or removing or guarding property. Such officer may cause the arrest of any person refusing to obey said orders.

- E. Injury to equipment prohibited. No person shall willfully injure in any manner any hose, hydrant or fire apparatus belonging to the City, and no vehicle or railroad equipment shall be driven over any unprotected hose of the Fire Department when laid down on any street, private driveway, track or other place to be used at any fire or alarm of fire without the consent of the Fire Department official in command.

§ 57-10 Right-of-way of fire apparatus.

The officers and members of the Fire Department, with their fire equipment of every kind, when going to or on duty at a fire, shall have the right-of-way over all other vehicles upon City streets, and the operator of any other vehicle, whether motor or otherwise, upon the approach of such fire apparatus, shall immediately drive such other vehicle as far as possible to the right of the thoroughfare and shall keep such vehicle stationary until such fire apparatus shall have passed. Except when actually responding to a fire alarm or other emergency call, or when on duty at a fire, the apparatus and vehicles of the Fire Department shall, however, have no special right-of-way or other privileges of any kind but shall be subject to all traffic regulations applied to other vehicles. Emergency vehicles responding to a call, and exceeding the posted speed limit, shall have all emergency lights and siren in operation.

§ 57-11 Traffic laws apply to volunteers.

All volunteer firemen, when responding to a fire call with a private vehicle, shall comply with all traffic regulations, except nonmoving traffic regulations.

§ 57-12 Rescue service.

[Amended 4-5-2018 by Ord. No. 2018-03]

- A. Rescue service for the City and participating town residents shall be provided by the Waterloo Fire Department.
- B. When the Waterloo Fire Department is called upon to extinguish a vehicle fire, extricate a person from a vehicle, provide on-scene cleanup of flammable or hazardous substances, or provide on-scene care or assistance to a vehicle occupant, the driver or owner of the vehicle will pay a service fee to the Waterloo Fire Department in an amount not to exceed \$500, or as amended from time to time by the Waterloo City Council upon recommendation of the Waterloo Fire Department.

§ 57-13 Violations and penalties.

Any person who shall violate any provision of this article or any order, rule or regulation made hereunder shall be subject to a penalty as provided in Chapter 1, § 1-4, of this Code.

Article II Fire Volunteer Funds

[Adopted 12-20-2007 by Ord. No. 2007-22]

§ 57-14 Intent.

This article imposes a number of obligations on the Waterloo Fire Company with respect to certain funds provided to it from time to time.

§ 57-15 Purpose.

The purpose of this article is to authorize the deposit of certain funds into a members' account to be held and administered by the Fire Company.

§ 57-16 Authority.

The City Council adopts this article, pursuant to § 66.0608, Wis. Stats., and it is to be interpreted in conformance with that section as it may be amended from time to time.

§ 57-17 Definitions.

In this article, the following terms have the following assigned meanings:

CITY

The City of Waterloo.

CITY COUNCIL

The City Council of the City of Waterloo.

FIRE CHIEF

The Fire Chief of the Fire Company.

FIRE COMPANY

The active division of the Waterloo Fire Department.

FIRE COMPANY ACCOUNT

Has the meaning set forth in § 57-18B below.

FIRE VOLUNTEER FUNDS

Volunteer funds that are raised by members of the Fire Company, by volunteers, or by donation to the Fire Company, for the exclusive benefit of the Fire Company.

PUBLIC DEPOSITORY

Has the meaning given in § 34.01(5), Wis. Stats.

§ 57-18 Description of accounts.

The following separate accounts are hereby established for the Fire Company, to be accounted for and administered according to the conditions stated in this article:

- A. Members' account. This account shall be used for the deposit of all fire volunteer funds raised by the Fire Company through fundraising activities, donations, and similar sources.
- B. Fire Company account. This account shall be used for the deposit of all funds raised by the Fire Company through the provision of emergency medical services to the public by the Fire Company; through payments by the municipalities served by the Fire Company for the provision of fire and other municipal services; and through appropriations by the City from time to time.

§ 57-19 Authorization for deposit of funds.

The Fire Chief or his/her designated representative shall deposit fire volunteer funds to the members' account, held in the name of the Fire Company. All such fund deposits shall be in a public depository in which other City funds are being held by the City Treasurer. All other funds shall be held in the Fire Company account, to be administered by the City Treasurer in accordance with applicable provisions of law.

§ 57-20 Control of funds.

The Fire Company, through the Fire Chief or his/her designated representative, is granted exclusive control over the expenditure of the funds in the members' account, subject to any restrictions imposed by the donors or the organizational documents for the Fire Company. All of the funds comprising the Fire Company account shall be controlled by the City.

§ 57-21 Limitations, requirements, and withdrawals.

The following limitations and requirements shall apply to the handling and disbursement of funds from the members' account:

- A. Expenditures withdrawn from the members' account shall be made only upon majority vote of the Fire Chief and the elected officers of the Fire Company.
- B. Withdrawals and expenditures from the members' account may be made for any purpose that promotes the ability of the Fire Company to provide the services for which it is organized.
- C. The funds in the members' account shall remain the property of the City until the funds are disbursed in accordance with this article.

§ 57-22 **Accounting; audit.**

The members' account shall be maintained in accordance with generally accepted accounting principles and shall be included in any annual audit of the City funds, and shall be audited in the same manner.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2007-22
RE: FIRE VOLUNTEER FUNDS

The Common Council for the City of Waterloo does ordain as follows:

SECTION 1. The following Section 5.21 of the Municipal Code of Waterloo, Wisconsin, is hereby created as follows:

"5.21 **Fire Volunteer Funds.** This section imposes a number of obligations on the Waterloo Fire Company with respect to certain funds provided to it from time to time.

- (a) **Purpose.** The purpose of this section is to authorize the deposit of certain funds into a "Members' Account" to be held and administered by the Fire Company.
- (b) **Authority.** The City Council adopts this section pursuant to Section 66.0608, Wis. Stats., and it is to be interpreted in conformance with that section as it may be amended from time to time.
- (c) **Definitions.** In this Section 5.21, the following terms have the following assigned meaning.
 - (1) "City" means the City of Waterloo.
 - (2) "City Council" means the City Council of the City of Waterloo.
 - (3) "Fire Chief" means the Fire Chief of the Fire Company.
 - (4) "Fire Company" means the Active Division of the Waterloo Fire Department.
 - (5) "Fire Company Account" has the meaning set forth in Section 5.21(d)(2) below.
 - (6) "Fire volunteer funds" means volunteer funds that are raised by members of the Fire Company, by volunteers, or by donation to the Fire Company, for the exclusive benefit of the Fire Company.
 - (7) "Public depository" has the meaning given in Section 34.01(5), Wis. Stats.
- (d) **Description of Accounts.** The following separate accounts are hereby established for the Fire Company, to be accounted for and administered according to the conditions stated in this Section 5.21.
 - (1) **Members' Account.** This account shall be used for the deposit of all fire volunteer funds raised by the Fire Company through fundraising activities, donations, and similar sources.
 - (2) **Fire Company Account.** This account shall be used for the deposit of all funds raised by the Fire Company through the provision of emergency medical services to the public by the Fire Company; through payments by the municipalities served by the Fire Company for the provision of fire and other municipal services; and through appropriations by the City from time to time.

- (e) **Authorization for Deposit of Funds.** The Fire Chief or his/her designated representative shall deposit fire volunteer funds to the Members' Account, held in the name of the Fire Company. All such fund deposits shall be in a public depository in which other City funds are being held by the City Treasurer. All other funds shall be held in the Fire Company Account, to be administered by the City Treasurer in accordance with applicable provisions of law.
- (f) **Control of Funds.** The Fire Company, through the Fire Chief or his/her designated representative, is granted exclusive control over the expenditure of the funds in the Members' Account, subject to any restrictions imposed by the donors or the organizational documents for the Fire Company. All of the funds comprising the Fire Company Account shall be controlled by the City.
- (g) **Limitations, Requirements, and Withdrawals.** The following limitations and requirements shall apply to the handling and disbursement of funds from the Members' Account.
 - (1) Expenditures withdrawn from the Members' Account shall be made only upon majority vote of the Fire Chief and the elected officers of the Fire Company.
 - (2) Withdrawals and expenditures from the Members' Account may be made for any purpose that promotes the ability of the Fire Company to provide services for which it is organized.
 - (3) The funds in the Members' Account shall remain the property of the City until the funds are disbursed in accordance with Section 5.21.
- (h) **Accounting/Audit.** The Members' Account shall be maintained in accordance with generally accepted accounting principles and shall be included in any annual audit of the City funds, and shall be audited in the same manner.
- (i) **Severability.** If any provision of this section is invalid or unconstitutional, or if the application of this section to any person or circumstance is invalid or unconstitutional, the invalidity or unconstitutionality shall not affect the provisions or applications of this section which can be given effect without the invalid or unconstitutional provision or application."

SECTION 2. This ordinance shall take effect on January 1, 2008. The provisions in this Ordinance shall prevail over any previous ordinances of the City that are or may be in conflict therewith.

Acted on and adopted at a regular meeting of the Common Council on December 20, 2007.

CITY OF WATERLOO

Signed: *Robert H. Thompson*
 Robert H. Thompson, Mayor

Attest: *Morton J. Hansen*
 Morton J. Hansen, Clerk/Treasurer

Date Adopted: December 20, 2007

Date Published: The Courier, January 17, 2008

{note: all text is new}	= New Text
STRIKETHROUGH	= Deleted Text
SPONSOR (S) – Directed by Council Action (Resolution #2007-58)	

City of Waterloo, Wisconsin
Capital Plan

2023 thru 2027

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
Clerk/Treasurer							
City Hall Furnaces	100001	0	0				0
City Hall AC Units Replacement	100002		200,000				200,000
Server-City Hall	100003	0					0
Clerk/Treasurer Total		0	200,000				200,000
Borrowing Proceeds							
Clerk/Treasurer Total		0	200,000				200,000
Fire							
Ambulance Replacement 220008	220008			300,000			300,000
Bay Floor Upgrade 200009	220009	40,000					40,000
Hall & Meeting Room Floor Replace	220011	41,178					41,178
Brush Truck	220013		150,000				150,000
Furnance Replacement Bay Floor	220014			70,000			70,000
Ceiling Fans Bay Floor	220015			50,000			50,000
SCBAS Replacement	220016					200,000	200,000
Overhead Doors-Fire Dept	220017	75,000					75,000
Fire Total		156,178	150,000	300,000	120,000	200,000	926,178
Fire Dept. Fund Balance Applied							
Property Taxes		115,000	150,000	300,000			565,000
Fire Total		156,178	150,000	300,000	120,000	200,000	926,178
Library							

Department	Project #	2023	2024	2025	2026	2027	Total
Library Parking Lot 812001	812001	150,000					150,000
Library Computers 812004	812004	2,000	2,000	2,000	2,000	2,000	10,000
Painting Library	812009		5,000				5,000
Library Furnace Replacement	Lib-02			25,000			25,000
	Library Total	152,000	7,000	27,000	2,000	2,000	190,000
Library Fund Balance Applied							
Property Taxes							
	Library Total	77,000	7,000	27,000	2,000	2,000	115,000
	Library Total	75,000					75,000
	Library Total	152,000	7,000	27,000	2,000	2,000	190,000
Parks							
Banquet Chairs and Tables 225011	225011	30,000					30,000
Electrical Update (Pavilion)	225013				15,000		15,000
Upper Pavilion Floor	225014		75,000				75,000
Lower Pavilion Reno 225015	225015		40,000				40,000
Reunion Hall/Shelter Reno 225016	225016			50,000			50,000
Basketball Court Reno 225017	225017	30,000					30,000
Lower Bathroom Reno 225018	225018				50,000		50,000
Stadium Concrete Steps & Seating 225019	225019					750,000	750,000
Field Lighting 225020	225020					400,000	400,000
Firemen's Park Parking Lot	225023					700,000	700,000
Disc Golf Course Update	225025	15,000					15,000
Fence Reno (partial)	225026	20,000					20,000
Gator (A)	225027	15,000					15,000
Gator (B)	225028				15,000		15,000
Firemen's Park Parking area (phase 1)	225030			60,000			60,000
Scoreboard Replacements (A&B Diamond)	225031	36,100					36,100
	Parks Total	146,100	115,000	110,000	80,000	1,850,000	2,301,100
Computer Aid							
Property Taxes							
	Parks Total	146,100	115,000	110,000	80,000	1,850,000	2,301,100
	Computer Aid	146,100	115,000	110,000	80,000	1,850,000	2,301,100
	Property Taxes						

Department	Project #	2023	2024	2025	2026	2027	Total
Police							
Squad Replacement Carryover	4000018		35,000		35,000		70,000
Squad Compu/Mobile Data Computers	400006					9,000	9,000
Squad Replacement 400008	400008	34,000		35,000		36,000	105,000
Body-Worn Camera	400010					6,000	6,000
Squad Radar	400043			3,000			3,000
Taser Units	400044		2,300				2,300
Debulators Replacement	PD-12		8,000				8,000
In Car Cameras	PD-9	8,000			4,000		12,000
Police Total		42,000	45,300	38,000	39,000	51,000	215,300
Borrowing Proceeds							
Squad Car Reserve Fund							
		8,000	10,300	3,000	4,000	15,000	40,300
		35,000	35,000	35,000	35,000	36,000	176,000
Police Total		43,000	45,300	38,000	39,000	51,000	216,300
Public Works							
Bobcat, Skid Steer Loader	400016					65,000	65,000
Chipper, Wood Bandit 200xp	400017	70,000					70,000
Roller, Wacker Unit	400021					8,000	8,000
Sweeper, Street Eigin-Placeholder	400022			160,000			160,000
Tractor, JD 2555-Placeholder	400023		80,000				80,000
Tractor, JD End Loader-Placeholder	400024			220,000			220,000
Truck, Dump Freightliner #7	400028			155,000			155,000
Truck, Ford F-550 (chipper)	400029				60,000		60,000
Truck, Pickup Chevy	400030					40,000	40,000
City Hall Parking Lot	400034	400,000					400,000
DPW Parking Lot - (Hendricks St Road Project)	400035		200,000				200,000
Furnace-Public Works	400045	15,000					15,000
Public Works Total		485,000	280,000	535,000	60,000	113,000	1,473,000
Borrowing Proceeds							
Public Works Total		485,000	280,000	535,000	60,000	113,000	1,473,000

Department	Project #	2023	2024	2025	2026	2027	Total
Public Works-Roads							
Van Buren St	400036				650,000		650,000
Maple Drive	400038				650,000	650,000	650,000
Industrial & Commercial-M&O	400046			500,000			500,000
Seal Coating Roads	400047	80,000	80,000	80,000			240,000
State Highway 19	40048				0		0
Hendricks / 333 Portland Rd Improvements	412001		1,321,515				1,321,515
Waterloo Road-No Utilities	dpw-06	360,000					360,000
Public Works-Roads Total		440,000	1,401,515	580,000	650,000	650,000	3,721,515
Borrowing Proceeds							
<i>State Aid - Matching Grant</i>		265,500	1,326,772	580,000	375,257	375,257	2,922,786
<i>State Aid - Transportation</i>		127,500	227,743	227,743	227,743	227,743	127,500
<i>State Aid -MSIP</i>			450,000				683,229
<i>Tax Incremental Financing Dist. #3</i>			0				450,000
<i>Wheel Tax</i>		47,000	47,000		47,000	47,000	0
Public Works-Roads Total		440,000	2,051,515	580,000	650,000	650,000	4,371,515
Grand Total		1,421,278	2,198,815	1,590,000	951,000	2,866,000	9,027,093

Capital Plan

2023 thru 2027

Department Clerk/Treasurer

City of Waterloo, Wisconsin

Contact Clerk/Treasurer

Project #	100003
Project Name	Server-City Hall

Type Equipment

Useful Life

Category Equipment: Computers

Description	Total Project Cost: \$0
<p>WPPI no longer hosting Caselle at the end of 2024. If we do not want Civic to host us, this is the solution.</p> <p>7/13/22-Awaiting quote from Civic System.</p>	

Justification
<p>Need a hosting solution for the accounting system</p> <p>7/13/22-Awaiting quote from Civic System.</p>

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	0					0
Total	0					0

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Fire
 Contact Fire Chief
 Type Improvement
 Useful Life 15 years
 Category Buildings

City of Waterloo, Wisconsin

Project # 220009
 Project Name Bay Floor Upgrade 200009

Description Total Project Cost: \$40,000

Repair bay floors. Moved to 2023 by 9/19 Finance Committee action. Moved to 2024 by WB.
 Moved from 24 to 23 per WB using
 Updated Quote from Decorative Concrete & Const.-6/9/22

Justification

Chipping of the paint on the bay floor
 Moved from 24 to 23 per WB using
 Updated Quote from Decorative Concrete & Const.-6/9/22

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	40,000					40,000
Total	40,000					40,000

Funding Sources	2023	2024	2025	2026	2027	Total
Fire Dept. Fund Balance Applied	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Decorative Concrete Const. LLC

W8105 Younker Ln.
Waterloo, WI 53594

Estimate

Date	Estimate #
6/9/2022	21196

Name / Address
Waterloo Fire Department Wes Benisch 900 Industrial Dr. Waterloo, WI 53594

Project

Description	Qty	Rate	Total
Strip VCT Tile and prep hallway and Meeting room for Reflector Enhancer Floor. Approx. 1119 Sq.Ft. of Hallway and 1440 Sq.Ft. Meeting room. Includes VCT removal , Grind floor to allow for good surface adhesion. Vapor Barrier, Colored basecoat and then reflector coat in owners choice of color. Price does not include any crack repair or sawcut repair. Repair cost will be \$3 per L.Ft. if any is needed.	1	26,110.00	26,110.00
Option: Waterloo Fire Department Logo inset into floor top coat. I would recommend placing 4'x4' logo just inside main entrance.	1	975.00	975.00
Approx. 6500 Sq.Ft. Truck Bay. I would Recommend Hermetic Stout Floor. Include Grind to remove paint and prepare floor to accept Epoxy. Included vapor barrier , Colored base coat with Silica sand broadcast then another colored base coat with silica sand broadcast again. Then colored epoxy top coat with Aus-v urethane applied over that. All Yellow cation lines applied prior to final aus-v top coat. Price does not include any crack or sawcut repair. Repair cost is \$3.00 per Lineal foot	1	52,325.00	52,325.00
Approx. 700' L.Ft. of Safety Yellow striping	1	1,768.05	1,768.05
If you have any questions please feel free to call Kendall @ (608)-575-5419		Total	\$81,178.05

Phone #
6085755419

E-mail
decocon2@gmail.com

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Fire
 Contact Fire Chief
 Type Improvement
 Useful Life 25 years
 Category Buildings

Project # 220011
 Project Name **Hall & Meeting Room Floor Replace**

Total Project Cost: \$41,178

Description
 Remove the tile and replace epoxy floor
 Moved from 25 to 23 per WB using
 Updated Quote from Decorative Concrete & Const.-6/9/22

Justification
 Tile is coming up near the back doors and the bathroom area
 Moved from 24 to 23 per WB using
 Updated Quote from Decorative Concrete & Const.-6/9/22

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	41,178					41,178
Total	41,178					41,178

Funding Sources	2023	2024	2025	2026	2027	Total
Property Taxes	41,178					41,178
Total	41,178					41,178

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 25 years
 Category Buildings

City of Waterloo, Wisconsin

Project # 220017
 Project Name Overhead Doors-Fire Dept

Description Total Project Cost: \$75,000

Replace all overhead doors with new door

Justification

Doors are not closing correctly and cannot be adjusted anymore, they are leaving gaps at the bottom. Would like all doors to be the same

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	75,000					75,000
Total	75,000					75,000

Funding Sources	2023	2024	2025	2026	2027	Total
Fire Dept. Fund Balance Applied	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Library

City of Waterloo, Wisconsin

Contact Library Director

Project #	812001
Project Name	Library Parking Lot 812001

Type Improvement
 Useful Life 25 years
 Category Other

Description	Total Project Cost: \$150,000
Library City Parking Lot	

Justification
The Library City Parking lot is need of major repair work. Bidss were done in 2018. Payne & Dolan, Inc. from Fitchburg, WI. Sumbmitted the low bid in the amount of \$119,980.00 for the base bid. This amount will have gone up by now. When discussing in 2018 Library Board of Trustees had asked the City to pay for half of this parking lot since it is a city parking lot. Parking lot grate when entering the lot created issues when vehicles enter and leave parking lot whe weather changes and the grate has drainage issues. The drainage system and grading of prking lot needs repair. Parking lot holds massive amount of water when it rains or snow melts. This water drains into the grate that is needed to be replaced. Where the Handicap parking stalls are located the water and ice will build up and sit at the entrance of the sidewalk that people in wheelchairs need to access. Sidewalk need to be finishe dfrom street to parking lot building entrance. Other sidewalks need to be removed. Entrance/Exit to the street needs to be fixed - cars will drag underneath when entering/exiting the parking lot. Needs to be updated fro ADA compliance - the library was assessed by the company Socieyt's Asset, INc. on August 30, 2018.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	150,000					150,000
Total	150,000					150,000

Funding Sources	2023	2024	2025	2026	2027	Total
Library Fund Balance Applied	75,000					75,000
Property Taxes	75,000					75,000
Total	150,000					150,000

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Library

Contact Library Director

Type Equipment

Useful Life

Category Equipment: Computers

Project #	812004
Project Name	Library Computers 812004

Description	Total Project Cost: \$25,000
Public/Staff Computers, printers, laptops, smart devices and other tech hardware(scanners, etc.) replaced on a rotation and updated.	

Justification
All computers and smart devices that the library has for both staff and public use are an integral part of running the library and offering services to the public. All computers and devices will need to be updated on a rotation basis.

Prior	Expenditures	2023	2024	2025	2026	2027	Total	Future
7,000	Equip/Vehicles/Furnishings	2,000	2,000	2,000	2,000	2,000	10,000	8,000
Total	Total	2,000	2,000	2,000	2,000	2,000	10,000	Total

Prior	Funding Sources	2023	2024	2025	2026	2027	Total	Future
7,000	Library Fund Balance Applied	2,000	2,000	2,000	2,000	2,000	10,000	8,000
Total	Total	2,000	2,000	2,000	2,000	2,000	10,000	Total

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Parks
 Contact Parks Director
 Type Unassigned
 Useful Life
 Category Equipment

Project # 225011
 Project Name Banquet Chairs and Tables 225011

Description Total Project Cost: \$30,000
 Includes: Banquest Chairs, folding Metal Chairs, Circular Banquet Tales and Carts

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Parks
 Contact Parks Director
 Type Improvement
 Useful Life
 Category Other

Project # 225017
 Project Name Basketball Court Reno 225017

Total Project Cost: \$30,000

Description
 Putting in new basketball courts to replace old courts

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Parks
Contact Parks Director
Type Maintenance
Useful Life
Category Other

City of Waterloo, Wisconsin

Project # 225025
Project Name Disc Golf Course Update

Description Total Project Cost: \$15,000
Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Other	15,000					15,000
Total	15,000					15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Parks
 Contact Parks Director
 Type Maintenance
 Useful Life
 Category Other

City of Waterloo, Wisconsin

Project #	225026
Project Name	Fence Reno (partial)

Description	Total Project Cost: \$20,000
Includes: Dog Park Fencing (possible move of dog park)	

Justification

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Parks
 Contact Parks Director
 Type Equipment
 Useful Life 15 years
 Category Vehicles

Project # 225027
 Project Name Gator (A)

Total Project Cost: \$15,000

Description

Replacement of on Gator

Justification

End of useful life

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Parks
 Contact Parks Director
 Type Unassigned
 Useful Life 5
 Category Equipment

Project # 225031
 Project Name **Scoreboard Replacements (A&B Diamond)**

Description Total Project Cost: \$36,100
 Need to replace scoreboards on Diamond A & B. Parts for current scoreboards obsolete and no longer available.

Justification
 Need to replace scoreboards on Diamond A & B. Parts for current scoreboards obsolete and no longer available.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	36,100					36,100
Total	36,100					36,100

Funding Sources	2023	2024	2025	2026	2027	Total
Computer Aid	36,100					36,100
Total	36,100					36,100

Budget Impact/Other

Mike Tschanz

From: Gabe Haberkorn
Sent: Wednesday, July 13, 2022 11:22 AM
To: Mike Tschanz
Subject: FW: scoreboards and install

From: Paul Speth <Paul@bsgsports.com>
Sent: Thursday, June 23, 2022 3:48 PM
To: Gabe Haberkorn <parks@waterloowi.us>
Subject: scoreboards and install

Gabe-
Finally.....I have information for you. Based on what we chatted about, you are looking at the following.

7 X 14 baseball/softball board....\$7,000 ea.
Ad panel for below or above the board(2'8" X 14')..\$1,250 ea.
Wireless control consoles.....\$1000 ea. (includes case and slip sheets)

Installation.

\$8,800 for the location where the current structure is being removed. If you want our installer to remove current structure, add \$500. Beams are included in the install of this board.

Board going on current structure....\$3,200.

Price of installation includes delivery of the boards on install day.

You have the option of just purchasing the scoreboards as well. We install over 99% of the boards we sell. If you opt out of us doing the install, we would need to get you a freight quotes(or you have the option of picking up at the plant in Pardeeville).

Fire away with any questions.
Thanks.

Paul Speth
Badger Sporting Goods
Office : [608-274-1353](tel:608-274-1353)
Cell : [608-575-3994](tel:608-575-3994)
Fax : [608-274-5322](tel:608-274-5322)



Badger Sporting Goods Co., Inc.

2814 Bryant Rd Madison, WI 53713 (608) 274-1353 toll free (800) 627-8699 fax (608) 274-5322

Capital Plan

2023 thru 2027

Department Police
 Contact Police Chief
 Type Maintenance
 Useful Life 85,000 miles
 Category Vehicles

City of Waterloo, Wisconsin

Project # 400008
 Project Name Squad Replacement 400008

Description **Total Project Cost: \$334,000**
 Squad Car Replacement

Justification
 Unable to facilitate department needs without functional squad car. Typical squad car repair bills dramatically increase around 80 to 85 thousand miles.
 Previous replacement of squads at 85,000, If delayed substantial repair costs are needed. Due to staffing shortages squad does not need to be replaced in 2022.

Prior	Expenditures	2023	2024	2025	2026	2027	Total
229,000	Equip/Vehicles/Furnishings	34,000		35,000		36,000	105,000
Total	Total	34,000		35,000		36,000	105,000

Prior	Funding Sources	2023	2024	2025	2026	2027	Total
212,000	Squad Car Reserve Fund	35,000		35,000		36,000	106,000
Total	Total	35,000		35,000		36,000	106,000

Budget Impact/Other

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life
 Category Equipment

Project # PD-9
 Project Name In Car Cameras

Total Project Cost: \$22,000

Description

Need to replace Squad Cameas every 5 Years. Replace 2 in 2023 and one in 2026.

Justification

End of Life is 5 years an it will be 7 years if we replace them in 2023

We have a geneal obligation to have recording device to capture our traffic stops for both our saftey and evidence documentation, Public tust is paramount in our curent date and time.

Prior	Expenditures	2023	2024	2025	2026	2027	Total
10,000	Equip/Vehicles/Furnishings	8,000			4,000		12,000
Total	Total	8,000			4,000		12,000

Prior	Funding Sources	2023	2024	2025	2026	2027	Total
10,000	Borrowing Proceeds	8,000			4,000		12,000
Total	Total	8,000			4,000		12,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Public Works

City of Waterloo, Wisconsin

Contact Public Works Director

Project # **400017**
 Project Name **Chipper, Wood Bandit 200xp**

Type Equipment

Useful Life 15 years

Category Equipment

Description	Total Project Cost: \$70,000
Replace the 2008 Bandit Wood Chipper Model: 200xp	

Justification
Useful life has been reached. 3100 hours on current machine. Starting to get stress fractures

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	70,000					70,000
Total	70,000					70,000

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	70,000					70,000
Total	70,000					70,000

Budget Impact/Other



Bandit

INDUSTRIES, INC.

Bobcat of Janesville
 4000 North Newville Road
 Janesville, WI 53545
 USA
 608-756-0000 (Phone)

QUOTATION

Quotation #: 145255	Quote Created: 07/08/22 11:45 am by Bobcat of Janesville	Last Updated: 07/08/22 11:51 am by Bobcat of Janesville	Salesperson: AJ Petter
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CUSTOMER: City of Waterloo Public Works Department 715 Mulberry Street Waterloo, IA 50703 USA 319-291-4445 (Phone) City Clerk (Contact)	BILL TO: Bobcat of Janesville 4000 North Newville Road Janesville, WI 53545 USA 608-756-0000 (Phone) Casey Funseth (Contact) cfunseth@bobcatofjanesville.com	SHIP TO: Bobcat of Janesville 4000 North Newville Road Janesville, WI 53545 USA 608-756-0000 (Phone) Casey Funseth (Contact) cfunseth@bobcatofjanesville.com
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MODEL 200XP (12" DISC STYLE) BRUSH BANDIT

Qty	Part #:	Description:	Base Price:
1	MODEL-200	Model 200XP - (12" Disc Style) Brush Bandit	\$ 29030.00

STANDARD EQUIPMENT

1	STANDARD	40" diameter x 2" thick (2 knife pocket) chipper disc, each pocket equipped with (2) 1/2" x 4 1/2" x 7 1/4" dual edge knives
1	STANDARD	29 gallon steel fuel tank with magnetic drain plug, lockable filler cap, and sight gauge
1	STANDARD	13 gallon steel hydraulic tank with magnetic drain plug, lockable filler cap, and sight gauge
1	STANDARD	Slide box feed system (includes adjustable spring on each side) with (2) horizontal feed wheels 7 1/2" diameter x 16 3/8" wide, driven by (2) 15.9 CID hydraulic motors.
X	STANDARD	Top feed wheel jack mount with locking pin to raise & lock top feed wheel using tongue jack (not provided when hydraulic lift cylinder option is selected)
1	STANDARD	Bottom feed wheel clean out door (opens via spring latch pin allowing dirt and debris to fall out extending knife and component life)
1	STANDARD	360 degree HAND crank swivel discharge (height adjustable) with 12" adjustable chip deflector
1	STANDARD	Clean out and inspection door on discharge bottom
1	STANDARD	29" high x 45" wide tapered infeed hopper with 30" fold down infeed hopper tray
1	STANDARD	(2) Last chance safety pull cables
1	STANDARD	Round control bar - located around top and sides of infeed hopper with 3 control positions (forward / stop / reverse)
1	STANDARD	Wooden pusher tool with mount on infeed hopper
1	STANDARD	3/16" x 2" x 6" rectangular tubing with a 1/4" x 3" x 6" tubular tongue
1	STANDARD	Frame / Fender supports
1	STANDARD	(2) radiator guard posts
1	STANDARD	Lockable aluminum toolbox
1	STANDARD	5/16" (G70) safety chains with spring loaded latch hooks
1	STANDARD	8,000 pound capacity tongue jack with 15" of travel and foot pad
1	STANDARD	12 volt system with rubber mounted LED taillights, 6 prong replaceable coiled power cord & protected heavy-duty wiring with junction box, and LED clearance lights with reflectors.
1	STANDARD	Banded chipper drive belts (adjustable via a sliding engine system)

- 1 **STANDARD** Pressure check kit - Gauge is NOT included
- 1 **STANDARD** Weather resistant manual container
- 1 **STANDARD** Engine disable plug for hood locking pin-preventing engine from operating without pin in place
- 1 **STANDARD** (1) weatherproof machine manual (includes safety, operation and parts sections) also (1) engine and clutch manual is included if applicable
- 1 **STANDARD** Spanish & English combination safety decals

OPTIONS

Qty	Part #:	Description:	Option Price:	Extended:
1	333-32273	Standard Imron Industrial Urethane Bandit Yellow	\$ 0.00	\$ 0.00
1	990-RC1537-119	Caterpillar C3.4, 120 horsepower engine without clutch - Tier 4 FINAL (Includes 2 year / 2,000 hour engine warranty)	\$ 26900.00	\$ 26900.00
1	700-6000-06	Murphy PV380 panel with reversing auto feed for Cat 120 horsepower diesel engines (Includes 1,000 CCA battery with box and enclosure by Bandit) - Panel is mounted off of engine shroud in lockable composite cover - Disc chippers only	\$ 9450.00	\$ 9450.00
1	700-1000-12	NACD Spring Loaded Clutch	\$ 1725.00	\$ 1725.00
1	990-1017-54	Standard frame and drive system included in base price	\$ 0.00	\$ 0.00
1	OPTION-905-5000-84	Hydraulic lift cylinder for top feed wheel (controlled manually unless wireless radio remote option is selected)	\$ 1050.00	\$ 1050.00
1	OPTION-905-5001-73	Single 8,000 pound Torflex EZ lube electric brake axle	\$ 1245.00	\$ 1245.00
1	OPTION-980-5000-22	(2) 215/75R 17.5" tires mounted on 8-bolt heavy-duty gray rims (8,000 pound axles on up)	\$ 540.00	\$ 540.00
1	990-100415	Aluminum bolt on fenders (Approximately 1/4" thick)	\$ 0.00	\$ 0.00
1	990-100274	2-1/2" Wallace Forge Pintle Hitch	\$ 0.00	\$ 0.00
1	OPTION-905-5000-23	Gate valve for hydraulic tank	\$ 130.00	\$ 130.00
1	OPTION-911-5000-16	4" x 6 1/2" inspection window on belt shield	\$ 125.00	\$ 125.00
1	OPTION-905-5001-91	Non skid coating on tongue and all step on areas	\$ 175.00	\$ 175.00
1	OPTION-905-5000-14	(2) Mud Flaps (1/4" x 12" x 18")	\$ 95.00	\$ 95.00
1	OPTION-905-5000-15	Option 7 Prong (Flat/RV Style) to 6 Prong Coiled Cord	\$ 45.00	\$ 45.00

CUSTOMER TOTALS

Total Unit Price:	\$ 70510.00
Customer Discount: 15.0000 %	- \$ 10576.50
Dealer Preparation/Delivery:	\$ 1500.00
Customer Net Unit Price:	\$ 61433.50
Customer Allowances / Trade-In :	- \$ 10000.00
Customer Total After Allowances / Trade-In:	\$ 51433.50
Freight/Shipping:	\$ 1500.00
Customer Total:	\$ 52933.50

DEALER TOTALS

SIGNATURE

The Buyer, whose name and address appears above, agrees to purchase from the Seller, whose name and address appears above, the above equipment at the prices stated and upon the terms and conditions of this agreement.

X _____
Signature **Date**

Capital Plan

2023 thru 2027

Department Public Works
 Contact Public Works Director
 Type Improvement
 Useful Life 20 years
 Category Buildings

City of Waterloo, Wisconsin

Project # 400034
 Project Name City Hall Parking Lot

Description Total Project Cost: \$400,000
 2021-08-20 UPDATE: Struck from 2022 budget by Finance Committee. Was \$391,743 zeroed out.
 Rebuild the parking lot behind City Hall
 Remove existing asphalt pavement; evaluate base course; update based course material. Placement of four inches of hot mix asphalt pavement. Placement of epoxy payment markings. Installation of steel plate beam guard. Stabilization of river bank with medium rip rap and geotextile fabric. Removal and reconfiguration of pedestrian walkway and seating area. Removal of concrete pad and placement of concrete peedestrian area

Justification
 The current black top surface is at its life span.

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	400,000					400,000
Total	400,000					400,000

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	400,000					400,000
Total	400,000					400,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Public Works

City of Waterloo, Wisconsin

Contact Public Works Director

Project #	400045
Project Name	Furnace-Public Works

Type Unassigned

Useful Life

Category Equipment

Description	Total Project Cost: \$15,000
Replace Public Works Furnace-Peerless Pure Fire on Demand Boiler	

Justification
Units are at least 20 years old 7/13/22--Boilers are past their life span and are leaking.

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Lien Rights. As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owners' land may have lien rights on owners' land and buildings if not paid.

Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his lender, if any. Builder agrees to cooperate with the owner and the lender, if any, to see that all potential lien claimants are duly paid.

*A 30% re-stocking fee is applied to all cancelled or returned orders. Jensen Plumbing, Heating and Air INC cannot warranty material provided by others. All proposed work will be completed during normal business hours. Plumbing and HVAC permit fees are based on cost per fixture; permits that are based on a total square foot or total job cost are not included. Concrete more than 4" thick or concrete with wire mesh/re-bar will be removed on a time & material basis. All work & material will conform to the **State of Wisconsin Codes**. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

CUSTOMER INTIAL _____

Capital Plan

2023 thru 2027

City of Waterloo, Wisconsin

Department Public Works-Roads
Contact Public Works Director
Type Maintenance
Useful Life
Category Street Maintenance

Project # 400047
Project Name Seal Coating Roads

Description **Total Project Cost:** \$240,000
 Seal Coating Roads that are needed throughout the City
 7/13/22-Suggested Roads for Seal or Slurry:
 Canal, Porter, Mill, Clleveland, Railroad

Justification
 Seal Coating Roads that are needed throughout the City. Preserve Road conditions
 7/13/22-Suggested Roads for Seal or Slurry:
 Canal, Porter, Mill, Clleveland, Railroad

Expenditures	2023	2024	2025	2026	2027	Total
Equip/Vehicles/Furnishings	80,000	80,000	80,000			240,000
Total	80,000	80,000	80,000			240,000

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	80,000	80,000	80,000			240,000
Total	80,000	80,000	80,000			240,000

Budget Impact/Other

Capital Plan

2023 thru 2027

Department Public Works-Roads

City of Waterloo, Wisconsin

Contact Public Works Director

Project # **dpw-06**
 Project Name **Waterloo Road-No Utilities**

Type Improvement

Useful Life 25 years

Category Street Reconstruction

Description	Total Project Cost: \$360,000
Road resurfacing from South Monroe Street to Sunset View Lane	

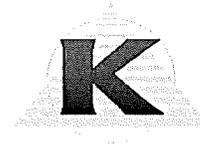
Justification
Per adopted 2020 out-year project plan

Expenditures	2023	2024	2025	2026	2027	Total
Construction/Maintenance	360,000					360,000
Total	360,000					360,000

Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing Proceeds	185,500					185,500
State Aid - Matching Grant	127,500					127,500
Wheel Tax	47,000					47,000
Total	360,000					360,000

Budget Impact/Other

City of Waterloo, Wisconsin
PRELIMINARY COST ESTIMATE
Waterloo Road



September 10, 2021

Revised: November 29, 2021

Removal of existing asphalt pavement from South Monroe Street/CTH O to Sunset View Lane. Evaluation of existing base material. Unsuitable material to be removed and replaced with approved base course material. Evaluation and replacement of failed culvert crossings. Fine grading of base course material to ensure positive drainage throughout lot. Placement of five inches of hot mix asphalt pavement.

Estimated Roadway Quantities

Quantity	Unit	Item	Unit Cost	Item Cost
7600	SY	Pulverize Asphalt Pavement	\$2.50	\$19,000.00
45	LF	Culvert Pipe, 60-Inch RCP	\$220.00	\$9,900.00
2	EA	End Wall, 60-Inch RCP	\$4,500.00	\$9,000.00
1	EA	Unclassified Excavation	\$5,000.00	\$5,000.00
700	CY	Undercutting and Base Course Material	\$36.00	\$25,200.00
325	TN	Base Aggregate Dense, 3/4-Inch	\$18.00	\$5,850.00
1600	SY	Geotextile Fabric	\$3.00	\$4,800.00
2100	TN	Hot Mix Asphalt Pavement, 5-Inch	\$85.00	\$178,500.00
200	LF	Steel Beam Guard	\$90.00	\$18,000.00
11500	LF	Epoxy Pavement Markings, 4-Inch	\$1.25	\$14,375.00
1500	SY	Topsoil and Seeding	\$14.00	\$21,000.00
1	LS	Erosion Control	\$10,000.00	\$10,000.00
1	LS	Traffic Control & Access	\$5,000.00	\$5,000.00
Engineering and Contingencies				\$32,562.50
Total Construction Cost				\$358,187.50



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Craig Thompson
wisconsin.gov
Telephone: (608) 266-1114
FAX: (608) 266-9912
Email: sec.exec@dot.wi.gov

April 1, 2022

The Honorable MORTON HANSEN JR
City of Waterloo
136 N MONROE ST
WATERLOO, WI 53594-1198

Dear City of Waterloo:

This letter confirms funding for the local project on **Waterloo Rd** from the **2022-23 Municipal Street Improvement Discretionary Program (MSID)**, which is a component of the Local Roads Improvement Program (LRIP), a reimbursement program of the Wisconsin Department of Transportation (WisDOT). This program assists local units of government in improving deteriorating county highways, town roads, and municipal streets under the authority of the local unit of government by paying up to 50% of the total eligible project costs, with the balance matched by the local unit of government.

Your project was one of 41 MSID projects selected in Wisconsin for funding in the 2022-23 biennium. The total cost of the project is estimated at **\$255,000.00** and **WisDOT will reimburse the City of Waterloo for up to a limit of \$127,500.00**. You will soon receive a signed State/Municipal Project Agreement (SMA) from WisDOT.

I greatly appreciate your commitment to provide a quality transportation system that promotes public safety and economic development. Our state and local partnership is imperative to the future of Wisconsin's transportation infrastructure. Congratulations on your project award, which is a key piece to this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Thompson".

Craig Thompson
Secretary

cc: Jerry Deschane, Executive Director, League of Wisconsin Municipalities



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Date: June 27th, 2022

To: City Clerk/Treasurer's Office

From: Fire Chief Wesley Benisch
Waterloo Fire & Rescue

Regarding: Unused vacation payout for Jason Butzine

Jason will end with 38 hours of vacation for his year and will just get paid out for it.

Approved By: 



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Matt Petrie vacation time carry over.

I will allow Matt Petrie to carry over the 24 hours of vacation time from 2021 into 2022. Matt has been out sick since January and is using his sick time. He intends to use the 24 hours by the end of March instead of using all his sick time

Chief

Wesley Benisch
Waterloo Fire Department.

employees working a nonstandard workweek a scheduled holiday shall be observed on the exact day that the holiday falls.

Library employees working a standard workweek, a scheduled holiday that falls on a Saturday shall be scheduled by the Library Director in advance of the holiday for a day of the week before that Saturday.

Library employees working a standard workweek, a scheduled holiday that falls on a Sunday shall be scheduled by the Library Director in advance of the holiday for a day of the week following that Sunday.

Any employee, who qualifies for the benefit and is obligated to work on an official holiday, shall be compensated at 1½ times their normal rate of pay, plus holiday pay. Any shift that starts on a paid holiday gets holiday pay.

Holiday pay will be equal up to a maximum of eight (8) hours of pay at the employee's straight time rate at the time of the holiday. Employees scheduled to work seven consecutive days, and their normal day off falls on a scheduled holiday, will be permitted to reschedule an alternative holiday in lieu of the scheduled holiday. The rescheduling will be subject to the approval of the Department Head. Holidays shall be taken in the year earned unless carry over is approved by the Department Head

To be eligible for holiday compensation, employees must work their scheduled workday before the holiday and their scheduled workday after the holiday. Notwithstanding any other provisions in the Employee Manual, employees absent from work the scheduled workday before and/or the scheduled workday after the holiday, shall not be eligible for holiday compensation unless the absence is pre-approved by the Department Head, such as vacation time.

Under no circumstances are employees compensated with both holiday and sick leave pay when the employee is unable to report to work on a scheduled holiday.

All holiday pay and personal time off shall be paid at straight time.

7.2 Vacation Policy

The City shall grant all full-time permanent employees vacation hours as listed in Appendix F, as modified from time to time.

- A. Vacation schedules are to be approved by the Department Heads. While due consideration may be given to the employee's convenience, the needs of the City in scheduling work shall be the controlling criterion. Preference in scheduling vacations for non-management employees shall be based upon seniority.
- B. A vacation year will be based on the anniversary date of hire.
- C. An employee will be paid at their regular straight time rate at the time they take their vacation.
- D. Use of vacation leave:
 - 1. All vacation must be taken in the anniversary year in which an employee is eligible and cannot be carried over into the next vacation year. Only with prior written approval of the Department Head may an employee carry over unused vacation time into the next anniversary year for a short period of time.

7.3 Health Insurance

Eligible employees may enroll in the City's current group health insurance plan. Please contact the City for specific details concerning the current group health insurance plan.



info@non-mc.com

329 W 3rd St. Fox Lake, WI 53933

(920) 203-3859

July 19, 2022

Waterloo City Hall
Attn: CDA
136 North Monroe Street
Waterloo, WI 53594

Re: Downtown Master Plan Proposal

Dear CDA:

Non-metro Connections is interested in submitting a proposal for drafting a Downtown Master Plan for the City of Waterloo, and as such, is submitting the following for your consideration. Non-Metro Connections plans to utilize Short Elliot Hendrickson, Inc. as a subconsultant for the process of drafting of the Downtown Master Plan.

1. **Scope of Work**

Public Engagement Event (PIW #1)

- Meeting Activities: SWOT, Dot Map Exercise
- Preparation:
 - SWOT Boards (NMC)
 - Poster Board w/ Dot Exercise (SEH)
 - Advertising prior to the event (NMC)

Public Information Workshop 2 (PIW #2) – Steering Committee Meeting (SC #1)

- Meeting Activities: Walking tour - Expanded SWOT - Site specific opportunities exercise
- Preparation:
 - Aerial map w/stops and areas of notes (NMC)
 - Site specific opportunities map (NMC)
 - Expanded SWOT Exercise (SEH)

PIW #3 – SC #2

- Meeting Activities: Project priority ranking exercise – Visual Preference Survey (VPS)
- Preparation:
 - Matrix to prioritize/rank projects (NMC)
 - Prepare high level cost estimates for projects (SEH)
 - VPS (NMC & SEH)

PIW #4 - SC #3

- Meeting Activities: Report back on priority sites – Present & discuss four 2D renderings
- Preparation:
 - Poster board or handout with prioritized projects & sites (NMC & SEH)
 - Four 2D renderings (SEH)

NMC additional responsibilities:

- Prepare Waterloo Downtown Master Plan.
- Advertise public meetings, publish public hearing and meeting notices.
- Coordinate public meeting & steering committee meeting locations, room arrangements and other logistics for public meetings.
- Lead communications with the City of Waterloo.

City of Waterloo responsibilities:

- Assist NMC with Advertise public meetings, publish public hearing and meeting notices.

2. Schedule

Consultant will start services promptly (9/1). Consultant will finalize a project timeline with the subconsultant during initial project kick-off meeting and report back to the City of Waterloo. Consultant estimates services will take approximately 6 months to complete.

3. Payment

Cost of Services	
SHE, Inc.	\$18,750
NMC	\$6,500
Photography	\$500

Not to exceed \$25,750

Payment Schedule		
Downpayment (9/1)	25%	\$6,437.50
November 1st	25%	\$6,437.50
Completion	50%	<u>\$12,875</u>

Thank you for reviewing this proposal and your consideration.

Sincerely,

Everett Butzine

City of Waterloo Finance, Insurance & Personnel Committee -- Annual Calendar

revised: 3/27/2021 -- by Committee Chair

- Meeting night: 3rd Thursday of month at 6:00 pm
- Monthly recurring: review of disbursements, payroll and treasurer's reports

JANUARY <input type="checkbox"/> Review of Department Heads as needed
FEBRUARY <input type="checkbox"/> Review of potential closure of Tax Incremental District No. 4
MARCH
APRIL <input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.
MAY <input type="checkbox"/> Addressing items raised in financial audit.
JUNE <input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives; practice two-year budgeting. <input type="checkbox"/> Tax Incremental Finance Districts, review. <input type="checkbox"/> Impact Fees, review.
JULY <input type="checkbox"/> Addressing items raised in worker compensation audit. <input type="checkbox"/> Review and recommend Current Year Budget Amendment #1 (Jan. – June)
AUGUST <input type="checkbox"/> Budget deliberation.
SEPTEMBER <input type="checkbox"/> § 53-14 Updating capital improvement plan. <input type="checkbox"/> Budget deliberation.
OCTOBER <input type="checkbox"/> Initial review of calendar year insurance renewal policies. <input type="checkbox"/> Final Committee budget recommendation to full City Council. <input type="checkbox"/> 2020 Clerk/Treasurer Evaluation, review.
NOVEMBER <input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER <input type="checkbox"/> WPPA Contract multi-year contract, renewal (when applicable) <input type="checkbox"/> Review and recommend Current Budget Amendment #2 (July – Dec.)

July 2022

Highlights for July

Mayor's Parameters	
Capital submittals	

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
	Mayor's Parameters emailed out to all City Dept Head	Start-Capital Plan 2023-2027 Emailed to All Dept Heads				
11	12	13	14	15	16	17
		DUE-Capital Plan 2023-2027 to Clerk's Office				
18	19	20	21	22	23	24
			Finance Committee Mtg-Budget	START-Dept Head emailed 2023 Budget Report Set		
25	26	27	28	29	30	31

August 2022

Highlights for August

1 st Round	Budget Review	

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
			DUE -Dept Head Budget Reports to Clerk's Office			
8	9	10	11	12	13	14
		DUE : CT reports to Finance Committee Members				
15	16	17	18	19	20	21
			Finance Committee Mtg-Budget REV 1			
22	23	24	25	26	27	28
	Dept Mtg A Dept Mtg B		Dept Mtg D Dept Mtg E			
29	30	31				
	Dept Mtg E Dept Mtg F					

September 2022

Highlights for September

2 nd Round	Budget Reviews	

MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
			Finance Committee Mtg-Budget REV 2			
19	20	21	22	23	24	25
26	27	28	29	30		

October 2022

Highlights for October

Final	Budget Revisions	

MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
			Finance Committee Mtg-Budget REV 3			
24	25	26	27	28	29	30
31						

November 2022

Highlights for November

Budget Complete	

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
	DUE: Budget Final to Paper					
7	8	9	10	11	12	13
14	15	16	17	18	19	20
			Finance Committee Mtg-Budget FINAL			
21	22	23	24	25	26	27
28	29	30				