

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

July 21, 2022

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:32 p.m. Members in person or remote: Thomas, Weihert and Kuhl. Absent: none. Other attending in person or remote: Mayor Quimby; Police Chief Sorenson; Deputy Clerk/Treasurer Tschanz; Public Works Director Yerges; Utility Superintendent Sorenson; City Clerk Ritter; Library Director Mountford; Fire Chief Benisch; Asst. Fire Chief Butzine.
2. APPROVAL OF MEETING MINUTES: Motion to approve Special Meeting July 7, 2022 MOTION: [Kuhl/Thomas] to approve all meeting minutes as listed. VOICE VOTE: Motion carried. Abstain: Weihert.
3. PUBLIC COMMENT. None.
4. OLD BUSINESS
 - a. Resolution 2022-20 Budget Amendment #1 [Weihert/Kuhl] VOICE VOTE: Motion carried.
 - b. Update of Municipal Code 57 Fire Department – Tabled [Kuhl/Weihert] Next month this must be resolved. Need to move forward. VOICE VOTE: Motion carried
 - c. Updating Ordinance 5.21 RE: Fire Volunteer Funds 2007-22 – Tabled [Weihert/Thomas] Next month this must be resolved. Need to move forward. VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. June 2022 Financial Statements: General Disbursements \$719,207.94; Payroll \$127,473.35 & Clerk Treasurer's Report [[see on municipal website](#)] MOTION: [Kuhl/Weihert] to recommend to Council to approve. VOICE VOTE: Motion carried.
 - b. 2023 Budget Deliberations, Review and Action Capital Plan Department Submittals SEE Online Report **City Hall** removed the server from their list. Tschanz is looking into quotes. InterQuest or Civic Systems. Kuhl happy to assist with any questions.
FIRE Dept. Only 2 of the 5 doors need to be replaced. Waiting on quotes [Thomas/Kuhl] VOICE VOTE: Motion carried. Bay floor - spot fix areas instead of redoing the entire floor. Rebar is showing near pillars. Eliminate bay floor for now and come back with a new quote for spot fixes. Meeting room and hallway. Fix also. [Kuhl/Weihert] VOICE VOTE: Motion carried.
Library Parking lot split with the City and new computers from Library Fund. New drawings not needed at this time. Quote is a few years old. Will need a new quote.
Parks Parking area moved forward from 2022. Scoreboard replacements. Kuhl looking for Priority for requests.
Police Dept. squad replacement will be bid later this year. Cameras are on schedule already. If City keeps the vehicle police dept will have to be reimbursed for value.
Public Works Furnaces and parking lots will need new quotes. Chipper is 15 years old. Stress fractures.
 - c. Waterloo Fire/EMS Permission to order chassis early - 2 year build. Cost estimate won't be until November. They were told by vendors to order from vendor and dealer to see who has one come in first. Looking into keeping vehicle to use as a backup. Weihert would like to see numbers before approving. No action currently but keep on the agenda.
 - d. Waterloo Fire/EMS – Payout previous year vacation for Jason Butzine and Matt Petrie. Allow them to rollover with no action necessary.
 - e. Economic Development Proposal – CDA sending to Finance for approval. Funded by grant or TIF. Drafting a downtown plan for Waterloo. Investors are looking for a vision/master plan. [Kuhl/Weihert] VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Change order received regarding subgrade road surface on Minnehaha
 - b. Committee Calendar (for reference)
 - c. 2023 Budget Calendar
 - d. 2nd Tranche of ARPA Funds Discussion
7. ADJOURNMENT. MOTION: [Kuhl/Weihert] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:54 pm

Jeanne Ritter
Clerk/Deputy Treasurer