



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: April 20, 2023
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street
via remote conference or in-person for participants and public

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: March 16, 2023, March 21, 2023 and April 13, 2023
- 3) PUBLIC COMMENT
- 4) OLD BUSINESS
- 5) NEW BUSINESS
 - a) March 2023 Financial Statements: Payroll \$78,518.07 , General Disbursements \$346,717.18 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - b) 2022 Audit Presentation – Baker Tilley
 - c) Resolution 2023-16 Awarding a Contract for Waterloo Road
 - d) Shredding Bids for City Hall and Police Department.
 - e) Town of Waterloo EMS Contract
 - f) Review Ordinance §85-4 Probationary Period
- 6) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 7) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 04/18/2023

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

March 16, 2023

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:00 p.m. Members in person: Thomas Remote: Kuhl. Absent: Weihert Other attending in person or remote: Mayor Quimby; Deputy Clerk/Treasurer Nelson; City Clerk Ritter; DPW Yerges, Police Chief Sorenson, Parks Coordinator Haberkorn, R. Griffin, S. Cummings, A. Kuhl, Fire Chief Benisch, Asst. Fire Chief C. Butzine, 1st Lt J. Butzine, A. Biermeier, E. Butzine and Utilities Superintendent Sorenson.
2. APPROVAL OF MEETING MINUTES: Motion to approve Meeting Minutes February 16, 2023. [Thomas/Kuhl] VOICE VOTE: Motion carried. March 9th open and closed tabled.
3. PUBLIC COMMENT: none
4. OLD BUSINESS - none
5. NEW BUSINESS
 - a. January 2023 Financial Statements: Clerk/Treasurer's Reports [[see on municipal website](#)] Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
 - b. February 2023 Financial Statements: Payroll \$75,525.44 , General Disbursements \$1,649,556.16 and : Clerk/Treasurer's Reports [[see on municipal website](#)] Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
 - c. Resolution 2023-11 Park Commission accepting Grant from The Greater Watertown Community Health Foundation for TRP Play Structure Motion to recommend to Council [Kuhl/Thomas] VOICE VOTE: Motion carried
 - d. Library Parking Lot Bid Discussion Motion City to contribute \$75,000 remainder of \$160,085 bid paid by library. Motion [Thomas/Kuhl] VOICE VOTE: Motion carried.
 - e. Fire Dept Air Compressor No action taken
 - f. Fire Dept Quote for Tender 95 No action taken
 - g. City Hall and Police Station Duct Cleaning Quotes.Motion to approve Ducts on Call for \$13,560.to be paid from Building Maintenance for City Hall and Police and Contingency if needed. [Kuhl/Thomas] Motion carried.
 - h. Façade Grant approval procedures. Motion to send to CDA to determine approval process for paying. [Kuhl/Thomas] VOICE VOTE: Motion carried.
 - i. Luminous Rose Façade-Interior Grant Application. Motion to recommend to Council for approval. [Kuhl/Thomas] VOICE VOTE: Motion carried
 - j. Garbage Rate Increase Discussion. Updated information regarding W&L billing increase. Motion to recommend to Council \$1 increase in garbage charge to residents on 7/1/2023. [[Kuhl/Thomas] Motion carried.
 - k. Bid for processing Credit/Debit Cards at City Hall for Dog license and Hall rentals. Also, at the Police Station for citations. Motion to recommend Edge one to Council. [Kuhl/Thomas] VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar (for reference)
7. ADJOURNMENT. MOTION: [Kuhl/Thomas] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:54pm

Jeanne Ritter
Clerk/Deputy Treasurer

CITY OF WATERLOO SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

March 21, 2023

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:33 p.m. Members in person or remote: Kuhl, Thomas and Weihert Remote: none. Absent: none Other attending in person or remote: J. Butzine, Fire Chief Benisch City Clerk Ritter; .
2. OLD BUSINESS
 - a. Fire Department Ambulance Chassis/Grant. Memo coming from J. Butzine regarding quotes requested. Motion to approve the purchase of a 2022 F-550 Chassis from Kayser. Purchase not to exceed \$73,600. [Weihert/Kuhl] VOICE VOTE: Motion carried.
3. ADJOURNMENT. MOTION: [Weihert/Kuhl] To adjourn. VOICE VOTE: Motion carried. Approximate time 5:50 pm

Jeanne Ritter
Clerk/Deputy Treasurer



City of Waterloo

Financial highlights

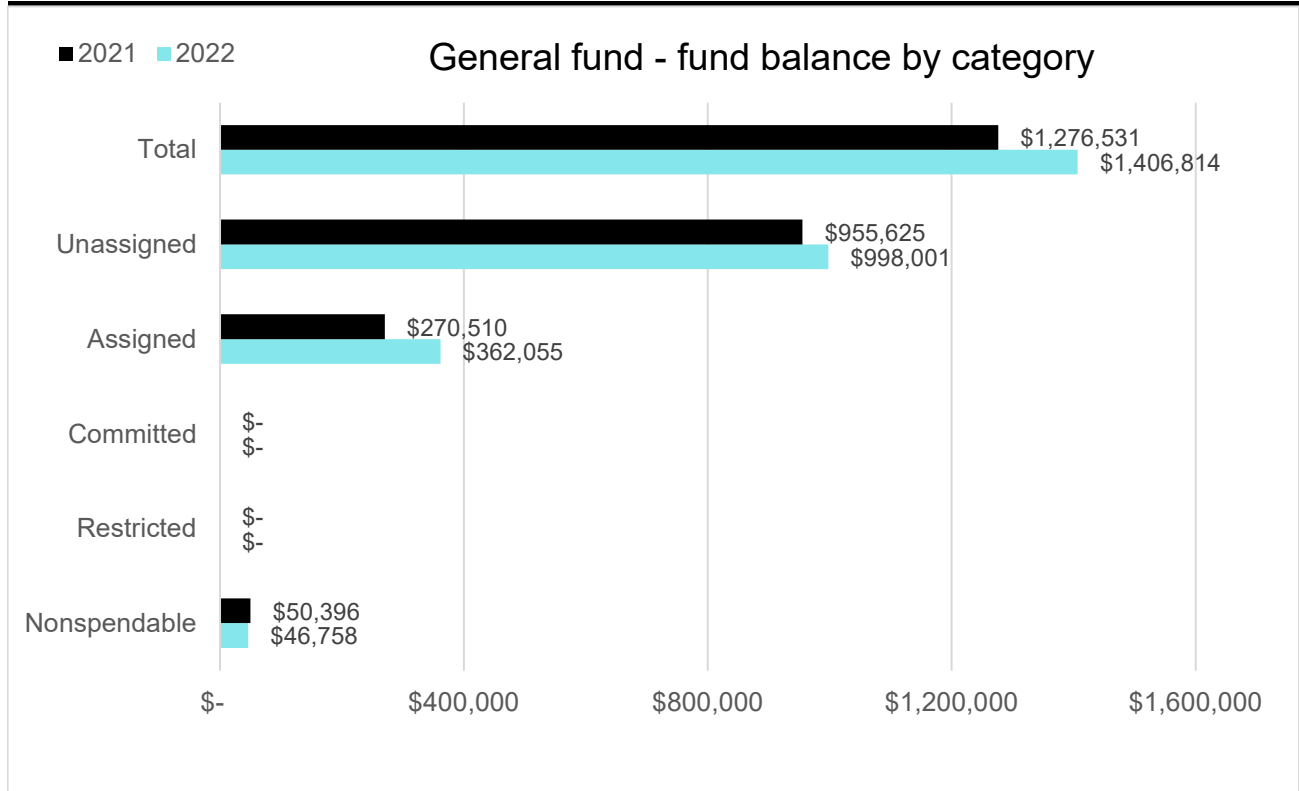
April 20, 2023

Client service team

Justin Hoagland, Senior Manager, CPA

City of Waterloo

General fund results



Summarized income statement

| | Actual | Final budget | Variance |
|---------------------------------------|--------------|--------------|------------|
| Revenues and other financing sources | \$ 2,137,048 | \$ 2,075,872 | \$ 61,176 |
| Expenditures and other financing uses | 2,006,765 | 2,132,101 | 125,336 |
| Net change in fund balance | \$ 130,283 | \$ (56,229) | \$ 186,512 |

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

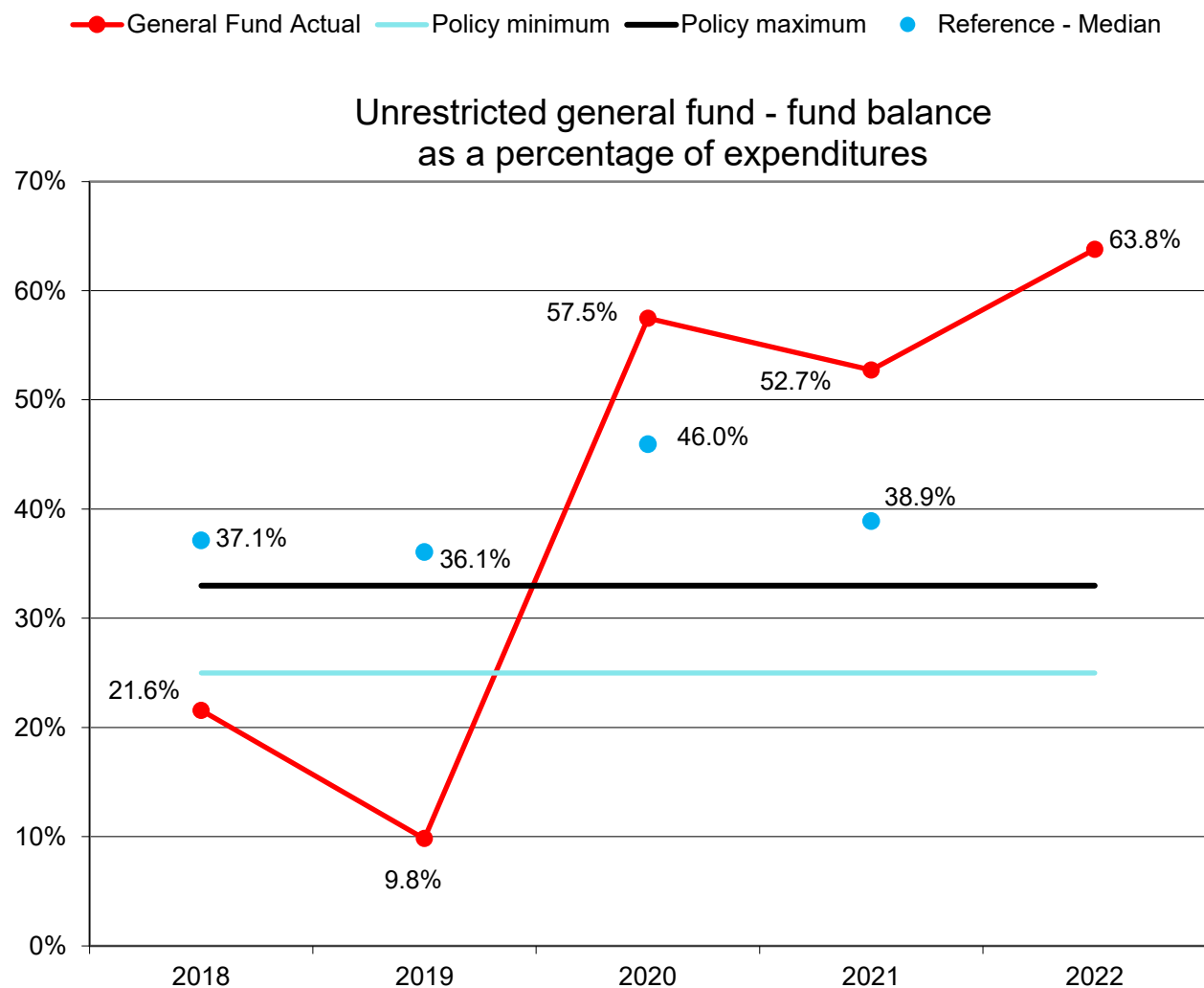
Unassigned - residual amounts that have not been classified within other categories above.

City of Waterloo

General fund - fund balance trends

Fund balance policy:

The policy is to maintain a working capital fund of 25% - 33% of the current year general fund final budgeted expenditures. The balance at year-end was \$998,001 or 46.8%. The graph below includes both unassigned and assigned fund balance, which is why it's showing 63.8% at year-end.



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2018 - 2021 Baker Tilly municipal client data for population ranges less than 10,000.

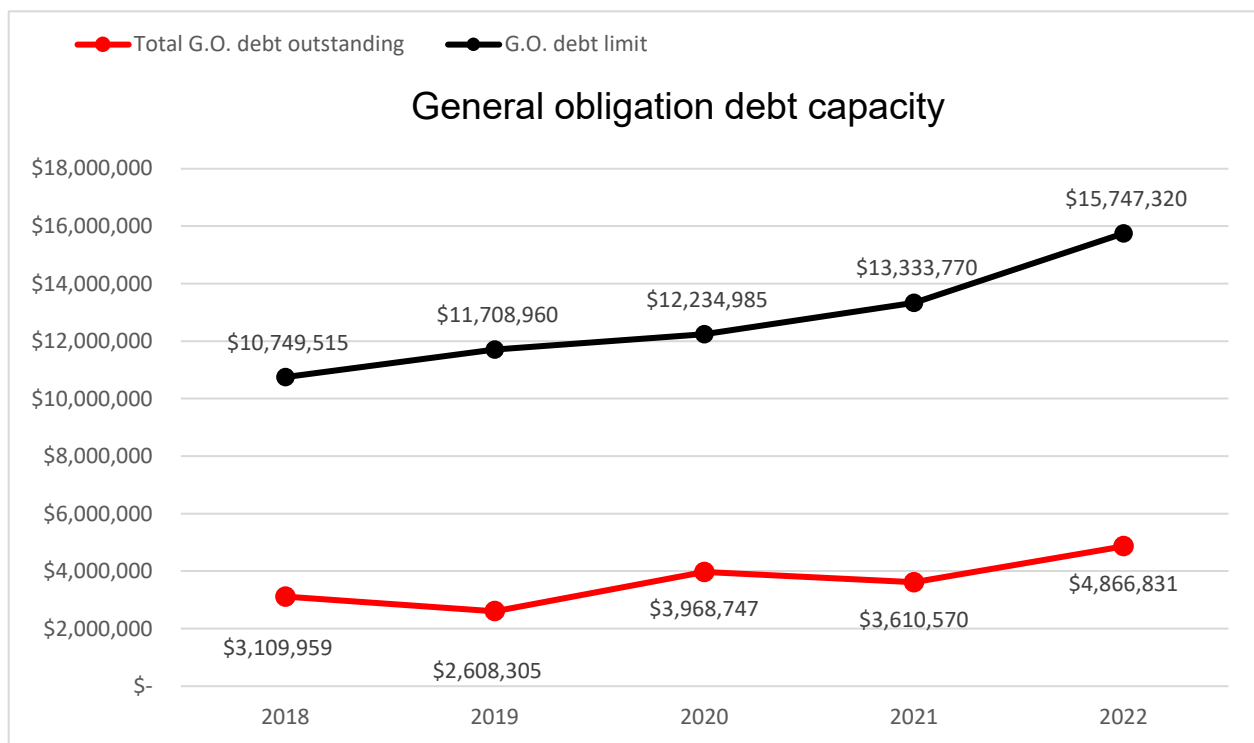
City of Waterloo

General obligation debt

Debt management policy:

The City does not currently have a debt management policy.
Legal debt margin capacity (5% of the city's total equalized value).

Actual percentage of debt limit at 12/31/22: **31%**



Total debt outstanding by type at 12/31/2022

| | General obligation | Revenue Debt | Other | Total |
|------|--------------------|--------------|-------|--------------|
| City | \$ 4,366,831 | \$ - | \$ - | \$ 4,366,831 |

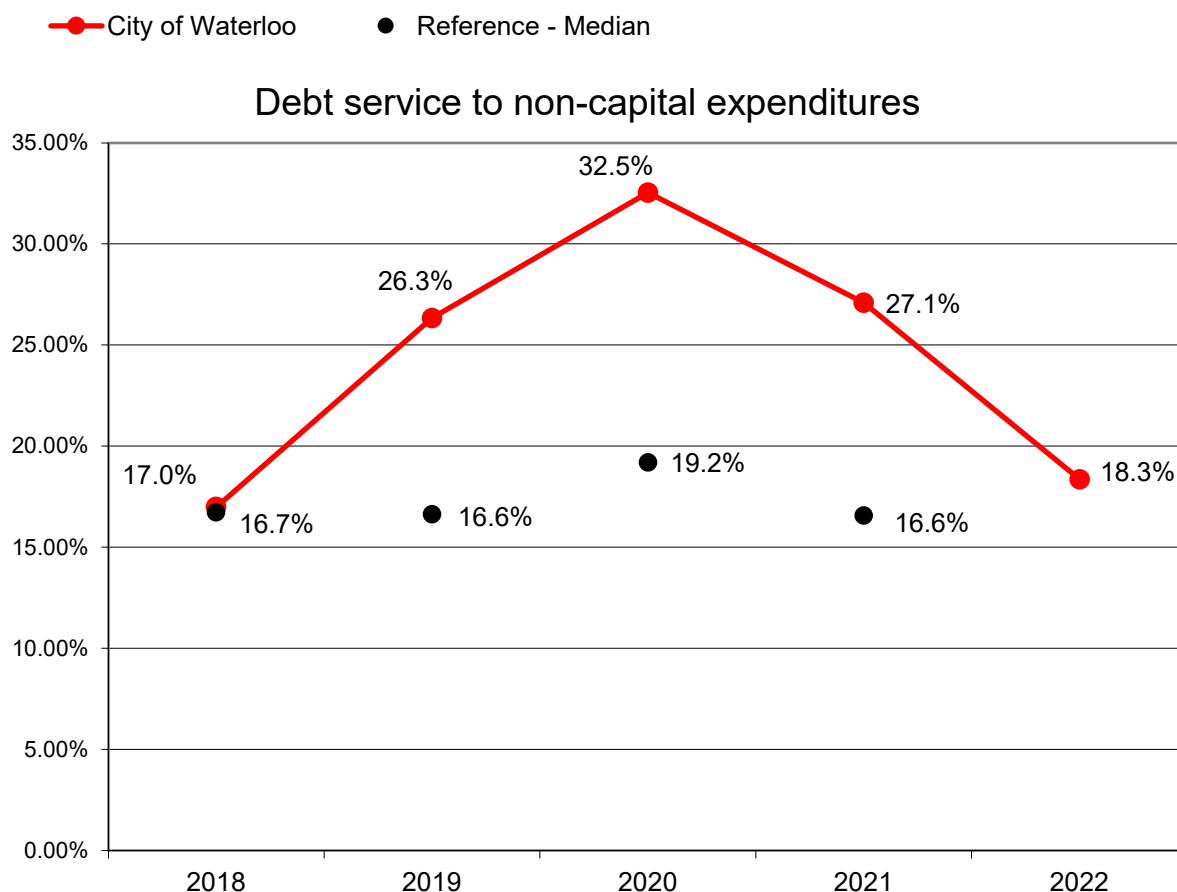
Comparative metrics available online through the Wisconsin Policy Forum.

<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

Select "Debt" -- options for custom comparisons or comparisons by county

City of Waterloo

Governmental funds - debt service



Current and prior year data

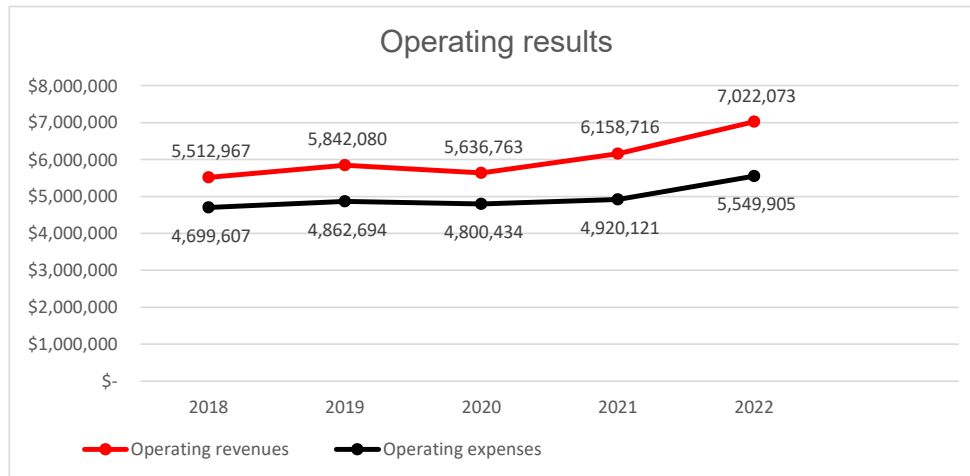
| | 2022 | 2021 |
|-----------|-------------------|---------------------|
| Principal | \$ 683,739 | \$ 1,118,177 |
| Interest | 76,030 | 89,126 |
| Total | <u>\$ 759,769</u> | <u>\$ 1,207,303</u> |

| | | |
|--------------------------|---------------------|---------------------|
| Non-capital expenditures | <u>\$ 4,140,701</u> | <u>\$ 4,457,792</u> |
|--------------------------|---------------------|---------------------|

Other reference values

Median reference value generated from 2018 - 2021 Baker Tilly municipal client data for population ranges less than 10,000.

Waterloo Water & Light Commission



Unrestricted Reserves

| | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> |
|------------------|-------------|-------------|-------------|-------------|--------------|
| Year end balance | \$ 621,759 | \$ 731,550 | \$ 812,038 | \$ 545,015 | \$ 1,067,766 |
| Months on hand | 1.35 | 1.50 | 1.73 | 1.06 | 1.82 |

Debt Coverage

| | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> |
|----------|-------------|-------------|-------------|-------------|-------------|
| Actual | 2.23 | 2.51 | 2.30 | 2.80 | 3.15 |
| Required | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 |

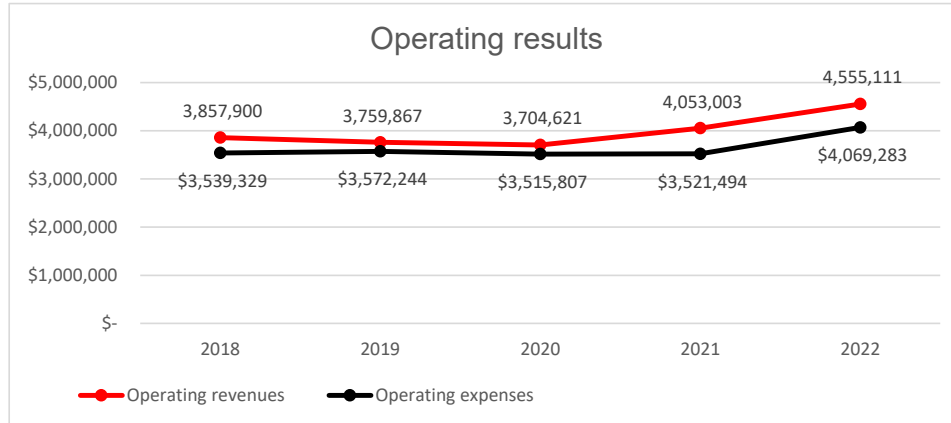
Investment in Capital



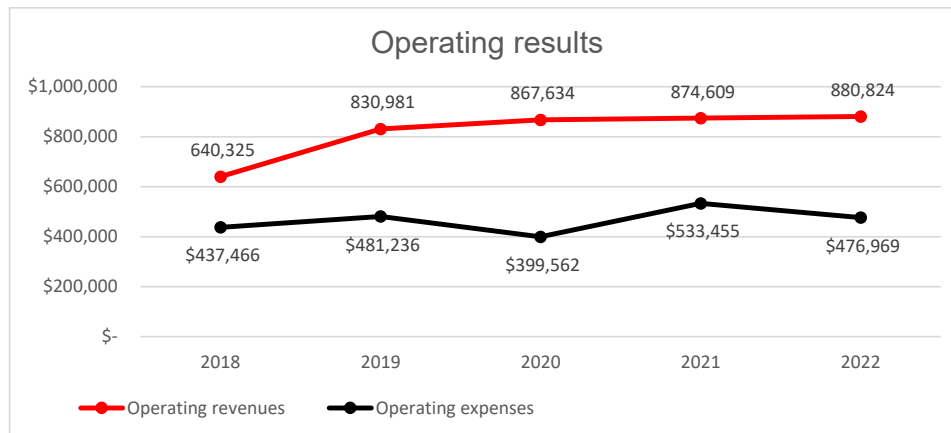


Waterloo Water & Light Commission

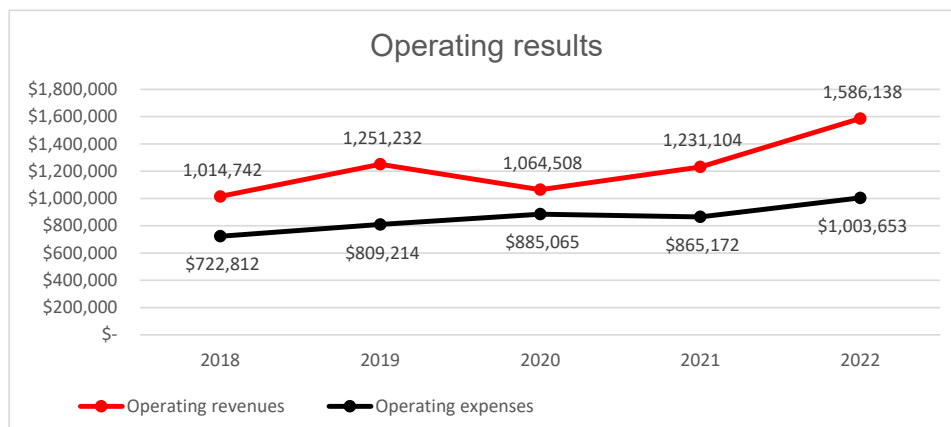
Electric Utility Results



Water Utility Results



Sewer Utility Results





136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2023-16

Awarding a Contract For 2023 Street Improvements – Waterloo Road Improvements

Whereas, the reconstruction of Waterloo Road are funded in part from the 2023 City of Waterloo Capital Project Fund, the Township of Waterloo and LRIP Grants ;

Whereas, the public bids were advertised and opened on April 11, 2023 by Senior Design Engineer Jackie Kohn-Born who has forwarded the attached recommendation letter and bid tabulation.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to Kartechner Brothers LLC of Waupun, WI in the amount of \$430,950.30 for work commencing in the Spring of 2023.

PASSED AND ADOPTED this 20th day of April 2023.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Jeanne Ritter
City Clerk/Deputy Treasurer



107 PARALLEL STREET
BEAVER DAM, WI 53916

1115 S MAIN STREET
WEST BEND, WI 53095

920-356-9447
FAX 920-356-9454
KUNKELENGINEERING.COM

April 14, 2023

Jenifer Quimby, Mayor
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

**Re: Waterloo Road Resurfacing
Construction Contract Award Recommendation**

Dear Mayor Quimby:

Please find accompanying this transmittal the Bid Tabulation for the Waterloo Road Resurfacing project that was bid on April 11, 2023. As is evident, Kartechner Brothers, LLC from Waupun, Wisconsin submitted the low bid in the amount of \$430,950.30. Four competitive bids were received all less than the Engineers Estimate of \$568,095.00.

Based upon our analysis and our understanding of the Contractor's past work efforts, we heretofore recommend that a construction contract be awarded to Kartechner Brothers, LLC from Waupun, Wisconsin for Waterloo Road Resurfacing in the amount of \$430,950.30, with the project schedule to begin in the summer of 2023.

Mayor, should either you or the City Council have any questions or comments regarding this transmittal, please contact me at your convenience.

Sincerely,

KUNKEL ENGINEERING GROUP

Mitchell Leisses
Office/Project Manager

Enclosure

cc: Chad Yerges, Director of Public Works



BID TABULATION
City of Waterloo - Town of Waterloo - Jefferson County, WI
Waterloo Road Resurfacing
10:00 AM, Tuesday, April 11, 2023

| Item No. | Description | Quantity | Unit | Kartechner Brothers LLC Waupun, WI | | Payne & Dolan Inc Fitchburg, WI | | Forest Landscaping & Construction Inc Lake Mills, WI | | Wolf Paving Sun Prairie, WI | |
|----------------|---|----------|------|---------------------------------------|---------------|------------------------------------|---------------|---|---------------|--------------------------------|---------------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 1 | Pulverize Asphalt Pavement | 12,100 | SY | \$ 0.30 | \$ 3,630.00 | \$ 0.25 | \$ 3,025.00 | \$ 0.70 | \$ 8,470.00 | \$ 2.30 | \$ 27,830.00 |
| 2 | Mill Asphalt Pavement | 300 | SY | \$ 4.82 | \$ 1,446.00 | \$ 14.00 | \$ 4,200.00 | \$ 20.00 | \$ 6,000.00 | \$ 16.67 | \$ 5,001.00 |
| 3 | Remove and Replace Culvert Pipe, 60-Inch RCP | 50 | LF | \$ 659.23 | \$ 32,961.50 | \$ 750.00 | \$ 37,500.00 | \$ 700.00 | \$ 35,000.00 | \$ 450.00 | \$ 22,500.00 |
| 4 | Remove and Replace End Wall, 60-Inch RCP | 2 | EA | \$ 4,770.40 | \$ 9,540.80 | \$ 5,500.00 | \$ 11,000.00 | \$ 6,000.00 | \$ 12,000.00 | \$ 5,000.00 | \$ 10,000.00 |
| 5 | Unclassified Excavation | 1 | LS | \$ 5,105.00 | \$ 5,105.00 | \$ 49,850.00 | \$ 49,850.00 | \$ 110,000.00 | \$ 110,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| 6 | Undercutting and Base Course Material | 2,500 | CY | \$ 34.06 | \$ 85,150.00 | \$ 30.00 | \$ 75,000.00 | \$ 5.00 | \$ 12,500.00 | \$ 45.00 | \$ 112,500.00 |
| 7 | Shoulder Restoration | 550 | TN | \$ 22.25 | \$ 12,237.50 | \$ 35.00 | \$ 19,250.00 | \$ 30.00 | \$ 16,500.00 | \$ 25.00 | \$ 13,750.00 |
| 8 | Hot Mix Asphalt Pavement, 5-Inch | 3,000 | TN | \$ 65.33 | \$ 195,990.00 | \$ 65.00 | \$ 195,000.00 | \$ 62.00 | \$ 186,000.00 | \$ 69.10 | \$ 207,300.00 |
| 9 | Steel Plate Beam Guard | 110 | LF | \$ 76.95 | \$ 8,464.50 | \$ 135.00 | \$ 14,850.00 | \$ 75.00 | \$ 8,250.00 | \$ 199.40 | \$ 21,934.00 |
| 10 | Epoxy Pavement Markings, 4-Inch | 22,000 | LF | \$ 0.72 | \$ 15,840.00 | \$ 0.70 | \$ 15,400.00 | \$ 1.00 | \$ 22,000.00 | \$ 0.70 | \$ 15,400.00 |
| 11 | Topsoil, Seed and Mulch | 7,500 | SY | \$ 6.50 | \$ 48,750.00 | \$ 1.00 | \$ 7,500.00 | \$ 3.00 | \$ 22,500.00 | \$ 6.45 | \$ 48,375.00 |
| 12 | Erosion Control | 1 | LS | \$ 3,235.00 | \$ 3,235.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 13 | Traffic Control and Access | 1 | L | \$ 3,600.00 | \$ 3,600.00 | \$ 9,500.00 | \$ 9,500.00 | \$ 20,000.00 | \$ 20,000.00 | \$ 5,445.00 | \$ 5,445.00 |
| 14 | Contract Allowance for Materials and Compaction Testing | 1 | LS | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| TOTAL BASE BID | | | | \$ | 430,950.30 | | \$ 454,575.00 | | \$ 474,220.00 | | \$ 507,035.00 |

CITY OF WATERLOO, WISCONSIN

TOWN OF WATERLOO, WISCONSIN

WATERLOO ROAD RESURFACING

UTILITIES

GAS
WE ENERGIES
PHONE (414) 751-7273
CONTACT: ABIGAIL TANNER
EMAIL: abigail.tanner@we-energies.com
EMAIL: we-utility-relocations@we-energies.com

TELEPHONE
FRONTIER COMMUNICATIONS
100 COMMUNICATIONS DRIVE
SUN PRAIRIE, WI 53590
PHONE 608-837-1605
CONTACT: DANA GILLET
EMAIL: dana.gillett@ftr.com

CABLE TELEVISION
CHARTER COMMUNICATIONS
2701 DANIELS STREET
MADISON, WI 53718
PHONE 920-349-3202 X72523
CONTACT: RON FRASE
EMAIL: RON.FRASE@CHARTER.COM

SHEET INDEX

- | | |
|---|-----------------------------|
| 2 | WATERLOO ROAD ROADWAY PLAN |
| 5 | UTILITY AND ROADWAY DETAILS |
| 6 | EROSION CONTROL DETAILS |



PROJECT LOCATION



TO OBTAIN LOCATION OF
PARTICIPANTS' UNDERGROUND
FACILITIES BEFORE YOU
DIG IN WISCONSIN

CALL DIGGERS HOTLINE

811

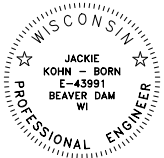
TOLL FREE 1-800-242-8511

EMERGENCY # ONLY 1-877-500-9592

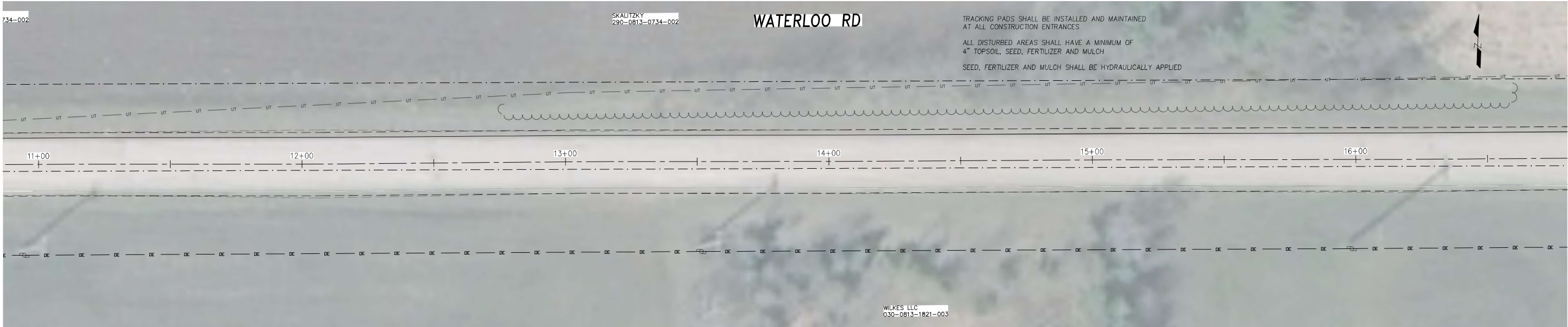
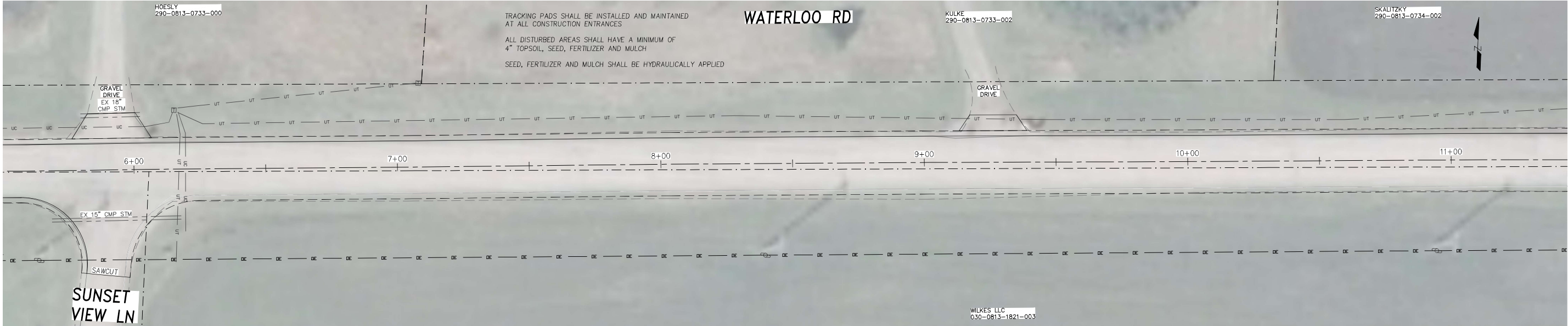
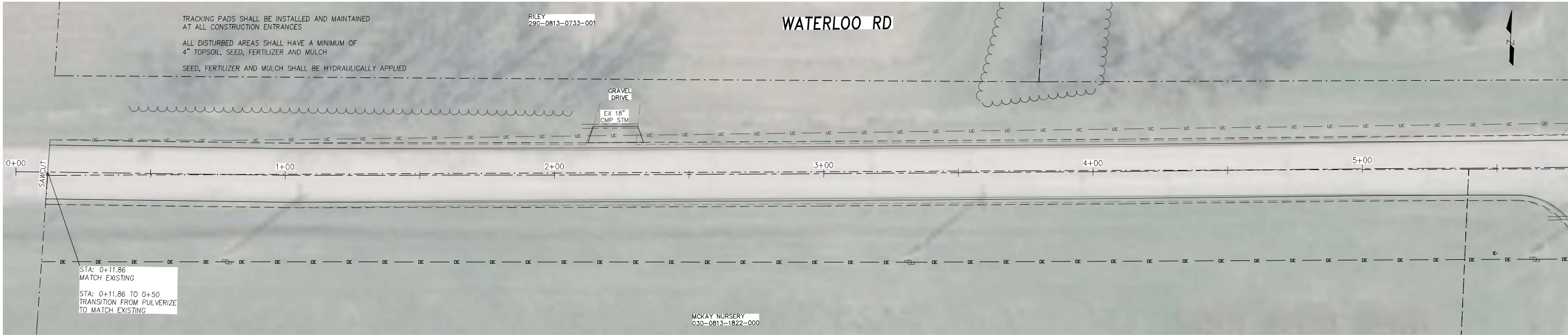
TDD (FOR HEARING IMPAIRED) 1-800-542-2289

WWW.DiggersHotline.com

WISCONSIN STATUTE 182.0175 (1974)
REQUIRES MINIMUM OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE.



1115 South Main Street
West Bend, WI 53094
(920)356-9447
Fax (920)356-9454





KUNKEL
engineering
group

107 Parallel Street
Beaver Dam, WI 53916
(920) 356-9447
Fax (920) 356-9454


| | | | | |
|--|--------|------------------|-----|-----|
| DRAWN BY: JKB | 2/2023 | 2nd REVISION BY: | ### | ### |
| | | | | |
| CHECKED BY: | ### | APPROVED BY: | ### | ### |
| NOTE: 1. SHALL NOT BE USED FOR ANY PURPOSES OTHER THAN THAT FOR WHICH IT WAS DESIGNED. 2. ANY STREET, RIGHT OF WAY LINES OR PROPERTY LINES SHOWN ON THESE PLANS ARE ONLY GENERAL APPROXIMATIONS OF SAID LINES AND ARE NOT INTENDED TO BE USED BY ANY NON-CITY PERSONNEL FOR ANY PURPOSE WITHOUT FIRST CONSULTING WITH THE CITY ENGINEER AND THE PROJECT DESIGNER/ENGINEER/ARCHITECT. | | | | |

City of Waterloo, WI and Town of Waterloo, WI

Waterloo Road Resurfacing

West Municipal Boundary to CTH O/South Monroe Street

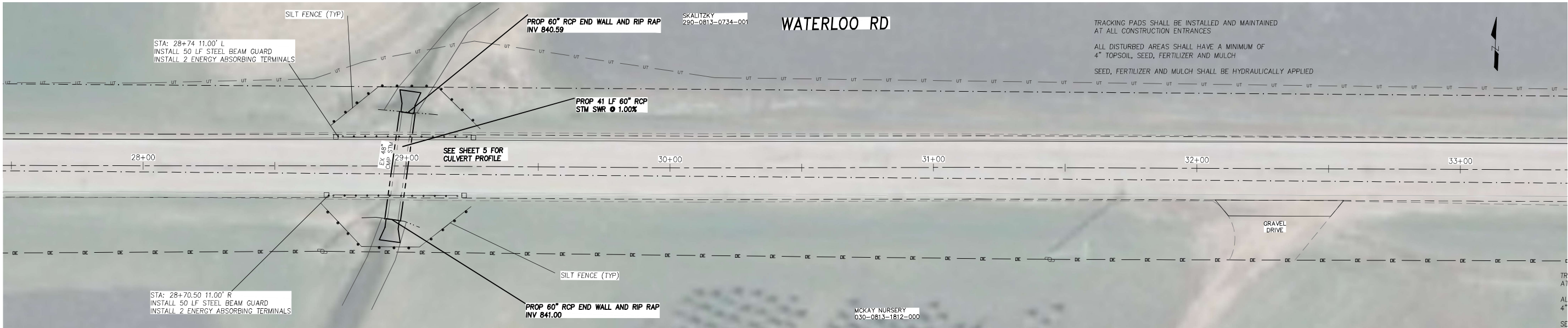
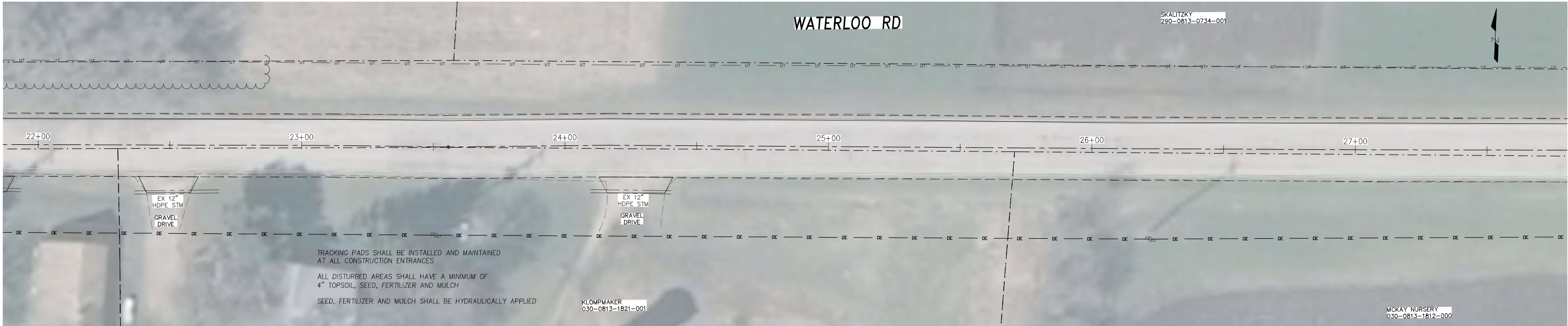
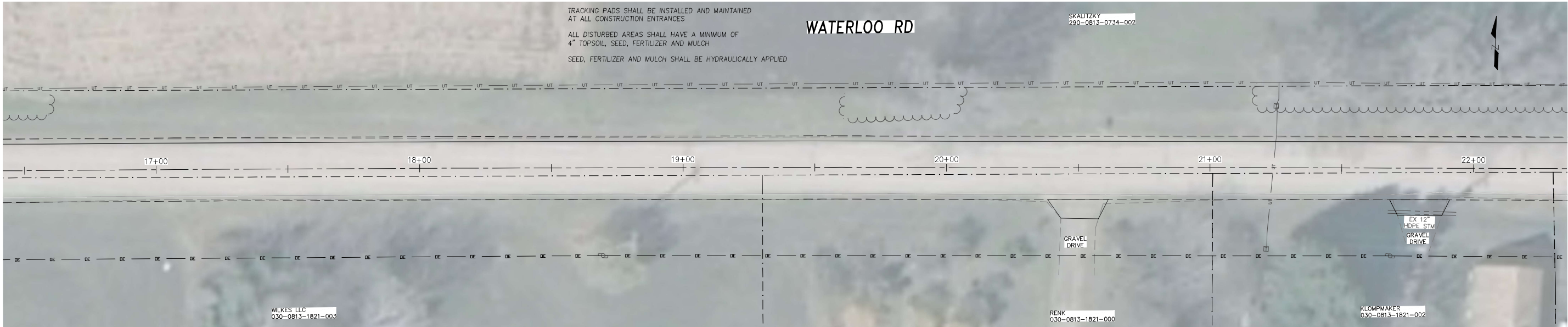
Sta: 0+00 to Sta: 16+50

SCALE AS SHOWN:


OWNER PROJ NO:
0000

ENGINEER PROJ NO:
KU22.1037.00

SHEET NUMBER:
2 of 6



KUNKEL
engineering
group

107 Parallel Street
Beaver Dam, WI 53916
(920)356-9447
Fax (920)356-9454

| DESIGNED BY: | INITIALS | DATE |
|--------------|------------------|------------------|
| JKB | ### | ### |
| DRAWN BY: | 1st REVISION BY: | 2nd REVISION BY: |
| JKB | ### | ### |
| CHECKED BY: | ASBUILT BY: | |
| ### | ### | |
| APPROVED BY: | | |
| ### | | |

NOTE:
1. ALL UTILITIES ARE SHOWN AS EXISTING AND ARE NOT TO BE CONSIDERED AS A BASIS FOR DESIGN. THESE LOCATIONS SHALL NOT BE TAKEN AS A FINAL DETERMINATION TO THE SATISFACTION OF THE EXISTING LOCATION AND CONDITION OF ALL UTILITIES AND/OR STRUCTURES. WHETHER SHOWN ON THESE PLANS OR NOT, SHALL BE ASSUMED TO BE A PART OF THE ANY STREET RIGHT OF WAY LINES OR PROPERTY LINES SHOWN ON THESE PLANS ARE ONLY GENERAL APPROXIMATIONS OF SAID LINES AND ARE NOT INTENDED TO BE USED BY ANY NON-CITY PERSONNEL FOR ANY PURPOSE WITHOUT FIRST CONSULTING WITH THE CITY ENGINEER AND THE PROJECT DESIGNER AND KUNKEL ENGINEERING GROUP.

City of Waterloo, WI and Town of Waterloo, WI

Waterloo Road Resurfacing

West Municipal Boundary to CTH O/South Monroe Street

Sta: 16+50 to Sta: 33+00

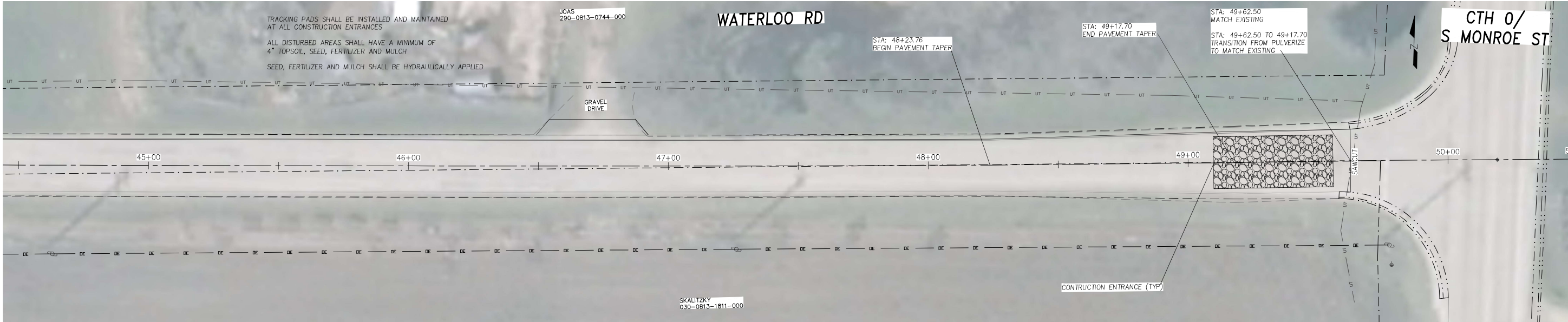
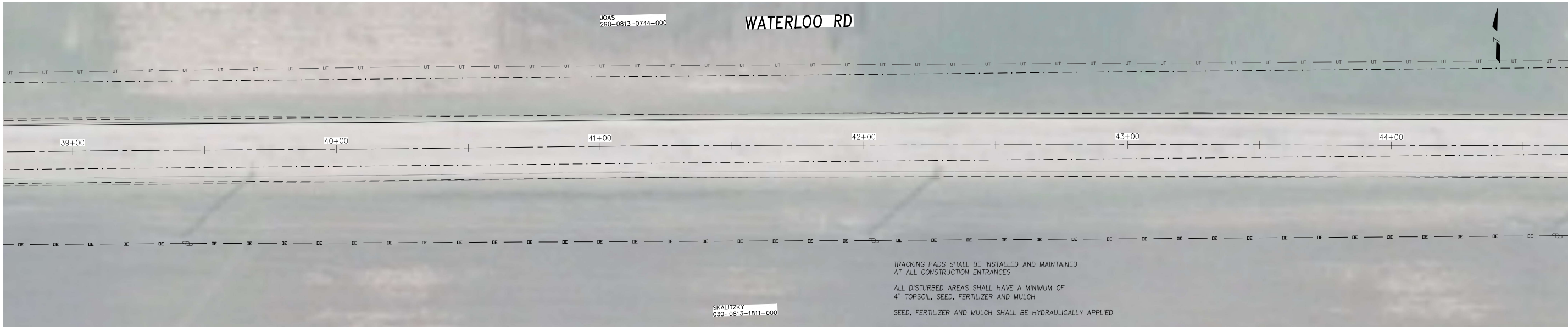
SCALE AS SHOWN:


0 20'

OWNER PROJ NO:
0000

ENGINEER PROJ NO:
KU22.1037.00

SHEET NUMBER:
3 of 6





KUNKEL
engineering
group

107 Parallel Street
Beaver Dam, WI 53916
(920)356-9447
Fax (920)356-9454

| | | | | | |
|--------------|----------|--------|------------------|----------|------|
| DESIGNED BY: | INITIALS | DATE | 1st REVISION BY: | INITIALS | DATE |
| DRAWN BY: | JKB | 2/2023 | 2nd REVISION BY: | ### | ### |
| CHECKED BY: | ### | 2/2023 | ASBUILT BY: | ### | ### |
| APPROVED BY: | ### | ### | | | |


NOTE:
1. CHANGES TO THESE PLANS SHALL BE MADE BY THE DESIGNER. THESE CHANGES SHALL NOT BE MADE AS CONCLUSIVE. VERIFICATION TO THE SATISFACTION OF THE EXISTING CONDITION OF ALL UTILITIES AND/OR STRUCTURES WHETHER SHOWN ON THESE PLANS OR NOT, SHALL BE ASSUMED TO BE A PART OF THE 2. ANY STREET RIGHT OF WAY LINES OR PROPERTY LINES SHOWN ON THESE PLANS ARE ONLY GENERAL APPROXIMATIONS OF SAID LINES AND ARE NOT INTENDED TO BE USED BY ANY NON-CITY PERSONNEL FOR ANY PURPOSE WITHOUT FIRST CONSULTING WITH THE CITY ENGINEER AND THE PROJECT DESIGNER AND/OR KUNKEL ENGINEERING GROUP.

City of Waterloo, WI and Town of Waterloo, WI

Waterloo Road Resurfacing

West Municipal Boundary to CTH O/South Monroe Street

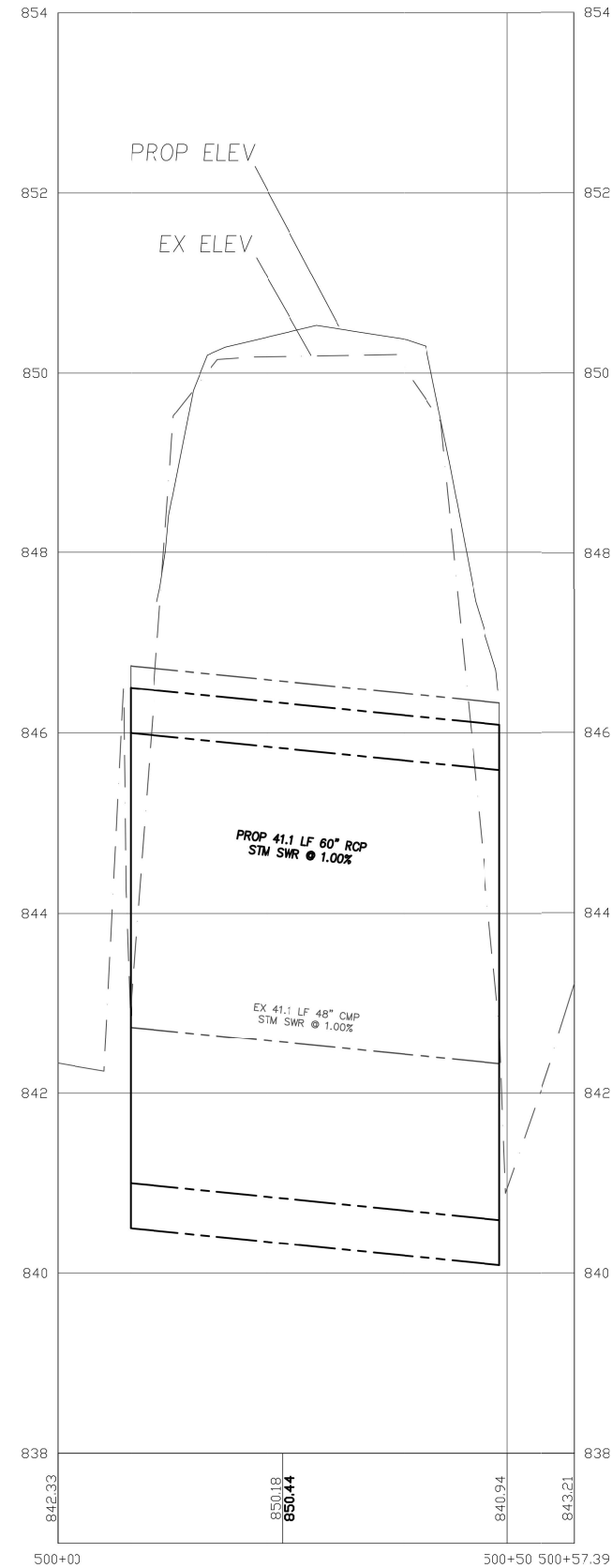
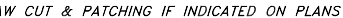
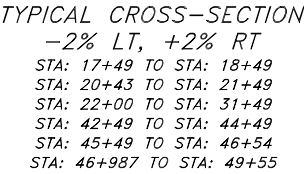
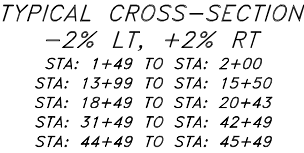
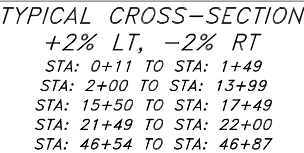
Sta: 16+50 to Sta: 33+00

SCALE AS SHOWN:


OWNER PROJ NO:
0000

ENGINEER PROJ NO:
KU22.1037.00

SHEET NUMBER:
4 of 6



General Notes for Construction Erosion Controls

- PROJECT SPECIFIC EROSION CONTROL PLAN
City of Waterloo and Town of Waterloo –
Waterloo Road Resurfacing

Silt fence must be installed per erosion control plan details prior to construction and maintained through final stabilization.

6 of 6

Sarah Davison

From: Jane Peacock <jane.peacock@Proshred.com>
Sent: Wednesday, March 29, 2023 1:23 PM
To: Sarah Davison; Milwaukee
Subject: RE: Thanks for your interest in PROSHRED Security!

It's \$95 for the 1st bin and \$60 for each one after. Total \$395.

Jane Peacock | Inside Sales Consultant
PROSHRED® Security | Redishred Capital Corp.™
Toll-free: 1-866-379-5028 | ext. 1121
www.proshred.com | [LinkedIn](#) | [Facebook](#) | [Twitter](#)



NOTICE: CONFIDENTIAL AND PRIVILEGED INFORMATION: This message is intended for the recipient(s) named above. It may contain confidential or privileged information. If you are not the intended recipient, please notify the sender immediately by replying to this message and then delete it from your system. Do not copy, use or circulate this communication. Thank You.

From: Sarah Davison <sdavison@waterloowi.us>
Sent: March 29, 2023 2:20 PM
To: Milwaukee <Milwaukee@Proshred.com>
Subject: RE: Thanks for your interest in PROSHRED Security!

Caution! This message was sent from outside your organization.

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594
Phone (920) 478.3025
Fax (920) 478.2021

From: PROSHRED® Milwaukee <milwaukee@proshred.com>
Sent: Thursday, March 09, 2023 10:06 AM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Thanks for your interest in PROSHRED Security!

Sarah Davison

From: Del Buono, Gregory <gregory.delbuono@ironmountain.com>
Sent: Wednesday, March 29, 2023 2:45 PM
To: Sarah Davison
Subject: Re: Iron Mountain

Ok, for 5 95 gal bins it is \$599 and \$100 a bin after that.

On Wed, Mar 29, 2023 at 2:52 PM Sarah Davison <sdavison@waterloowi.us> wrote:

Currently have them, that is what we will be purging for shredding.

From: Del Buono, Gregory <gregory.delbuono@ironmountain.com>
Sent: Wednesday, March 29, 2023 1:45 PM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Re: Iron Mountain

You have them currently or you need them?

On Wed, Mar 29, 2023 at 2:19 PM Sarah Davison <sdavison@waterloowi.us> wrote:

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

Sarah Davison

From: Jeff Potter <Jeffp@pellitteri.com>
Sent: Wednesday, March 29, 2023 1:29 PM
To: Sarah Davison
Subject: Re: Shredding Estimate

\$320-\$420, we may have to transfer them into our carts

Get Outlook for iOS

From: Sarah Davison <sdavison@waterloowi.us>
Sent: Wednesday, March 29, 2023 11:19:11 AM
To: Jeff Potter <Jeffp@pellitteri.com>
Subject: RE: Shredding Estimate

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594
Phone (920) 478.3025
Fax (920) 478.2021

From: Jeff Potter <Jeffp@pellitteri.com>
Sent: Tuesday, March 14, 2023 3:57 PM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Shredding Estimate

Hi Sarah,

Please review attached file, the **Purge Jobs: Boxes** is what you need to review if you decide to use Pellitteri Data Destruction.

50-70 boxes will be roughly somewhere between \$420.00 - \$650.00, all depends on actual box count and how full & what size the boxes actually are.

Jeff Potter
Data Destruction Division Manager
Direct: (608) 257-6232 ext. 323
Cell: (608) 577-4596
Main: (608) 257-4285



Standard Agreement

Effective Date 03.10.2023 between Stericycle, Inc and City of Waterloo located at 136 North Monroe Street, Waterloo, Wisconsin, 53594

Contract Entities: (Sold to) :

Customer/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Billing Information

Billing Contact/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

| Account Information | Service/Equipment Name | Pick up Frequency | Planned Units for Pick Up | Contracted Price | Additional Fees | Price Increase | Renewal Date | Surcharges |
|---|--|-------------------|---------------------------|--|-----------------|----------------|--------------|---|
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | SELECT PURGE SERVICE ON-SITE (PAPER) | One Time | 1 Each | \$ 289.00 minimum per pickup | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | BOX-LARGE | One Time | 25 Each | \$ 16.50 per container Minimum Include 0 each | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |

Onsite 10 small boxes \$289
 additional charges \$825 / small box
 1650 / large box

| | | | | | | | | |
|--|-----------|----------|---------|--|-----|-----|-----|---|
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | BOX-SMALL | One Time | 25 Each | \$ 8.25 per container Minimum include 10 each | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |
|--|-----------|----------|---------|--|-----|-----|-----|---|

Contract Effective Date: 03.10.2023
GPO: NONE

Service Guarantee: Stericycle guarantees to deliver the highest quality service at all times. Any complaints about the quality of service which have not been resolved in the normal course of business should be communicated to Stericycle by written notice to the Account Care department at the address listed below. If Stericycle fails to resolve any material service complaint within thirty (30) days, the customer may terminate this Agreement provided all equipment is paid for at the then current replacement values or returned to Stericycle in good and usable condition

IN WITNESS WHEREOF, this Agreement has been duly executed on the day, month and year written below.*
The offer will expire 03.09.2024

Stericycle:

Contracting Entity: Stericycle Inc.
Name: Marlenna Krohn
Title:
Date:

Signature:

Customer:

Customer/Company:
Name: Sarah Davison
Title:
Date:

Signature:

By signing above, I acknowledge that I am the Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by these terms and conditions. Stericycle, Inc. 2355 Waukegan Road, Bannockburn, IL 60015 P (866) 783-7422. F (866) 783-7432



Standard Agreement

Effective Date 03.10.2023 between Stericycle, Inc and City of Waterloo located at 136 North Monroe Street, Waterloo, Wisconsin, 53594

Contract Entities: (Sold to) :

Customer/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Billing Information

Billing Contact/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

| Account Information | Service/Equipment Name | Pick up Frequency | Planned Units for Pick Up | Contracted Price | Additional Fees | Price Increase | Renewal Date | Surcharges |
|---|---|-------------------|---------------------------|---|-----------------|----------------|--------------|---|
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | SELECT PURGE SERVICE OFF-SITE (PAPER) | One Time | 1 Each | \$ 231.00 minimum per pickup | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | BOX-LARGE | One Time | 25 Each | \$ 14.00 per container Minimum include 0 each | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |

Offsite - 10 small boxes \$231
 additional Charges → \$7/small box
 \$14/large box

| | | | | | | | | |
|--|-----------|----------|---------|--|-----|-----|-----|---|
| Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594 | BOX-SMALL | One Time | 25 Each | \$ 7.00 per container Minimum include 10 each | N/A | N/A | N/A | Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: % |
|--|-----------|----------|---------|--|-----|-----|-----|---|

Contract Effective Date: 03.10.2023

GPO: NONE

Service Guarantee: Stericycle guarantees to deliver the highest quality service at all times. Any complaints about the quality of service which have not been resolved in the normal course of business should be communicated to Stericycle by written notice to the Account Care department at the address listed below. If Stericycle fails to resolve any material service complaint within thirty (30) days, the customer may terminate this Agreement provided all equipment is paid for at the then current replacement values or returned to Stericycle in good and usable condition

IN WITNESS WHEREOF, this Agreement has been duly executed on the day, month and year written below.*

The offer will expire 03.09.2024

Stericycle:

Contracting Entity: **Stericycle Inc.**
Name: **Marlenna Krohn**
Title:
Date:

Signature:

Customer:

Customer/Company:
Name: **Sarah Davison**
Title:
Date:

Signature:

By signing above, I acknowledge that I am the Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by these terms and conditions. Stericycle, Inc. 2355 Waukegan Road, Bannockburn, IL 60015 P (866) 783-7422. F (866) 783-7432

AGREEMENT FOR FIRE PROTECTION AND AMBULANCE SERVICE

THIS AGREEMENT (the “**Agreement**”) is entered into effective as of the last date of signature below, by and between the City of Waterloo, a Wisconsin municipal corporation, existing pursuant to Chapter 62 of the Wisconsin Statutes, (the “**City**”), and the Town of Waterloo, a Wisconsin town existing pursuant to Chapter 60 of the Wisconsin Statutes (the “**Town**”).

WHEREAS, sections 60.55, 61.65 and 62.13 of the Wisconsin Statutes authorize the City and Town to provide fire protection and rescue services; and

WHEREAS, section 66.0301 of the Wisconsin Statutes authorize the City and Town to enter into contracts with each other for the furnishing of services and/or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, the City and Town desire to provide for the provision of fire protection and rescue services on a cost effective and efficient basis; and

WHEREAS, the Town desires to promote and make available adequate and reliable fire protection and ambulance services to persons within the boundaries of the Town, and which primary services are described below and are covered by this Agreement; and

WHEREAS, the City is willing to provide fire protection and ambulance services within the Town in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each other contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties agree as follows:

1. DEFINITIONS. Except as otherwise specifically defined in this Agreement, the following terms shall have the following meanings:

a. “**Emergency Medical Technician**” or “**EMT**” has the same meaning as chapter 256 of the Wisconsin Statutes.

b. “**Fire Chief**” means the chief of the Fire Department.

c. “**Fire Department**” means Waterloo Fire and Rescue.

d. “**Fire and Ambulance Services**” or “**Services**” means fire prevention services, fire protection services, and related services, including structural fire fighting, fire suppression, rescue, hazardous materials operational level response, fire code inspection and enforcement, fire code, confined space operational level response, preconstruction building plan review, fire investigation, vehicle extrication, basic life support, emergency medical services as set forth in Chapter 256 of the Wisconsin Statutes, public education about fire prevention and safety, and fire cause and origin determination.

e. **"Primary Service Area"** has the same meaning as chapter DHS 110 of the Wisconsin Administrative Code.

2. SERVICES.

a. The City agrees to provide to the Town Fire and Ambulance Services to all persons in need of such Services within the primary service area set forth in Exhibit A (the **"Primary Service Area"**). Emergency medical services shall be provided at the following level:

1. Advanced Emergency Medical Service (Technician Level);
2. Basic Emergency Medical Service (Basic Emergency Medical Technician)

b. The City, through the Fire Department, shall provide Fire and Ambulance Services to the Town, including the furnishing of necessary fire protection apparatus, ambulances, and personnel. The equipment and personnel responding to any call shall be at the discretion of the Fire Chief; provided, that in the event of an emergency within the City, or within another township being likewise served for fire and ambulance service by the City, or for other good reason, the Fire Chief in his/her discretion and in good faith may order a portion of the apparatus and personnel to respond to such other township or to the City. The extent of the obligation of the City herein is that the City will make reasonable efforts to provide Fire and Ambulance Services to the Primary Service Area in the Town, subject to the reasonable need to respond to other incidents, as determined by the Fire Chief.

c. The Fire Department shall have and retain full control, authority, and ownership of the fire fighting and ambulance equipment, and shall have full responsibility for the storage, maintenance, and repair to said fire fighting and ambulance equipment.

d. The Town shall take all reasonable action to provide fire prevention and minimize unnecessary ambulance calls in the Town, and to implement all reasonable recommendations of the Fire Department with respect to such action.

e. The Town agrees the City will be the primary provider of Fire and Ambulance Services within the Primary Service Area, and that the City shall be the first Fire and Ambulance Services provider to be called upon to provide Services within said Primary Service Area. The Town shall not enter into any other agreements for the provision of Fire and Ambulance Services within the Primary Service Area during the term of this Agreement.

3. INSURANCE. The City shall obtain and maintain policies of liability insurance, worker's compensation insurance, and insurance covering the fire fighting and ambulance equipment and its personnel, in amounts and coverages determined appropriate by the City. The City shall promptly provide certificates of insurance to the Town upon request.

4. STANDARD OF CARE. The City shall provide ambulance and emergency medical services, consistent with the standards set forth in Chapter 256 of the Wisconsin Statutes. The City's standard of care shall be that of Advanced Emergency Medical Technician (A License) for the City's primary emergency medical services unit. In the event that the City is required, as reasonably determined by the City, to utilize a second unit, the standard of care shall be that of a

Basic Level Crew. The Fire Chief shall have the discretion to allocate resources as deemed the best interest of the Parties.

5. EQUIPMENT AND PERSONNEL. In providing Fire and Ambulance Services, the fire apparatus and ambulances utilized by the City shall be properly approved and licensed by the State of Wisconsin. Such apparatus and equipment shall be owned by the City, and such apparatus attendants shall be employed by the City. The City shall maintain all vehicles and equipment in good working order as required by law. The City shall maintain all necessary licenses for operation of the Fire and Ambulance Services. All fire fighters and emergency medical technicians functioning as attendants shall be licensed or certified by the State of Wisconsin. All Ambulances shall have the required minimum staffing as established in chapter 256 of the Wisconsin Statutes to comply with the terms of their license issued by the Department. All Ambulances shall at all times carry equipment, supplies, and medications sufficient to meet or exceed the requirements of Chapter Trans 309 of the Wisconsin Administrative Code.

The Fire Department shall comply with the provision of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

6. COMPENSATION.

A) Aggregate Value Based on current coverage value for Fire and EMS. Allocated on the basis of the total equalized assessed valuation reserved, and in the manner set forth on the attached exhibits.

B) (Additional EMS Coverage Only) In consideration of the services to be provided herein to the Town by the City, the Town shall compensate the City at the per capita rate specified in Exhibit B (the "**Compensation Schedule**") multiplied by the number of Town residents that live within the Primary Service Area (but outside the current Waterloo Fire Department response area), as determined by the Town Clerk from County records and the annual sum due will be set accordingly. Such population determination shall be made after June 1, but before July 1 of each year and conveyed by the Town Clerk to the City Clerk, and in the same manner each and every year thereafter that this Agreement remains in effect. One-half (1/2) of the annual sum shall be paid to the City on or before the subsequent February 1 of each year, and the remaining one-half (1/2) of the annual sum shall be paid on or before August 1 thereafter of each year.

Payments made under this paragraph shall be deemed to be for the calendar year in which the same is paid. These payments are in the form of a non-refundable subsidy in consideration of the City providing the services to the population residing within the Primary Service Area.

7. PATIENT BILLING AND COLLECTION. The Fire Department shall be solely responsible, at its sole cost, for all patient billing and collection. The Fire Department shall comply with all Medicare, Medicaid, and other applicable regulations regarding appropriate billing information, and provide services hereunder in compliance with all applicable federal, state, and County ordinances, rules and regulations.

8. TERM. The initial term of this Agreement shall be for three (3) years, commencing on _____ and terminating at midnight, _____

The Agreement shall automatically renew thereafter for subsequent one (1) year terms, unless notice is given by either party to nonrenewal at least 120 days prior to expiration of said term.

9. NOTICE TO CURE BREACH. If either party violates any terms of this Agreement, when such breach becomes known to the other party or reasonably should have become known with reasonable diligence, the party shall provide the other with notice of such breach as provided below. The breaching party shall cure any breach no later than sixty (60) days after the giving of such notice by the other. If the cure is not timely effectuated, then the party sending notice may terminate this Agreement by giving a notice of termination of at least sixty (60) days, as provided above. In addition to termination, the non-breaching party may also pursue any other remedies available to it under law. In the event litigation, the party which substantially prevails in such litigation shall recover in addition to any monetary damages, its costs and expenses in pursuing such litigation, including reasonable attorney fees.

If the breach is for failure to pay any monetary amounts due under this Agreement, the above right to cure shall be reduced to five (5) days. Upon failing to timely cure a failure to pay, the City may immediately cease providing service under this Agreement.

10. DISPATCH. The Town shall immediately forward to the City, at no cost to the City, all "9-1-1" emergency and non-emergency calls. The Town shall use the existing "9-1-1" system already in place at Jefferson County Emergency Dispatch Center to do so.

11. MISCELLANEOUS.

a. Non-Assignability. This is a personal service agreement between the Town and the City. The City may not assign any of the obligations or rights (other than the right to receive the compensation) contained in this Agreement to any other party, without the prior written consent of the Town.

b. Notices. Any written notice or demand hereunder shall be in writing and shall be served by ordinary mail, personal delivery, certified mail, return receipt requested. Notice shall be deemed given when either personally delivered, or if mailed, the third business day after such notice is mailed.

c. Service of Notices. Such notices shall be served or mailed as follows:

To the City:

City Clerk
136 North Monroe Street
Waterloo WI. 53594

To the Town:

Town Chair

d. Amendment. This Agreement sets forth all of the promises, inducements, agreements, conditions and understandings between the parties hereto relative to the subject matter thereof, and there are no promises, agreements, conditions or understandings, either oral or written, expressed or implied, between them, other than as herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law, in written amendment and properly executed by the City and the Town.

e. Severability. If any section, subsection, sentence, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate and distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

f. Waiver. Neither party shall be excused from complying with any of the terms and conditions of this Agreement by any failure of the other party upon one or more occasions to insist upon or seek compliance with any such terms and conditions.

g. Force Majeure. If performance of any covenant to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party, which circumstances may include, but are not limited to, acts of God, war, acts of civil disobedience, harsh weather, strikes or similar acts, the time for such performance shall be extended by the amount of time of such delay.

h. Governing Law. This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties shall at all times observe and comply with all federal, state and local laws, regulations and ordinances which are in effect, as of the date hereof, which may affect the conduct of the services to be provided under this Agreement.

i. Indemnification. The City and Town agree to indemnify, hold harmless and defend the other party, its elected and appointed officials, officers, employees and agents from any and all claims, suits, damages, losses, and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from the indemnifying party's performance of, or failure to perform, the activities provided under this Agreement, but only to the extent caused in whole or in part by the negligent acts or omissions of the indemnifying party, or anyone acting under its direction or control, or on its behalf.

j. No Partnership. Nothing in this Agreement shall be construed to create any co-partnership, principal and agent, joint venture or other similar relationship between the parties hereto and no party may incur debts or liabilities in the name, or on behalf, of any other party unless expressly approved by the party to be bound thereby in a written instrument signed by such party.

k. Nonwaiver of Governmental Immunity. Notwithstanding any provision to the contrary contained herein, no provision of this Agreement shall be construed as a waiver of any immunity or limitation of liability granted to or conferred upon any party by applicable provisions of Wisconsin law.

1. No Third-Party Beneficiaries. This Agreement is intended solely to regulate the obligations of the parties hereto with respect to one another. Nothing in this Agreement is intended to create, admit or imply any liability to any third-party nor to provide any benefit to any person, firm, corporation or governmental or non-governmental entity not a party to this Agreement.

m. Counterparts. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

n. Neutral Construction. The parties acknowledge that this Agreement is the product of negotiations between the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any part hereof.

o. Public Records Law. Each party herein shall reasonably cooperate with the other parties herein to facilitate compliance with the Wisconsin Public Records Law, sec. 19.21, et seq., Wis. Stats., and upon request by any other party, provide to the requesting party all documents in their possession or control which are subject to release under such law.


**THE FOLLOWING EXHIBITS ARE ATTACHED AND INCORPORATED
HEREIN:**

Exhibit A: Primary Service Area
Exhibit B: Compensation Schedule

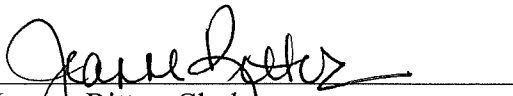
[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the last date of signature below.

CITY OF WATERLOO

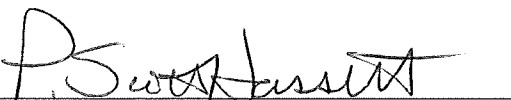
BY: 
Jenifer Quimby, Mayor

2/20/23
Date


ATTEST: 
Jeanne Ritter, Clerk

2/20/23
Date

TOWN OF WATERLOO

BY: 
Waterloo, Town Chair

02/08/2023
Date

ATTEST: 
, Town Clerk

2/8/2023
Date

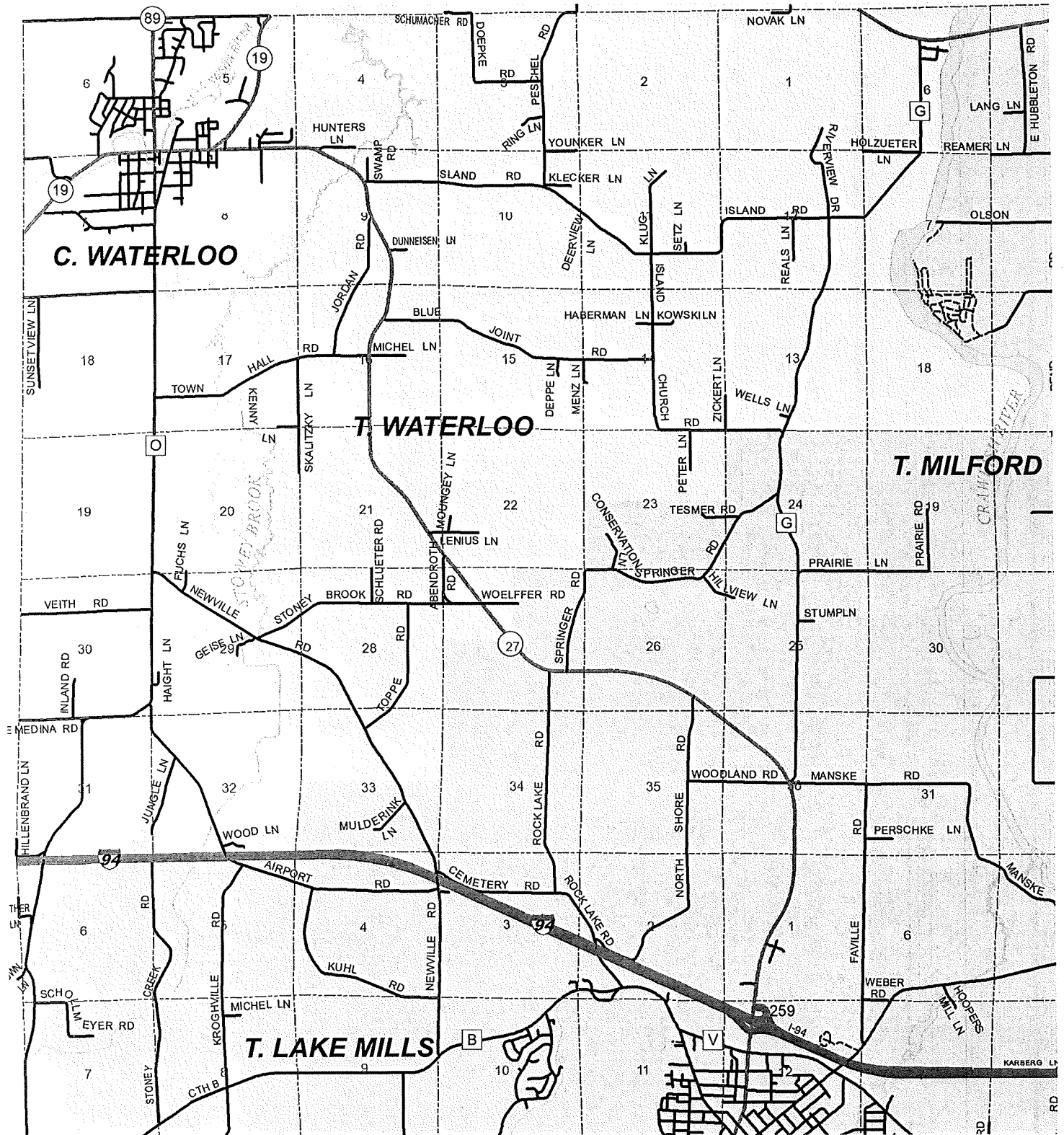
EXHIBIT A
Primary Service Area

EXHIBIT B
Compensation Schedule

In accordance with Section 6 of this Agreement, the Town shall compensate the City at the per capita rate specified below:

| Year | Amount |
|-------------|---------------------------------|
| 2023 | \$ <u>18</u> /per capita |
| 2024 | \$ <u>22</u> /per capita |
| 2025 | \$ <u>26</u> /per capita |

WATERLOO FIRE DISTRICT



Legend

FIRE DISTRICT

CAMBRIDGE
EDGERTON
FORT ATKINSON
HELENVILLE
IXONIA

JEFFERSON
JOHNSON CREEK
LAKE MILLS
MILTON
PALMYRA

ROME
SULLIVAN
WATERLOO
WATERTOWN
WHITEWATER

INTERSTATE HWY
US HWY
STATE HWY
COUNTY HWY
LOCAL ROAD
PRIVATE ROAD

Municipal Boundary
RIVERS & LAKES



0.75 0.375 0 0.75 Miles

Compiled by the Jefferson County Land Information Office
Printed Date: 2/7/2023

WFD Equalized Calculation

Equalized Values Calculation

Receive the last full years equalized value from the respective towns County for the service area provided.

Dodge County

Town of Portland, Town of Shields

Jefferson County

City of Waterloo, Town of Milford, Town of Waterloo

The Tax Share percentage is based off the EQ Township/Total EQ Value

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 85-4 General provisions relating to City officials.

- A. Salaries and fringe benefits. The salaries and fringe benefits of City officers and employees shall, from time to time, be established by the Council in accordance with state law and the City Personnel Policy.
- B. Powers and duties of City officials. City officials mandated under § 62.09, Wis. Stats., shall have the powers and duties prescribed by law and, except for the Mayor, shall perform such other duties as shall be required of them by the Council. Other City officials shall perform the duties prescribed by the Council.
- C. Multiple offices. The Council may elect to appoint the same person to two or more compatible offices.
- D. Probationary period. All appointed City officials and employees shall be subject to a six-month probationary period, beginning with the first day of their employment, during which period they may be removed or terminated without cause by a two-thirds majority of the members of the appointing authority.
- E. Removal from office. All City officials, except the Police Chief and the Utility Superintendent, may be removed from office for cause by a three-fourths majority of the members-elect of the Council.

Employee Handbook

4.5 Probationary Period

Full-time employees are required to serve a twelve (12) month probationary period commencing on their date of employment.

4.6 Employee Performance Evaluation

After a full time, employee completes their probationary period, they will have their on-the-job performance evaluated and documented at least annually by their immediate supervisor.