

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY -- MEETING MINUTES: May 16, 2023

Digital audio files are archived with these written minutes additionally serving as the official record.

1. PLEDGE OF ALLEGIANCE, ROLL CALL AND CALL TO ORDER. CDA Chair O'Connell called the meeting to order at 6:00 p.m. Members present: Zimmerman, C. Kuhl, A. Kuhl, O'Connell, Soter, and Petts. Remote:none Absent: Hudson and the non-voting member from School District. Others in Attendance or remote: Everett Butzine, and Clerk Ritter.
2. MEETING MINUTES APPROVAL: April 18, 2023. MOTION: [Petts/A. Kuhl] VOICE VOTE: Motion carried.
3. UPDATES & REPORTS.
 - a. Non-Metro Connections
 - b. Financial Reports Tax Incremental Finance Districts 2, 3 & 4, and Fund 600. Need 600 next month.
 - c. Blight Blue & White list
 - d. Business Association Liaison Report.
 - e. School District Liaison. none
4. OLD BUSINESS
 - a. Downtown Master Plan – Action Plan presented. Discussed money opportunities. Further discussions next month. Asking Deb Reinbold to next meeting to explain programs
 - b. Recommendation from Council to review Façade grant approval procedure. Check to see what other communities charge for façade grants and what background checks would cost. Approve attorney reviewed How to Apply Motion [C.Kuhl/O'Connell] VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. Elect Chair and Vice-Chair. Nominations Janae O'Connell Chair and Michelle Soter Vice-Chair.
 - b. Removing a parcel from TID #3. Discussion on removal. Decision to take no action at this time.
 - c. Project Forward Update- Working with Attorney and Ehlers at this time.
6. CITIZEN INPUT, FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Annual Calendar -remove CDA progress from calendar
7. ADJOURNMENT. MOTION: [A. Kuhl/Petts] VOICE VOTE: Motion carried. Time: 7:18 pm.

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer