



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: August 17, 2023
TIME: 5:45 p.m.
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: July 20, 2023, August 10, 2023, and August 15, 2023
- 3) PUBLIC COMMENT (3 Minute Time Limit)
- 4) NEW BUSINESS
 - a) Bonnell Titan Leaf Pro Plus Purchase – Funding from surplus Chipping, Road Maintenance, and crack filling budget item. This is a budget item for 2024. Public works recommends purchasing.
 - b) 2024 Wheel Tax
 - c) 2024 Budget Deliberations- Review and Action [NOTE: The Finance Committee may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
 - i) Cable
 - ii) Parks
- 5) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 08/11/2023.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

July 20, 2023

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:00 p.m. Members in person: Thomas, Kuhl and Weihert. Remote: none. Absent: none Others attending in person or remote: Mayor Quimby; City Clerk Ritter; Police Chief Sorenson; DPW R. Ronstad; Asst. Fire Chief C. Butzine; Fire Chief W. Benisch and J. Haseleu.
2. APPROVAL OF MEETING MINUTES: Motion to approve Meeting Minutes: June 15, 2023. [Kuhl/Weihert] VOICE VOTE: Motion carried.
3. PUBLIC COMMENT: none
4. OLD BUSINESS
 - a. Fire Department-Payroll Processing – No action needed.
 - b. Discussion Regarding 2024 Budget Strategy. No action needed. Discussion only.
 - c. Waterloo Fire Department – Repairs to Water Truck Rails. Motion to approve with Maintenance Budget to be funding source. \$6,835.00 [Weihert/Kuhl] VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. June 2023 Financial Statements: Payroll \$ 135,699.28, General Disbursements \$ 227,252.54 and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion [Weihert/Kuhl] VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar (for reference)
7. ADJOURNMENT. MOTION: [Weihert/Kuhl] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:41pm

Jeanne Ritter
Clerk/Deputy Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2023-25
Establishing A 2023 Municipal Vehicle Registration Fee Status
Per Adopted Ordinance #2019-08

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Ordinance 2019-08 directs the City Council to annually establish a Municipal Vehicle Registration fee status for the coming calendar year, and;

WHEREAS, the Clerk/Treasurer's office has presented a revenue summary as part of this recurring resolution.

THEREFORE BE IT RESOLVED, by the City of Waterloo Common Council that it sets the 2024 fee status as follows:

- ☐ Maintain a \$15 annual registration fee.
- ☐ Modify the existing fee: _____
- ☐ Rescind this fee.

PASSED AND ADOPTED this _____ of 2023.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk



**MACQUEEN
EQUIPMENT**



**MACQUEEN
EMERGENCY**

MacQueen Equipment
N60 W15835 Kohler Lane
Menomonee Falls, WI 53051
262-252-4744 • 800-252-4799

Ship To: CITY OF WATERLOO
211 HENDRICKS STREET
WATERLOO, WI 53954

Invoice To: CITY OF WATERLOO (WI)
136 North Monroe St
Waterloo WI 53594

Branch 02 - MENOM FALLS WI		
Date 07/24/2023	Time 13:56:00 (O)	Page 2
Account No WATER002	Phone No 9204783025	Est No 00 Q01227
Ship Via		Purchase Order QUOTE
Tax ID No		
BRIAN WALDER		Salesperson 392

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 08/23/2023 Amount

CLEANOUT OF BLOWER HOUSING WITH OUT REMOVING COVER.

Authorization: _____

Subtotal: 86450.00
Quote Total: 86450.00

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL

PRICING INCLUDES DELIVERY AND TRAINING

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

BRIAN WALDER - TERRITORY MANAGER

MACQUEEN EQUIPMENT - WI

920-362-0872 | brian.walder@macqueengroup.com



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Description ** Q U O T E ** EXPIRY DATE: 08/23/2023 Amount

BONNELL TITAN LEAF PRO PLUS 86450.00
 BASE MODEL STANDARD FEATURES
 *ELECTRIC TRAILER BRAKES WITH BREAK AWAY SYSTEM
 *7000 LB SINGLE AXLE AND RUNNING GEAR
 *DOT COMPLIANT LED LIGHTING AND MARKINGS
 *TELESCOPING TONGUE WITH 7 POSITIONS SPANNING 36"
 *ADJUSTABLE PINTLE HITCH RATED AT TRAILER CAPACITY
 *HYDRAULIC TRAILER JACK
 *74 HP TIER IV KUBOTA DIESEL ENGINE
 *MAGNETIC PREScreens ON ENGINE FOR ADDED FILTRATION
 *50 GALLON ALUMINUM FUEL TANK WITH SIGHT GAUGE
 *30" DIAMETER BELT DRIVEN IMPELLAR WITH 6 BLADES OF AR400
 *BLOWER HOUSING LINER
 *DISCHARGE ELBOW LINER
 *5 GROOVE BELT AND SHEAVE SYSTEM FOR OPTIMUM PERFORMANCE
 *11-1/2" CLUTCH TO FIT SAE #3 ENGINE HOUSING
 *RIGID DISCHARGE TUBE WITH 4' HD RUBBER ADAPTOR HOSE
 *CLEAR URETHANE COLLECTION HOSE. (.06" WALL)
 *PROPORTIONALLY CONTROLLED THREE AXIS COLLECTION BOOM
 *UNDER SLUNG COLLECTION BOOM
 *OPERATORS PLATFORM WITH RIDE ON SEAT
 *ENGINE CONTROLS WITH E-STOPS AND DIAGNOSTICS
 *HALL EFFECT JOYSTICK (IP67 RATED)
 *SPRING CUSHIONED OPERATORS SEAT W/ WEIGHT ADJUSTMENT AND SEATBELT
 *FUEL SENDING UNIT
 *WHEEL CHOCKS
 *YELLOW FLASHERS
 *FIRE EXTINGUISHER
 ENHANCEMENTS ADDED TO BUILD:
 *HEAVY DUTY RUBBER COLLECTION HOSE IN LIEU OF CLEAR FLX-THANE
 *TOOL/RAKE HOLDER INSTALLED ON CHASSIS
 *CLEAN OUT DOOR INSTALLED IN BLOWER HOUSTING COVER. ALLOWS

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City of Waterloo Finance, Insurance & Personnel Committee -- Annual Calendar

revised: 3/27/2021 -- by Committee Chair

- ☐ **Meeting night: 3rd Thursday of month at 6:00 pm**
- ☐ **Monthly recurring: review of disbursements, payroll and treasurer's reports**

JANUARY
<input type="checkbox"/> Review of Department Heads as needed
FEBRUARY
<input type="checkbox"/> Review of potential closure of Tax Incremental District No. 4
MARCH
APRIL
<input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.
MAY
<input type="checkbox"/> Addressing items raised in financial audit.
JUNE
<input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives; practice two-year budgeting.
<input type="checkbox"/> Tax Incremental Finance Districts, review.
<input type="checkbox"/> Impact Fees, review.
JULY
<input type="checkbox"/> Addressing items raised in worker compensation audit.
<input type="checkbox"/> <u>Review and recommend Current Year Budget Amendment #1 (Jan. – June)</u>
AUGUST
<input type="checkbox"/> Budget deliberation.
SEPTEMBER
<input type="checkbox"/> § 53-14 Updating capital improvement plan.
<input type="checkbox"/> Budget deliberation.
OCTOBER
<input type="checkbox"/> Initial review of calendar year insurance renewal policies.
<input type="checkbox"/> Final Committee budget recommendation to full City Council.
<input type="checkbox"/> 2020 Clerk/Treasurer Evaluation, review.
NOVEMBER
<input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER
<input type="checkbox"/> WPPA Contract multi-year contract, renewal (when applicable)
<input type="checkbox"/> <u>Review and recommend Current Budget Amendment #2 (July – Dec.)</u>