



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

## A MEETING OF THE WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that a public meeting will be held to consider the following:

Date: October 17, 2023  
Time: 6:00 p.m.  
Location: Municipal Building, 136 North Monroe Street

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2) MEETING MINUTES APPROVAL: September 19, 2023
- 3) UPDATES & REPORTS
  - a) Non-Metro Connections Update
  - b) Financial Reports Tax Incremental Finance Districts 2, 3 & 4, and Fund 600
  - c) Blight Blue and Whitelist
  - d) Business Association Liaison Report, (contact undetermined)
  - e) School District Liaison (contact undetermined)
- 4) OLD BUSINESS
  - a) Downtown Master Plan
    - i) BID District
- 5) NEW BUSINESS
- 6) CITIZEN INPUT, FUTURE AGENDA ITEMS AND ANNOUNCEMENTS (3-minute time limit)
  - a) Annual Calendar
- 7) ADJOURNMENT

Jeanne Ritter, Clerk/Deputy Treasurer

**Community Development Authority:** Soter, C. Kuhl, A. Kuhl, Hudson, O'Connell, Zimmermann, Haseleu and School District Superintendent Brian Henning as non-voting School District liaison  
Posted, Mailed and E-mailed: 10/13/2023.

Please note it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**WATERLOO COMMUNITY DEVELOPMENT AUTHORITY -- MEETING MINUTES: September 19, 2023**

Digital audio files are archived with these written minutes additionally serving as the official record.

1. PLEDGE OF ALLEGIANCE, ROLL CALL AND CALL TO ORDER. CDA Chair O'Connell called the meeting to order at 6:00 p.m. Members present: A. Kuhl, C. Kuhl, O'Connell, Hudson, Soter, Zimmerman and Haseleu. Remote: none Absent: non-voting member from School District. Others in Attendance or remote: E Butzine, L. Columbus, T. Hobbs and Clerk Ritter.
2. MEETING MINUTES APPROVAL: August 15, 2023 [A. Kuhl/O'Connell] VOICE VOTE: Motion carried.
3. UPDATES & REPORTS.
  - a. Non-Metro Connections
  - b. Financial Reports Tax Incremental Finance Districts 2, 3 & 4, and Fund 600.
  - c. Blight Blue & Whitelist
  - d. Business Association Liaison Report. None
  - e. School District Liaison. none
4. OLD BUSINESS
  - a. Downtown Master Plan
    - i. BID District Proposal – November meeting have business members attend. Change the November meeting from 21<sup>st</sup> to 14<sup>th</sup>. Motion [O'Connell/A.Kuhl] VOICE VOTE: Motion carried.
    - ii. Revolving Loan Information – No information
  - b. CDA Budget \$50,000 earmarked for BID district Motion [O'Connell/A.Kuhl] Motion carried.
5. NEW BUSINESS
  - a. Signs for Recipients of Façade Grant – purchase 4 signs from TID 2 to rotate among Façade Grant recipients.
6. CITIZEN INPUT, FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Annual Calendar
7. ADJOURNMENT. MOTION: [C.Kuhl/A.Kuhl] VOICE VOTE: Motion carried. Time: 7:17 pm.

Attest:

Jeanne Ritter  
Clerk/Deputy Treasurer

# CITY OF WATERLOO

BALANCE SHEET  
SEPTEMBER 30, 2023

## 600-COMMUNITY DEVELOPMENT AUTHORITY

### ASSETS

600-11100	TREASURER'S CASH	40,622.26	
600-15800	DUE FROM AGENCY FUND TAXES	587.80	
	TOTAL ASSETS		41,210.06

### LIABILITIES AND EQUITY

#### LIABILITIES

600-26100	DEFERRED REVENUE	( 1,532.20)	
	TOTAL LIABILITIES		( 1,532.20)

#### FUND EQUITY

600-34300	FUND BALANCE	17,235.57	
600-34310	PROFESSIONAL SVCS CARRYOVER	25,000.00	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	506.69	
	TOTAL FUND EQUITY		42,742.26
	TOTAL LIABILITIES AND EQUITY		41,210.06

# CITY OF WATERLOO

DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

## FUND 600 - COMMUNITY DEVELOP AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>TAXES</u>					
600-41-4111-000	LOCAL TAX-GENERAL FUND	.00	1,532.20	2,120.00	( 587.80)	72.3
	TOTAL TAXES	.00	1,532.20	2,120.00	( 587.80)	72.3
	<u>PUBLIC CHARGES FOR SERVICE</u>					
600-46-4674-000	MBC BUILDING RENTAL	50.00	2,815.00	2,400.00	415.00	117.3
	TOTAL PUBLIC CHARGES FOR SERVICE	50.00	2,815.00	2,400.00	415.00	117.3
	TOTAL FUND REVENUE	50.00	4,347.20	4,520.00	( 172.80)	96.2

# CITY OF WATERLOO

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

## FUND 600 - COMMUNITY DEVELOP AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>SPECIAL ACCTG COSTS</u>					
600-51-5151-399	SPECIAL ACCTNG COSTS - MISC	.00	.00	300.00	300.00	.0
	TOTAL SPECIAL ACCTG COSTS	.00	.00	300.00	300.00	.0
	<u>MAUNESHA BUSINESS CENTER</u>					
600-51-5162-221	MAUNESHA BUSINESS ELECTRIC	88.87	413.36	1,000.00	586.64	41.3
600-51-5162-222	MAUNESHA BUSINESS HEAT	9.57	727.21	1,060.00	332.79	68.6
600-51-5162-223	MAUNESHA BUSINESS WATER/SEWER	59.46	476.71	1,250.00	773.29	38.1
600-51-5162-290	MAUNESHA BUSINESS CLEAN CONTRA	55.00	480.00	660.00	180.00	72.7
600-51-5162-351	MAUNESHA BUSINESS REPAIRS/MAIN	.00	463.23	250.00	( 213.23)	185.3
	TOTAL MAUNESHA BUSINESS CENTER	212.90	2,560.51	4,220.00	1,659.49	60.7
	<u>ENGINEERING AND ADMINISTRATION</u>					
600-53-5310-215	ENG & ADMIN PROF FEES	.00	1,280.00	.00	( 1,280.00)	.0
	TOTAL ENGINEERING AND ADMINISTRATION	.00	1,280.00	.00	( 1,280.00)	.0
	TOTAL FUND EXPENDITURES	212.90	3,840.51	4,520.00	679.49	85.0
	NET REVENUE OVER(UNDER) EXPENDITURES	( 162.90)	506.69	.00		

# CITY OF WATERLOO

BALANCE SHEET  
SEPTEMBER 30, 2023

## 412-TIF DISTRICT 2 FUND

### ASSETS

412-11100	TREASURER'S CASH	496,424.63	
412-15800	DUE FROM AGENCY FUND TAXES	15,752.84	
	TOTAL ASSETS		512,177.47

### LIABILITIES AND EQUITY

#### LIABILITIES

412-26100	DEFERRED REVENUE	15,752.96	
	TOTAL LIABILITIES		15,752.96

#### FUND EQUITY

412-34300	FUND BALANCE	544,175.56	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 47,751.05)	
	TOTAL FUND EQUITY		496,424.51
	TOTAL LIABILITIES AND EQUITY		512,177.47

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 412 - TIF DISTRICT 2 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>TIF DISTRICT 2 FUND</u>					
412-41-4111-000	TAX INCREMENTS	.00	36,104.16	49,955.00	13,850.84	72.3
	TOTAL TIF DISTRICT 2 FUND	.00	36,104.16	49,955.00	13,850.84	72.3
	<u>INTERGOVERNMENTAL REVENUE</u>					
412-43-4364-000	STATE AID EXEMPT COMPUTERS	.00	783.20	783.00	(.20)	100.0
412-43-4366-000	STATE AID PERSONAL PROPERTY	.00	2,036.19	2,036.19	.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	2,819.39	2,819.19	(.20)	100.0
	<u>MISCELLANEOUS REVENUES</u>					
412-48-4800-000	MISC REVENUES	.00	50.00	101,000.00	100,950.00	.1
	TOTAL MISCELLANEOUS REVENUES	.00	50.00	101,000.00	100,950.00	.1
	TOTAL FUND REVENUE	.00	38,973.55	153,774.19	114,800.64	25.3

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 412 - TIF DISTRICT 2 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>LEGISLATIVE SUPPORT</u>					
412-51-5112-320	LEGIS SUPPORT PR & PUB	.00	.00	100.00	100.00	.0
412-51-5112-325	LEGIS SUPPORT ANNUAL DOR FEE	.00	150.00	150.00	.00	100.0
	TOTAL LEGISLATIVE SUPPORT	.00	150.00	250.00	100.00	60.0
	<u>ATTORNEY</u>					
412-51-5130-211	ATTORNEY ATTORNEY FEES	.00	.00	1,500.00	1,500.00	.0
	TOTAL ATTORNEY	.00	.00	1,500.00	1,500.00	.0
	<u>CLERK - WAGES</u>					
412-51-5142-110	CLERK SALARY/CLERK	.00	.00	12,750.00	12,750.00	.0
	TOTAL CLERK - WAGES	.00	.00	12,750.00	12,750.00	.0
	<u>SPECIAL ACCTG AND AUDITING</u>					
412-51-5151-214	SPEC ACCTG & AUD PROF FEES	1,350.00	7,193.17	3,400.00	( 3,793.17)	211.6
	TOTAL SPECIAL ACCTG AND AUDITING	1,350.00	7,193.17	3,400.00	( 3,793.17)	211.6
	<u>ENGINEERING AND ADMINISTRATION</u>					
412-53-5310-215	ENG & ADMIN PROF FEES	320.00	39,898.44	31,060.00	( 8,838.44)	128.5
412-53-5310-380	TID 2 COMPUTER SUPPLY/MAINT	.00	153.30	303.00	149.70	50.6
	TOTAL ENGINEERING AND ADMINISTRATION	320.00	40,051.74	31,363.00	( 8,688.74)	127.7
	<u>CAPITAL PROJECT</u>					
412-57-5701-806	CAPITAL PROJ IMPROVEMENT PROG	.00	14,643.00	.00	( 14,643.00)	.0
	TOTAL CAPITAL PROJECT	.00	14,643.00	.00	( 14,643.00)	.0
	<u>DEBT SERVICE</u>					
412-59-5926-001	DEBT SERVICE	.00	24,686.69	.00	( 24,686.69)	.0
	TOTAL DEBT SERVICE	.00	24,686.69	.00	( 24,686.69)	.0



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 412 - TIF DISTRICT 2 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	1,670.00	86,724.60	49,263.00	( 37,461.60)	176.0
NET REVENUE OVER(UNDER) EXPENDITURES	( 1,670.00)	( 47,751.05)	104,511.19		

# CITY OF WATERLOO

BALANCE SHEET  
SEPTEMBER 30, 2023

## 413-TIF DISTRICT 3 FUND

### ASSETS

413-11100	TREASURER'S CASH	27,935.67	
413-15800	DUE FROM AGENCY FUND TAXES	22,752.43	
	TOTAL ASSETS		50,688.10

### LIABILITIES AND EQUITY

#### LIABILITIES

413-26100	DEFERRED REVENUE	22,752.31	
	TOTAL LIABILITIES		22,752.31

#### FUND EQUITY

413-34300	FUND BALANCE	68,445.42	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 40,509.63)	
	TOTAL FUND EQUITY		27,935.79
	TOTAL LIABILITIES AND EQUITY		50,688.10

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 413 - TIF DISTRICT 3 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>TAXES</u>					
413-41-4111-000	TAX INCREMENTS	.00	52,149.57	72,156.00	20,006.43	72.3
	TOTAL TAXES	.00	52,149.57	72,156.00	20,006.43	72.3
	<u>INTERGOVERNMENTAL REVENUE</u>					
413-43-4364-000	STATE AID EXEMPT COMPUTERS	.00	319.95	320.00	.05	100.0
413-43-4365-000	STATE AID PERSONAL PROPERTY	.00	220.77	221.00	.23	99.9
	TOTAL INTERGOVERNMENTAL REVENUE	.00	540.72	541.00	.28	100.0
	<u>MISCELLANEOUS REVENUES</u>					
413-48-4800-000	MISC REVENUES	.00	.00	25,000.00	25,000.00	.0
	TOTAL MISCELLANEOUS REVENUES	.00	.00	25,000.00	25,000.00	.0
	TOTAL FUND REVENUE	.00	52,690.29	97,697.00	45,006.71	53.9

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 413 - TIF DISTRICT 3 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>LEGISLATIVE SUPPORT</u>					
413-51-5112-325	LEGIS SUPPORT ANNUAL DOR FEE	.00	150.00	150.00	.00	100.0
	TOTAL LEGISLATIVE SUPPORT	.00	150.00	150.00	.00	100.0
	<u>SPECIAL ACCTG AND AUDITING</u>					
413-51-5151-214	SPEC ACCTG & AUD PROF FEES	455.00	1,285.67	3,400.00	2,114.33	37.8
	TOTAL SPECIAL ACCTG AND AUDITING	455.00	1,285.67	3,400.00	2,114.33	37.8
	<u>ENGINEERING AND ADMINISTRATION</u>					
413-53-5310-215	ENG & ADMIN PROF FEES	.00	1,190.50	1,000.00	( 190.50)	119.1
	TOTAL ENGINEERING AND ADMINISTRATION	.00	1,190.50	1,000.00	( 190.50)	119.1
	<u>TRANSFER TO DEBT SERVICE</u>					
413-59-5929-000	TRANSFER TO DEBT SERVICE	.00	90,573.75	110,552.50	19,978.75	81.9
	TOTAL TRANSFER TO DEBT SERVICE	.00	90,573.75	110,552.50	19,978.75	81.9
	TOTAL FUND EXPENDITURES	455.00	93,199.92	115,102.50	21,902.58	81.0
	NET REVENUE OVER(UNDER) EXPENDITURES	( 455.00)	( 40,509.63)	( 17,405.50)		

# CITY OF WATERLOO

BALANCE SHEET  
SEPTEMBER 30, 2023

## 414-TIF DISTRICT 4 FUND

### ASSETS

414-11100	TREASURER'S CASH	73,468.30	
414-15800	DUE FROM AGENCY FUND TAXES	16,037.30	
	TOTAL ASSETS		89,505.60

### LIABILITIES AND EQUITY

#### LIABILITIES

414-26100	DEFERRED REVENUE	16,037.30	
	TOTAL LIABILITIES		16,037.30

#### FUND EQUITY

414-34300	FUND BALANCE	76,292.22	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 2,823.92)	
	TOTAL FUND EQUITY		73,468.30
	TOTAL LIABILITIES AND EQUITY		89,505.60

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 414 - TIF DISTRICT 4 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>LEGISLATIVE SUPPORT</u>					
414-51-5112-325	LEGIS SUPPORT ANNUAL DOR FEE	.00	150.00	150.00	.00	100.0
	TOTAL LEGISLATIVE SUPPORT	.00	150.00	150.00	.00	100.0
	<u>SPECIAL ACCTG AND AUDITING</u>					
414-51-5151-214	SPEC ACCTG & AUD PROF FEES	.00	830.66	3,400.00	2,569.34	24.4
	TOTAL SPECIAL ACCTG AND AUDITING	.00	830.66	3,400.00	2,569.34	24.4
	<u>ENGINEERING AND ADMINISTRATION</u>					
414-53-5310-215	ENG & ADMIN PROF FEES	4,333.34	39,000.06	26,000.00	( 13,000.06)	150.0
	TOTAL ENGINEERING AND ADMINISTRATION	4,333.34	39,000.06	26,000.00	( 13,000.06)	150.0
	TOTAL FUND EXPENDITURES	4,333.34	39,980.72	29,550.00	( 10,430.72)	135.3
	NET REVENUE OVER(UNDER) EXPENDITURES	( 4,333.34)	( 2,823.92)	21,509.00		

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 414 - TIF DISTRICT 4 FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>TIF DISTRICT 4 FUND</u>					
414-41-4111-000	TAX INCREMENTS	.00	36,235.70	50,137.00	13,901.30	72.3
	TOTAL TIF DISTRICT 4 FUND	.00	36,235.70	50,137.00	13,901.30	72.3
	<u>INTERGOVERNMENTAL REVENUE</u>					
414-43-4364-000	STATE AID COMPUTERS	.00	238.03	239.00	.97	99.6
414-43-4365-000	STATE AID PERSONAL PROPERTY	.00	683.07	683.00	(.07)	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	921.10	922.00	.90	99.9
	TOTAL FUND REVENUE	.00	37,156.80	51,059.00	13,902.20	72.8

## BLIGHT LIST updated 09.26.2023

Street	Property #	Open Date	Owner of Property	Who Complained /follow up with	Desire d Outco	Link to Ordi	Notes	Action	Who is following up	NMC Time spent
Henry Court	318	9/26/2023	Steven Statz	DPW/PD			Trailer			
Anna	319	9/26/2023	Mark Pratt	DPW/PD			Boat			
Lum Ave	920	9/26/2023	Kenneth Frandle	DPW/PD			Junk			
Lum Ave	1030	9/26/2023	Matthew Reuchel	DPW/PD			Trailer			
Jaystone Terrace	1040	9/26/2023	Matthew Williams	DPW/PD			Trailer			
Pearl Ct	921	9/26/2023	Ashley Erickson	DPW/PD			Trailer			
Heil	1190	9/26/2023	John Holzhuetter	DPW/PD			Trailer			
Portland Road	230	9/26/2023	James Steindorf	DPW/PD			Vehicles			
Portland Road	208	9/26/2023	Gordon Yelk	DPW/PD			Junk			
Grove	140	9/26/2023	RJB Rentals LLC	DPW/PD			Vehicle			
Chestnut	1223	9/26/2023	Kryssa Neitzel	DPW/PD			Boat			
Oak	1239	9/26/2023	Lois Leistico	DPW/PD			Junk			
Oak	1215	9/26/2023	James Schultz	DPW/PD			Trailer			
Maple	109	9/26/2023	Paul Petit	DPW/PD			Boat			
Adams	380	9/26/2023	Jeanette Petts	DPW/PD			Vehicles			
Jefferson	144	9/26/2023	Patricia Schickert	DPW/PD			Trailer			
Jefferson	135	9/26/2023	Corey Besl	DPW/PD			Boat			
E Madison St	446	9/26/2023	Timothy Rounds	DPW/PD			Boat			
E Madison St	515	9/26/2023	Roger Hovde	DPW/PD			Junk			
Pierce	545	9/26/2023	Elizabeth Kiersten	DPW/PD			Vehicle			
Pierce	451	9/26/2023	Paul Marty	DPW/PD			Vehicle			
Mill	140	9/26/2023	John Iwanski	DPW/PD			Vehicle			
Mill	258	9/26/2023	Mark Hurley	DPW/PD			Junk			
Cleveland	425	9/26/2023	Alex Morris	DPW/PD			Junk			
Cleveland	527	9/26/2023	Robert Gingles	DPW/PD			Vehicle			
Streator	410	9/26/2023	Lowell Wright	DPW/PD			Junk			
Streator	210	9/26/2023	John Eggert	DPW/PD			Boat			
E Madison St	130	9/26/2023	Mark Hurley	DPW/PD			Building			
E Madison St	112	9/26/2023	Hubred Properties	DPW/PD			Vehicle			
W Madison St	122	9/26/2023	Quality Control	DPW/PD			Vehicle			



Street	Property #	Open Date	Owner of Property	Who Complained /follow up with	Desire d Outco me	Link to Ordi nanc e	Notes	Action	Who is following up	NMC Time spent
Edison St	403	9/26/2023	Tom Hotmar	DPW/PD			Trailer			
S Monroe St	123	9/26/2023	Lee Columbus	DPW/PD			Trailer			
W Madison St	135 1/2	9/26/2023	Quality Control	DPW/PD			Junk/Vehicle			
E Madison St	104	9/26/2023	Gregorio Ayala	DPW/PD			Vehicle			
W Madison St	662	9/26/2023	Chad Decaluwe	DPW/PD			?			
Knowlton	530	9/26/2023	Bryon Bergeron	DPW/PD			Junk			
Mckay Way	540	9/26/2023	Wisco Properties	DPW/PD			Camper			
Mckay Way	240	9/26/2023	Mayra Olivares	DPW/PD			Landscaping			
Mckay Way	520	9/26/2023	Sher Her	DPW/PD			Trailer			
Mckay Way	478	9/26/2023	Rodolfo Gomez-Delgado	DPW/PD			Vehicle			
Mckay Way	710	9/26/2023	Meadowbrook Apts	DPW/PD			Tree Trimming			
Fox Lane	675	9/26/2023	Eric Gangstad	DPW/PD			Junk/Vehicle			
Canal Road	934	9/26/2023	Ronald Buschkopf	DPW/PD			Vehicles			
Canal Road	832	9/26/2023	Michael Jansen	DPW/PD			RV & Junk			
Minnetonka	437	9/26/2023	Bruce Braunschweig	DPW/PD			Non-OP Vehicle			
Minnehaha	414	9/26/2023	James Reynolds	DPW/PD			Camper			
W Indian Road	621	9/26/2023	Timothy Kopplin	DPW/PD			Boat			
W Indian Road	513	9/26/2023	Brian Bartaszewicz	DPW/PD			Boat & Trailer			
W Indian Road	504	9/26/2023	Mary Mikalson	DPW/PD			Boat			
W Indian Road	411	9/26/2023	Lewis Lewellin	DPW/PD			Camper			
W Indian Road	403	9/26/2023	Ronald Klug	DPW/PD			Boat			
Herron Drive	860	9/26/2023	Rick Nahrstadt	DPW/PD			Camper			
Herron Drive	915	9/26/2023	Pascal Assine	DPW/PD			Vehicles			
Crestview	565	9/26/2023	565 Crestview LLC	DPW/PD			Junk			
Porter	130	9/26/2023	Jay Killary	DPW/PD			Camper			
Bradford	520	9/26/2023	Jackson Miller	DPW/PD			Junk			
Bradford	457	9/26/2023	Karmen Westerveld-Opsteen	DPW/PD			Camper			
Bradford	420	9/26/2023	James Kuhlow	DPW/PD			Junk			
Bradford	330	9/26/2023	Paul Thomas	DPW/PD			Boat			
Bradford	325	9/26/2023	William Westphal	DPW/PD			Trailer			
Gregor	130	9/26/2023	Tina Thiakos	DPW/PD			Non-OP Vehicle/Trailer			
Hendricks	136	9/26/2023	Jarrett Kuhl	DPW/PD			Trailer			
Hendricks	150	9/26/2023	Carol Schwartz	DPW/PD			Trailer			
Washington	134	9/26/2023	Michelle Marceau	DPW/PD			Boats			
Washington	173	9/26/2023	Jami Forman	DPW/PD			Vehicle			
Washington	206	9/26/2023	David Markvart	DPW/PD			Camper			
S Monroe St	261	9/26/2023	Andrew Gruewald	DPW/PD			Vehicle			
W Polk St	285	9/26/2023	Daniel Knapton	DPW/PD			Boat/Trailers			

## Waterloo Community Development Authority -- Annual Calendar

Preferred meeting night: 3<sup>rd</sup> Tuesday of month at 6:00 pm

Recurring monthly review and action (1) CDA Implementation Plan Progress;(2) Grant Application Tracking

JANUARY <ul style="list-style-type: none"><li>- evaluate CDA Progress Measures</li><li>- finalize prior year Annual Report</li></ul>
FEBRUARY <ul style="list-style-type: none"><li>- notify Mayor of member reappointment interest</li><li>- align/modify CDA Progress Measures as needed</li><li>- submit Annual Report to City Council</li></ul>
MARCH <ul style="list-style-type: none"><li>- notify Mayor of member reappointment interest</li><li>- Push to closeout incomplete prior year items</li></ul>
APRIL <ul style="list-style-type: none"><li>- Mayoral appointments</li><li>- Push to closeout incomplete prior year items</li></ul>
MAY <ul style="list-style-type: none"><li>- CDA election of Chair and Vice Chair</li><li>- evaluate CDA Progress Measures</li></ul>
JUNE <ul style="list-style-type: none"><li>- start future year budget submittal</li><li>- review of tax increment finance district progress</li></ul>
JULY <ul style="list-style-type: none"><li>- review of tax increment finance district progress</li><li>- future year budget planning</li><li>- align CDA Progress Measures with budget planning</li><li>- reaffirm or jettison all active programs and projects</li></ul>
AUGUST <ul style="list-style-type: none"><li>- future year budget submittal to Finance, Insurance &amp; Personnel Committee, including tax incremental finance funds</li></ul>
SEPTEMBER <ul style="list-style-type: none"><li>- evaluate CDA Progress Measures</li></ul>
OCTOBER <ul style="list-style-type: none"><li>- strength, weaknesses opportunities &amp; threats (SWOT) exercise</li></ul>
NOVEMBER <ul style="list-style-type: none"><li>- community outreach</li></ul>
DECEMBER <ul style="list-style-type: none"><li>- community outreach</li><li>- review staff draft, Annual Report to City Council</li><li>- update calendar</li></ul>