



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, June 20, 2024 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: June 6, 2024
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 06/11/2024 Waterloo Water & Light
 - b. 06/12/2024 Cable Television Board Meeting
 - c. 06/18/2024 Community Development Authority
- 5.) CONSENT AGENDA ITEMS
 - a. May Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 6.) UNFINISHED BUSINESS
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance and Personnel
 - i. May 2024 Financial Statements: Payroll \$131,682.81, General Disbursements \$218,608.95 and Clerk/Treasurer's Reports[[see on municipal website](#)]
 - ii. Concrete Repair Quote Basement and Garage
 - b. Waterloo Utilities
 - i. Contractor's Application for Payment-Waterloo Utilities
 - ii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel
 - iii. Town & Country Monthly Report
 - iv. Resolution 2024-16 Review of the Annual Wastewater Treatment Plant Compliance Maintenance Report
 - v. Water Tower Inspection Report
 - c. CDA
 - i. Town and Country Industrial Utility Study Proposal
- 8.) NEW BUSINESS
 - a. Event DJ Dorn
 - b. 333 Portland Road
 - c. Class A & B Beer, Liquor License Applications for the license period 07/01/2024-06/30/2025
 - d. Cigarette License Applications for the license period 07/01/2024-06/30/2025
 - e. Annual Mobile Home Park Licenses for the license period 07/01/2024-06/30/2025
 - f. Resolution 2024-18 Issuance of 2024-2029 Private Well Permits

9.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10.) ADJOURNMENT

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: June 06, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:04 p.m. Alderpersons present: A. Kuhl, C. Kuhl, Griffin, Thomas, Weihert, and Haseleu. Absent: Cummings
Others attending remotely or in-person: Police Chief Sorenson; Fire Chief Benisch, DPW Hauptli; Treasurer Nelson; Clerk Ritter and WLOO Videographers
- 2) MEETING MINUTES APPROVAL: May16, 2024 [C. Kuhl/A.Kuhl] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) MEETING SUMMARIES (since last Council meeting)
 - a. 05/21/2024 CDA
 - b. 05/22/2024 Board of Review
 - c. 05/28/2024 Library
 - d. 05/28/2024 Plan Commission
 - e. 05/28/2024 Fire/EMS Meeting
 - f. 06/05/2024 Parks Commission
 - g. 06/06/2024 Public Works & Property
 - h. 06/06/2024 Public Safety & Health – Cancelled
 - i. 06/06/2024 Special Finance Meeting
- 5) OLD BUSINESS
 - a. Resolution 2024-13 Tim Thomas Resignation from 5-year term to 1 year term as Waterloo Water & Light Commissioner (5-16-2024 meeting) [Weihert/A.Kuhl] VOICE VOTE: Motion carried. Thomas abstains.
 - b. Resolution 2024-12 Speed Board approval from last council meeting 05-16-2024[Thomas/C. Kuhl] ROLL CALL: Yes 6 No 0 Motion carried. Cummings absent
 - c. Resolution 2024-14 Ehlers approval for Financial Planning Management Service 05-16-2024 [Thomas/C. Kuhl] ROLL CALL: Yes 6 No 0 Cummings absent Motion carried.
- 6) NEW BUSINESS
 - a. Resolution 2024-17 Accepting Bid from Forest Landscape for Manhole Repair/Replacement at Fireman's Park [Weihert/C. Kuhl] ROLL CALL Yes 6 No 0 Cummings absent. Motion carried.
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Special Finance Meeting
 - i. Resolution 2024-15 Clear Gov [Thomas/C. Kuhl] ROLL CALL Yes 4 No 2 (Griffin, Weihert) Cummings absent. Motion carried
 - b. Public Works & Property
 - i. Resolution 2024-11 Awarding a Contract for Chip Sealing Bids [Weihert/A.Kuhl] ROLL CALL Yes 6 No 0 Cummings absent. Motion carried.
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C. Kuhl/Griffin] VOICE VOTE: Motion carried. 7:28pm.

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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PARKS COORDINATOR REPORT

April 2024 – May 2024

EVENTS AND HIGHLIGHTS

- SUMMER CONCERT
 - Well attended and the highest revenue for the Parks Department since its inception

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms – Spring 2024
 -

FINISHED PROJECTS

- Lower Pavilion – Completed with 1st event on May 18, 2024

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Repairs are completed
 - 2 Crank shafts are in Ohio to be refabricated

PROJECTS FOR 2024

- LOWER PAVILION RENOVATION (2023 Budget Item)
- Reunion Hall/Shelter Reno (Summer 2024)
- Upper Pavilion Doors (Spring 2024)
- Electrical Update ((Pavilion) Summer 2024)
- Dugout/Press Box (Spring 2024)

UPCOMING EVENTS

- Outdoor Summer Concert – June 27, 2024
- July 4th Celebration
- Maunesha River Rats to begin play

DONATION CAMPAIGNS

- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- RESEARCH BEGINNING
 - Dog Park Grant
 - TAPS Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – May
Call Report for the month of May

EMS Calls:

City of Waterloo	22
Town of Waterloo	1
Town of Portland	4
Town of Milford Extra	1
Mutual Aid for Watertown	1
Mutual Aid for Columbus	1
Total EMS	30

EMS & Fire Motor Vehicle Crash Calls:

Town of Waterloo	1
Total MVC	1

Alarms:

City of Waterloo	0
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Fire Calls:

Town of Portland	1
Mutual Aid for Watertown	1
Mutual Aid for Cambridge	1
Mutual Aid for Lake Mills	1

Hazardous Condition:

City of Waterloo	2
Town of Waterloo	2

Weather Related Call:

Waterloo Fire District	1
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Service Calls:

City of Waterloo	5
Town of Waterloo	1

Rescue Calls:

Township of Portland	0
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Total Fire 15

May Total 46

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	19
Rescue/EMS: BLS - 101 ALS - 54	151
Hazardous Conditions (No Fire)	10
False Alarm or Call	9
Motor Vehicle Crash	6
Service Calls	16
Rescue Calls	0
Weather Related Calls	2
Up to Date Total	213

Fire Mutual Aid Given 14 Fire Mutual Aid Received 1

2nd Out Unit 5 3rd Out Unit 1 EMS Mutual Aid Given 3 EMS Mutual Aid Received 2 Paramedic Intercept 6

Total Personnel Response: 565 (for the month): 168

Monthly Response Time (EMS Incidents) **94** (From 1st page to enroute times) average **3.0 min** (for the month)

Minutes Spent Responding **106** (Enroute time to on scene time) average **3.4 min** (for the month)

Monthly Response Time (FIRE Incidents) **38** (From 1st page to enroute times) average **2.9 min** (for the month)

Minutes Spent Responding **44** (Enroute time to on scene time) average **3.3 min** (for the month)

EMS Mutual Aid Average Enroute **1** Scene **9** FIRE Mutual Aid Average Enroute **4.0** Scene **14**

(920) 478-2535 • FAX (920) 478-9597 • chief@waterloowi.us



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday June 6th, 2024

On Monday May 6th, 2024 we had our monthly operators training. Training was on how to move vehicles with the winches on the Engines. The members have to have an understanding on how to hook up the vehicles, how they are going to move when pulling them and how the patient will react. The use for winching, is sometimes the vehicles are to damaged to get the patients out so we have to move other vehicles to get to the patients.

On Monday May 13th, 2024 we had our monthly EMS training. Training was reviewing past calls from our area. Aurora Summit Hospital Alan Davies was our trainer. He went over certain types of calls that we need to be aware of and what else could have been done for the benefit of the patients. These trainings are very useful, there is a lot of discussions on how, what and when we need to be doing certain procedures.

On Monday May 20th, 2024 we had our monthly Fire training. Training was vehicle stabilization and extrication. Members went through the steps for extrication and also went through the process on how to use the hydro fusion stabilizer struts. Hydro fusion stabilizers can be used to lift vehicles to remove another one from underneath it. They also can be used to stabilize a vehicle that is on its side.

On Monday May 27th, 2024 the ambulance was sent down to North Carolina to have the ambulance box remounted on a new chassis. Last year we were awarded monies for a new chassis so we could remount the ambulance box on a new chassis. This is going to take 3-4 months long.

Caden Baumann has completed his EMT course.

Asher Frank has completed his Entry Level Firefighter course.

Kevin Seibert has completed his Firefighter II course.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

4

Township of Waterloo

Total	17
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Township of Portland

Total	22
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[illegible]

Waterloo Fire Rescue Calls per area 2024

Township of Shields

[illegible]

Township of Milford

[illegible]



Invoice

Invoice Number: 409206

Invoice Date: 5/31/2024

Terms: Net 30 Days

Due Date: 6/30/2024

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 24WTRC-B00005 523 Van Buren Street, Waterloo, WI 53594 Deck				
Other Fee- Residential	\$60.00	5/10/2024	60.00%	\$36.00
24WTRC-B00005 Subtotal				\$36.00
Permit # 24WTRC-F00006 127 Hickory Lane, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	5/10/2024	60.00%	\$30.00
24WTRC-F00006 Subtotal				\$30.00
Permit # 24WTRC-H00004 403 Indian Hills Drive, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$55.00	5/2/2024	60.00%	\$33.00
24WTRC-H00004 Subtotal				\$33.00
Permit # 24WTRC-P00004 1055 Lexington Way, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$50.00	5/6/2024	60.00%	\$30.00
24WTRC-P00004 Subtotal				\$30.00
Permit # 24WTRC-P00005 700 East Madison Street, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$100.62	5/6/2024	60.00%	\$60.37
24WTRC-P00005 Subtotal				\$60.37

Summary by Fee Type	
Item Code	Amount
HVAC- Replacement & Misc. Items- Residential	\$33.00
Other Fee- Residential	\$66.00
Plumbing- Replacement & Misc. Items- Residential	\$90.37
Total	\$189.37

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$189.37
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$189.37

MONTHLY TIME REPORT

2024

MAY

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	1	3	0
Fire Dept		0	3	1	3
Mach/Equip		2	29	27	0
Garage/Shed		22	0	33.5	42
Meeting/Seminars		2	0	0	0
Street Repair/Maintenance		32.25	0	0	0
Street Cleaning		0	0	0	0
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		0	1	0	1
Traffic Control		0	0	0	1
Bridges/Culvers		0	0	0	0
Tree/Brush		36	74	20	67.5
Refuse Collection		17	0	9.5	1.5
Sanitary Sewer		2	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		3	6	1.5	7.5
Library		0	2	0	1
Firemans Park		35	32	20.5	2
Other Parks		11	20	15	20
Trail Head		1	3	3	5
Celeb/Enter		0	0	4	11
Weed Control		10	0	0	0
Vac/Holiday/SL		14.75	10	45	20

Machinery and Equipment Maintenance		MAY				
2024 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4490	4502	12	0	#DIV/0!
John Deere Tractor	2555	4983	4998	15	27.599	0.54
Wood Chipper	200XP	163	206	43	70.894	0.61
John Deere Lawn Tractor	1025R	394	394	0	0	#DIV/0!
John Deere	X750-T	223	242	19	0	#DIV/0!
John Deere	X750-R	216	244	28	0	#DIV/0!
Wacker Roller	Roller	444	444	0	0	#DIV/0!
2023 Freightliner Truck #8	#8	2986	3018	32	0	#DIV/0!
2020 International Truck	#2	7982	7982	0	0	#DIV/0!
Paint Gator	#1	2064	2064	0	0	#DIV/0!
2017 Chevrolet Truck	#4	65934	66524	590	49.116	12.01
2018 Freightliner Truck	#5	14794	14794	0	0	#DIV/0!
2006 Elgin Pelican Street Sweeper	Sweeper	44138	44138	0	0	#DIV/0!
2011 Ford F-550 Truck	#6	48808	49249	441	86.533	5.10
2015 Freightliner Truck	#7	17631	17677	46	0	#DIV/0!
2023 Bobcat	S66	119	128	9	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	3	3	0		#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -May 24

Patrol:	279
Investigative:	30
Radar:	43
Court:	7

Office:	161
Special:	18
School/Training:	7
On Call:	72

Total Hours Worked: 617

COMPLAINTS	
Family:	0
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	4
Major Theft + \$500:	1
Burglary:	0
Doors Found Open:	1
Animal Case:	2
Late Bar Closings:	0
Alarms:	2
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	1
Battery to Person:	0
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	44
TOTAL COMPLAINTS:	55

INQUIRIES/CHECKS	
Registration Checks:	326
D.L. Checks:	301
NCIC/CIB/VIN Checks:	5
Check Welfare:	10
TOTAL INQUIRIES:	642

ACCIDENTS	
More than \$1,000:	0
Less than \$1,000:	3
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	3
Number Killed:	0
TOTAL ACCIDENTS:	6

ASSISTS	
Assist Jefferson County:	1
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall PD:	2
Assist Fire/Rescue:	19
Assist Other Agencies:	9
Assist Public:	27
Assist With Escort:	0
Assist All Others:	29
TOTAL ASSISTS:	88

MISCELLANEOUS	
Personal Contacts:	966
Investigations/Follow-up:	73
Traffic Control:	0
Radar Operations:	150
Special Assignment:	5
Speech/Presentation:	0
Serve Papers:	1
Other Miscellaneous:	627
TOTAL:	1822

	Warnings	Arrests
Speeding:	1	2
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	0	0
Stop Sign Violation:	1	1
Illegal Passing:	2	0
No Driver's License:	0	5
Illegal Parking:	1	20
Left of Highway:	0	0
Drunk Driving:	0	3
Unregistered Vehicle:	1	1
Driving While Sus/Rev:	0	1
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	24	2
Illegal "U" Turn:	0	1
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	7	0
TOTAL	36	31

Disorderly Conduct:	1	0
Underage Alcohol:	0	2
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	1
Vandalism:	0	0
ALL OTHER MIS/CRIM:	22	18
TOTALS:	23	22617

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	5/1-5/31
Year	2020	Fuel Cost	\$72.49
Vehicle Description	Ford Explorer	Miles per gallon	9.67

[illegible]

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	5/1-5/31
Year	2021	Fuel Cost	\$607.75
Vehicle Description	Ford EXPLORER	Miles per gallon	13.37

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
5/1/2024	5.443	\$18.28	39981			10
5/2/2024	5.113	\$17.17	40052			18
5/2/2024	4.415	\$14.83	40102			16
5/3/2024	5.089	\$17.09	40150			7
5/4/2024	7.523	\$25.27	40249			7
5/5/2024	3.21	\$10.78	40358			7
5/6/2024	5.4	\$18.36	40389			17
5/7/2024	5.88	\$19.78	40518			18
5/8/2024	5.95	\$20.01	40575			10
5/9/2024	5.033	\$16.91	40643			18
5/10/2024	6.72	\$22.57	40727			18
5/12/2024	4.263	\$14.32	40938			7
5/13/2024	6.333	\$21.29	40994			7
5/14/2024	6.697	\$22.50	41068			10
5/16/2024	3.8	\$12.90	41185			17
5/17/2024	8.665	\$29.11	41269			7
5/17/2024	4.917	\$16.52	41326			10
5/19/2024	4.763	\$16.00	41447			10
5/20/2024	5.113	\$17.17	41557			7
5/21/2024	6.206	\$20.85	41623			7
5/23/2024	8.8	\$29.57	41713			17
5/23/2024	5.868	\$19.71	41766			18
5/25/2024	6.914	\$23.22	41858			7
5/26/2024	10.569	\$35.50	41979			10
5/27/2024	5.954	\$19.64	42059			18
5/28/2024	5.75	\$19.31	42128			17

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
5/28/2024	5.568	\$18.37	42257			18
5/31/2024	11.579	\$38.20	42404			10
	181.217	\$607.75				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	5/1-5/31
Year	2023	Fuel Cost	\$119.49
Vehicle Description	Ford Explorer	Miles per gallon	15.70

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
5/3/2024	8.6	\$29.09	8319			16
5/8/2024	7.2	\$24.18	8398			7
5/24/2024	12.26	\$41.21	8572			18
5/31/2024	7.588	\$25.01	8880			11
	35.648	\$119.49				

Monthly Incident Comparison Report

Page: 1

Report Criteria:

Current Month: 5/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	1	1	0	0
	speeding	0	0	0	0	0
	Total for No Category:	0	1	1	0	0
ASSIST						
	Assist Citizen	1	1	12	0	13
	Assist Dane County Sheriff	0	1	5	1	2
	Assist Dodge County Sheriff	1	4	10	0	10
	Assist Jefferson County Sheriff	0	0	1	2	16
	Assist Marshall PD	3	1	13	2	19
	Assist Social Services	3	3	12	0	11
	Assist Watertown PD	0	0	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Assist/School District	0	0	2	0	0
	Civil Dispute	0	0	1	0	2
	Custody for Other Department	0	0	2	1	8
	EMS Calls	0	0	1	0	2
	Fire Calls	1	0	1	1	2
	Neighbor Problems	1	0	1	0	0
	Other Mutual Aid Assists	0	0	0	0	3
	Runaway Adult	0	0	0	0	1
	Total for ASSIST:	10	10	62	7	90
CRIMINAL						
	Bail Jumping/Escapes	0	0	1	0	0
	Burglary - Residential/No Force	0	0	0	0	1
	Criminal Damage To Property/vandalism	0	0	0	1	8
	Disorderly Conduct - All Other	1	0	2	2	13
	Disorderly Conduct - Fight, Disturbance	0	0	0	2	7
	Domestic Disturbance	0	4	8	0	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Drug Investigations	0	0	1	0	2
	Drug Possession	0	1	4	0	4
	Forgery/Counterfeiting	0	0	0	0	4
	Fraud	0	0	1	0	8
	Harassment - Harassing Telephone Calls	0	0	1	0	2
	Harassment - Threats	0	0	2	1	3
	Other Sex Offenses	0	0	0	0	6
	Other Weapon Violations	0	0	0	0	1
	Postal Crime	0	0	1	0	0
	Probation Hold	0	0	0	0	2
	Probation/Parole Violation	0	0	0	0	3

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 5/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Simple Battery	2	0	2	1	2
	Suicide - Attempts/Threats	0	0	0	0	1
	Theft - All Other	3	1	5	3	11
	Theft - Bicycles	0	0	0	0	0
	Theft - From Building	1	0	1	0	0
	Theft - From a Motor Vehicle	1	0	1	0	1
	Theft - Motor Vehicle Parts/Accessories	1	0	1	0	1
	Theft - Retail/Shoplifting	0	0	2	0	1
	Trespassing	1	0	1	0	3
	Violation of Court/Restraining Order	0	0	3	1	1
	Total for CRIMINAL:	10	6	37	11	100
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	1	0	0
	Animal Bite	1	0	1	0	9

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 5/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Animal Licensing/Shots/Etc.	1	0	1	0	1
	Animal Running at Large	0	0	0	0	2
	Disturbance	0	0	1	0	1
	Loitering	0	0	0	0	1
	Municipal Code Violation	1	1	4	0	9
	Possession of Tobacco by Minor	0	1	5	0	7
	Public Nuisance Violations	0	0	0	0	1
	Truancy	1	2	5	0	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Total for ORDINANCE:	4	4	18	0	37
Other						
	Continuous Violations	0	0	0	0	1
	Investigation/Take Report	0	0	0	0	2
	Other Animal Calls - Dead, Etc.	1	0	3	0	2
	Receive Information	1	2	4	4	34
	Unknown	0	0	0	0	1
	Total for Other:	2	2	7	4	40
SERVICE						
	Death Investigation	0	0	0	0	5
	Found Items/Property	0	0	4	1	5
	Runaway Juvenile	0	0	0	0	1
	Suspicious Person/Activity, Prowler	0	0	0	0	1
	Uncontrollable Juvenile	0	0	1	0	4
	Warrant Pickup - Other Agency	1	1	3	0	7
	Welfare Check	0	0	1	0	9
	Total for SERVICE:	1	1	9	1	32
TRAFFIC						
	Disobey Sign/Marker	1	0	1	0	0
	Driver's License Violations (Ex OAS/OAR)	3	6	35	3	41
	Following Too Close	0	0	0	0	1
	Illegal Turns	0	1	1	0	6
	License/Permit Violation	1	1	2	1	8
	Miscellaneous Rules Violation	1	0	1	0	2
	Motor Vehicle Insurance Violation	0	1	5	1	21
	OAS/OAR/Other License Violations	0	0	3	3	20
	Operate Motor Vehicle While Intoxicated	3	3	18	1	11
	Operate Snowmobile While Intoxicated	0	0	2	0	0
	Registration/Title Violation	0	0	2	0	6
	Right of Way Violation	0	0	0	0	1
	Seatbelt Violation	0	0	1	2	4

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Speeding Violation	2	1	17	6	45
	Stop Sign/Signal Violation	2	1	6	2	29
	Traffic Accident - Hit and Run (Damage)	2	0	5	0	9
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Personal Injury	0	0	1	0	0
	Traffic Accident - Property Damage	2	0	7	2	22
	Vehicle Equipment Violation - Lights	0	0	0	0	1
	Vehicle in Ditch/Off Road	0	0	0	0	1
	Total for TRAFFIC:	17	14	107	21	229
	Grand Totals:	44	38	241	44	528

Court Calendar Report

Page: 1

Report Criteria:

Start Date	End Date	Officer	Court Type
05/21/2024	05/21/2024	ALL	JEFFERSON CO CIRCUIT CT

[illegible]

Court Calendar Report

Page: 2

Report Criteria:

Start Date	End Date	Officer	Court Type
05/21/2024	05/21/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type

Charge	Description	Fine	Collected

05/21/24	GALVAN LEMUS,OSCAR,J	DOB: 02/20/04	No: T-BK704810-1	MOCZYNSKI,JASON,J
11:00 AM	N918 COUNTY ROAD I	Age: 20	Issued: 04/05/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI. 53594		Inc #: 24-000168	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

05/21/24	GROVE,CHRISTY,HENRYELLEN	DOB: 06/03/94	No: T-BK704809-0	BURNS,RANDY
11:00 AM	622 KNOWLTON ST #4	Age: 29	Issued: 04/03/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI. 53594		Inc #: 24-000164	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

05/21/24	JACKSON,LANDON,BAINES, SR	DOB: 09/26/61	No: T-BK704819-3	
11:00 AM	510 N 4TH STREET	Age: 62	Issued: 04/20/24	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 24-000188	

Charge	Description	Fine	Collected
346.935(2)	POSSESS OPEN INTOXICANTS IN MV-DRIVER	\$263.50	\$0.00

05/21/24	JILES,LASHAWN,P	DOB: 01/30/76	No: T-BK704822-6	BURNS,RANDY
11:00 AM	8759 W WINFIELD AVE	Age: 48	Issued: 04/28/24	JEFFERSON CO CIRCUIT CT
	MILWAUKEE WI, 53225		Inc #: 24-000199	

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	\$250.90	\$0.00

05/21/24	JILES,LASHAWN,P	DOB: 01/30/76	No: T-BK704823-0	BURNS,RANDY
11:00 AM	8759 W WINFIELD AVE	Age: 48	Issued: 04/28/24	JEFFERSON CO CIRCUIT CT
	MILWAUKEE WI. 53225		Inc #: 24-000199	

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

05/21/24	MORENO VEGA,WILLBER,NOEL	DOB: 03/28/87	No: T-BK704813-4	GIROUX,KEVIN
11:00 AM	2233 WYOMING AVE	Age: 37	Issued: 04/10/24	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI. 53590		Inc #: 24-000175	

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
05/21/2024	05/21/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------	------------

05/21/24	PERALTA CERON,ALEJANDRO	DOB: 06/25/70	No: T-BK704817-1	MOCZYNSKI,JASON,J
11:00 AM	515 MILWAUKEE AVE	Age: 53	Issued: 04/19/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000186	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

05/21/24	RODRIGUEZ VEGA,LUIS,EMILO	DOB: 03/29/85	No: T-BK704818-2	MOCZYNSKI,JASON,J
11:00 AM	201 WILLOW LANE APT 10	Age: 39	Issued: 04/19/24	JEFFERSON CO CIRCUIT CT
	THERESA WI, 53091		Inc #: 24-000187	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

05/21/24	RODRIGUEZ,JESUS,A	DOB: 07/04/90	No: C-1F80SSF81	BOLLIG,RANDY,P
11:00 AM	210 HENDRICKS ST	Age: 33	Issued: 03/31/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 535940000		Inc #: 24-000159	

Charge	Description	Fine	Collected
278-4B	POSSESSION OF MARIJUANA < 25 GRAMS	\$263.50	\$0.00

05/21/24	SWENSON,LACRETIA,LYNN	DOB: 07/04/94	No: T-BK704821-5	MOCZYNSKI,JASON,J
11:00 AM	6902 SCHROEDER RD APT 15	Age: 29	Issued: 04/25/24	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53711		Inc #: 24-000196	

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

05/21/24	TECALERO OCELOTL,FACUNDO	DOB: 11/27/84	No: T-BJ837543-0	STORMOEN,KYLE,MATTHEW
11:00 AM	N657 COUNTY RD TV	Age: 39	Issued: 04/04/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000166	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

05/21/24	TONCHE REYES,AUSENCIO	DOB: 12/18/85	No: T-BK704811-2	WARNER,DAVID,N
11:00 AM	554 KNOWLTON ST #4	Age: 38	Issued: 04/06/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000170	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Calendar Report

Page: 4

Report Criteria:

Start Date	End Date	Officer	Court Type
05/21/2024	05/21/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name		Ticket	Officer/Court Type
05/21/24	TONCHE REYES,AUSENCIO	DOB: 12/18/85	No: T-BK704812-3	WARNER,DAVID,N
11:00 AM	554 KNOWLTON ST #4	Age: 38	Issued: 04/06/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000170	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
05/21/24	YERGES,NICHOLAS,A	DOB: 08/24/86	No: C-1F80SSFB85	BOLLIG,RANDY,P
11:00 AM	115 WEST MADISON ST	Age: 37	Issued: 03/06/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000181	
Charge	Description	Fine	Collected	
261-6A(1)	UNLAWFUL STORAGE OF VEHICLE	\$175.30	\$0.00	
05/21/24	ZELEDON PALACIOS,SILMER,JOEL	DOB: 11/26/99	No: T-BJ837538-2	STORMOEN,KYLE,MATTHEW
11:00 AM	821 LUM AVE	Age: 24	Issued: 03/12/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000125	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	
05/21/24	ZELEDON PALACIOS,SILMER,JOEL	DOB: 11/26/99	No: T-BJ837539-3	STORMOEN,KYLE,MATTHEW
11:00 AM	821 LUM AVE	Age: 24	Issued: 03/12/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000125	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
05/21/24	ZELEDON PALACIOS,SILMER,JOEL	DOB: 11/26/99	No: T-BJ837540-4	STORMOEN,KYLE,MATTHEW
11:00 AM	821 LUM AVE	Age: 24	Issued: 03/16/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000132	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	
05/21/24	ZELLER,MOLLY,JEANNE	DOB: 10/14/87	No: T-BK704807-5	BURNS,RANDY
11:00 AM	220 HARRISON ST	Age: 36	Issued: 04/02/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000162	
Charge	Description	Fine	Collected	
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00	

Ticket Count: 27

Total Fines: \$6799.10
Total Payments: \$0.00
Total Due: \$6799.10

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
05/01/2024	05/31/2024

Report Date	Incident Synopsis
05/01/2024	Office assisted with a complaint of a scan.
05/01/2024	Officer took a report of several tools taken from a property.
05/04/2024	Traffic stop--citation issued.
05/04/2024	Traffic stop---citation issued.
05/04/2024	Officer requested to assist Marshall for a suicidal subject.
05/05/2024	Traffic stop---citation issued.
05/05/2024	Officer assisted Human Services with a juvenile case.
05/05/2024	Officer requested to assist Marshall.
05/06/2024	Traffic stop---several citations issued.
05/07/2024	Officer handled a juvenile dispute. Case will be referred to Human Services.
05/10/2024	Officer is handling a report of juvenile's causing harm to other juveniles.
05/12/2024	Officer made a traffic stop---citations issued.
05/13/2024	Officer called up to the school for an animal bite that happened prior.
05/14/2024	Officer conducted a traffic stop. Citations issued.
05/15/2024	Officer handling a case of theft.
05/15/2024	Officer handling a juvenile altercation case.
05/15/2024	Officer conducted a traffic stop--citation issued.
05/17/2024	Officer issued citation for ordinance violation.
05/20/2024	Officer responded to assist a mother who was locked out of the house by a juvenile.
05/17/2024	Officer requested to assist Marshall
05/18/2024	Officer handled a case of theft.
05/18/2024	Officer handled a traffic accident between two vehicles.
05/21/2024	Officer handling a case of theft of automobile.
05/21/2024	Officer handled a report of theft of items from a vehicle.
05/22/2024	Officer assisted fire dept.
05/23/2024	Traffic stop--citation issued.
05/23/2024	Traffic stop--citations issued
05/23/2024	Officer assisted Human Services too assist in a case.
05/23/2024	Traffic stop---citations issued.
05/24/2024	Officer handled a case with two car accident.
05/29/2024	Office assisted Human Services.
05/25/2024	Traffic stop---citation issued.
05/25/2024	Officer handled a report of trespassing. Subject was cited.
05/27/2024	A report of a theft from a local store.
05/27/2024	Traffic stop and citations issued.
05/24/2024	Officer handled a case of a hit and run.

Incident Synopsis Report

Page: 2

Report Criteria:

Start Date	End Date
05/01/2024	05/31/2024

Report Date	Incident Synopsis
05/28/2024	Officer advised of a hit and run accident in the school parking lot.
05/28/2024	Traffic stop----citations issued.
05/29/2024	Officer received notification of a dog bite. Citation was also issued.
05/29/2024	Officer arrested subject on a warrant for another county.
05/29/2024	Officer issued citation for failure to license dog.
05/30/2024	Officer requested to assist Dodge County.
05/31/2024	Officer handled a truancy case---citations issued.
05/31/2024	Officer responded to a disturbance.

Incident/Offense Count: 44

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
May 28, 2024 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:31 p.m. Present: Abby Vosters, Leslie Fugate, Art Biermeier, Diane Graff, Cindy Krueger, Sara Cummings, and Kelli Mountford.
- II. Approval of agenda
Hearing no additions, the agenda was approved as presented.
- III. Approval of open minutes from April 23, 2024. *Minutes approved as presented.*
- IV. Correspondence, Appearance, Public Comments
Amanda shared the Summer Reading Program and explained all the fun things that are happening this summer. Bridges' Library System Treasure Adventure, from 6/1-8/31.
- V. Director's Report
Kelli shared some Bridge's Library System information with us.
- VI. Unfinished Business
 - A. **Financial monthly report for April 2024 - Action**
The city sent bills like Waterloo Utilities, and WE. Fugate moved to approve the April 2024 monthly invoices as presented. Biermeier seconded. The motion passed unanimously.
 - B. ***Hoopla Update – Informational***
 - C. **Policy 100 Mission Statement – Action**
Cummings moved to approve Policy 100. Krueger seconded. Motion passed unanimously.
 - D. **Policy 200 -215 ALA Policies – Action**
Graff moved to approve Policies 200-215. Cummings seconded. Motion passed unanimously.
 - E. **Policy 200 By-Laws (every 3 yrs.) – Action**
Cummings moved to pass policy 200. Fugate seconded. Motion passed unanimously.
 - F. **Policy 302 Electronic Meeting – Action**
Cummings moved to pass policy 302. Biermeier seconded. Motion passed unanimously.
- VII. New Business
 - A. **2025 Budget Introduction (County) – Informational**

Jefferson County dollars decreased but Dodge and Dane did increase helping to get our county back to where they were in 2022 since they went drastically down in 2023.

B. **Policy 404 Monetary Donations – Informational**

Wording may become more specific and change from general fun to donation fund. Will review it in June.

C. **Policy 406 Purchasing – Informational**

When this policy was created in 2020 the library board used the city purchasing policy to help create. Will review it in June.

D. **Review and Discuss Library Board Trustee Handbook Chapter 10 “Developing Essential Library Policies” – Informational**

VIII. Future agenda items – Policies 404, and 406, Intro Budget 2025

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, June 25, at 5:30 p.m. in the Hyer Conference room.

X. Adjournment

Biermeier moved to adjourn at 6:24 p.m. Krueger seconded. Motion passed unanimously.

Respectfully Submitted,
Cindy Krueger, Secretary

[illegible]

Regular meeting of the Waterloo Water & Light Commission held June 11, 2024

The meeting was called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tom Bergan, Vern Butzine, Tim Thomas, and Superintendent Barry Sorenson. Absent Chuck Wallace.

Minutes

It was moved by Butzine, seconded by Bergan, to approve the minutes of the May 7, 2024 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Butzine, to approve the payment of the May bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Butzine, seconded by Schumann, to recommend approval of the Portzen's Pay Request #13 in the amount of \$636,908.10 to City Council. Motion carried.

2023 CMAR

It was moved by Bergan, seconded by Butzine, to recommend approval of the 2023 CMAR to City Council. Motion carried.

General Information

Thomas reported the commissioner pay increase was approved by City Council.

It was moved by Butzine, seconded by Bergan, to adjourn at 7:43pm. Motion carried.

Respectfully submitted,
Tom Bergan
Secretary

<u>List of Bills</u>			
Axley Brynelson	1,384.79	Kwik Trip	313.40
Aerzen USA Corp	10,085.23	Lou's Gloves	91.00
American Legion	350.00	MacQueen	1,144.60
APG of Southern Wisconsin	41.75	NAPA Auto Parts	31.29
Baker Tilly	5,000.00	North Central Lab	17,792.87
Badger Chevrolet Buick LLC	6,308.49	Northern Lake Service	779.55
BMO	1,247.87	Payment Service Network	12.95
BMO Mastercard	2,868.24	PSC	1,564.38
Border States	3,241.65	Payroll	80,114.53
BP Credit Card Center	189.83	Piggly Wiggly	15.96
Charter Communications	244.96	Portland Sanitary District	11,434.68
City of Waterloo Treasurer	54,010.81	Resco	4,688.75
Civic Systems	1,532.67	Richter Heating & AC	130.00
C&M Hydraulic Tool Supply	7,230.39	Seera	1,302.08
Core & Main	567.00	Solenis LLC	4,806.00
Crescent Electric	6,128.84	T&R Service Company	16,041.00
DOA	3,940.00	The Huntington Bank	367,585.40
Diverse Electric LLC	2,083.00	Town & Country Engineering	24,263.75
Dunneisen Excavating LLC	45.50	The Expeditors	2,550.00
Ehlers	6.66	United Liquid Waste Recycling	3,237.50
Embroidery Professionals	284.49	US Cellular	222.27
Frontier	469.44	Unifirst Corp	460.55
GFC Leasing	115.00	UPS	85.29
GLS Utility LLC	1,699.25	USA	1,912.10
Hawkins	7,595.69	Waterloo Building Center	77.50
Howie's Hardware	717.69	Waterloo Utilities	11,710.96
Infosend	1,007.57	WE Energies	935.83
Insight FS	335.13	Wisconsin DNR	2,646.71
Irby	15,015.93	Wisconsin Dept. of Revenue	9,868.76
J&R Underground	29,130.50	WPPI Energy	185,807.44
K Press & Trends	39.00		
		Total Disbursements	\$914,544.47

Checking Account #102-613:

Balance 4/30/24	\$347,912.88
Deposits	571,313.99
Disbursements	(914,065.05)
Interest	216.78
Balance 5/31/24	<u><u>\$5,378.60</u></u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 4/30/24	\$564,328.04
Deposit/ (Withdrawal)	(99.05)
Interest	1,672.84
Balance 5/31/24	<u><u>\$565,901.83</u></u>

Debt Service Account #3015323:

Balance 4/30/24	\$245,370.82
Deposit	44,347.00
Bond Payment/Svc Fees	(120.50)
Interest	795.14
Balance 5/31/24	<u><u>\$290,392.46</u></u>

Money Market Account #110-832:

Balance 4/30/24	1,441,777.45
Deposits	
Transfer	(44,347.00)
Disbursements	(253.21)
Interest	4,243.34
Balance 5/31/24	<u><u>\$1,401,420.58</u></u>

Transportation Fund

Balance 4/30/24	\$12,586.00
Transfer	
Balance 5/31/24	<u><u>\$12,586.00</u></u>

WWTP Interim Financing:

Balance 4/30/24	\$58,063.74
Transferred in	
Transferred out	
Interest	280.31
Service Charge	(6.66)
Balance 5/31/24	<u><u>\$58,337.39</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 4/30/24	312,791.33
Interest	
Balance 5/31/24	<u><u>\$312,791.33</u></u>

CD #613386 (Bond Reserve):

Balance 4/30/24	224,180.21
Interest	
Balance 5/31/24	<u><u>\$224,180.21</u></u>

Monthly Report

WLOO CATV

In the month of May my team and I were focused on completing projects mainly for YouTube content.

We added 6 video projects to our channel and have accumulated over 1000 views in the last 28 days.

The Waterloo PD was a pleasure to work with on the appreciation project and we hope to work with them in the future to help build better public relations.

WLOO attended and did film work for the Waterloo Fire and EMS Supporters, inc at the Community Appreciation Day. This was a wonderful experience for our staff, and we were happy to be invited.

We collected lots of content and will stay in contact with the WFD for future outreach projects. We were also invited to film some training events that could be of great use to help with informing and recruiting future talent for the WFD. On Facebook we helped to promote events for the Waterloo Business Association like the Wine Walk and the Farmers Market. We also created and posted a banner in recognition of Cinco de Mayo.

All city of Waterloo municipal meetings were recorded and uploaded to channel 992 and YouTube.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-20

A Resolution Accepting the Quote from TSR Concrete for the City Hall Basement Floor and Police Department Garage Floor

WHEREAS, the City seeks to improve the flooring of City Hall basement and the Police Department garage; and

WHEREAS, TSR Concrete has provided a quote for the completion of these projects;

THEREFORE BE IT RESOLVED by the City Council of Waterloo as follows:

1. The quote from TSR Concrete for the City Hall basement floor in the amount of \$6,812.18 is hereby accepted.
2. The quote from TSR Concrete for the Police Department garage floor in the amount of \$13,490.74 is hereby accepted.
3. The City Hall basement floor will be covered by a 5-Year Commercial Warranty and will have no added texture.
4. The Police Department garage floor will be covered by a Limited Lifetime Residential Warranty and will include 6oz per gallon pool deck Tek Grip for added safety.
5. The City declines the inclusion of concrete stitches and resistance coating for both projects.
6. The total cost for both projects will be \$20,302.92, with a deposit of \$8,121.16 required.
7. The work is to be completed within the year 2024. Funding for these projects to come from _____.

The **City Council of Waterloo** Adopts this Resolution 2024-20 June 20th, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



CONTRACT

Prepared for:

City Hall Police Department
Attn: Chad Yerges
136 N Monroe St
Waterloo, WI 53594
dpw@waterloowi.us
(920) 941-8231

June 12, 2024**No. 101159**

TSR - Madison | Brian Basile
PO Box 645, Lena, Illinois 61048
P: (844) 263-9356 | brian@tsrconcretecoatings.com
www.tsrconcretecoatings.com

CONCRETE COATING PURCHASE AGREEMENT

Diamond Profile for Permanent Adhesion	✓ Included
Diamond Profile Cracks and Imperfections to Prepare for Mender Application	✓ Included
Apply 2 Part Mender Crack and Pit Repair & Diamond Profile Smooth	✓ Included
Apply Polyurea Basecoat Evenly to Surface	✓ Included
Broadcast Generous Amounts of Acrylic Chip	✓ Included
Remove Excess Media Broadcast by Scraping	✓ Included
Apply Polyaspartic Top Coat	✓ Included

Warranty Does Not Cover the Following:

Cracking-Crumbling-Iron Oxide Penetration-Hydro Static Water Pressure-Corrosive Liquids or Solids
Not Warranted

WE DO NOT CHANGE THE PITCH OF THE CONCRETE OR LEVEL IT IN ANY CIRCUMSTANCE

Understands

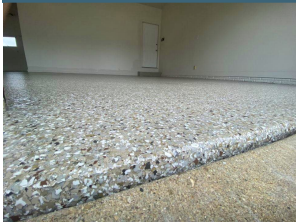
****Disclaimer****

Any and all hard surface flooring should be considered slippery when wet. Always use caution and common sense

Additions, Notes, Special Instructions:

It is the responsibility of the homeowner or property manager to remove all personal items from the project area. We are grinding concrete with metal diamond blades which can in some instances create dust depending on the softness of concrete. If you want an area taped off with plastic do so prior to our install.

Evolution Flake



Evolution Flake

Quantity	Measurement
1	682 (Sq Ft.)

Notes
Sq ft:682
Project: garage
Color:marlin
Condition: poor
Verticals: no

Steps: no
Stitches:no

Notes: has rough areas and holes needing fixed.

Color Marlin	Concrete Condition Poor	Area Basement
Warranty 5-Year Commercial Warranty	Texture No Added Texture	Concrete Stitches Declines Concrete Stitches
Resistance Declines Resistance Coating	Projected Start Date Tbd	Projected End Date Tbd

Basement Coating



Quantity
1
Basement Coating

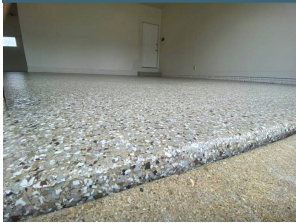
Mender



Quantity
300
Concrete Repair

Price: ~~\$8,152.48~~ \$6,812.18

Evolution Flake



Evolution Flake

Quantity	Measurement
1	1693 (Sq Ft.)

Notes


Sq ft: 1693
Project: garage
Color:marlin
Condition: poor
Verticals: no

Steps: no
Stitches: no

Notes: police garage has a coating peeling off.

Color Marlin	Concrete Condition Poor	Area Garage
Warranty Limited Lifetime Residential Warranty	Texture 6 oz per gallon pool deck Tek Grip	Concrete Stitches Declines Concrete Stitches
Resistance Declines Resistance Coating	Projected Start Date Tbd	Projected End Date Tbd

Mender




Quantity

500


Concrete Repair

Price: ~~\$16,145.07~~ \$13,490.74

Discounts

ReVamp 15% Discount	
	<div>Discount</div> <div>15.00%</div>

Discounts

Variable Incentive	
	<div>Discount</div> <div>\$350</div>

Pricing	
Subtotal:	\$24,297.55
Discount:	\$3,994.63
Grand Total:	\$20,302.92
Deposit Amount:	\$8,121.16
Balance Due:	\$12,181.76
All promos and discounts have been applied Payment due in full at completion of project Projects cancelled/rescheduled without 14 day notice will be charged \$500 and will not be rescheduled until paid	

Please initial next to the following statements to indicate that you have read, understand, and agree to them:

ReVamp Branded Companies do not level, pitch or grade concrete surfaces.

ReVamp Branded Companies do not prevent lime/calcium/mineral deposit or rust from (re)surfacing.

ReVamp Branded Companies have a walkaway/mobilization fee of \$350.00. This fee will be charged in the event a crew cannot perform the scope of work.

ReVamp Branded Companies do not repair or mend any vertical surface or stem walls

ReVamp Branded Companies do not coat, repair, or mend any control/expansion joints as they are considered industry standard structural members of the substrate.

I agree that the payment method used for my deposit payment may be securely kept on file to process the final payment for the remaining balance due immediately upon job completion. I understand that it is recommended that I, or someone else that I designate, be present at the job site upon completion to inspect and ensure everything is completed to my satisfaction. If nobody is present upon job completion, payment will still be processed for the remaining balance.

Pool Decks - If this is a pool deck project, the customer needs to turn off the pool pump and lower the water level 12-24" prior to the day of installation. We are not responsible for the cost of cleaning the pool or pool water. The decorative flake will get in the pool and it will need to be professionally cleaned post installation, but prior to turning the pool pump back on.

X

City Hall Police Department (Chad Yerges)

X

Company Authorized Signature

WARRANTY

Your Warranty for this Project: Residential Limited Lifetime Warranty

The Revamp Concrete Coating system is warranted against chipping, peeling, delamination, and UV stability. Non-concrete surfaces (such as wood joints, steps, etc.) are not covered by the warranty. Substrate failure, including cracks, sinking concrete, or future substrate failure are not covered by the warranty. Damage to the coating including corrosion, iron oxide penetration (rust) or solid/liquid corrosive chemicals (gas/brake klean/ammonia) are not covered by the warranty. Warranty is limited to the original purchaser only.

COLORS

CUSTOMER is responsible for all Color Selections and will be specified as to color and location as noted below per included area. Customer is made aware the coating system, unless specifically noted otherwise, will have a GLOSS FINISH. Color changes after confirmation could cause project delays and are subject to additional charges.

TEXTURE

Any surface can be slippery, especially when wet with any fluid Revamp branded companies provide a non-porous finish that could result in temporary standing water/fluid and can become slippery when wet. Further, any surface can sweat or condensate when the slab temperature is cooler than the warm air around it. Our coating system provides a layer of insulation, which may help with sweating, but will NOT eliminate it. It is advised that slip resistant additives be applied to any coating system where this is a concern. Each area to be coated is noted with the texture choice of the customer based on sample options provided prior to entering this agreement. Floor texture options are as follows:

NONE: no additional texture

Tek Grip 4oz: generally used for sidewalks and exterior projects

Tek Grip 8oz: generally used for pool decks

In no event shall Revamp branded companies be responsible for injury incurred by a slip or fall situation. It is the purchaser's sole responsibility to provide for their own safety and the safety of their guests. While slip resistant additives can assist with slip/fall prevention, there is no guarantee that someone will not slip while walking on coated areas. Revamp branded companies assume no responsibility for slip-fall accidents. Future updates to this floor project to alter texture and/or slip resistance are subject to an additional cost to the customer.

SUBSTRATE FAILURE / CRACK REPAIR

Revamp branded companies uses a proprietary concrete mender system to fill/repair existing cracks. However, future settling, stress, expansion, and contraction can cause cracks to return. Customer acknowledges that substrate failure (including cracks) is NOT COVERED BY THE WARRANTY.

MOISTURE STOP DISCLAIMER

Some projects require the use of special chemical preparation related to moisture detected at the time of initial inspection by your Revamp branded companies representative. Your representative has tested and made a reasonable determination on the necessity such chemical preparation and your contract reflects this determination. In some instances, unforeseen moisture may be detected at the time of installation that may cause delays or the need for chemical preparation. In the event of unforeseen moisture or a determination that specialty preparation is needed, customer will be notified of any additional cost. Disclaimer: the use of additional chemical preparation may cause delays of installation beyond the control of Revamp branded companies. Even when chemical preparation is included, Revamp branded companies does not warrant against standing water, sweating/condensation, or water intrusion.

START DATES

Revamp branded companies does not expressly state or imply job start or duration dates.

OBSTRUCTION REMOVAL

It is the responsibility of the CUSTOMER to remove any obstructions from the working area prior to the scheduled date of installation. Revamp branded companies is NOT responsible for removal of obstructions. Failure to remove all obstructions from working areas may cause delays and is subject to additional charges.

DUST PROTECTION

Revamp branded companies uses industrial grade equipment and vacuum systems that collect most dust created during the installation process. However, some dust will escape and could be deposited in the working and adjacent area. It is the responsibility of the CUSTOMER remove and/or protect any items (i.e. wall decorations, electronics, cabinets, shelving, etc.) prior to the installation of your coating system. STANDING WATER / CONDENSATION / WATER INTRUSION / RUST STAINS Standing water, sweating, condensation, leaks, water intrusion, and/or rust staining of any kind is NOT COVERED BY ANY Revamp branding companies.

SURFACE IMPERFECTIONS

Revamp branded companies will utilize its best efforts to prepare the surface for application. Revamp branded companies does not level or grade surfaces. Application of coating may not alter or eliminate existing surface imperfections, including, but not limited to, high/ low spots that may result in standing water. There is no expressed or implied guarantee that surface imperfections will be completely hidden by the coating process.

VERTICAL COATING

Vertical surface coating is for decorative purposes only. Revamp branded companies does not sand, grind, fill or make repairs to vertical surfaces. Pre-existing imperfections may be visible. The coating system applied to vertical surfaces may appear different than horizontal surfaces. Vertical coating can be rough and/or sharp to the touch. Please use caution when touching coated vertical surfaces.

RETURN TO USE

Many variables can affect the drying and full cure times for your Revamp branded companies system. Return to use timeframes are as follows unless explicitly noted otherwise:

12 hours after completion: light foot traffic may resume.

24 hours after completion: lightweight items may be returned to the space. (i.e. - boxes or items that can be set into place)

48 hours after completion: return to full use. (i.e. - vehicle traffic, heavy items such as tool boxes, appliances, etc.)

Revamp branded companies is NOT responsible for damages caused by premature use of the coated surface outside of these guidelines.

Customer agrees to WARRANTY, COLOR, TEXTURE, SUBSTRATE FAILURE/CRACK REPAIR, MOISTURE STOP DISCLAIMER, START DATES, OBSTRUCTION REMOVAL, DUST PROTECTION, STANDING WATER / CONDENSATION / WATER INTRUSION / RUST STAINS, SURFACE IMPERFECTIONS, VERTICAL COATING, and RETURN TO USE notes as stated above.

TERMS & CONDITIONS

Revamp branded companies is licensed and insured. Executed in Duplicate, one copy of which was delivered to, and Customer hereby acknowledges receipt. This is not an "Estimate" or "Application for Credit".

There are no promises, agreements, nor understandings not expressed in this proposal, and this writing constitutes the entire agreement. This is a legal binding contract.

Delay/Unknown Conditions:

Events beyond the control of Contractor (Revamp branded companies) such as Acts of God, labor strikes, inclement weather, Buyers inability to qualify for or obtain financing, or other events resulting in delays in performance of this Agreement do not constitute abandonment and are not included in calculating time frames for performance by contractor. In the event the Contractor determines that the parties cannot perform this Agreement as intended, for example, unforeseen structural defects, unforeseen circumstances that may be detrimental to the coating process (including, but not limited to, moisture readings, concrete deterioration, substrate failure), pre-existing conditions to the Buyer's property, or incorrect pricing, the Contractor may cancel this Agreement. The Buyer will be notified of such cancellation in writing and return all monies paid by the Buyer. The Contractor (Revamp branded companies) and the Buyer(s) have determined that a definite start or completion date is not of the essence in this Agreement. Revamp branded companies does not state or imply job start or duration dates.

Cancellation:

The Customer understands that they may cancel this contract without obligation with 3 business days following its execution.

AFTER THREE BUSINESS DAYS, THE DOWN PAYMENT IS NONREFUNDABLE.

Revamp branded companies is licensed and insured. Executed in Duplicate, one copy of which was delivered to, and Customer hereby acknowledges receipt. This is not an "Estimate" or "Application for Credit". The customer understands that Revamp branded companies may incur substantial costs for administrative costs, material costs, re-measuring, labor, manufacturing and/or installation of products ordered. This contract is binding upon the Customer and Revamp branded companies before installation of the product ordered. If Customer does not make goods available to contractor (Revamp branded companies) and contractor (Revamp branded companies) does not pick them up within 20 days of the date the Customer notice of cancellation, Customer may retain or dispose of the goods without further obligation. If Customer fails to make goods available to contractor (Revamp branded companies), or if Customer agrees to return the goods to contractor (Revamp branded companies) and fails to do so, then Customer remains liable for performance of Customer's obligations under the contract. To cancel this transaction, mail or deliver a signed and dated cancellation notice (or any other written notice), to: Revamp branded companies PO Box 645 Lena, IL 61048.

Liens / Security Interest:

The Customer is notified pursuant to state law that Revamp branded companies has the right to file a mechanic's lien on the above-mentioned residence if Revamp branded companies is not paid in full. The amount of the mechanic's lien under state law includes the unpaid balance of the contract plus statutory interest and attorney's fees.

Late Payment Fees / Legal Actions:

Upon completion of the work to be performed under this Agreement, interest on any unpaid balance shall accrue at a simple rate of 2% per month. In addition, in the event that Revamp branded companies files a legal action to collect amounts owed in connection with this Agreement and is successful in such an action, the customer shall pay Revamp branded companies, in addition to the judgment the customer may be called upon to pay, the amount of the attorney's fees, as well as court costs of collection incurred by Revamp branded companies in connection with the action. Interest on such judgment and associated fees and costs shall accrue at a simple rate of 2% per month from the date of such judgment.

Arbitration of Disputes:

Contractor (Revamp branded companies) and Buyer(s) agree that any and all disputes, claims or controversies (hereafter referred to as a "Claim") arising under or relating to this Agreement and any related documents, loans, security instruments accounts or notes, including by way of example and not as a limitation: (I) the relationships resulting from this Agreement and the transactions arising as a result thereof; (II) the terms of this Agreement; or (III) the validity of this Agreement or the validity or enforceability of this arbitration agreement, shall be subject to binding arbitration to be determined by one arbitrator, in accordance with and pursuant to the then prevailing rules and procedures of the Commercial Rules of the American Arbitration Association, to be held and arbitrated in the judicial district in which the homeowner's residence resides. The Buyer(s) agree that they will not assert a Claim on behalf of, or as a member of, any group or class. The findings of the arbitrator shall be final and binding on all parties to this Agreement, and may include an award of costs and legal fees. Such fees and costs will be awarded on any judgment in favor of the Contractor. This Agreement to Arbitrate, and any award, finding or verdict of or from the arbitration, will be specifically enforceable under the prevailing law of any court having jurisdiction. The party asserting the Claim with the other party to this Agreement and with the American Arbitration Association will file notice of the demand for arbitration. The demand shall be made within a reasonable time after the Claim in question has arisen, and in no event shall any such demand be made after the date when the institution of legal or equitable proceedings based on such Claim would be barred by the applicable statute of limitations. Any Arbitration brought under this Agreement, and any award, finding or verdict of or from such proceedings shall remain confidential between the parties and shall not be made public. Both Buyer(s) and Contractor are hereby agreeing to choose arbitration, rather than litigation or some other means of dispute resolution, to address their grievances or alleged grievances. The parties believe this will allow a faster and more cost-effective method of addressing a Claim. By entering into this Agreement and this arbitration provision, both parties agree to relinquish their right to have any dispute decided in a court of law before a jury, and instead are accepting the use of arbitration, other than as set forth immediately below. Notwithstanding anything herein to the contrary, Contractor retains the option to use judicial or non-judicial relief to enforce the monetary obligation represented by this Agreement. Such judicial relief would take the form of a lawsuit. The institution and maintenance of such an action for judicial relief in a court to foreclose upon any collateral or to enforce or collect upon a monetary debt or judgment shall not constitute a waiver of the right of any party to compel arbitration of any Claim subject to arbitration in this Agreement, including the filing of a counterclaim by Buyer(s) in a suit brought by Contractor pursuant to this arbitration provision. Revamp branded companies will provide to the Customer all written product warranties on materials after installation.

Revamp branded companies and Customer agree that all implied warranties including, without limitations, warranties of habitability, fitness for a particular purpose and merchantability are hereby excluded and there are no warranties of representations which extend beyond those expressly set forth in this agreement.

Revamp branded companies warrants workmanship (Labor) for twelve (12) months after the date of completion and will remedy substantial defects without charge to the Customer, upon written notice from Customer with such period. Beyond the first year, a mobilization charges deductible equal to no greater than ten percent of the contract price may be charged per occurrence.

Repairs to damaged coating will be at the Customer's expense if such damage is caused by structural defects, settling, severe structural cracks, acts of providence, customer negligence, intentional/ unintentional actions, accidental damage, damage caused by animals wild or domesticated and also within incidents on which an insured individuals or uninsured individuals were at fault. ReVamp branded companies shall not be liable for, in any respect, any damage to the building or its contents, or any consequential damage resulting therefrom. Alterations to coated surfaces, natural disasters, acts of God... ie. Hurricanes, tropical storms, named/ unnamed storms, coastal flooding, etc...

Revamp branded companies does not warranty damaged cause by individuals who are not listed on the home owners policy or contractors whom are insured/ lack of proper drainage (standing water), preexisting conditions such as damaged concrete, rust, class action lawsuits, manufacturer's warranty failure, substrate failure, leaks are not covered under the manufacturer's warranty and will cause the warranty to be void.

REVAMP COMPANIES

Notice of Cancellation

DATE OF TRANSACTION: _____ (as shown on contract) _____

YOU MAY CANCEL THIS TRANSACTION WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE (3) BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN (10) BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREE TO RETURN THE GOODS TO THE SELLER AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR THE PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT.

TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE TO:

NAME OF SELLER: _____

AT THE ADDRESS OF SELLER OR SELLER'S PLACE OF BUSINESS

NOT LATER THAN MIDNIGHT OF THIS DATE (3 business days from cancellation) __/__/__

I HEREBY CANCEL THIS TRANSACTION:

CONSUMER'S SIGNATURE: _____

DATE: _____

CONSUMER'S NAME: _____

CONSUMER'S EMAIL ADDRESS: _____

REVAMP COMPANIES

Notice of Cancellation

DATE OF TRANSACTION: _____ (as shown on contract) _____

YOU MAY CANCEL THIS TRANSACTION WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE (3) BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN (10) BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREE TO RETURN THE GOODS TO THE SELLER AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR THE PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT.

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AT THE ADDRESS OF SELLER OR SELLER'S PLACE OF BUSINESS

NOT LATER THAN MIDNIGHT OF THIS DATE (3 business days from cancellation) __/__/__

I HEREBY CANCEL THIS TRANSACTION:

CONSUMER'S SIGNATURE: _____

DATE: _____

CONSUMER'S NAME: _____

CONSUMER'S EMAIL ADDRESS: _____

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		
Application No.:	13	Application Date:	6/3/2024
Application Period:	From 5/1/2024	to	5/31/2024

1. Original Contract Price	\$	22,221,337.75
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	22,221,337.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	13,027,653.96
5. Retainage		
a. 5% X \$ 10,086,470.45 Work Completed	\$	504,323.52
b. 5% X \$ 2,941,183.51 Stored Materials	\$	147,059.18
c. Total Retainage (Line 5.a + Line 5.b)	\$	651,382.70
6. Amount eligible to date (Line 4 - Line 5.c)	\$	12,376,271.26
7. Less previous payments (Line 6 from prior application)	\$	11,739,363.16
8. Amount due this application	\$	636,908.10
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	9,193,683.79

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Portzen Construction Inc.

Signature:  **Date:** 6/3/2024

Recommended by Engineer

By: 
Title: Staff Engineer
Date: 6/7/24

Approved by Owner

By: _____
Title: _____
Date: _____

Approved by Funding Agency

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:							
Engineer:	Town & Country Engineering					Engineer's Project No.:		WW-62					
Contractor:	Portzen					Contractor's Project No.:		23-04					
Project:	2023 Water and Wastewater Improvements												
Contract:	Wastewater Treatment Facility and Water Booster Station												
Application No.:	13					Application Period:	From	05/01/24	to	05/31/24	Application Date:	06/03/24	
A	B					C	D		E	F	G	H	I
Item No.	Description					Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
							(D + E) From Previous Application (\$)	This Period (\$)					
Original Contract													
1	GENERAL REQUIREMENTS										-		-
2	Bonds					\$ 111,350.00	111,350.00				111,350.00	100%	
3	Mobilization					\$ 180,698.00	130,000.00	7,500.00			137,500.00	76%	43,198.00
4	Project Management					\$ 466,830.00	348,600.00	10,000.00			358,600.00	77%	108,230.00
5	Project Management Software					\$ 27,562.00	27,562.00				27,562.00	100%	-
6	Temporary Construction Fence					\$ 20,000.00	20,000.00				20,000.00	100%	-
7	Port-a-potty rental					\$ 12,812.00	7,200.00	500.00			7,700.00	60%	5,112.00
8	Job trailer					\$ 17,325.00	10,150.00	650.00			10,800.00	62%	6,525.00
9	Trash Disposal					\$ 31,500.00	16,400.00	2,000.00			18,400.00	58%	13,100.00
10	Safety					\$ 15,750.00	13,600.00	500.00			14,100.00	90%	1,650.00
11	Survey & Staking					\$ 10,500.00	7,500.00				7,500.00	71%	3,000.00
12	Concrete Testing					\$ 26,250.00	23,600.00				23,600.00	90%	2,650.00
13	Project Sign					\$ 1,575.00	1,575.00				1,575.00	100%	-
14	Lodging					\$ 196,350.00	119,100.00	8,500.00			127,600.00	65%	68,750.00
15	Temp. Utilities					\$ 105,000.00	74,500.00				74,500.00	71%	30,500.00
16	Cleaning Site and Building					\$ 45,990.00	12,000.00	4,500.00			16,500.00	36%	29,490.00
17	Equipment Rental					\$ 175,600.00	113,000.00	5,000.00			118,000.00	67%	57,600.00
18	SITEWORK										-		-
19	Selective Demolition					\$ 241,105.00	149,798.00	6,500.00			156,298.00	65%	84,807.00
20	Site Demo					\$ 114,251.00	31,366.00				31,366.00	27%	82,885.00
21	Erosion Control					\$ 5,250.00	4,020.00				4,020.00	77%	1,230.00
22	Rammed Aggregate Piers					\$ 109,605.00	109,605.00				109,605.00	100%	-
23	Paving Prep					\$ 182,735.00					-	0%	182,735.00
24	Aphalt Paving					\$ 171,308.00					-	0%	171,308.00
25	Concrete Paving					\$ 155,770.00	16,800.00				16,800.00	11%	138,970.00
26	Site Furnishings					\$ 3,150.00					-	0%	3,150.00
27	Temp Roads					\$ 7,875.00	7,875.00				7,875.00	100%	
28	Rough Grading					\$ 159,886.00	71,400.00	10,000.00			81,400.00	51%	78,486.00
29	Building Excavation and Backfill					\$ 190,756.00	150,708.00				150,708.00	79%	40,048.00
30	Sanitary Systems					\$ 1,515,690.00	1,178,566.88			158,764.00	1,337,330.88	88%	178,359.12
31	Storm Systems					\$ 121,166.00	90,415.00			6,723.00	97,138.00	80%	24,028.00
32	Water Systems					\$ 214,044.00	113,995.00			15,782.50	129,777.50	61%	84,266.50
33	Site Air Piping					\$ 245,980.00	239,096.00				239,096.00	97%	6,884.00
34	Landscaping WWTF					\$ 46,550.00					-	0%	46,550.00
35	CONCRETE										-		-
36	Concrete					\$ 938,579.00	786,653.00			18,600.00	805,253.00	86%	133,326.00
37	Precast Concrete					\$ 41,583.00	41,583.00				41,583.00	100%	-
38	MASONRY										-		-
39	Masonry Materials ST 10					\$ 155,608.00	155,608.00				155,608.00	100%	-
40	Masonry Labor ST10					\$ 301,146.00	290,675.00			1,512.00	292,187.00	97%	8,959.00
41	Masonry Materials ST 25					\$ 93,952.00	93,952.00				93,952.00	100%	-
42	Masonry Labor ST25					\$ 156,675.00	104,000.00				104,000.00	66%	52,675.00
43	Masonry Materials ST 50					\$ 8,515.00	8,000.00				8,000.00	94%	515.00
44	Masonry Labor ST50					\$ 19,753.00	17,000.00				17,000.00	86%	2,753.00
45	Masonry Materials ST 55					\$ 44,533.00	44,533.00				44,533.00	100%	-
46	Masonry Labor ST55					\$ 75,320.00	75,320.00				75,320.00	100%	-
47	METALS										-		-
48	Structural Steel Framing					\$ 24,267.00	20,135.82				20,135.82	83%	4,131.18
49	Metal Fabrications					\$ 110,144.00	82,830.34	11,900.00			94,730.34	86%	15,413.66
50	Guard & Hand Rail					\$ 170,313.00	73,312.78	22,000.00			95,312.78	56%	75,000.22

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:		WW-62		
Contractor:	Portzen					Contractor's Project No.:		23-04		
Project:	2023 Water and Wastewater Improvements									
Contract:	Wastewater Treatment Facility and Water Booster Station									
Application No.:	13		Application Period:	From	05/01/24	to	05/31/24	Application Date:	06/03/24	
A	B		C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)		
			(D + E) From Previous Application (\$)	This Period (\$)						
51	Bar Grating	\$ 384,672.00	83,100.00	253,000.00		336,100.00	87%	48,572.00		
52	Labor to install	\$ 229,145.00	55,145.00	35,000.00		90,145.00	39%	139,000.00		
53	Access Hatches	\$ 12,600.00				-	0%	12,600.00		
54	CARPENTRY					-		-		
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-		
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-		
57	Rough Carpentry	\$ 130,546.00	114,500.00			114,500.00	88%	16,046.00		
58	Finish Carentry	\$ 5,386.00				-	0%	5,386.00		
59	THERMAL & MOISTURE					-		-		
60	Dampproofing & Joint Sealants	\$ 78,250.00	68,867.00			68,867.00	88%	9,383.00		
61	Thermal Insulation	\$ 21,854.00	17,261.00			17,261.00	79%	4,593.00		
62	Weather barrier	\$ 5,250.00	4,500.00			4,500.00	86%	750.00		
63	ST 10 Roofing Materials	\$ 117,398.00	64,232.00			64,232.00	55%	53,166.00		
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00			38,840.00	61%	24,521.00		
65	ST 25 Roofing Materials	\$ 23,610.00	20,107.00			20,107.00	85%	3,503.00		
66	ST 25 Roofing Labor	\$ 14,857.00				-	0%	14,857.00		
67	ST 35 Roofing Materials	\$ 7,954.00				-	0%	7,954.00		
68	ST 35 Roofing Labor	\$ 3,512.00				-	0%	3,512.00		
69	ST 50 Roofing Materials	\$ 41,764.00				-	0%	41,764.00		
70	ST 50 Roofing Labor	\$ 17,556.00				-	0%	17,556.00		
71	ST 55 Roofing Materials	\$ 21,510.00	19,560.00			19,560.00	91%	1,950.00		
72	ST 55 Roofing Labor	\$ 12,755.00	11,640.00			11,640.00	91%	1,115.00		
73	DOORS & WINDOWS					-		-		
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-		
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-		
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-		
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-		
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-		
79	Labor to install	\$ 35,140.00	13,317.00			13,317.00	38%	21,823.00		
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00			45,754.00	73%	16,696.00		
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00			18,000.00	85%	3,169.00		
82	Aluminum Access Doors	\$ 14,490.00				-	0%	14,490.00		
83	Attic Access	\$ 5,250.00	2,450.00			2,450.00	47%	2,800.00		
84	FINISHES					-		-		
85	Gyp Wall Board Assemblies	\$ 36,414.00	28,000.00			28,000.00	77%	8,414.00		
86	Acoustical Ceilings	\$ 15,015.00				-	0%	15,015.00		
87	Quarry Tile	\$ 72,420.00	42,553.00			42,553.00	59%	29,867.00		
88	Vinyl Wall Base	\$ 693.00				-	0%	693.00		
89	Painting	\$ 469,740.00	126,000.00			126,000.00	27%	343,740.00		
90	SPECIALTIES	\$ 13,681.00	1,240.95		3,582.36	4,823.31	35%	8,857.69		
91	FURNISHINGS					-		-		
92	Plastic Laminate Casework	\$ 5,250.00				-	0%	5,250.00		
93	Labor to install casework	\$ 2,194.00				-	0%	2,194.00		
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-		
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-		
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-		
97	MECHANICAL					-		-		
98	Plumbing& Process Project Management	\$ 126,000.00	38,220.00	3,150.00		41,370.00	33%	84,630.00		
99	STRUCTURE 10:					-		-		
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	77,400.00		40,000.00	117,400.00	86%	19,100.00		
101	Plumbing/Hydronics Labor	\$ 262,500.00	167,835.00	15,750.00		183,585.00	70%	78,915.00		

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Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

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			(D + E) From Previous Application (\$)	This Period (\$)							
102	Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00			
103	Plumbing Insulation Labor	\$ 5,515.00	4,465.00			4,465.00	81%	1,050.00			
104	Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00			
105	HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00			
106	HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00			
107	HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00			
108	HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00			
109	HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00			
110	HVAC Labor	\$ 130,218.00	33,600.00			33,600.00	26%	96,618.00			
111	HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00			
112	HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00			
113	HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00			
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00			
115	HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00			
116	HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00			
117	STRUCTURE 20					-		-			
188	Process Materials	\$ 42,000.00			10,000.00	10,000.00	24%	32,000.00			
119	Process Labor	\$ 37,800.00				-	0%	37,800.00			
120	STRUCTURE 25:					-		-			
121	Plumbing/Process Materials	\$ 36,750.00	5,460.00	15,750.00	10,000.00	31,210.00	85%	5,540.00			
122	Plumbing/Process Labor	\$ 49,350.00		24,675.00		24,675.00	50%	24,675.00			
123	Plumbing Insulation Material	\$ 3,555.00				-	0%	3,555.00			
124	Plumbing Insulation Labor	\$ 2,703.00				-	0%	2,703.00			
125	HVAC Sheet Metal	\$ 15,750.00				-	0%	15,750.00			
126	HVAC Vent, Stands	\$ 4,200.00				-	0%	4,200.00			
127	HVAC Misc. Materials	\$ 3,150.00				-	0%	3,150.00			
128	HVAC Equipment Rental	\$ 4,200.00				-	0%	4,200.00			
129	HVAC Labor	\$ 36,267.00				-	0%	36,267.00			
130	HVAC Management	\$ 2,625.00				-	0%	2,625.00			
131	HVAC Insulation Materials	\$ 2,241.00				-	0%	2,241.00			
132	HVAC Insulation Labor	\$ 1,839.00				-	0%	1,839.00			
133	STRUCTURE 30					-		-			
134	Process Materials	\$ 89,250.00	87,910.00			87,910.00	98%	1,340.00			
135	Process Labor	\$ 140,700.00	86,375.00	5,250.00		91,625.00	65%	49,075.00			
136	STRUCTURE 35:					-		-			
137	Plumbing/ Process Materials	\$ 5,250.00			1,500.00	1,500.00	29%	3,750.00			
138	Plumbing/Process Labor	\$ 1,050.00				-	0%	1,050.00			
139	HVAC Sheet Metal	\$ 5,250.00				-	0%	5,250.00			
140	HVAC Misc. Materials	\$ 2,100.00				-	0%	2,100.00			
141	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00			
142	HVAC Labor	\$ 25,856.00				-	0%	25,856.00			
143	HVAC Management	\$ 2,625.00	500.00			500.00	19%	2,125.00			
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	2,500.00			2,500.00	40%	3,800.00			
145	HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00			
146	HVAC Insulation Labor	\$ 975.00				-	0%	975.00			
147	STRUCTURE 40					-		-			
148	Process Materials	\$ 14,700.00			1,000.00	1,000.00	7%	13,700.00			
149	Process Labor	\$ 30,450.00				-	0%	30,450.00			
150	STRUCTURE 50:					-		-			
151	Plumbing/Process Materials	\$ 299,250.00	34,650.00	8,400.00	224,616.90	267,666.90	89%	31,583.10			
152	Plumbing/Process Labor	\$ 893,231.00	68,145.00	41,475.00		109,620.00	12%	783,611.00			

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Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		13	Application Period:		From	05/01/24	to	05/31/24	Application Date:		06/03/24
A	B		C	D	E		F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
	153	Plumbing Insulation Material	\$ 2,440.00	2,100.00			2,100.00	86%	340.00		
	154	Plumbing Insulation Labor	\$ 1,730.00	1,491.00			1,491.00	86%	239.00		
	155	HVAC Sheet Metal	\$ 9,450.00				-	0%	9,450.00		
	156	HVAC Misc. Materials	\$ 9,923.00				-	0%	9,923.00		
	157	HVAC Equipment Rental	\$ 3,150.00				-	0%	3,150.00		
	158	HVAC Labor	\$ 64,776.00				-	0%	64,776.00		
	159	HVAC Management	\$ 2,625.00				-	0%	2,625.00		
	160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	1,500.00			1,500.00	12%	11,100.00		
	161	HVAC Insulation Materials	\$ 1,120.00	966.00			966.00	86%	154.00		
	162	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00		
163	STRUCTURE 55						-		-		
	164	Plumbing/Process Materials	\$ 168,000.00	160,945.00			160,945.00	96%	7,055.00		
	165	Plumbing/Process Labor	\$ 115,500.00	94,500.00	3,150.00		97,650.00	85%	17,850.00		
	166	Plumbing Insulation Materials	\$ 1,837.00	1,575.00			1,575.00	86%	262.00		
	167	Plumbing Insulation Labor	\$ 1,405.00	1,207.50			1,207.50	86%	197.50		
	168	HVAC Sheet Metal	\$ 12,600.00		10,080.00		10,080.00	80%	2,520.00		
	169	HVAC Vent, Stands	\$ 6,300.00		5,040.00		5,040.00	80%	1,260.00		
	170	HVAC Misc. Materials	\$ 2,362.00		1,890.00		1,890.00	80%	472.00		
	171	HVAC Equipment Rental	\$ 2,100.00		1,680.00		1,680.00	80%	420.00		
	172	HVAC Labor	\$ 25,331.00		20,165.00		20,165.00	80%	5,166.00		
	173	HVAC Management	\$ 2,625.00		2,100.00		2,100.00	80%	525.00		
	174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	1,500.00	11,025.00		12,525.00	80%	3,225.00		
	175	HVAC Insulation Materials	\$ 1,120.00	945.00			945.00	84%	175.00		
	176	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00		
177	STRUCTURE 60						-		-		
	178	Process Materials	\$ 55,650.00			8,000.00	8,000.00	14%	47,650.00		
	179	Process Labor	\$ 44,100.00				-	0%	44,100.00		
180	STRUCTURE 70						-		-		
	181	Process Materials	\$ 44,100.00	10,000.00	3,570.00	5,000.00	18,570.00	42%	25,530.00		
	182	Process Labor	\$ 162,750.00	45,000.00			45,000.00	28%	117,750.00		
183	STRUCTURE 75						-		-		
	184	Plumbing/Process Materials	\$ 31,415.00			4,000.00	4,000.00	13%	27,415.00		
	185	Plumbing/Process Labor	\$ 68,250.00				-	0%	68,250.00		
186	Indian Hills Booster Station						-		-		
	187	Process Materials	\$ 1,260.00				-	0%	1,260.00		
	188	Process Labor	\$ 1,260.00				-	0%	1,260.00		
189	ELECTRICAL						-		-		
	190	Mobilization	\$ 138,776.00	138,776.48			138,776.48	100%	(0.48)		
	191	Supervision	\$ 140,127.00	33,630.13	7,006.35		40,636.48	29%	99,490.52		
	192	Start-up & Commissioning	\$ 15,785.00				-	0%	15,785.00		
	193	Closeout Documents	\$ 12,050.00				-	0%	12,050.00		
	194	Demobilization	\$ 8,914.00				-	0%	8,914.00		
195	General & Site						-		-		
	196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-		
	197	Electrical Labor	\$ 90,573.00	58,871.73	4,529.00		63,400.73	70%	27,172.27		
	198	Electrical Material	\$ 227,857.00	113,928.59	4,540.00		118,468.59	52%	109,388.41		
	199	Electrical Lighting and Labor	\$ 9,548.00				-	0%	9,548.00		
	200	Generator Install	\$ 19,960.00				-	0%	19,960.00		
	201	Demo	\$ 17,690.00	3,539.00			3,539.00	20%	14,151.00		
	202	Electrical Excavation & ductbank	\$ 95,592.00	71,694.00			71,694.00	75%	23,898.00		
203	STR 10						-		-		

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Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

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Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	5,197.10			5,197.10	30%	12,128.90
205	Electrical Raceway Material	\$ 107,165.00	54,653.00	8,573.00		63,226.00	59%	43,939.00
206	Electrical Raceway Labor	\$ 104,843.00	41,617.75	9,436.00		51,053.75	49%	53,789.25
207	Electrical Wire Material	\$ 18,490.00	7,395.00			7,395.00	40%	11,095.00
208	Electrical Wire Labor	\$ 25,925.00	11,926.00	1,550.00		13,476.00	52%	12,449.00
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	1,470.00	1,200.00		2,670.00	27%	7,136.00
210	Electrical Lighting and Labor	\$ 62,270.00	3,113.00	26,775.00		29,888.00	48%	32,382.00
211	STR 20					-		-
212	Electrical Material	\$ 6,190.00	310.00			310.00	5%	5,880.00
213	Electrical Labor	\$ 6,160.00				-	0%	6,160.00
214	STR 25					-		-
215	Electrical Material	\$ 56,170.00	12,367.00			12,367.00	22%	43,803.00
216	Electrical Labor	\$ 56,725.00	5,672.00			5,672.00	10%	51,053.00
217	Electrical Lighting and Labor	\$ 24,694.00				-	0%	24,694.00
218	STR 30					-		-
219	Electrical Material	\$ 40,647.00	6,096.00	2,015.00		8,111.00	20%	32,536.00
220	Electrical Labor	\$ 41,110.00	5,322.00	2,047.00		7,369.00	18%	33,741.00
221	STR 35					-		-
222	Electrical Material	\$ 14,827.00		1,780.00		1,780.00	12%	13,047.00
223	Electrical Labor	\$ 23,100.00		1,150.00		1,150.00	5%	21,950.00
224	Electrical Lighting and Labor	\$ 9,190.00				-	0%	9,190.00
225	STR 40					-		-
226	Electrical Material	\$ 16,622.00				-	0%	16,622.00
227	Electrical Labor	\$ 14,581.00	715.00			715.00	5%	13,866.00
228	Electrical Lighting and Labor	\$ 12,091.00				-	0%	12,091.00
229	STR 50					-		-
230	Electrical Material	\$ 133,977.00	13,398.00			13,398.00	10%	120,579.00
231	Electrical Labor	\$ 112,934.00	3,387.00	5,650.00		9,037.00	8%	103,897.00
232	Electrical Lighting and Labor	\$ 52,589.00		10,500.00		10,500.00	20%	42,089.00
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	10,508.00			10,508.00	77%	3,197.00
234	STR 55					-		-
235	Electrical Material	\$ 37,762.00	14,842.00	3,395.00		18,237.00	48%	19,525.00
236	Electrical Labor	\$ 53,015.00	17,315.00	3,186.00		20,501.00	39%	32,514.00
237	Electrical Lighting and Labor	\$ 8,388.00		2,512.00		2,512.00	30%	5,876.00
238	STR 60					-		-
239	Electrical Material	\$ 7,497.00				-	0%	7,497.00
240	Electrical Labor	\$ 12,235.00		608.00		608.00	5%	11,627.00
241	Electrical Lighting and Labor	\$ 2,910.00				-	0%	2,910.00
242	STR 70					-		-
243	Electrical Material	\$ 27,350.00				-	0%	27,350.00
244	Electrical Labor	\$ 19,915.00		1,593.00		1,593.00	8%	18,322.00
245	Electrical Lighting and Labor	\$ 30,410.00				-	0%	30,410.00
246	STR 75					-		-
247	Electrical Material	\$ 6,165.00				-	0%	6,165.00
248	Electrical Labor	\$ 5,893.00				-	0%	5,893.00
249	Electrical Lighting and Labor	\$ 6,666.00				-	0%	6,666.00
250	PROCESS INTERCONNECTIONS					-		-
251	Installation of Stop Plates and Logs	\$ 3,717.00				-	0%	3,717.00
252	Installation of Slide and Weir Gates	\$ 38,241.00	20,600.00	3,500.00		24,100.00	63%	14,141.00
253	Prefabricated Flumes	\$ 3,087.00			2,904.00	2,904.00	94%	183.00
254	Installation of Flumes	\$ 2,955.00				-	0%	2,955.00

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			(D + E) From Previous Application (\$)	This Period (\$)				
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT					-		-
256	Cranes and Hoist	\$ 73,952.00				-	0%	73,952.00
257	Labor to install Cranes and Hoist	\$ 19,948.00				-	0%	19,948.00
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT							
259	Air Sparging Blowers	\$ 30,000.00			28,571.43	28,571.43	95%	1,428.57
260	Labor to install Air Sparging Blowers	\$ 3,192.00				-	0%	3,192.00
261	Labor to install High Speed Blowers	\$ 9,975.00				-	0%	9,975.00
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00				-	0%	9,975.00
263	Aluminum Domes	\$ 456,750.00	240,307.00		121,863.00	362,170.00	79%	94,580.00
264	Labor for Aluminum Domes	\$ 204,750.00	73,010.00			73,010.00	36%	131,740.00
265	Electrical Motors Install	\$ 3,990.00				-	0%	3,990.00
266	WATER & WASTEWATER EQUIPMENT					-		-
267	Installation of step Screen and Washer	\$ 4,788.00	3,500.00			3,500.00	73%	1,288.00
268	Installation of Vortex Grit Chamber	\$ 6,384.00	5,000.00			5,000.00	78%	1,384.00
269	Installation of Grit Seperator Classifier	\$ 6,384.00	5,000.00			5,000.00	78%	1,384.00
270	Installation of Mixers	\$ 11,172.00				-	0%	11,172.00
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00				-	0%	12,768.00
274	Labor to install UV System	\$ 6,384.00				-	0%	6,384.00
275	Labor to install Samplers	\$ 798.00				-	0%	798.00
276	Budget Allowances							
277	Soils Testing Services	\$ 20,000.00	772.90			772.90	4%	19,227.10
278	Electrical Service	\$ 75,000.00				-	0%	75,000.00
279	Natural Gas Service	\$ 20,000.00				-	0%	20,000.00
280	Internet Service	\$ 5,000.00				-	0%	5,000.00
281	SCADA Computers	\$ 40,000.00				-	0%	40,000.00
282	Office Furniture	\$ 20,000.00				-	0%	20,000.00
283	Lab Equipment	\$ 30,000.00		18,184.23		18,184.23	61%	11,815.77
284	Shop Tools and Storage	\$ 30,000.00				-	0%	30,000.00
285	Truck Lift	\$ 15,000.00				-	0%	15,000.00
286	Skid Steer	\$ 80,000.00	37,500.00			37,500.00	47%	42,500.00
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00
288	Landscaping	\$ 20,000.00				-	0%	20,000.00
289	Plaque	\$ 5,000.00				-	0%	5,000.00
290	Blower Temporary Air	\$ 75,000.00	23,472.42			23,472.42	31%	51,527.58
291	Pre-negotiated Items					-		-
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00			34,871.42	34,871.42	12%	263,746.58
293	Process Integration & Control	\$ 1,371,706.00	467,813.00			467,813.00	34%	903,893.00
294	Process Valves	\$ 368,967.00	246,437.00		122,530.00	368,967.00	100%	-
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88			269,772.19	269,772.19	90%	29,974.69
297	Dry Pit Pumps	\$ 66,040.00			59,436.00	59,436.00	90%	6,604.00
298	Torque Flow Grit Pumps	\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50
299	Submersible Waste Water Pumps	\$ 210,704.00			189,634.00	189,634.00	90%	21,070.00
300	Step Screen with Washer Compact	\$ 128,593.49			115,734.14	115,734.14	90%	12,859.35
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	65,475.00			65,475.00	90%	7,275.00
302	Grit Seperator Classifier	\$ 68,860.00	66,860.00			66,860.00	97%	2,000.00
303	Submersible Mixers	\$ 80,885.00			72,797.00	72,797.00	90%	8,088.00
304	Flexible Membrane Disc Diffuses	\$ 151,200.00			136,080.00	136,080.00	90%	15,120.00
305	Tertiary Filters	\$ 654,186.38			538,567.66	538,567.66	82%	115,618.72

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:			WW-62	
Contractor:	Portzen					Contractor's Project No.:			23-04	
Project:	2023 Water and Wastewater Improvements									
Contract:	Wastewater Treatment Facility and Water Booster Station									
Application No.:	13		Application Period:	From	05/01/24	to	05/31/24	Application Date:	06/03/24	
A	B		C	D		E	F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
				(D + E) From Previous Application (\$)	This Period (\$)					
306	Open Channel UV Treatment		\$ 169,720.00			152,748.00	152,748.00	90%	16,972.00	
307	Waste Water Samplers		\$ 16,293.00				-	0%	16,293.00	
308	STR 75 Prenegotiated Items						-		-	
309	Process Integration & Control		\$ 44,606.00				-	0%	44,606.00	
310	Process Valves		\$ 4,742.00			4,742.00	4,742.00	100%	-	
311	Submersible Waste Water Pumps		\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00	
312	Coarse Bubble Diffusers		\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00	
313	Booster Station						-		-	
314	General Requirements		\$ 4,260.00				-	0%	4,260.00	
315	Selective Demolition		\$ 30,610.00				-	0%	30,610.00	
316	Sitework		\$ 25,000.00				-	0%	25,000.00	
317	Asphalt Pavement		\$ 5,250.00				-	0%	5,250.00	
318	Seeding		\$ 2,835.00				-	0%	2,835.00	
319	Concrete		\$ 4,000.00				-	0%	4,000.00	
320	Masonry		\$ 3,180.00				-	0%	3,180.00	
321	Metal Fabrications		\$ 5,350.00				-	0%	5,350.00	
322	Doors and Hardware		\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00	
323	Painting		\$ 12,350.00				-	0%	12,350.00	
324	Process Materials		\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09	
325	Process Labor		\$ 120,750.00				-	0%	120,750.00	
326	HVAC Equipment		\$ 19,591.00				-	0%	19,591.00	
327	HVAC Misc. Materials		\$ 2,940.00				-	0%	2,940.00	
328	HVAC Labor		\$ 18,637.00				-	0%	18,637.00	
329	HVAC Management		\$ 1,050.00				-	0%	1,050.00	
330	HVAC Submittals, Pre-Con and Mobilization		\$ 1,102.00	1,000.00			1,000.00	91%	102.00	
331	Electrical Material		\$ 64,303.00				-	0%	64,303.00	
332	Electrical Labor		\$ 44,340.00				-	0%	44,340.00	
333	Electrical Lighting and Labor		\$ 12,132.00				-	0%	12,132.00	
334	Electrical Labor - MCC, Gear & Equipment		\$ 31,615.00				-	0%	31,615.00	
335	Horizontal Split Case Centrifugal Pump		\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50	
336	Booster Station Pre-negotiated Items						-		-	
337	Diesel Engine Drive Generator		\$ 68,019.00				-	0%	68,019.00	
338	Instrumentation and Control		\$ 146,342.00				-	0%	146,342.00	
339	Process Valves		\$ 28,765.00				-	0%	28,765.00	
									-	
									-	
Original Contract Totals			\$ 22,062,937.75	\$ 9,381,664.37	\$ 670,429.58	\$ 2,941,183.51	\$ 12,993,277.46	59%	\$ 8,378,889.70	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:			
Engineer:	Town & Country Engineering					Engineer's Project No.:	WW-62		
Contractor:	Portzen					Contractor's Project No.:	23-04		
Project:	2023 Water and Wastewater Improvements								
Contract:	Wastewater Treatment Facility and Water Booster Station								

Application No.:	13	Application Period:	From	05/01/24	to	05/31/24	Application Date:	06/03/24
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
Change Order Totals		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders								
Project Totals		\$ 22,062,937.75	\$ 9,381,664.37	\$ 670,429.58	\$ 2,941,183.51	\$ 12,993,277.46	59%	\$ 8,378,889.70

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:					
Engineer:	Town & Country Engineering						Engineer's Project No.: WW-62					
Contractor:	Portzen						Contractor's Project No.: 23-04					
Project:	2023 Water and Wastewater Improvements											
Contract:	Wastewater Treatment Facility and Water Booster Station											

Application No.:	13	Application Period:	From	05/01/24	to	05/31/24	Application Date: 06/03/24				
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
B-1	Excavation	1,000.00	CY	20.00	20,000.00	468.00	9,360.00		9,360.00	47%	10,640.00
B-2	Structural Fill	1,000.00	CY	58.00	58,000.00	403.00	23,374.00		23,374.00	40%	34,626.00
B-3	Breaker Run	300.00	CY	58.00	17,400.00		-		-	0%	17,400.00
B-4	Fencing	50.00	LF	60.00	3,000.00		-		-	0%	3,000.00
B-5	Reinforced Concrete	100.00	CY	450.00	45,000.00		-		-	0%	45,000.00
B-6	Asphalt	300.00	SY	30.00	9,000.00		-		-	0%	9,000.00
B-7	Pipe Bollards	5.00	EA	750.00	3,750.00		-		-	0%	3,750.00
B-8	Geotextile Fabric	250.00	SY	5.00	1,250.00	328.50	1,642.50		1,642.50	131%	(392.50)
B-9	Silt Fencing	250.00	LF	4.00	1,000.00		-		-	0%	1,000.00
					-		-		-		-
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Original Contract Totals					\$ 158,400.00		\$ 34,376.50	\$ -	\$ 34,376.50	22%	\$ 124,023.50

Contractor's Application for Payment

Unit Price

Contractor's Application for Payment

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Work Change Directives
City of Waterloo / Waterloo Utilities
2023 WWTF/Booster Construction

1.	04/07/2023	Samplers	\$0.00
2.	04/10/2023	Transformer Pad	\$0.00
3.	04/24/2023	Str. 35 Eyewash Station	\$1,143.00
4.	05/03/2023	Booster Pumps	(\$22,551.00)
5.	05/12/2023	BIL Signage	\$1,277.00
6.	06/29/2023	Buried Structure	\$0.00
7.	06/29/2023	Lab Casework	(\$6,000)
8.	08/10/2023	Transformer Pad Basements	\$0.00
9.	08/10/2023	Str. 55 Backwater Valve	\$494.00
10.	09/08/2023	Casework Additions	\$679.00
11.	09/22/2023	AB 1 Valve	\$0.00
12.	11/13/2023	Str. 10 Fire Damper	\$837.00
13.	01/23/2024	Str. 10 Roof Overflow Drains	\$25,579.00
14.	01/23/2024	Str. 30 Valve Extensions	\$16,130.00
15.	02/02/2024	Str. 60 Pumps – Chains	\$0.00
16.	02/07/2024	Flow Conditioners	\$4,160.00
17.	02/07/2024	MLSS Line 14E	\$1,822.00
18.	03/26/2024	Exit & Egress Lighting – Bid Item 1	\$43,667.00
19.	03/26/2024	Exit & Egress Lighting – Bid Item 2	\$8,640.00
20.	4/17/2024	Sealed Light Fixtures	\$4,575.00
21.	5/31/2024	Anodized Aluminum	(\$28,525.00)
		TOTAL	\$51,927.00

City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality City of Waterloo	B. Project Number WW-47/49/55/56/62/65	C. Date 6/3/2024	D. Type of Request (Partial or Final) Partial	E. Request Number 15	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$0.00	\$37.00	\$37.00	0.4%
E3 Engineering - Design	\$1,060,100.00	\$1,055,342.57	\$0.00	\$1,055,342.57	99.6%
E4 Engineering - Construction Admin	\$858,300.00	\$285,610.00	\$7,750.00	\$293,360.00	34.2%
E5 Engineering - Inspections	\$570,800.00	\$207,476.99	\$20,813.75	\$228,290.74	40.0%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$11,689,363.16	\$636,908.10	\$12,326,271.26	77.6%
E8 Bond Counsel	\$52,500.00	\$17,000.00	\$0.00	\$17,000.00	32.4%
E9 Interim Financing Interest	\$1,438,000.00	\$256,947.80	\$367,585.40	\$624,533.20	43.4%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$12,149.82	\$0.00	\$12,149.82	44.2%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
Supplemental Funding	\$6,176,742.00	\$50,000.00	\$0.00	\$50,000.00	0.8%
Total Costs	\$27,290,742.00	\$13,641,677.53	\$1,033,094.25	\$14,674,771.78	53.8%
Funding Sources					
1. City Contribution Amount	\$0.00	\$0.00	\$0.00	\$0.00	
2. USDA Loan Amount	\$17,114,000.00	\$13,591,677.53	\$1,033,094.25	\$14,624,771.78	85.5%
3. USDA Grant Amount	\$4,000,000.00	\$0.00	\$0.00	\$0.00	0.0%
4. Supplemental Funding	\$6,176,742.00	\$50,000.00	\$0.00	\$50,000.00	0.8%
Total Funding	\$27,290,742.00	\$13,641,677.53	\$1,033,094.25	\$14,674,771.78	53.8%



Engineer

6/3/2024

Date

Rural Development

Date

Owner

Date

Notes:

Project Tracking Worksheet Cost Allocations							Municipality										
							City of Waterloo Project Tracking										
Project Numbers: WW-47/49/55/56							Request Number 15			DATE 6/3/2024							
A. Date of Invoice	B. Payee, Inv. No., Job No.				C. Amount		E1 Land & Rights	E2 Legal Services	E3 Engineering - Design	E4 Engineering - Construction Admin	E5 Engineering - Inspections	E6 Engineering - Additional Services	E7 Development	E8 Bond Counsel	E9 Interim Financing Interest	E10 Other - Administrative /RD Coordination	E11 Contingency
5/16/24	Town and Country	WW-62 Construction Admin	Inv. # 26760		\$ 7,750.00	E4				\$7,750.00							
5/16/24	Town and Country	WW-65 Resident Eng	Inv. # 26761		\$ 20,813.75	E5				\$20,813.75							
5/17/24	Huntington National	Interim Financing Interest	Inv. # 805746		\$ 367,585.40	E9									\$367,585.40		
5/15/24	Axley Brynelson	Legal Services	Inv. # 977921		\$ 37.00	E2		\$37.00									
			Inv. #														
6/3/24	Portzen	23-04	Inv. # PAY APP 13		\$ 636,908.10	E7							\$636,908.10				
			Inv. #														
TOTALS					\$1,033,094.25		\$0.00	\$37.00	\$0.00	\$7,750.00	\$20,813.75	\$0.00	\$636,908.10	\$0.00	\$367,585.40	\$0.00	\$0.00

Project Tracking Worksheet Funding Sources					Municipality									
					City of Waterloo Project Tracking									
					Project Numbers: WW-47/49/55/56				Request Number 15			DATE 6/3/2024		
A. Date of Inv.	B. Payee, Inv. No., Job No.			C. Amount	1.	2.	3.	4.						
					City Contribution Amount	USDA Loan Amount	USDA Grant Amount	Supplemental Funding						
5/16/24	Town and Country	WW-62 Construction Admin	Inv. # 26760	\$ 7,750.00		\$ 7,750.00								
5/16/24	Town and Country	WW-65 Resident Eng	Inv. # 26761	\$ 20,813.75		\$ 20,813.75								
5/17/24	Huntington National Bank	Interim Financing Interest	Inv. # 805746	\$ 367,585.40		\$ 367,585.40								
5/15/24	Axley Brynelson	Legal Services	Inv. # 977921	\$ 37.00		\$ 37.00								
						\$ -								
6/3/24	Portzen	23-04	Inv. # PAY APP 13	\$ 636,908.10		\$ 636,908.10								
						\$ -								
TOTALS				\$1,033,094.25	\$0.00	\$1,033,094.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER: 26760
INVOICE DATE: May 16, 2024
PROJECT NUMBER: WW 62

Waterloo Utilities
575 Commercial Avenue
Waterloo, WI 53594

Attention: Mr. Barry Sorenson, Superintendent

PROJECT NAME: Waterloo WWTP Construction

For professional services rendered in connection with construction administration services for the wastewater treatment plant construction for a lump sum cost of \$857,000 according to Amendment 5. Services during this period include coordination with the contractor and submittal review.

# OF UNITS	UNIT DESCRIPTION	UNIT PRICE	LINE TOTAL
	PROFESSIONAL SERVICES		\$7,750.00

TOTAL THIS PERIOD		\$7,750.00
CUMULATIVE PROFESSIONAL SERVICES THROUGH	5/11/2024	\$293,000.00
CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH	4/6/2024	\$285,250.00
AMOUNT DUE THIS INVOICE		\$7,750.00

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT
THANK YOU!

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER:	26761
INVOICE DATE:	May 16, 2024
PROJECT NUMBER:	WW 65

Waterloo Utilities
575 Commercial Avenue
Waterloo, WI 53594

Attention: Mr. Barry Soreson, Superintendent

PROJECT NAME: WWTF Resident Engineering

For professional services rendered in connection with resident observation for the wastewater treatment plant construction on an hourly basis for an hourly cost estimated to be \$649,500 according to Amendment 5. Services provided during this period include resident engineering during the billing period.

# OF UNITS	UNIT DESCRIPTION	UNIT PRICE	LINE TOTAL
187.75 hrs.	Engineering Technician III	\$105.00	\$19,713.75
	Other		\$1,100.00

TOTAL THIS PERIOD		\$20,813.75
CUMULATIVE PROFESSIONAL SERVICES THROUGH	5/11/2024	\$228,290.74
CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH	4/6/2024	\$207,476.99
AMOUNT DUE THIS INVOICE		\$20,813.75

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT
THANK YOU!



The Huntington National Bank
PO Box 701096
Cincinnati, OH 45270-1096

INVOICE

DATE OF INVOICE 05/17/2024
INVOICE NUMBER 805746



Customer Service is available at
1-866-329-7286



1-740-79801-0000133-001-1-000-001-000-000
CITY OF WATERLOO
ATTN: JEANNE RITTER
575 COMMERCIAL AVE
WATERLOO WI 53594-2400

APPROVED
MAY 28 2024

INVOICE SUMMARY

101-0018194-001 Revenue BAN 2022 Interest	07/01/2024	\$367,585.40	\$367,585.40
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IMPORTANT MESSAGES

We appreciate your business.

PLEASE DETACH LOWER PORTION AND RETURN WITH THE ENCLOSED ENVELOPE.

INVOICE DATE	INVOICE NUMBER	DUE DATE	TOTAL AMOUNT DUE
05/17/2024	805746	07/01/2024	\$367,585.40

AMOUNT ENCLOSED

CITY OF WATERLOO
ATTN: JEANNE RITTER
575 COMMERCIAL AVE
WATERLOO WI 53594-2400

THE HUNTINGTON NATIONAL BANK
EQUIPMENT FINANCE DIVISION
P O BOX 701096
CINCINNATI OH 45270-1096

000080574600367585408

740-4006-1010F

Inv# 977921
Date 05/15/2024
Our Ref# 87198

Wastewater Treatment Plant Improvements

FEES

<u>Date</u>	<u>Atty</u>	<u>Description of Services Rendered</u>	<u>Hours</u>	<u>Amount</u>
4/29/24	MXJ	Review of correspondence from Ms. Wolf, Cardinal Title, re: title policy pertaining to USDA loan. Correspondence, Attorney Manley re: same.	.20	37.00

SUMMARY

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Jerke, Megan X.	.20	185.00	37.00
TOTAL	.20		\$ 37.00

TOTAL THIS INVOICE \$ 37.00



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2024-16

REVIEW OF THE ANNUAL WASTEWATER TREATMENT PLANT COMPLIANCE MAINTENANCE REPORT

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the Waterloo Water & Light Commission and the City of Waterloo Common Council have reviewed the annual Wastewater Treatment Plant Compliance Maintenance Report, which accompanies this resolution;

THEREFORE, BE IT RESOLVED, that the City of Waterloo Common Council informs the Wisconsin Department of Natural Resources that appropriate actions will continue to be taken to maintain and exceed compliance measures.

PASSED AND ADOPTED this 20th day of June 2024.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Utility Superintendent & Utility Commission

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/4/2024

2023

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.3725	x	365	x	8.34	=	1,133
February	0.3802	x	346	x	8.34	=	1,096
March	0.4831	x	298	x	8.34	=	1,199
April	0.4596	x	317	x	8.34	=	1,214
May	0.3610	x	429	x	8.34	=	1,292
June	0.2910	x	494	x	8.34	=	1,198
July	0.2701	x	432	x	8.34	=	973
August	0.2745	x	502	x	8.34	=	1,149
September	0.2713	x	410	x	8.34	=	928
October	0.2885	x	414	x	8.34	=	996
November	0.2870	x	449	x	8.34	=	1,074
December	0.2895	x	456	x	8.34	=	1,100

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.509	x	90	=	0.4581
		x	100	=	.509
Design BOD, lbs/day	1967	x	90	=	1770.3
		x	100	=	1967

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	1	0	0	0
April	1	1	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		2	0	0	0
Points		4	0	0	0
Total Number of Points					4

4

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3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2023-12-11

- ☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- ☒ Yes

- ☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- ☐ Yes

- ☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

- ☐ Yes

- ☐ Yes

- ☐ Yes

- ☒ No

- ☒ No

- ☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- ☐ Yes

gallons

- ☒ No

Holding Tanks

- ☐ Yes

gallons

- ☒ No

Grease Traps

- ☐ Yes

gallons

- ☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- ☒ Yes

- ☐ No

If yes, describe the situation and your community's response.

Over on chlorides due to a pickle industry. They will be changing their process in 2024.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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<div><div><input type="radio"/> Yes</div><div><input checked="" type="radio"/> No</div></div> <div>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</div> <div></div>	
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Total Points Generated	4
Score (100 - Total Points Generated)	96
Section Grade	A

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	0	1	0	0
February	24	21.6	0	1	0	0
March	24	21.6	0	1	0	0
April	24	21.6	0	1	0	0
May	12	10.8	1	1	0	0
June	12	10.8	1	1	0	0
July	12	10.8	1	1	0	0
August	12	10.8	0	1	0	0
September	12	10.8	0	1	0	0
October	12	10.8	0	1	0	0
November	24	21.6	0	1	0	0
December	24	21.6	0	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2023-12-11

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

NONE

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- ☒ Yes
☐ No

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If Yes, please explain:

The industry with chloride problems is in the process of installing a drying bed, which should be active in 2024.

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	1	1	0	0
February	24	21.6	2	1	0	0
March	24	21.6	1	1	0	0
April	24	21.6	1	1	0	0
May	12	10.8	0	1	0	0
June	12	10.8	1	1	0	0
July	12	10.8	1	1	0	0
August	12	10.8	0	1	0	0
September	12	10.8	0	1	0	0
October	12	10.8	0	1	0	0
November	24	21.6	1	1	0	0
December	24	21.6	0	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	11	16	1.38	0	.037	.033	.037	4.083	0
February	11	16	.384	0	1.383	.083	.04	.03	0
March	11	16	.031	0	.037	.033	.03	.023	0
April	6.9	9.9	.881	0	.037	.043	3.41	.033	0
May	7.8	8.2	.813	0	.047	.067	.04	3.61	0
June	7.8	8.2	.081	0	.047	.03	.033	.137	0
July	7.8	8.2	1.257	0	4.93	.03	.03	.037	0
August	7.8	8.2	.033	0	.03	.03	.053	.033	0
September	7.8	8.2	.051	0	.027	.033	.037	.107	0
October	11	16	.036	0	.03	.033	.043	.04	0
November	11	16	.322	0	.023	.03	.037	.043	0
December	11	16	.041	0	.04	.03	.043	.05	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.178	1	0
February	1	0.183	1	0
March	1	0.197	1	0
April	1	0.175	1	0
May	1	0.173	1	0
June	1	0.413	1	0
July	1	0.286	1	0
August	1	0.236	1	0
September	1	0.232	1	0
October	1	0.146	1	0
November	1	0.092	1	0
December	1	0.182	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☒ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

Outfall No. 005 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75									0					0	0
Cadmium		39	85									.47					0	0
Copper		1500	4300									280					0	0
Lead		300	840									12					0	0
Mercury		17	57									0					0	0
Molybdenum	60		75									5.5				0		0
Nickel	336		420									12				0		0
Selenium	80		100									0				0		0
Zinc		2800	7500									540					0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes

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<p>o No (10 points)</p> <p>● N/A - Did not exceed limits or no HQ limit applies (0 points)</p> <p>o N/A - Did not land apply biosolids until limit was met (0 points)</p> <p>3.1.3 Number of times any of the metals exceeded the ceiling limits = 0</p> <p>Exceedence Points</p> <p>● 0 (0 Points)</p> <p>o 1 (10 Points)</p> <p>o > 1 (15 Points)</p> <p>3.1.4 Were biosolids land applied which exceeded the ceiling limit?</p> <p>o Yes (20 Points)</p> <p>● No (0 Points)</p> <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <p>N\A</p>	0
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p>● >= 180 days (0 Points)</p> <p>o 150 - 179 days (10 Points)</p> <p>o 120 - 149 days (20 Points)</p> <p>o 90 - 119 days (30 Points)</p> <p>o < 90 days (40 Points)</p> <p>o N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <p>N\A</p>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div></div> <p>Could use more help/staff for:</p> <div></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">○ Excellent● Very good○ Good○ Fair○ Poor <p>Describe your rating:</p> <div>We have work orders we print out weekly for each building and each piece of equipment.</div>	

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Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

MICHAEL W KITELINGER

Certification No:

33696

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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<div><input type="checkbox"/> An arrangement with another certified operator</div> <div><input type="checkbox"/> An arrangement with another community with a certified operator</div> <div><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</div> <div><input type="checkbox"/> A consultant to serve as your certified operator</div> <div><input type="checkbox"/> None of the above (20 points)</div> <div>If "None of the above" is selected, please explain:</div> <div></div>	0
<div>4. Continuing Education Credits</div> <div>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</div> <div>OIT and Basic Certification:</div> <div><div><input type="radio"/> Averaging 6 or more CECs per year.</div><div><input type="radio"/> Averaging less than 6 CECs per year.</div></div> <div>Advanced Certification:</div> <div><div><input checked="" type="radio"/> Averaging 8 or more CECs per year.</div><div><input type="radio"/> Averaging less than 8 CECs per year.</div></div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information Name: <input type="text" value="Joy Bisco"/> Telephone: <input type="text" value="(920)478-2260"/> (XXX) XXX-XXXX E-Mail Address (optional): <input type="text" value="jbisco@waterlooutilities.com"/>		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ No (40 points) If No, please explain: <input type="text"/> 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A If N/A, please explain: <input type="text"/> 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR \$ <input type="text" value="552,293.43"/> 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) \$ <input type="text" value="0.00"/> 3.2.3 Adjusted January 1st Beginning Balance \$ <input type="text" value="552,293.43"/> 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) \$ <input type="text" value="5,943.27"/> +		

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 558,236.70

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 558,236.70

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

In the process of a multiyear multimillion dollar facility upgrade.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	WWTP UPGRADE	\$30,000,000	2023
2	Hendricks street project	\$380,000	2025
3	North Van Buren and Taylor St.	\$400,000	2026
4	HWY 89 / E Madison St.	\$913,000	2028

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 4

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	3,194	
February	3,095	
March	3,324	
April	2,606	
May	1,555	
June	1,255	
July	1,288	
August	1,206	
September	1,117	
October	1,301	
November	3,004	
December	3,265	
Total	26,210	0
Average	2,184	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

With WWTP upgrade all new pumps in the influent and RAS\WAS.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	92,759	11.55	8,031	35.12	2,641	851
February	83,711	10.65	7,860	30.69	2,728	922
March	88,659	14.98	5,918	37.17	2,385	697
April	87,130	13.79	6,318	36.42	2,392	477
May	87,250	11.19	7,797	40.05	2,179	94
June	114,910	8.73	13,163	35.94	3,197	147
July	72,980	8.37	8,719	30.16	2,420	94
August	55,643	8.51	6,539	35.62	1,562	68
September	58,212	8.14	7,151	27.84	2,091	61
October	51,875	8.94	5,803	30.88	1,680	37
November	56,845	8.61	6,602	32.22	1,764	77
December	65,293	8.97	7,279	34.10	1,915	563
Total	915,267	122.43		406.21		4,088
Average	76,272	10.20	7,598	33.85	2,246	341

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

WWTP facility upgrade.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☒ No

☐ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☐ No

☒ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☒ Part of the facility

Year:

By Whom:

Describe and Comment:

LED Lighting.

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6/4/2024 **2023**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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6/4/2024 2023

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Manhole repairs, sewer line jetting, televising problem areas that may need repairs.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2007-06-28

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☐ Rehabilitated sewer and lift station installation, testing and inspection
 - ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☒ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☒ Equipment and replacement part inventories
 - ☒ Up-to-date sewer system map
 - ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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2023

0

- ☐ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☐ Basement back assessment and correction
- ☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☐ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☐ Response order, timing and clean-up
- ☐ Public notification protocols
- ☐ Training
- ☐ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	33.99	% of system/year
Root removal	.78	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	5.87	% of system/year
Manhole inspections	14.25	% of system/year
Lift station O&M	.4	# per L.S./year
Manhole rehabilitation	2	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

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River or water crossings .40 % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="28.71"/>	Total actual amount of precipitation last year in inches
<input type="text" value="30.9"/>	Annual average precipitation (for your location)
<input type="text" value="17"/>	Miles of sanitary sewer
<input type="text" value="4"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="7"/>	Number of basement backup occurrences
<input type="text" value="7"/>	Number of complaints
<input type="text" value=".28724"/>	Average daily flow in MGD (if available)
<input type="text" value=".6391"/>	Peak monthly flow in MGD (if available)
<input type="text" value=".026"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.41"/>	Basement backups (number/sewer mile)
<input type="text" value="0.41"/>	Complaints (number/sewer mile)
<input type="text" value="2.2"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.1"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

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<div></div> <div>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</div> <div>None</div> <div>5.4 What is being done to address infiltration/inflow in your collection system?</div> <div>Lining and sealing older brick manholes.</div>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0030881

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Waterloo

Date of Resolution or
Action Taken:

2024-06-03

Resolution Number:

2024-16

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

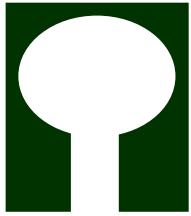
Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

4811 South 76th Street
Suite 109
Greenfield, WI 53220
Telephone: (800) 327-1578
Fax: (414) 282-7830

June 12, 2024

Mr. Barry Sorenson, Superintendent
Waterloo Utilities
575 Commercial Avenue
Waterloo, WI 53594

Subject: Condition Assessment Inspection Services for the 100,000 Gallon Cone Roof

Dear Mr. Sorenson:

Dixon Engineering performed an inspection on April 4, 2024 on the 100,000 gallon cone roof water tower located in the City of Waterloo, Wisconsin. The purpose of the inspection was to perform a condition assessment of the entire structure to determine the feasibility of maintaining the structure as a landmark/antenna support structure. The inspection was performed by James Rowley, Structural Engineer, and Joseph T. Hoban, PE.

Summary:

This structure was built in 1910 by Chicago Bridge & Iron Works. The tank is generally of riveted construction with some welding on appurtenances. The tank is located on an unfenced site that is located near a church parking lot. This tank has been removed from service for a length of time and it is understood that there are no plans to place the tank back into service. For this reason, the inspection and recommendations have been limited to general structural integrity and safety items.

Site Inspection:

Overall Site:

The tank is located in an unfenced area near a church parking lot. There is an electrical line that routes from an adjacent pole to one of the legs. There is a concrete retaining wall around the perimeter of the tank base. The concrete retaining wall is in fair condition overall with numerous spalls. The retaining wall appears plumb and generally structurally sound. The site is generally well-kept with no vegetation encroachment on the tank.

Foundation and Anchor Bolt Conditions:

The exposed concrete foundations are in poor to fair condition overall. It appears that some concrete was added to the original concrete foundations. There are numerous spalls throughout the concrete foundations. There is a survey benchmark located on the leg foundation with the ladder.

There are no anchor bolts at the wet riser. There is one 2 inch diameter anchor bolt at each of the four legs. The anchor bolts are in good condition overall with no significant deterioration.

Coating Conditions:

The exterior of the structure consists of the riser, legs, struts, sway rods, bowl, sidewall, balcony, and roof. The exterior coating is in fair to good condition overall. The lower portion of the tower is coated with an aluminum coating and the sidewall and roof are coated with an unknown coating system. Adhesion testing was performed on the legs and the sidewall. The leg coating showed poor adhesion and the sidewall coating showed good adhesion.

The wet interior coating is in fair condition overall. Coating deterioration consists of spot failures with rust undercutting and rust bleedthrough throughout.

Coating samples were taken from a leg and the exterior sidewall and tested for the presence of heavy metals. The exterior coating tested at 1.3 to 3.6 percent (13,000 to 36,000 ppm) lead by weight and 0.26 to 0.40 percent (2,600 to 4,000 ppm) chromium by weight. Special consideration will be needed during maintenance to avoid contamination of workers and prevent generation of hazardous waste.

Structural Steel Conditions:

The exterior structure is in good condition overall. There is no significant deterioration of the structure, no missing rivets, cracked welds, or pitting of the steel were observed. Typical areas of concern on similar structures are the condition of the anchor bolts, the sway rod and strut connections, and the leg connections to the sidewall. All of these areas that were able to be accessed are in good condition with no areas of concern.

There are several holes in the roof plates throughout. The holes can let water into the interior of the structure and accelerate corrosion.

Access and Safety Conditions:

The exterior leg ladder starts 4 feet above the leg foundation and extends up to the balcony. The leg ladder is equipped with a cage and a vandal guard that are in good condition. The ladder is not equipped with a fall prevention device. The ladder is in good condition overall but does not meet OSHA size requirements. The toe clearance and length of rungs are undersized. The leg ladder cage has an opening at the balcony for access and continues to the roof. There are rungs welded to the roof to access the finial ball at the peak.

The exterior balcony is in good condition overall. The balcony and railing do not conform the current OSHA requirements. The railing height is undersized and there is no midrail. The tank does not have a roof handrail.

There is one antenna mounted to the balcony railing. The mounts appear to be in good condition. The cable routing does not interfere with access.

There is a wet interior roof hatch at the top of the sidewall ladder. The roof hatch has a curb and overlapping cover that are in good condition. There is a finial ball at the center of the roof that could not be safely accessed and inspected. The overflow pipe stubs out the of the upper sidewall, routes down the sidewall and leg of the tank, and discharges to a splash pad.

Recommendations:

This structure is in good condition overall with no major structural deficiencies. Several items are outlined below to increase the longevity and aesthetics of the structure as well as increase the safety for future inspections and maintenance activities. The existing concrete should be repaired, entry points for water in the

roof should be sealed to protect the wet interior, the structure should be coated for aesthetics and long-term protection, and safety upgrades should be performed to allow for safe maintenance in the future.

Disclaimer:

Unless DIXON feels the ladders and railings are unsafe, it is our opinion that if they were built to code at the time of construction, they do not require replacement. Codes can change regularly making compliance expensive and impractical. However, it is our responsibility to inform you of this possible deficiency.

1. Repair spalls on the concrete foundations and retaining walls. The estimated cost is \$20,000.
2. Weld plates over the holes in the roof. The estimated cost is \$5,000.
3. Abrasive blast clean the exterior inside a dust tight containment system and repaint with a urethane system. The estimated cost is \$180,000 plus \$100,000 for containment.
4. Install a fall prevention device on the leg/sidewall ladder. The estimated cost is \$6,000.
5. Long term budget recoating the exterior every 15 years (after the initial abrasive blast cleaning and repaint).

The total estimated construction cost for the rehabilitation project is \$311,000.

Engineering, project specifications, construction inspection are estimated to be \$60,000. This total is not included in the total construction cost for rehabilitation project estimate.

Inspecting the structure every 5 years is recommended. The estimated cost is \$6,000 plus 4% annual inflation cost.

If you have any questions, please feel free to contact the project manager, Kayla Mulcahy at (414) 429-3430 or kayla.mulcahy@dixonengineering.net.

FOR DIXON ENGINEERING, INC.,



James Rowley
Senior Structural Engineer

Reviewed by:
Joseph T. Hoban, PE
Vice President

Attachments: Field Inspection Report
Heavy Metal Lab Results
Inspection Photographs

ANALYTICAL LABORATORY REPORT

Thursday, April 11, 2024

Page 1 of 2

CUSTOMER: Dixon Engineering
1104 3rd Ave.
Lake Odessa, MI 48849

DATE RECEIVED: Monday, April 8, 2024
PO/PROJECT #:
SUBMITTAL #: 2024-04-08-003

LAB NUMBER: AD31409

Sampled By: James Rowley

Job Location: Waterloo Utilites, WI 100M Cone Roof

Sample Identification: 1 : Waterloo Utilities 100M Cone Roof EXT Leg

Date Sampled: 4/4/2024

Sample Description: Paint Chips

Preparation Method: EPA 3050B-P-M (Acid Digestion for Paints)

Analysis Method: EPA 6010D-M (ICP-AES Method for Determination of Metals)

Date Analyzed: Wednesday, April 10, 2024

ELEMENT	RESULT (by dry	REPORTING LIMIT (RL)
Chromium	0.40 %	0.00065 %
Lead	3.6 %	0.0013 %

LAB NUMBER: AD31410

Sampled By: James Rowley

Job Location: Waterloo Utilites, WI 100M Cone Roof

Sample Identification: 2 : Waterloo Utilities 100M Cone Roof EXT Side wall

Date Sampled: 4/4/2024

Sample Description: Paint Chips

Preparation Method: EPA 3050B-P-M (Acid Digestion for Paints)

Analysis Method: EPA 6010D-M (ICP-AES Method for Determination of Metals)

Date Analyzed: Wednesday, April 10, 2024

ELEMENT	RESULT (by dry	REPORTING LIMIT (RL)
Chromium	0.26 %	0.0013 %
Lead	1.3 %	0.0013 %

GPI Laboratories, Inc. has obtained accreditation under the programs detailed on the final page of the laboratory report. The accreditations pertain only to the testing performed for the elements, and in accordance with the test methods, listed in the scope of accreditation table. Testing which is performed by GPI Laboratories, Inc. according to other test methods, or for elements which are not included in the table fall outside of the current

This report shall not be reproduced except in full, without written approval of GPI Laboratories, Inc..

DIXON ENGINEERING, INC.
STEEL TANK FIELD INSPECTION REPORT
LEGGED TANK

DATE: April 4, 2024

OWNER: Waterloo Utilities

CLIENT CODE: 49-28-19-01

LOCATION: Address: 260 Squire Street

City: Waterloo

State: Wisconsin

TANK SIZE: Capacity: 100,000 gallons

Bottom (LWL): 62 feet (measured)

Sidewall height from the balcony to top of wall: 28 feet

CONSTRUCTION: Riveted

Type: Cone roof

YEAR CONSTRUCTED: 1910

MANUFACTURER: CB&I

USE: Out of service/landmark

Coating information below is from: Exterior coating samples

COATING HISTORY	<u>EXTERIOR</u>	<u>WET INTERIOR</u>
YEAR COATED	<u>Unknown</u>	<u>Unknown</u>
CONTRACTOR	<u>Unknown</u>	<u>Unknown</u>
SYSTEM	<u>Unknown</u>	<u>Unknown</u>
HEAVY METAL COATING SAMPLES	<u>Yes</u>	<u>No</u>
HEAVY METAL BEARING	<u>Yes</u> <u>1.3-3.6% lead</u> <u>0.26-0.40% chromium</u>	<u>Unknown</u>

PERSONNEL: Lead inspector James Rowley, Crew member Joe Hoban

METHOD OF INSPECTION: Dry

SITE CONDITIONS

Fenced: No

Site large enough for contractor's equipment: Yes

Control building: No

Antenna control site: No

Power lines within 50 feet: Yes

Are power lines attached to the structure: Yes
Would power lines interfere with containment: Yes
Site drainage: Away from the tank
Indications of underground leakage: No
Vegetation, tree, etc. encroachment: No
Site comments: There is a concrete retaining wall around the base of the tank that is in fair condition

EXPOSED PIPING

Location: Tank base (in the pit)
Condition of structure: Unknown, could not access
Cover condition: Good
Cover material: Steel plate
Locked: No (bolted)

FOUNDATION

Riser:

Foundation exposed: Yes
Exposed height: 2-6 inches
Exposed foundation condition: Fair
Damage or deterioration: Yes
Type of damage: Spalls/chips and exposed aggregate
Severity: Moderate
Total spall area: 3 square feet
Foundation coated: Yes
Coating condition: Fair
Describe coating: Delamination and erosion
Undermining of foundation: No

Legs:

Foundations exposed: Yes
Exposed height: 10-16 inches
Exposed foundation condition: Poor
Damage or deterioration: Yes
Type of damage: Spalls/chips and exposed aggregate
Severity: Moderate
Total spall area: 20 square feet
Foundation coated: Yes
Coating condition: Fair
Type of baseplate gap filler: None
Undermining of foundation: No

FOUNDATION

Leg foundation comments: **Additional concrete was added around the original foundations. Spalls are approximately 3 inches deep at maximum**

EXTERIOR COATING

Adhesion Testing:

Location	Result (0A-5A)	Heat Used
Leg	<u>0</u>	<u>No</u>
Sidewall	<u>5</u>	<u>No</u>

Legs:

Number: **4**

Type: **Lattice**

Dimensions: **12 x 14 inches**

Topcoat condition: **Fair**

Previous coat/system condition: **Fair**

Describe coating: **Spot coating failures to substrate, rust undercutting**

Dry film thickness: **5-25 mils**

Metal condition: **Good**

Riser:

Type: **Wet**

Diameter: **12 inches**

Topcoat condition: **Poor**

Previous coat/system condition: **Fair**

Describe coating: **Spot coating failures to substrate, rust undercutting, rust bleedthrough**

Mildew growth: **No**

Metal condition: **Good**

Bowl:

Topcoat condition: **Fair**

Previous coat/system condition: **Good**

Describe coating: **Spot coating failures to substrate, rust undercutting**

Mildew growth: **No**

Metal condition: **Good**

EXTERIOR COATING

Sidewall:

Lettering: **Yes**

Number: **4**

Lettering content: **There are four sponsors listed on the tank**

Logo: **Yes**

Number: **1**

Describe logo: **Carousel horses around the entire tank**

Topcoat condition: **Good**

Previous coat/system condition: **Good**

Describe coating: **Spot coating failures to substrate, rust undercutting**

Dry film thickness: **3-11 mils**

Metal condition: **Good**

Roof:

Topcoat condition: **Good**

Previous coat/system condition: **Good**

Describe coating: **Spot coating failures to substrate, rust undercutting**

Metal condition: **Good**

Roof comments: **Several holes in the roof**

EXTERIOR APPURTENANCES

Anchor Bolts:

Number of bolts per leg: **1**

Diameter: **2 inches**

Metal condition: **Good**

Number of riser bolts: **0**

Grounding:

N/A

Overflow Pipe:

Diameter: **6 inches**

Metal condition: **Good**

Discharge orientation: **Angle**

Screen condition: **Good**

Percent of screen open: **100**

Mesh size: **4**

Flap gate/duck bill check valve: **No**

Air gap: **Yes**

Lowest part of discharge to the ground distance: **31 inches**

EXTERIOR APPURTENANCES

Overflow discharges to: **Concrete pad**

Condition: **Good**

Leg Ladder:

Height to start of ladder: **4 feet**

Toe clearance: **Less than 7 inches**

Width of rungs: **Less than 16 inches**

Thickness of rungs: **¾ inch**

Shape of rungs: **Round**

Metal condition: **Good**

Fall prevention device: **No**

Cage: **Yes**

Diameter: **24 inches**

Vandal guard: **Yes**

Condition: **Good**

Step off platform: **No**

Struts and Rods:

Number of bays: **3**

Sway rod metal condition: **Good**

Loose rods: **No**

Strut metal condition: **Good**

Riser tie rod metal condition: **Good**

Connection to riser: **Welded lugs**

Bowl Rigging Couplings:

N/A

Balcony:

Balcony width: **24 inches**

Railing height: **36 inches**

Midrail style: **Cross bucks**

Kickplate height: **6 inches x 2 inches channel**

Vertical post type: **Angle**

Size: **2 x 1½ inches**

Top rail type: **Angle**

Size: **2 x 1½ inches**

Diagonal type: **Plate**

Size: **1½ x ¼ inches**

Opening for ladder access: **No**

EXTERIOR APPURTENANCES

Coating condition: **Fair**

Describe coating: **Spot coating failures to substrate, rust undercutting**

Metal condition: **Good**

Evidence of water ponding: **No**

Balcony comments: **There are four sidewall lights off the balcony**

Sidewall Manway:

Size: **11 x 15 inches**

Cover attachment: **Crab**

Metal condition: **Good**

Antennas:

Balcony number: **1**

Attached to: **Railing**

Cable runs: **Along the balcony railing**

Antenna or cable interference: **No**

Sidewall Ladder:

Sidewall ladder comments: **Continuation of the leg ladder**

Step-off Platform:

N/A

Roof Ladder:

Design: **Fixed**

Roof ladder comments: **Welded rungs on the roof**

Roof Handrail:

N/A

Painter's Railing:

N/A

Roof Rigging Points:

N/A

Wet Interior Roof Hatch:

Neck size: **24 inches**

Distance from center of the tank (to outer edge): **At the outer edge**

Shape: **Round**

EXTERIOR APPURTENANCES

Handhold at opening: **Yes**
Curb height: **4½ inches**
Cover overlap: **1 inch**
Gasket on cover/neck curb: **No**
Hatch security: **Lock**
Metal condition: **Good**

Bolted Ventilation Hatch:

N/A

Roof Vent:

Number: **1**
Distance from center of the tank (to outer edge): **0 feet**
Type: **Finial ball**
Metal condition: **Good**

Aviation Lights:

N/A

Electric Conduit:

Electrical conduit condition: **Good**
Exposed wiring: **No**

WET INTERIOR COATING

Roof:

Topcoat condition: **Fair**
Primer coating condition: **Good**
Describe coating: **Spot coating failures to substrate, rust undercutting**
Metal condition: **Fair**
Lap seams: **Open**
 Condition of lap seams: **Fair**
Roof comments: **Several holes in the roof**

Sidewall:

Topcoat condition: **Fair**
Primer coating condition: **Good**
Describe coating: **Spot coating failures to substrate, rust bleedthrough**
Mineral deposits: **Light**
Metal condition: **Good**
Active pitting: **No**

WET INTERIOR COATING

Previous pitting: **No**

Tank Bottom:

Topcoat condition: **Fair**

Primer coating condition: **Good**

Describe coating: **Spot coating failures to substrate, rust bleedthrough**

Mineral deposits: **Light**

Metal condition: **Good**

Active pitting: **No**

Previous pitting: **No**

Sediment depth: **6 inches (estimated)**

WET INTERIOR APPURTENANCES

Ladder:

Ladder comments: **Ladder is laying in the bowl**

Cathodic Protection:

N/A

Clips: **No**

Pressure fitting: **No**

Roof Stiffeners/Painters Railings:

N/A

Sidewall Stiffeners:

N/A

Overflow Pipe Inlet:

Type: **Stub**

Metal condition: **Good**

Spider Rods:

Coating condition: **Poor**

Metal condition: **Fair**

Fill/Draw Pipe:

Diameter: **12 inches**

Height above bowl: **12 inches (estimated)**

Deflector over end: **No**

Metal condition: **Good**

WET INTERIOR APPURTENANCES

Mixer:

N/A

Riser Safety:

N/A

Field Inspection Report is prepared from the contractor's viewpoint. It contains information the contractor needs to prepare his bid for any repair or recoating. The engineer uses it to prepare the engineering report. Cost estimates are more accurate if the contractor's problems can be anticipated. While prepared from the contractor's viewpoint, the only intended beneficiary is the owner. These reports are completed with diligence, but the accuracy is not guaranteed. The contractor is still advised to visit the site.



1) 100,000 gallon cone roof elevated water tank located in Waterloo, Wisconsin.

2) The tank base is surrounded by a concrete retaining wall.



3) The concrete retaining wall is in fair condition with numerous spalls.



4) Same.

5) The riser foundation is in fair condition overall. There is a pit with a steel plate cover.



6) Typical concrete leg foundation is in poor condition overall.



7) Same.



8) Same.



9) Typical leg anchor bolt is in good condition.



10) Same.

11) Typical leg base is in good condition.



12) Typical sway rod connection is in good condition.



13) Same.

14) The leg ladder is in good condition. The ladder is not equipped with a fall prevention device.



15) Typical strut is in good condition.



16) Same.

17) The bowl is in good condition overall. The coating is in fair condition.



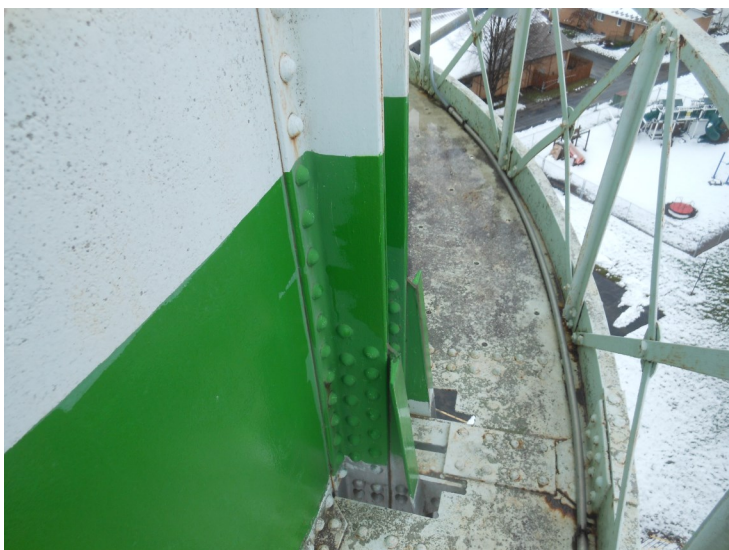
18) Same.



19) The balcony is in good condition overall.



20) Same.



21) Typical leg connection to the sidewall is in good condition.



22) The sidewall is in good condition. The coating is in good condition.

23) Same.



24) The riveted seams on the sidewall are in good condition.



25) The roof is in good condition overall. The coating is in good condition.

26) Same.



27) There are rungs on the roof leading up to the finial ball at the peak.



28) The wet interior roof hatch is in good condition.

29) The wet interior roof is in good condition overall. There are small holes throughout.



30) Same.



31) The wet interior spider rods are in good condition.

32) The wet interior sidewall is in good condition. The coating is in fair condition.



33) The wet interior bowl is in good condition. The wet interior ladder is laying in the bowl.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-20

A Resolution Accepting the Quote from TSR Concrete for the City Hall Basement Floor and Police Department Garage Floor

WHEREAS, the City seeks to improve the flooring of City Hall basement and the Police Department garage; and

WHEREAS, TSR Concrete has provided a quote for the completion of these projects;

THEREFORE BE IT RESOLVED by the City Council of Waterloo as follows:

1. The quote from TSR Concrete for the City Hall basement floor in the amount of \$6,812.18 is hereby accepted.
2. The quote from TSR Concrete for the Police Department garage floor in the amount of \$13,490.74 is hereby accepted.
3. The City Hall basement floor will be covered by a 5-Year Commercial Warranty and will have no added texture.
4. The Police Department garage floor will be covered by a Limited Lifetime Residential Warranty and will include 6oz per gallon pool deck Tek Grip for added safety.
5. The City declines the inclusion of concrete stitches and resistance coating for both projects.
6. The total cost for both projects will be \$20,302.92, with a deposit of \$8,121.16 required.
7. The work is to be completed within the year 2024. Funding for these projects to come from _____.

The **City Council of Waterloo** Adopts this Resolution 2024-20 June 20th, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer

SCOPE OF SERVICES MEMORANDUM

Date: June 12, 2024

To: Jeanne Ritter, Clerk – City of Waterloo

From: Ben Heidemann, P.E., Vice President – Town and Country Engineering, Inc.

Subject: Scope of Services – Fiscer Road/Sheehy Property Utility Development Evaluation

The City of Waterloo has received interest from developers to develop an area on the southeast side of the City currently owned by Sheehy Enterprises Inc and accessed via Fisher Road. The City would like to evaluate options for sewer and water service to this area and identify the potential service area and capacity for each. The scope for the Sheehy development utility assessment will consist of the following items:

1. Field Investigations: Survey manholes along STH 89 to determine extent of service area from existing sanitary sewer.
2. Sewer Service Evaluation: Utilizing field survey of the existing manholes and topographic information from the Jefferson County GIS (2' contours), prepare maps outlining the potential service area for the existing sanitary sewers (i.e. areas that can be served without the need for a lift station) as well as the anticipated depth of sewer after STH 89 reconstruction. Estimate sewer flow capacity for the Fisher Road extension as well as remaining capacity for the STH 89 sewer.
3. Water Service Evaluation: Update the City's water model to reflect water service into Fisher Road and the Sheehy properties and run model to determine fire flow capacity and pressure for this area based upon the existing water system layout as well as following construction of the "Maple Drive Loop" and STH 89 reconstruction.
4. Cost Estimates: Prepare opinions of probable cost for water and sewer extensions approximately 1,300 feet down Fischer Road.
5. Summary Report: All information will be summarized and documented in a report format.
6. Meetings: Meetings will be attended with City and Utility staff as necessary. The scope assumes one (1) meeting to discuss the findings of the report with City Staff.

The City will be expected to provide Town and Country Engineering with the following information:

- All available development plans for the areas being considered.
- Access to manholes, etc. for survey.

Several work items may be required for design and implementation of the proposed project, but which are not included in the engineering scope of services are listed below. Town & Country Engineering can assist with these as necessary upon request.

- Evaluations not included within the scope listed above; which may include traffic analysis, roadway analysis, or analysis of other utilities.
- Funding applications
- Environmental or soils investigations

- User rate evaluations
- Design or construction administration services

The engineering cost for the above scope will be billed on an hourly basis and will not exceed \$7,500.

We at Town & Country Engineering, Inc. wish to thank you for the opportunity to present this scope of services to the City of Waterloo and look forward to continuing to serve you. If you have any questions regarding the above scope, please feel free to call.

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
2912 Marketplace Drive, Suite 103 • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
cityhall@waterloowis.com

APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Melissa Schulz / DJ Dorn

STATUS: (circle one) unincorporated incorporated individual other _____

CONTACT NAME: Melissa Schulz

PHONE NUMBER: 920-988-4393 / 920-988-4393 / _____
DAYTIME EVENING FAX

EMAIL ADDRESS: melissaschulz.wellnesscoach22@yahoo.com

NAME OF EVENT: Dog 5K walk/run

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March
Race Tag Day Other _____

PURPOSE OF EVENT: Community Fundraiser

DATE OF EVENT: Saturday July 13th

EVENT HOURS: _____ SET UP HOURS _____ BREAKDOWN _____

DESCRIPTION OF EVENT: walk/run 5K with dogs

SITE/ADDRESS FOR EVENT (list if multiple locations) 134 E. Madison Street (The Bridge)

PROJECTED ATTENDANCE: 50-100 PAST ATTENDANCE: —

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 5-10

RAIN POLICY: rain or shine, event will happen

DATE APPLICATION MADE _____

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

HOLD HARMLESS CLAUSE:

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

INSURANCE REQUIREMENTS:

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, _____ 20__ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594**. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

PERMITTED USE OF PUBLIC PROPERTY:

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at _____ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of _____ through _____ 20__. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

LIABILITY WAIVER:

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

AUTHORIZED SIGNATURES:

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Danielle Dorn
Name (please print)

Danielle Dorn
Signature

Signatory Title (if applicable)

06/12/2024
Date

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street**, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: _____ Received by: _____

Clerk's Office to complete the section below:

Cc:

_____ Police Department	_____ Council Approval _____ Date
_____ Fire Department	
_____ Public Works	_____ Certificate of Insurance
_____ Waterloo Utilities	

Fee for Profit Events = \$50.00 per event.

Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: _____ **Date Paid:** _____

Received by: _____

Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.

3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.

4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.

5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.

6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Dog 5K walk/run

DATE (S) OF EVENT: Saturday, July 13th 2024 HOURS: _____

LOCATION/PROPERTY: The Bridge Nutrition

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES ☒ NO

If yes, list security company name: _____

Where will security be needed? _____

What times will security be needed? _____

Will WPD officers be required? YES ☒ NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? None

Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ _____

3) Will there be fireworks at your event? YES ☒ NO

Date of fireworks _____ Time of Fireworks _____

Name/Address of company supplying fireworks _____

Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: DJ Dorn phone # 608-354-6468

2) What time will set up begin: Saturday July 13th 7am

3) Name of clean up contact person: DJ Dorn Cell Phone# 608-354-6468

4) Estimated time for clean up after event: Saturday July 13th 2pm

FEES AND PROCEEDS:

1) Will admission be charged for this event? YES ☒ NO

If yes, how much: Adult _____ Seniors _____ Students _____

Children 5 & under _____ Families _____

2) If a participant fee is charged, please indicate the amount: Booth: \$15 covers recovery shake + Donation
Concessionaire: _____

3) Will alcoholic beverage(s) be sold?

YES

NO

If yes, what beverage and at what cost? _____

4) What does the Sponsor intend to do with any revenue over and above the expenditures? _____

Fundraiser for Custom Canines Service Dog Academy

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

ENTERTAINMENT AND PROMOTIONS:

2) List names of performers and entertainment groups:

none

2) Describe other entertainment / activities planned for your event: 5K walk/run

possible dog skill demonstration

3) How will your event be promoted? Television Radio Newspapers Posters Flyers

other Social media

PUBLIC PROPERTIES PROCEDURES:

If you are requesting city services, please complete the following area:

1) Will you need barricades?

YES

NO

Purpose of barricades: interested in using East Madison parking lot for dog

Location of placement: 203 East Madison Amount needed parking lot gathering area

Date barricades needed Saturday July 13th Time of placement 7am

Name of company providing service if other than City The Bridge Nutrition

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps _____ = _____ lines @ \$20 Cost\$ _____

Equipment being used: _____

Location _____ Entertainer name _____

Entertainment: number of amps _____ = _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____ Entertainer name _____

Waterloo, WI

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES ☒ NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES ☒ NO

Type(s) _____

Location: _____ Amount _____

Date: _____ Time: _____

5) Will picnic tables be needed? YES ☒ NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES ☒ NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES ☒ NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

Where do you want them placed? _____

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

8) Will water connection be needed?

YES

☒ NO

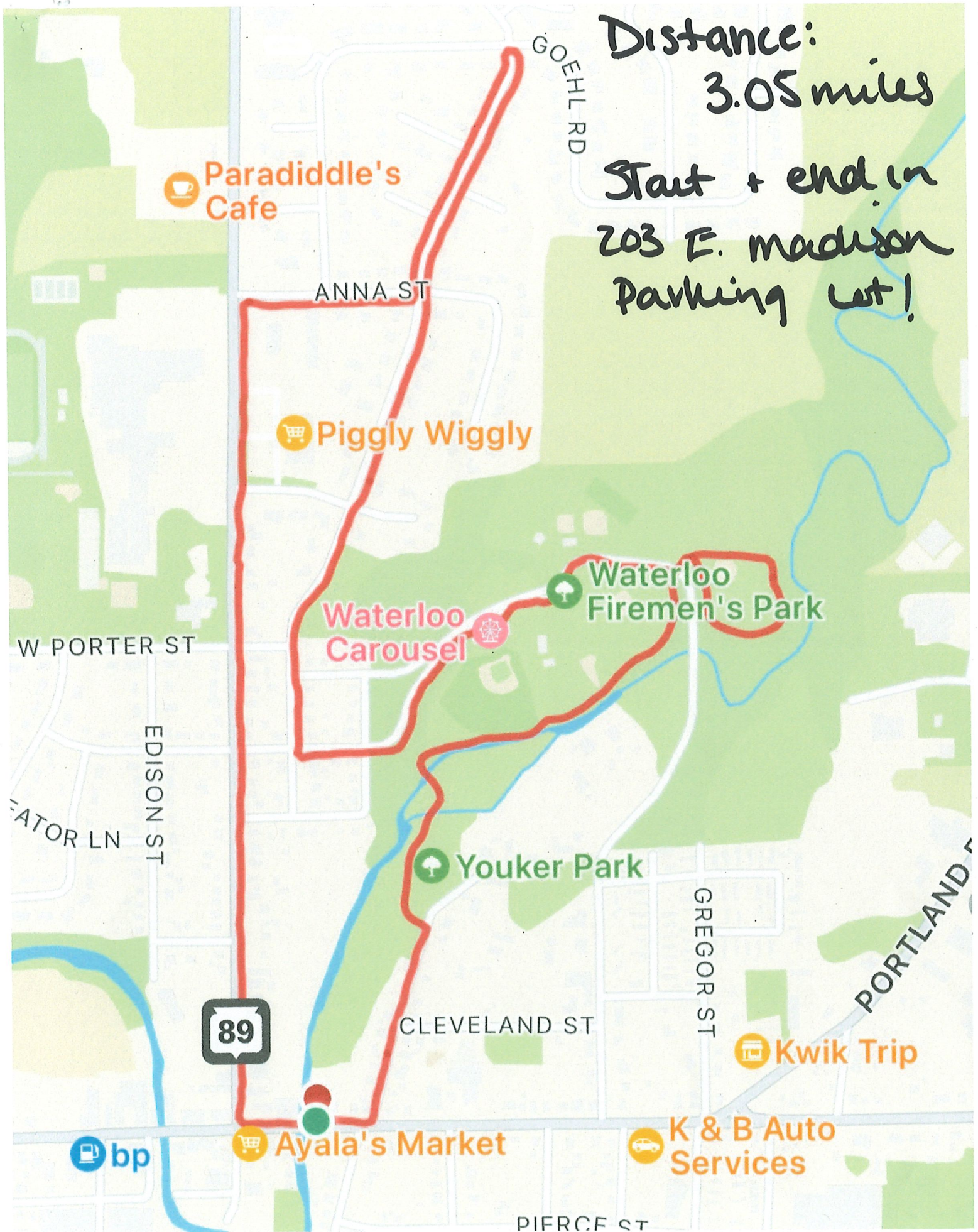
Location _____ Amount _____

Date _____ Time _____

Estimated costs: _____ connection(s) @ \$20.00 = \$ _____ Total water costs

Distance:
3.05 miles

Start + end in
203 E. Madison
Parking lot!



1970-1971

2000-2001

1970-1971

1970-1971

1970-1971

To Whom it may concern,

GoldSky Capital LLC is terminating the contract with the city of Waterloo for the land development located at 333 Portland Road. During our due diligence it was expressed to us that the projects we would be looking at completing may not be a good fit for us at this time. Our opinion is that this location is better suited for an owner-occupied business that is looking to expand that may already have a presence in the area. Without that specific consumer it is multiple brokers' opinions that it would be around a 2 year lease up period and that they would not be interested in marketing this property for us.

Thank you,

Andrew Millis

Managing Member

GoldSky Capital LLC.

Subject: Class A and B Intoxicating Liquor and Beer License Applications

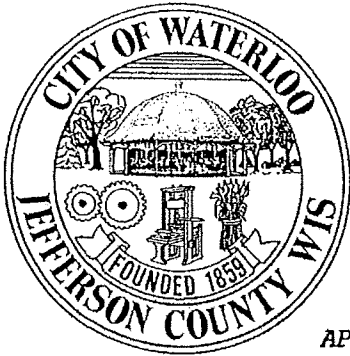
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		"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	Gregorio Ayala, Individual	X	X					X
Agent Name	104 E. Madison Street, Waterloo							
Address of Applicant	(Ayala's Market)							
Trade Name	104 E. Madison Street							
Premise Location	1st floor, basement of brick building							
Premise Description								
Name of Individual/Partnership/LLC	The Venue at River's Edge, LLC	X						
Agent Name	Lee Columbus, Agent							
Address of Applicant	850 Herron Drive, Columbus							
Trade Name	The Venue at River's Edge							
Premise Location	First floor hall and lower-level reception room							
Premise Description								
Name of Individual/Partnership/LLC	Kwik Trip, Inc.			X	X			X
Agent Name	Joshua Jurgella, Agent							
Address of Applicant	1006 Jones Street Watertown, WI 53094							
Trade Name	Kwik Trip #366							
Premise Location	115 Portland Road							
Premise Description	One story frame construction with storage in coolers, on sales floor & behind sales counter							
Name of Individual/Partnership/LLC	Handyspot LLC			X	X			X
Agent Name	Satwant Singh, Agent							
Address of Applicant	43 Brookston Drive #2 Lake Mills, WI 53551							
Trade Name	BP							
Premise Location	300 W Madison St Waterloo, WI 53594							
Premise Description	One Story frame construction with ststorage							
Name of Individual/Partnership/LLC	Dolgencorp, LLC			X	X			
Agent Name	Chris Engelhardt, Agent							
Address of Applicant	3189 W 3rd Ave.,							
Trade Name	(Dollar General Store #15975)							
Premise Location	200 Anna Street							
Premise Description	8195 Sq Ft stand-alone building							
Name of Individual/Partnership/LLC	Day Family Foods, Inc			X	X			X
Agent Name	Nathan Perry, Agent							
Address of Applicant	402 N Pleasant St							
Trade Name	(Piggly Wiggly)							
Premise Location	810 N. Monroe Street							
Premise Description	Retail Supermarket							

The following Class A, B and C License applications have been reviewed and are following the regulations, ordinances, and laws of the City of Waterloo Municipal Code.

Chief Approval *Chief Travis P. Brown*

City Council Approval



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (414) 478-3025

APPLICATION FOR ANNUAL MOBILE HOME PARK LICENSE

TO THE CLERK OF THE
CITY OF WATERLOO
COUNTY OF JEFFERSON

The undersigned hereby applies for an Annual Mobile Home Park License for the term beginning July 1, 2024 through June 30, 2025.

The applicant agrees to comply with and be bound by all the laws, ordinances, rules, regulations and penalties governing the Mobile Home Park for which this license is applied for. His business name and address is:

Greeninghame Condominium LLC (TradeName)

300 Hendricks Street, Waterloo WI (Address)

70 (Number of Parking Spaces)

A receipt is submitted herewith, showing the payment of the sum of \$2.00 for each space in the existing or proposed park, but not less than \$25.00 to the treasurer, in payment of this license.

Dated: 05/29/24

Signed: [Signature]

TO BE COMPLETED BY CLERK

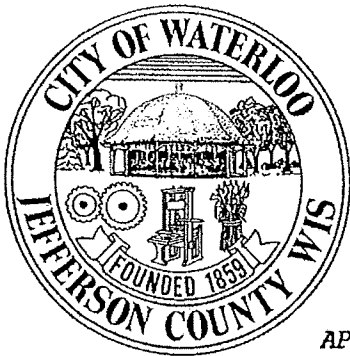
Date Paid: 5-29-24

Receipt Number: 037499

Date License Granted: _____

License Number Issued: _____

Date License Issued: _____



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (414) 478-3025

APPLICATION FOR ANNUAL MOBILE HOME PARK LICENSE

TO THE CLERK OF THE
CITY OF WATERLOO
COUNTY OF JEFFERSON

The undersigned hereby applies for an Annual Mobile Home Park License for the term beginning July 1, 2024 through June 30, 2025.

The applicant agrees to comply with and be bound by all the laws, ordinances, rules, regulations and penalties governing the Mobile Home Park for which this license is applied for. His business name and address is:

Wil-Park Management, Inc. (TradeName)

300 Hendricks Street, Waterloo WI (Address)

17 (Number of Parking Spaces)

A receipt is submitted herewith, showing the payment of the sum of \$2.00 for each space in the existing or proposed park, but not less than \$25.00 to the treasurer, in payment of this license.

Dated: 05/29/24

Signed: [Signature]

TO BE COMPLETED BY CLERK

Date Paid: 5-29-24

Receipt Number: 037500

Date License Granted: _____

License Number Issued: _____

Date License Issued: _____



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2024-18

ISSUANCE OF 2024-2029 PRIVATE WELL PERMITS

WHEREAS section §340-7 (5) of the municipal code states that all private well permits expired as of June 30, 2024 and private well owners seeking to renew permits are eligible for a five-year permit renewal with the submittal of a water sampling demonstrating that the well has a history of producing safe water, and

THEREFORE, BE IT RESOLVED, that the Waterloo City Council authorizes the issuance of a five-year private well permit to those listed below that have previously been issued permits contingent upon receipt of the necessary safe water evidence and payment of a fee amount:

- Robert & Debra Hauptli, W11744 Taylor Street
- Mathew Kasuboske & Justine Winter, W11742 2nd Street
- Michael McGovern, N116 Columbus Street and N119 East Street
- Paul R. Schultz, W11730 Taylor Street
- Daniel Schwark, W11615 State Road 19
- Randy Travnick Estate, W11718 Main Street

THEREFORE, BE IT FURTHER RESOLVED, that penalties as prescribed in the Municipal Fee Schedule will be imposed on all responsible parties holding expired private well permits as of June 30, 2024.

PASSED AND ADOPTED this 20th day of June 2024.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer's Office

FISCAL NOTE – Revenue of \$175 for each private well permit renewal.

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4 th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)