



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, July 18, 2024 – 7:00 p.m.

UPDATED 7/14/2024

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: June 20, 2024
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 06/24/2024 Fire/EMS
 - b. 06/25/2024 Plan Commission
 - c. 06/25/2024 Library Board
 - d. 07/09/2024 Waterloo Water & Light
 - e. 07/16/2024 Community Development Authority
 - f. 07/18/2024 Finance, Insurance and Personnel
- 5.) CONSENT AGENDA ITEMS
 - a. June Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 6.) UNFINISHED BUSINESS
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance and Personnel
 - i. June 2024 Financial Statements: Payroll \$107,059.94, General Disbursements \$195,480.13 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - ii. Resolution 2024-24 DPW Purchase of Berlon Grapple
 - iii. Resolution 2024-25 DPW Purchase Virnig Auger and Bits
 - iv. Fire Department By-Laws
 - v. Resolution 2024-26 Fire Dept. Purchase of Ceiling Fans
 - vi. Resolution 2024-23 Fire Dept. Purchase of Stryker EVAC Chair
 - vii. Resolution 2024-27 Fire Dept. Vehicle Spring Replacement
 - b. Waterloo Utilities
 - i. Contractor's Application for Payment-Waterloo Utilities
 - ii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel
 - iii. Town & Country Monthly Report
 - c. CDA
 - i. Manuesha Business Center Rental Agreement Tucker's Truck Driving Academy
 - d. Plan Commission
 - i. Resolution 2024-21 Welhoefer Land Division
- 8.) NEW BUSINESS
 - a. Ordinance 2024-10 Ordinance amending Section 53-8 Purchases, Grants, and Donations.
 - b. Resolution 2024-22 Issuance of 2024-2029 Private Well Permits

- c. Fire Dept and Police Ride along Policy

9.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Parking lot/Sidewalk update.
- b. Trek Awarded USAC Collegiate Road Nationals. May 2-4 2025.

10.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 07/09/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: June 20, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:03 p.m. Alderpersons present: Cummings, C. Kuhl, Griffin, Thomas, Weihert, and Haseleu. Absent: A.Kuhl Others attending remotely or in-person: Police Chief Sorenson; Utility Superintendent Sorenson, DPW Yerges; Clerk Ritter, D.J. Dorn and WLOO Videographers
- 2) MEETING MINUTES APPROVAL: June 6, 2024 [Cummings/C.Kuhl] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) MEETING SUMMARIES (since last Council meeting)
 - a. 05/07/2024 Water & Light Commission
 - b. 05/14/2024 Cable TV
 - c. 05/16/2024 Finance, Insurance and Personnel
- 5) CONSENT AGENDA ITEMS Motion [Cummings/Weihert] VOICE VOTE: Motion carried.
 - a. May Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Waterloo Cable Board
- 6) UNFINISHED BUSINESS

Move 8a. in front of 7. [Weihert/Kuhl] VOICE VOTE: Motion carried.
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance and Personnel
 - i. May 2024 Financial Statements: Payroll \$131,682.81, General Disbursements \$218,608.95 and Clerk/Treasurer's Reports[[see on municipal website](#)] Motion [Thomas/Cummings] ROLL CALL: Yes 6 No 0 Absent A.Kuhl. Motion carried.
 - ii. Concrete Repair Quote Basement and Garage. Tabled in Committee
 - b. Waterloo Utilities
 - i. Contractor's Application for Payment-Waterloo Utilities \$12,326,271. Motion [Cummings/Kuhl] ROLL CALL: Yes 6 No 0 Absent A.Kuhl Motion carried.
 - ii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel. Motion [Cummings/C.Kuhl] ROLL CALL: Yes -6 No-0 Absent A.Kuhl. Motion carried
 - iii. Town & Country Monthly Report noted
 - iv. Resolution 2024-16 Review of the Annual Wastewater Treatment Plant Compliance Maintenance Report. Motion [Cummings/Griffin] VOICE VOTE: Motion carried.
 - v. Water Tower Inspection Report. Table [Thomas/Griffin] VOICE VOTE: Motion carried.
 - c. CDA
 - i. Town and Country Industrial Utility Study Proposal Resolution 2024-19 Motion [C.Kuhl/Cummings] ROLL CALL: Yes 5 No 1 (Griffin) Absent A.Kuhl Motion carried.
- 8) NEW BUSINESS
 - a. Event DJ Dorn Dog 5K run/walk. Motion [Weihert/C.Kuhl] VOICE VOTE: Motion carried.
 - b. 333 Portland Road – informational. Available again for sale.
 - c. Class A & B Beer, Liquor License Applications for the license period 07/01/2024-06/30/2025. Motion[Cummings/C.Kuhl] VOICE VOTE: Motion carried.
 - d. Cigarette License Applications for the license period 07/01/2024-06/30/2025 Motion [Cummings/C.Kuhl] VOICE VOTE: Motion carried
 - e. Annual Mobile Home Park Licenses for the license period 07/01/2024-06/30/2025 Motion [Cummings/Griffin] VOICE VOTE: Motion carried.
 - f. Resolution 2024-18 Issuance of 2024-2029 Private Well Permits. Motion [Cummings/C.Kuhl] VOICE VOTE: Motion carried.

9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10) ADJOURNMENT [C. Kuhl/Cummings] VOICE VOTE: Motion carried. Approximately 8:00pm.

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – June
Call Report for the month of June

EMS Calls:

City of Waterloo	27
Town of Waterloo	2
2 nd Unit with Mutual Aid from Sun Prairie	4
Total EMS	33

EMS & Fire Motor Vehicle Crash Calls:

Mutual Aid for Marshall	1
Total MVC	1

Alarms:

City of Waterloo	0
------------------	---

Fire Calls:

City of Waterloo	1
Mutual Aid for Watertown	1
Mutual Aid for Jefferson	2
Mutual Aid for Marshall	1

Hazardous Condition:

City of Waterloo	6
Town of Waterloo	1

Weather Related Call:

Waterloo Fire District	2
------------------------	---

Service Calls:

City of Waterloo	16
Town of Waterloo	1
Mutual Aid for Marshall	1

Rescue Calls:

Township of Portland	0
Total Fire	32

June Total 66

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	24
Rescue/EMS: BLS - 118 ALS - 65	183
Hazardous Conditions (No Fire)	17
False Alarm or Call	9
Motor Vehicle Crash	7
Service Calls	34
Rescue Calls	0
Weather Related Calls	4

Up to Date Total 278

Fire Mutual Aid Given 20 Fire Mutual Aid Received 3

2nd Out Unit 9 3rd Out Unit 1 EMS Mutual Aid Given 3 EMS Mutual Aid Received 6 Paramedic Intercept 7

Total Personnel Response: 800 (for the month): 235

Monthly Response Time (EMS Incidents) 103 (From 1st page to enroute times) average 3.5 min (for the month)

Minutes Spent Responding 93 (Enroute time to on scene time) average 3.2 min (for the month)

Monthly Response Time (FIRE Incidents) 59 (From 1st page to enroute times) average 2.1 min (for the month)

Minutes Spent Responding 62 (Enroute time to on scene time) average 2.2 min (for the month)

EMS Mutual Aid Average Enroute 0 Scene 0 FIRE Mutual Aid Average Enroute 4.6 Scene 11



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday July 4th, 2024

On Monday June 3rd, 2024 we had our monthly Operators training. Training was on expectations for operators and what needs to be completed during the monthly apparatus checks. With members going through and exercising the pump valves and operating the pump at least once a month helps make sure that all valves freely move and that there is no leaking.

On Thursday June 6th, 2024 we had an extra training. We have acquired a structure to be able to train in. Watertown and Waterloo members went out to the structure to go through search and rescue techniques.

On Monday June 10th, 2024 we had our monthly EMS training. Training was on pediatrics. Watched some updates on pediatric trauma. Reviewed all supplies that we have for pediatrics and then had 4 different scenarios on different injuries and what equipment we should use for the size of child. Our area has seen a rise in pediatric EMS calls.

On Monday June 17th, 2024 we had our monthly Fire training. Reviewed past calls and critiqued what could we have done different. What are some of the things we should focus on training to be better at the job. We train to make sure that we have the skills to be able to preserve life and property to the best we can for the best outcome possible.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Waterloo Fire Rescue Calls per area 2024

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	2	0	0	0	0	1						
EMS	29	21	27	26	22	31						
Hazards	1	2	1	1	2	6						
Alarm	3	1	0	4	0	0						
Crash	0	0	0	0	0	0						
Service	4	2	1	0	4	16						
Rescue	0	0	0	0	0	0						
											Total	207

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	1	0	0						
EMS	2	1	1	1	1	2						
EMS EX	1	0	0	1	0	0						
Hazards	0	0	0	0	2	1						
Alarm	0	1	0	0	0	0						
Crash	0	0	2	0	1	0						
Service	0	0	0	1	1	1						
Rescue	0	0	0	0	0	0						
											Total	21

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	1	0	0	1	0						
EMS	4	3	1	4	4	0						
Hazards	0	0	0	0	0	0						
Alarm	0	0	0	0	0	0						
Crash	1	0	0	1	0	0						
Service	1	1	0	0	0	1						
Rescue	0	0	0	0	0	0						
											Total	23

Waterloo Fire Rescue Calls per area 2024

Township of Shields

[illegible]

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0						
EMS	0	0	0	0	0	0						
EMS EX	0	0	0	0	1	0						
Hazards	0	0	0	0	0	0						
Alarm	0	0	0	0	0	0						
Crash	0	0	0	0	0	0						
Service	0	0	0	0	0	0						
Rescue	0	0	0	0	0	0						
										Total		1



Invoice

Invoice Number: 471306

Invoice Date: 6/30/2024

Terms: Net 30 Days

Due Date: 7/30/2024

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 24WTRC-B00006 258 West Polk Street, Waterloo, WI 53594 Accessory Structure (Residential Misc./One Stop)				
Accessory Structure- Residential	\$60.00	6/25/2024	60.00%	\$36.00
24WTRC-B00006 Subtotal				\$36.00
Permit # 24WTRC-E00004 379 Adams Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$280.00	6/6/2024	60.00%	\$168.00
24WTRC-E00004 Subtotal				\$168.00
Permit # 24WTRC-E00005 290 Mill Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$50.00	6/17/2024	60.00%	\$30.00
24WTRC-E00005 Subtotal				\$30.00
Permit # 24WTRC-E00006 740 Herron Court, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$60.00	6/18/2024	60.00%	\$36.00
24WTRC-E00006 Subtotal				\$36.00
Permit # 24WTRC-E00007 311 Harrison Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$50.00	6/17/2024	60.00%	\$30.00
24WTRC-E00007 Subtotal				\$30.00
Permit # 24WTRC-F00008 206 Anna Street, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/28/2024	60.00%	\$30.00
24WTRC-F00008 Subtotal				\$30.00
Permit # 24WTRC-F00009 335 Adams Street, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/26/2024	60.00%	\$30.00
24WTRC-F00009 Subtotal				\$30.00
Permit # 24WTRC-H00005 1113 Lum Avenue, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$80.00	6/6/2024	60.00%	\$48.00
24WTRC-H00005 Subtotal				\$48.00

Waterloo, WI, City of	Invoice Number: 471306		Invoice Date: 6/30/2024		Page: 2
Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party	
Permit # 24WTRC-H00006 558 Crestview Drive, Waterloo, WI 53594 HVAC Permit					
HVAC- Replacement & Misc. Items- Residential	\$54.50	6/17/2024	60.00%	\$32.70	
24WTRC-H00006 Subtotal				\$32.70	
Permit # 24WTRC-H00007 1212 Main Street #2, Waterloo, WI 53594 HVAC Permit					
HVAC- Replacement & Misc. Items- Residential	\$50.00	6/27/2024	60.00%	\$30.00	
24WTRC-H00007 Subtotal				\$30.00	
Permit # 24WTRC-P00006 1113 Lum Avenue, Waterloo, WI 53594 Plumbing Permit					
Plumbing- Replacement & Misc. Items- Residential	\$50.00	6/11/2024	60.00%	\$30.00	
24WTRC-P00006 Subtotal				\$30.00	
Permit # 24WTRC-P00007 404 Jefferson Street, Waterloo, WI 53594 Plumbing Permit					
Plumbing- Replacement & Misc. Items- Residential	\$128.84	6/24/2024	60.00%	\$77.30	
24WTRC-P00007 Subtotal				\$77.30	

Summary by Fee Type	
Item Code	Amount
Accessory Structure- Residential	\$36.00
Electrical- Replacement & Misc. Items- Residential	\$264.00
HVAC- Replacement & Misc. Items- Residential	\$110.70
Other Fee- Residential	\$60.00
Plumbing- Replacement & Misc. Items- Residential	\$107.30
Total	\$578.00

Please remit to: SAFEbuilt LLC Lockbox #88135 PO Box 88135, Chicago, IL 60680-1135	Net Invoice:	\$578.00
	Freight:	\$0.00
	Sales Tax:	\$0.00
	Invoice Total:	\$578.00

MONTHLY TIME REPORT

2024

JUNE

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		1	3	1	2
Fire Dept		0	3	0	3
Mach/Equip		6	16	18	5
Garage/Shed		11.5	0	9	17.5
Meeting/Seminars		8.5	1	1.5	0
Street Repair/Maintenance		43.5	10	14	0
Street Cleaning		0	0	0	9
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		4	1	0	0
Traffic Control		0	4	7	26
Bridges/Culvers		0	0	0	0
Tree/Brush		30	65	59.5	63.5
Refuse Collection		6	2	15	1
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	3	2	1
Library		0	0	1	0
Firemans Park		7	8	7	5
Other Parks		14	15.5	6	17.5
Trail Head		0	0	2	1
Celeb/Enter		0	1	3	1
Weed Control		6	0	4	7
Vac/Holiday/SL		24.5	29.5	20	10

Machinery and Equipment Maintenance		JUNE				
2024 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4502	4517	15	61.114	0.25
John Deere Tractor	2555	4998	5004	6	0	#DIV/0!
Wood Chipper	200XP	206	245	39	34.611	1.13
John Deere Lawn Tractor	1025	394	394	0	101.014	0.23
John Deere	X750-T	242	254	12	101.014	0.23
John Deere	X750-R	244	255	11	101.014	0.23
Wacker Roller	Roller	444	445	1	0	#DIV/0!
2023 Frieghtliner Truck	#8	3018	3020	2	0	#DIV/0!
2020 International Truck	#2	7982	7982	0	0	#DIV/0!
Paint Gator	#1	2064	2085	21	0	#DIV/0!
2017 Chevrolet Truck	#4	66524	67475	951	84.797	11.22
2018 Frieghtliner Truck	#5	14794	14844	50	0	#DIV/0!
2006 Elgin Pelican Street Sweeper	Sweeper	44138	44138	0	0	#DIV/0!
2011 Ford F-550 Truck	#6	49249	49530	281	93.66	3.00
2015 Frieghtliner Truck	#7	17677	17721	44	0	#DIV/0!
2023 Bobcat	S66	128	142	14	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	3	3	0	0	#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -JUNE 24

Patrol:	569	Office:	256
Investigative:	88	Special:	22
Radar:	88	School/Training:	20
Court:	4	On Call:	70
Total Hours Worked:		1147	

COMPLAINTS

Family:	3
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	0
Major Theft + \$500:	2
Burglary:	1
Doors Found Open:	2
Animal Case:	11
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	4
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	3
Domestic Abuse:	2
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	70
TOTAL COMPLAINTS:	99

ACCIDENTS

More than \$1,000:	1
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	1

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall PD:	6
Assist Fire/Rescue:	39
Assist Other Agencies:	32
Assist Public:	122
Assist With Escort:	1
Assist All Others:	124
TOTAL ASSISTS:	325

MISCELLANEOUS

Personal Contacts:	1642
Investigations/Follow-up:	113
Traffic Control:	18
Radar Operations:	129
Special Assignment:	2
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	417
TOTAL:	2321

Warnings Arrests

Speeding:	3	3
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	0	0
Stop Sign Violation:	1	2
Illegal Passing:	0	0
No Driver's License:	0	1
Illegal Parking:	8	4
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	0	0
Driving While Sus/Rev:	0	2
Hit And Run:	0	0
Off Road Vehicle:	2	0
Power Display:	0	0
Equipment:	15	0
Illegal "U" Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	2	4
TOTAL	31	0

INQUIRIES/CHECKS

Registration Checks:	2263
D.L. Checks:	314
NCIC/CIB/VIN Checks:	2
Check Welfare:	29
TOTAL INQUIRIES:	2608

Disorderly Conduct:	3	3
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	2
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	26	19
TOTALS:	59	40

Court Calendar Report

Page: 1

Report Criteria:

Start Date	End Date	Officer	Court Type
06/18/2024	06/18/2024	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
06/18/24	ACOSTA,ADRIAN	DOB: 06/27/99	No: T-BK704826-3	STORMOEN,KYLE,MATTHEW
11:00 AM	327 CYPRESS CIR	Age: 24	Issued: 05/05/24	
	MARSHALL WI, 53559		Inc #: 24-000207	

Comments: OFFICER: BADGE #: 18, NAME: KYLE M STORMOEN

Charge	Description	Fine	Collected
TR305.30(3)	VEHICLE TIRE PROTRUDES >2 INCHES BEYOND	\$175.30	\$0.00

06/18/24	GILBERT,ANTHONY,LAWRENCE	DOB: 10/05/91	No: C-1F80SSFB90	GIROUX,KEVIN
11:00 AM	262 MALLARD LN	Age: 32	Issued: 05/13/24	
	MADISON WI, 53704			

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
126-5D	FAILURE TO COMPLY WITH QUARANTINE	\$175.30	\$0.00

06/18/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

06/18/24	BACHMAN,EUGENE,FRANCIS	DOB: 02/19/83	No: C-1F80SSFB8V	BOLLIG,RANDY,P
11:00 AM	540 MCKAY WAY	Age: 41	Issued: 05/17/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000219	

Charge	Description	Fine	Collected
261-6A(3)	UNLAWFUL STORAGE OF RECREATIONAL EQUIPMENT	\$175.30	\$0.00

06/18/24	BARTUS,LISA	DOB: 07/07/62	No: T-BF358873-4	MOCZYNSKI,JASON,J
11:00 AM	217 N MONROE ST #308	Age: 61	Issued: 05/12/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000213	

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00

06/18/24	BARTUS,LISA	DOB: 07/07/62	No: T-BF358874-5	MOCZYNSKI,JASON,J
11:00 AM	217 N MONROE ST #308	Age: 61	Issued: 05/12/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000213	

Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING W/PAC (1ST)	\$1037.50	\$0.00

Court Calendar Report

Page: 2

Report Criteria:

Start Date	End Date	Officer	Court Type
06/18/2024	06/18/2024	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
06/18/24	CREED,JEFFREY,ALAN	10/17/62	No: T-BK704837-0	GIROUX,KEVIN
11:00 AM	108 WHISTLE ST # 104	Age: 61	Issued: 05/28/24	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 24-000239	
Charge	Description	Fine	Collected	
346.18(3)	FAIL/YIELD RIGHT/WAY FROM STOP SIGN	\$175.30	\$0.00	

06/18/24	HERNANDEZHINOJO,JOSE,I	DOB: 02/16/90	No: T-BK704834-4	BOLLIG,RANDY,P
11:00 AM	460 W PORTER ST #2	Age: 34	Issued: 05/25/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000233	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/18/24	LAGOS,JANIER	DOB: 06/15/99	No: T-BK704831-1	MOCZYNSKI,JASON,J
11:00 AM	509 BRIDLEWOOD LN	Age: 24	Issued: 05/23/24	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 24-000227	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/18/24	LEMUS VILLALOBOS,ADERALI,CRISTINA	DOB: 10/11/82	No: T-BK704835-5	GIROUX,KEVIN
11:00 AM	N918 COUNTY RD I	Age: 41	Issued: 05/27/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000236	
Charge	Description	Fine	Collected	
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00	

06/18/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Charge	Description	Fine	Collected	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	

06/18/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Charge	Description	Fine	Collected	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	

06/18/24	SNIEDZE,SALLY,JEAN	DOB: 02/22/78	No: T-BK704824-1	STORMOEN,KYLE,MATTHEW
11:00 AM	1000 BLUEGRASS TRL	Age: 46	Issued: 05/04/24	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 24-000204	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	\$250.90	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
06/18/2024	06/18/2024	ALL	ALL

Court Date	Name	DOB	Ticket	Officer/Court Type
06/18/24	STROEDE, BLAKE, DONALD	DOB: 09/29/96	No: T-BK704825-2	GIROUX, KEVIN
11:00 AM	N114 WEST ST APT 5 WATERLOO WI, 53594	Age: 27	Issued: 05/04/24 Inc #: 24-000205	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$175.30	\$0.00

06/18/24	THANG, DUH	DOB: 01/25/77	No: T-BF359258-4	BOLLIG, RANDY, P
11:00 AM	1316 SUN FIELD ST #3 SUN PRAIRIE WI, 53590	Age: 47	Issued: 05/06/24 Inc #: 24-000210	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.935(2)	POSSESS OPEN INTOXICANTS IN MV-DRIVER	\$263.50	\$0.00

06/18/24	THOMAS, JAMES, LEE	DOB: 08/19/99	No: T-BK704829-6	MOCZYNSKI, JASON, J
11:00 AM	4211 OWL CREEK DR MADISON WI, 53718	Age: 24	Issued: 05/14/24 Inc #: 24-000215	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00

06/18/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Ticket Count: 17

Total Fines: \$5963.60
Total Payments: \$0.00
Total Due: \$5963.60

Monthly Incident Comparison Report

Report Criteria:

Current Month: 6/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	0	1	0	0
	speeding	1	0	1	0	0
	Total for No Category:	1	0	2	0	0
ASSIST						
	Assist Citizen	2	1	14	0	13
	Assist Dane County Sheriff	0	0	5	0	2
	Assist Dodge County Sheriff	2	1	12	0	10
	Assist Jefferson County Sheriff	1	0	2	2	16
	Assist Marshall PD	3	3	16	0	19
	Assist Social Services	2	3	14	4	11

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 6/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Watertown PD	0	0	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Assist/School District	0	0	2	0	0
	Civil Dispute	0	0	1	1	2
	Custody for Other Department	1	0	3	0	8
	EMS Calls	2	0	3	0	2
	Fire Calls	1	1	2	0	2
	Neighbor Problems	1	1	2	0	0
	Other Mutual Aid Assists	0	0	0	1	3
	Runaway Adult	0	0	0	0	1
	Total for ASSIST:	15	10	77	8	90
CRIMINAL						
	Bail Jumping/Escapes	0	0	1	0	0
	Burglary - Residential/No Force	0	0	0	0	1
	Criminal Damage To Property/vandalism	0	0	0	1	8
	Disorderly Conduct - All Other	1	1	3	1	13
	Disorderly Conduct - Fight, Disturbance	1	0	1	1	7
	Domestic Disturbance	0	0	8	0	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Drug Investigations	1	0	2	0	2
	Drug Paraphernalia Possession	1	0	1	0	0
	Drug Possession	0	0	4	0	4
	Forgery/Counterfeiting	0	0	0	0	4
	Fraud	1	0	2	0	8
	Harassment - Harassing Telephone Calls	0	0	1	0	2
	Harassment - Threats	0	0	2	0	3
	Other Sex Offenses	2	0	2	0	6
	Other Weapon Violations	0	0	0	0	1
	Postal Crime	0	0	1	0	0
	Probation Hold	0	0	0	1	2
	Probation/Parole Violation	0	0	0	0	3
	Simple Battery	0	2	2	0	2
	Suicide - Attempts/Threats	0	0	0	0	1
	Theft - All Other	1	3	6	1	11
	Theft - Bicycles	1	0	1	0	0
	Theft - From Building	0	1	1	0	0
	Theft - From a Motor Vehicle	0	1	1	0	1
	Theft - Motor Vehicle Parts/Accessories	0	1	1	0	1
	Theft - Retail/Shoplifting	2	0	4	0	1
	Trespassing	1	1	2	0	3

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 6/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Violation of Court/Restraining Order	1	0	4	0	1
	Total for CRIMINAL:	13	10	50	5	100
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	1	0	0
	Animal Bite	1	1	2	0	9
	Animal Licensing/Shots/Etc.	0	1	1	0	1
	Animal Running at Large	0	0	0	0	2
	Disturbance	2	0	3	0	1
	Loitering	0	0	0	0	1
	Municipal Code Violation	1	1	5	1	9
	Possession of Tobacco by Minor	0	0	5	0	7
	Public Nuisance Violations	0	0	0	0	1
	Truancy	0	1	5	0	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Total for ORDINANCE:	4	4	22	1	37
Other						
	Continuous Violations	0	0	0	0	1
	Investigation/Take Report	2	0	2	0	2
	Other Animal Calls - Dead, Etc.	1	1	4	0	2
	Receive Information	2	1	6	1	34
	Unknown	0	0	0	0	1
	Total for Other:	5	2	12	1	40
SERVICE						
	Death Investigation	2	0	2	1	5
	Found Items/Property	1	0	5	0	5
	Other Service	1	0	1	0	0
	Runaway Juvenile	0	0	0	0	1
	Suspicious Person/Activity, Prowler	0	0	0	1	1
	Uncontrollable Juvenile	0	0	1	0	4
	Warrant Pickup - Other Agency	0	1	3	0	7
	Welfare Check	0	0	1	2	9
	Total for SERVICE:	4	1	13	4	32
TRAFFIC						
	Disobey Sign/Marker	0	1	1	0	0
	Driver's License Violations (Ex OAS/OAR)	5	3	40	4	41
	Following Too Close	0	0	0	0	1
	Illegal Turns	1	0	2	0	6
	License/Permit Violation	0	1	2	1	8
	Miscellaneous Rules Violation	0	1	1	0	2
	Motor Vehicle Insurance Violation	0	0	5	1	21
	OAS/OAR/Other License Violations	0	0	3	0	20

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 6/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Operate Motor Vehicle While Intoxicated	0	3	18	0	11
	Operate Snowmobile While Intoxicated	0	0	2	0	0
	Other Traffic Violations	1	0	1	0	0
	Registration/Title Violation	0	0	2	0	6
	Right of Way Violation	0	0	0	1	1
	Seatbelt Violation	0	0	1	0	4
	Speeding Violation	3	2	20	3	45
	Stop Sign/Signal Violation	3	2	9	1	29
	Traffic Accident - Hit and Run (Damage)	2	2	7	1	9
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Personal Injury	0	0	1	0	0
	Traffic Accident - Property Damage	1	2	8	1	22
	Vehicle Equipment Violation - Lights	0	0	0	0	1
	Vehicle in Ditch/Off Road	0	0	0	0	1
Total for TRAFFIC:		16	17	123	13	229
Grand Totals:		58	44	299	32	528

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
06/01/2024	06/30/2024

Report Date	Incident Synopsis
06/05/2024	Traffic stop---citation issued.
06/01/2024	Traffic stop---citation issued.
06/01/2024	Traffic stop--several citations issued.
06/02/2024	Officer responded for disturbance/disorderly conduct complaint.
06/04/2024	Officer called to a home to assist with a juvenile.
06/05/2024	Report of a bike that was found.
06/05/2024	Officer took a complaint of assault.
06/06/2024	Officer responded to disturbance case.
06/06/2024	Officer handled a report of a hit and run accident.
06/06/2024	Informational report.
06/06/2024	Officer handling a case of fraud.
06/07/2024	Officer handled a case of drug possession--citation issued.
06/17/2024	Officer checked on a vehicle in a business parking lot---citations issued.
06/06/2024	Officers handed a case of trespassing to a residence.
06/07/2024	Traffic stop---citation issued.
06/07/2024	Officer assisted with a complaint of juveniles out of control.
06/07/2024	Traffic stop---citation issued.
06/08/2024	Drug investigation
06/08/2024	officer took report of a theft of bicycle
06/08/2024	Officer issued a DNR citation.
06/09/2024	Traffic stop---citations issued.
06/09/2024	Officers responded and assisted with a family disturbance.
06/09/2024	Officer responded to a structure fire.
06/09/2024	Officer responded to a dog bite case.
06/10/2024	Officer handled a deer hit incident.
06/11/2024	Officer assisted Lake Mills with a complaint.
06/11/2024	Officer handled a case of violation of restraining order.
06/11/2024	Officer assisted with a P & P hold.
06/11/2024	Officer handled a complaint.
06/13/2024	Traffic stop--citation issued.
06/13/2024	Officer responded to animals/fowl running at large
06/14/2024	Officer assisted Dodge County with a domestic situation.
06/15/2024	Officer handling a sexual assault complaint.
06/16/2024	Officer responded to a family disturbance
06/15/2024	Officer handled a ordinance case ---citation issued.
06/18/2024	Officer assisted with a stray cat that got into a residence.

Incident Synopsis Report

Report Criteria:

Start Date	End Date
06/01/2024	06/30/2024

Report Date	Incident Synopsis
06/19/2024	Officers assisted a subject with mental health issues.
06/19/2024	Traffic stop--citation issued.
06/20/2024	Officers handling a death investigation.
06/22/2024	Officer handling a report of theft.
06/22/2024	Officer requested to assist Marshall PD.
06/23/2024	Officer handled a complaint of disorderly conduct and disturbance.
06/23/2024	Traffic stop--citation issued.
06/23/2024	Traffic stop---citation issued.
06/27/2024	Officer requested to assist Dodge County.
06/24/2024	Officer assisted with a two car accident.
06/24/2024	Officer handled a disorderly conduct case.
06/24/2024	Officers handled a death investigation.
06/25/2024	Traffic stop---citation issued.
06/26/2024	Officers handled a theft complaint at a local business.
06/26/2024	Officer handled a report of theft from a business.
06/29/2024	Officer requested to assist Jefferson County.
06/29/2024	Officer requested to assist Marshall PD.
06/30/2024	Officer requested to assist Marshall PD.
06/30/2024	Traffic stop---citation issued.
06/30/2024	Officer assisted EMS with a call.

Incident/Offense Count: 56

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	6/1-6/30
Year	2021	Fuel Cost	\$663.44
Vehicle Description	Ford EXPLORER	Miles per gallon	11.16

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
6/1/2024	5.25	\$17.34	42459			17
6/2/2024	7.577	\$24.24	42549			18
6/3/2024	5.396	\$17.26	42693			7
6/3/2024	5.548	\$17.75	42628			18
6/4/2024	5.048	\$16.15	42762			7
6/5/2024	3.36	\$10.76	42784			17
6/5/2024	5.701	\$18.24	42857			17
6/6/2024	4.599	\$14.71	42907			7
6/8/2024	8.5	\$27.30	43002			17
6/9/2024	7.046	\$21.84	43074			19
6/10/2024	2.315	\$7.17	43124			7
6/11/2024	7.752	\$24.02	43182			18
6/12/2024	3.841	\$12.67	43342			7
6/12/2024	7.083	\$23.37	43290			18
6/13/2024	5.365	\$17.70	43418			7
6/14/2024	6.581	\$21.71	43472			7
6/15/2024	5.755	\$18.42	43554			19
6/16/2024	5.032	\$16.10	43605			19
6/18/2024	8.144	\$26.05	43705			17
6/18/2024	6.254	\$20.01	43761			11
6/19/2024	6.763	\$21.63	43844			7
6/20/2024	7.45	\$23.85	43928			7
6/21/2024	6.608	\$21.14	43986			7
6/22/2024	6.11	\$19.55	44052			7
6/23/2024	6.5	\$20.94	44136			17
6/23/2024	5.199	\$16.63	44209			7
6/25/2024	9.5	\$30.39	44301			17
6/24/2024	5.907	\$18.90	44384			17

[illegible]

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	1/1-1/31
Year	2020	Fuel Cost	\$27.65
Vehicle Description	Ford Explorer	Miles per gallon	

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/13/2024	11.07	\$36.52	24432			2

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	6/1-6/30
Year	2023	Fuel Cost	\$176.26
Vehicle Description	Ford Explorer	Miles per gallon	10.32

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/3/2024	7.402	\$25.28	8750			7
6/8/2024	11.637	\$37.23	8917			18
6/9/2024	8.068	\$25.00	8991			11
6/21/2024	10.94	\$35.00	9121			11
6/24/2024	9.377	\$30.00	9232			18
6/26/2024	7.424	\$23.75	9316			7
	54.848	\$176.26				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	6/1-6/30
Year	2023	Fuel Cost	\$176.26
Vehicle Description	Ford Explorer	Miles per gallon	10.32

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/3/2024	7.402	\$25.28	8750			7
6/8/2024	11.637	\$37.23	8917			18
6/9/2024	8.068	\$25.00	8991			11
6/21/2024	10.94	\$35.00	9121			11
6/24/2024	9.377	\$30.00	9232			18
6/26/2024	7.424	\$23.75	9316			7
	54.848	\$176.26				

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
June 25, 2024 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:34 p.m. Present: Abby Vosters, Leslie Fugate, Art Biermeier, Diane Graff, Miriam Schilling, Sara Cummings, and Kelli Mountford.
- II. Approval of agenda
Mountford asked to change Unfinished Business B. 2024 Budget to 2025 Budget, the agenda was approved with the update.
- III. Approval of open minutes from May 28, 2024. *Fugate moved to approve amended minutes. Biermeier seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments
Mountford presented a card and a Library Aware flier that mentioned KJML positively.
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for May 2024 - Action**
Cummings moved to approve the May 2024 monthly invoices as presented. Schilling seconded. The motion passed unanimously.
 - B. **2025 Budget – Informational**
Mountford stated that she has yet to hear from City Hall about the Mayor's 2025 updates.
Bridges Café costs for 2025 will have a 3.2% increase.
 - C. **Policy 404 Monetary Donations, Memorials, and bequests – Action**
Cummings moved to approve Policy 404 with changes. Biermeier seconded. Motion passed unanimously.
 - D. **Policy 406 Purchasing – Action**
Cummings moved to approve Policy 406 with grammar corrections. Fugate seconded. Motion passed unanimously.
- VII. New Business
 - A. **Beatrice Owens Memorial Scholarship – Action**
Biermeier moved to table the scholarship application and information. Cummings seconded. Motion passed unanimously.

B. Library Director Review timeframe –Action

Cummings moved to complete the director's review in July and review how completing the review in July works with the budget. Schillings seconded. Motion passed unanimously.

C. Policy 515 Meeting Room – Informational

Will review next month.

D. Policy 445 Photo Permission – Informational

Will review next month.

E. Review and Discuss Library Board Trustee Handbook Chapter 11 "Planning for the Library's Future" – Informational

VIII. Future agenda items – Policies 515, and 445, Budget 2025, Director Evaluation, Scholarship

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, June 25, at 5:30 p.m. in the Hyer Conference room.

X. Adjournment

Biermeier moved to adjourn at 6:16 p.m. Cummings seconded. Motion passed unanimously.

Respectfully Submitted,
Kelli Mountford

JUNE MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2023	2595	2605	2621	2632	2652	2686	2699	2718	2313	2325	2342	2361
	2024	2370	2380	2391	2403	2415	2443						
	% of Change	-8.67%	-8.64%	-8.78%	-8.70%	-8.94%	-9.05%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Checkouts (Circulation)	2023	4084	2941	4240	4093	4071	5845	5438	4562	3835	4103	3774	3289
	2024	4024	4344	3645	4306	3595	5529						
	% of Change	-1.47%	47.70%	-14.03%	5.20%	-11.69%	-5.41%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2023	767	624	724	754	787	646	802	842	853	897	870	774
	2024	986	887	914	826	785	710						
	% of Change	28.55%	42.15%	26.24%	9.55%	-0.25%	9.91%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Library Visits	2023	1618	1081	980	1808	1812	2435	2599	2555	1823	2433	2023	1617
	2024	1759	1725	1864	2207	2299	3064						
	% of Change	8.71%	59.57%	90.20%	22.07%	26.88%	25.83%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Meeting Room Use BY PUBLIC	2023	7	2	9	12	10	9	2	9	3	7	11	9
	2024	8	12	8	14	13	9						
	% of Change	14.29%	500.00%	-11.11%	16.67%	16.67%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2023	34	31	68	84	117	68	60	82	129	176	140	75
	2024	101	130	91	118	106	74						
	% of Change	197.06%	319.35%	33.82%	40.48%	-9.40%	8.82%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
WiFi Use	2023	177	139	180	211	194	225	196	219	191	158	195	175
	2024	135	181	182	200	204	203						
	% of Change	-23.73%	30.22%	1.11%	-5.21%	5.15%	-9.78%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Outreach to local schools, daycares, & residents Checkouts	2023	60	152	81	138	96	122	69	110	68	61	92	51
	2024	63	152	57	183	133	70						
	% of Change	5.00%	0.00%	-29.63%	32.61%	38.54%	-42.62%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
*2024 Add in Outreach to the Schools and daycare													
Adult Number of Programs	2023	21	8	20	19	23	24	19	16	21	28	26	15
	2024	20	20	20	21	18	19						
	% of Change	-4.76%	150.00%	0.00%	10.53%	-21.74%	-20.83%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2023	194	44	130	114	128	253	95	107	110	182	131	106
	2024	162	153	201	161	121	265						
	% of Change	-16.49%	247.73%	54.62%	41.23%	-5.47%	4.74%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2023	4	2	3	3	3	11	9	4	3	4	3	3
	2024	4	4	3	3	3	9						
	% of Change	0.00%	100.00%	0.00%	0.00%	0.00%	-18.18%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2023	66	24	25	1	3	167	82	61	31	39	31	37
	2024	50	26	32	25	24	166						
	% of Change	-24.24%	8.33%	28.00%	2400.00%	48.84%	-0.60%	-100.00%	-100.00%	-100.00%	100.00%	-100.00%	-100.00%
Children's Number of programs	2023	13	11	13	16	19	33	31	15	17	22	17	13
	2024	15	17	17	18	16	28						
	% of Change	15.38%	54.55%	30.77%	12.50%	-15.79%	-15.15%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2023	342	198	349	342	1009	1854	1303	413	411	456	305	278
	2024	367	264	425	465	1035	2016						
	% of Change	7.31%	33.33%	21.78%	35.96%	2.58%	8.74%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%

Regular meeting of the Waterloo Water & Light Commission held July 9, 2024

The meeting was called to order by Vice President Chuck Wallace at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tom Bergan, Tim Thomas, and Superintendent Barry Sorenson. Absent Vern Butzine and Devin Schumann.

Minutes

It was moved by Bergan, seconded by Thomas, to approve the minutes of the June 11, 2024 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Wallace, to approve the payment of the June bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Bergan, seconded by Thomas, to recommend approval of the Portzen's Pay Request #14 in the amount of \$431,037.14 to City Council. Motion carried.

Staffing

We have a lineman opening due to resignation. Interviews are currently underway.

General Information

Staff is continuing to work on mapping and the OpenPoint conversion.

It was moved by Bergan, seconded by Thomas, to adjourn at 7:29pm. Motion carried.

Respectfully submitted,
Tom Bergan
Secretary

<u>List of Bills</u>			
4 Control	609.26	Midwest Meter	8,089.50
AC Engineering	4676.95	Millennium	550.00
Anixter Inc	769.72	OpenPoint	4,410.00
Axley Brynelson	251.01	Payment Service Network	12.95
APG of Southern Wisconsin	57.71	PSC	2,747.58
Tom Bergan	120.00	Payroll	90,145.19
BMO	1,050.29	Piggly Wiggly	23.13
BMO Mastercard	5,091.52	Portland Sanitary District	11,820.92
Border States	1,007.67	Portzen Construction	1,766,593.56
Vern Butzine	120.00	Devin Schumann	120.00
Charter Communications	244.96	Seera	1,313.12
City of Waterloo Treasurer	121,657.15	Sheehy Express Inc	1,385.28
Crescent Electric	441.12	Trojan Tech	329.05
ESRI	1,645.00	Tim Thomas	120.00
Forester Electrical Engineering	5,886.90	Town & Country Engineering	28,743.75
Frontier	469.06	United Liquid Waste Recycling	2,312.50
GFC Leasing	115.00	US Cellular	444.54
GLS Utility LLC	2,866.25	Unifirst Corp	422.23
Green Ignite	692.34	UPS	127.89
Hawkins	1,978.50	Chuck Wallace	70.00
Howie's Hardware	695.76	Waterloo Building Center	85.00
Infosend	1,007.43	Waterloo Utilities	12,743.56
Ehlers	6.90	WE Energies	951.92
Keeping Safety Simple	3,600.00	Wisconsin State Lab	210.00
Kwik Trip	1190.57	Wisconsin Dept. of Revenue	11,412.02
Lake Gas Company	41.00	WPPI Energy	203,763.40
Madison Extinguisher Service	319.25		
Metalworx	465.00		
Mid-State Equipment	104.19		
Total Disbursements			\$2,306,127.60

Checking Account #102-613:

Balance 5/31/24	\$5,378.60
Deposits	2,623,908.61
Disbursements	(2,305,743.25)
Interest	334.33
Balance 6/30/24	<u><u>\$323,878.29</u></u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 5/31/24	\$565,901.83
Deposit/ (Withdrawal)	(99.18)
Interest	1,623.42
Balance 6/30/24	<u><u>\$567,426.07</u></u>

Debt Service Account #3015323:

Balance 5/31/24	\$290,392.46
Deposit	44,347.00
Bond Payment/Svc Fees	(61.62)
Interest	943.31
Balance 6/30/24	<u><u>\$335,621.15</u></u>

Money Market Account #110-832:

Balance 5/31/24	1,401,420.58
Deposits	1,707,625.36
Transfer	(2,044,347.00)
Disbursements	(216.65)
Interest	3,812.85
Balance 6/30/24	<u><u>\$1,068,295.14</u></u>

Transportation Fund

Balance 5/31/24	\$12,586.00
Transfer	
Balance 6/30/24	<u><u>\$12,586.00</u></u>

WWTP Interim Financing:

Balance 5/31/24	\$58,337.39
Transferred in/out	
Interest	258.20
Service Charge	(6.90)
Balance 6/30/24	<u><u>\$58,588.69</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 5/31/24	312,791.33
Interest	10,098.98
Balance 6/30/24	<u><u>\$322,890.31</u></u>

F&M CD #613386 (Bond Reserve):

Balance 5/31/24	224,180.21
Interest	
Balance 6/30/24	<u><u>\$224,180.21</u></u>

**Agenda for July 10th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI**

- 1.Roll Call and Call to Order**
- 2. Approval of Previously Unapproved Meeting Minutes:**
- 3. Citizen Input**
- 4. Manager's report.**
- 5. New Business**
- 6. Unfinished Business.**
- 7. Future Agenda Items and Announcements.**
- 8. Adjournment Motion**

LaRon Davis, Station Manager

CANCELLED



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-24

A Resolution Allowing the Department of Public Works (DPW) to Purchase a Berlon 72" Root Grapple for Skid Loader in the City of Waterloo

Whereas, the Department of Public Works in the City of Waterloo requires a Berlon 72" Root Grapple for its skid loader to effectively carry out essential maintenance and improvement tasks; and

Whereas, Mid-State Equipment has provided a quote for the purchase of the Berlon 72" Root Grapple at a cost of \$3,820.00, which is deemed fair and competitive; and

Whereas, the funds for the purchase of the Berlon 72" Root Grapple will be sourced from _____;

Now, therefore, be it resolved by the City Council of Waterloo, that:

1. The Department of Public Works is authorized to proceed with the purchase of the Berlon 72" Root Grapple for the skid loader.
2. The total cost of \$3,820.00 for the Berlon 72" Root Grapple shall be allocated from _____.
3. The City Clerk is directed to initiate the necessary procurement processes and execute the purchase agreement with Mid-State Equipment for the acquisition of the Berlon 72" Root Grapple.
4. This resolution shall take effect immediately upon adoption.

Introduced and passed by the City Council of Waterloo on this 18th day of July, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



4323 E US Hwy 14
☐ Janesville, WI 53546
 608-754-8450

☐ 355 Transit Dr. **RENTALS**
Columbus, WI 53925
920-623-4300

ALL WARRANTIES, IF ANY, MADE WITH RESPECT TO THIS EQUIPMENT ARE THOSE WARRANTIES MADE BY THE MANUFACTURE. DEALER MAKES NO WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-25

Resolution for the Purchase of Virnig HD Auger Drive and Auger Bits for Skid Loader for the DPW

Whereas, the City of Waterloo Council recognizes the need for a Virnig HD Auger Drive and Auger Bits to enhance the capabilities of the skid loader used for multiple DPW projects; and

Whereas, Mid-State Equipment has provided a quote for a Virnig HD Auger Drive at \$3,950.00, an 18" Auger Bit at \$989.00, and a 30" Auger Bit at \$1,575.00, totaling \$6,514.00; and

Whereas, the City of Waterloo Council finds the quoted prices to be competitive and reasonable for the equipment needed; and

Whereas, it is in the best interest of the City of Waterloo to proceed with the purchase of the Virnig HD Auger Drive and Auger Bits;

Now, therefore, be it resolved by the City of Waterloo Council that:

1. The purchase of a Virnig HD Auger Drive and Auger Bits (18" and 30") from Mid-State Equipment is approved.
2. The total cost of \$6,514.00 for the equipment shall be funded from _____.
3. The City of Waterloo Council authorizes the City Clerk to make the necessary arrangements for payment and delivery of the equipment.
4. This resolution shall take effect immediately upon adoption.

Passed and approved by the City of Waterloo Council this 18th day of July, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



☐ 355 Transit Dr. **RENTALS**
Columbus, WI 53925
920-623-4300

ALL WARRANTIES, IF ANY, MADE WITH RESPECT TO THIS EQUIPMENT ARE THOSE WARRANTIES MADE BY THE MANUFACTURE. DEALER MAKES NO WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

BYLAWS
OF THE WATERLOO FIRE & RESCUE DEPARTMENT
WATERLOO, WISCONSIN

Revised on 11/24/2021, 5/30/2023, 2/28/2024, 4/1/2024

You are a member of the Waterloo Fire & Rescue Department as such, your special attention is called to the provisions of these By-laws, it is to our mutual and individual interest that this be strictly observed in all its provisions.

TABLE OF CONTENT

Article 1	Preface	Page 3
Article 2	Membership	Page 3
Article 3	Uniform	Page 4-5
Article 4	Resignation, functions and training	Page 5
Article 5	Funds	Page 5
Article 6	Positions and requirements	Page 5-6
Article 7	Rules of Election	Page 6-7
Article 8	Grievance	Page 7
Article 9	Funerals or illness	Page 7
Article 10	Meetings	Page 7

APPENDICES

Appendix A	New Hire EMS Training	Page 9-12
Appendix B	New Hire Fire Training	Page 13-16

ARTICLE ONE

Section 1- This organization shall be known and designated as the WATERLOO FIRE & RESCUE DEPARTMENT of Waterloo, Wisconsin, which shall be known as WFRD

Section 1A- All Bylaws or any part thereof, may be altered, amended or annulled at the Annual WFRD meeting or by special meeting. A majority vote by all WFRD members present at the meeting of the WFRD shall be needed to pass and subject to City Council approval.

Section 1B- These Bylaws shall be reviewed twice a year by a committee consisting of 4 members of the WFRD.

Section 1C – All policies will be set by the Chief and the elected Officers of the WFRD.

ARTICLE TWO

Section 1 – Application:

Any person (18) eighteen years old or older, who is a resident of the City of Waterloo or a resident of our Fire District or within a (15) fifteen-mile radius of the Waterloo City limits, with the exception of EMS personnel. All persons must file with the City Clerk an application in writing for membership in the WFRD. The names of all applicants for active membership shall be announced at a regular WFRD meeting and submitted to City Hall for insurance purposes. New member(s) shall then serve a (1) one-year probationary period. Upon passing a physical, drug and alcohol test, and criminal background check, which will be provided by the WFRD the member is eligible for membership in the WFRD. Tests will be within the (1) one-year probationary period.

Section 2- Interview:

The interview committee will consist of at least 3 members of the WFRD and should contain at least 1 firefighter and 1 EMS, if possible, if not cross trained. All new members to the WFRD shall be interviewed by the interview committee members, brought to the officers for approval and be voted on after their probationary period has expired.

Section 3- Probationary Period

The first twelve (12) months of employment with the WFRD are considered a probationary period. For all new members during their probationary period, members job skills will be evaluated every ninety (90) days by an Asst. Chief or designated officer. If during this period, members' work habits, attitude, attendance, or performance do not meet WFRD standards, employment can be terminated immediately with or without cause or hearing.

At the end of the probationary period all members shall have completed the Probationary Training (see Appendix A and B) and undergo a performance review with the Chief or Asst. Chief. This review will be similar to the job performance review that is held for fulltime members on an annual basis. Members are encouraged to communicate comments and ideas with the officers during performance reviews.

At the next regular WFRD meeting, after your probationary period has ended, your name will be put forth to the membership for confirmation. Their election shall be by ballot, and it shall be necessary for the candidate to receive a majority of the votes of the members present and no member shall be excused from voting unless by unanimous consent of this meeting. Upon confirmation your name will be forwarded to the Waterloo City Council **for confirmation.**

Section 4- It shall be up to the WFRD & the Mayor to determine staffing levels.

ARTICLE THREE

Section 1- Uniforms for the WFRD members and Officers will be provided as funds allow.

Section 1A - All members, when hired, are issued one WFRD logoed navy-blue t-shirt (when in stock) and after one year, are given one WFRD logoed navy-blue polo shirt (when in stock). Additional clothing items are personally purchased.

Members are expected to be clean, neat and to use good taste in their personal appearance and dress when representing the WFRD.

Section 1B - WFRD coats are given to active members, as funds allow. ~~, or when coat orders are placed.~~

Section 1C - Class A uniforms will be provided to members, as funds allow and after your probationary period. Full Dress Class A uniforms are comprised of dress coat, long sleeved gray shirts, black tie, black pants, black hat, black belt, black socks with black dress shoes and badge, name pin, and accommodation bars. You are required to wear your uniform, in full, when told to do so as determined by the Chief. Full Dress Class A uniform will be worn for funerals, weddings, and other WFRD functions such as photos, receptions or dinners.

Class B uniform is comprised of short sleeved grey shirt, black shorts (at least mid-thigh no shorter). If there is an allowed variation of the uniform it will be communicated to you by the Chief. ~~(i.e., black shorts are allowed or no tie is required)~~

Class C uniform is comprised of polo shirt, duty pants, black socks, and black shoes or boots. Some events will require you to wear your blue logoed polo. If you have not been issued a polo, a blue logoed WFRD t-shirt in good condition will do.

Section 2 - If the Officer in charge determines that an employee's appearance is not appropriate or professional, and the member has not taken corrective measures, he or she may be subject to disciplinary action. Officers will determine if your apparel or appearance is appropriate, and will speak to you if an adjustment is needed, and give you a reasonable timeframe to make adjustments. Questions pertaining to what is appropriate should be addressed to an officer or the fulltime staff.

Section 2A - While on call, EMS personnel are to wear their WFRD logoed navy-blue items, dark blue or black pants, black closed toe shoes and their pager when on call. Wearing the polo is preferred. Wearing a WFRD logoed navy-blue sweatshirt or t-shirt, in good condition, is also considered professional. All clothing must be clean, neat and in good condition, this includes pants, socks, shoes/boots and coat. In cold weather wearing a dark long-sleeved shirt under WFRD logoed items is acceptable. In hot weather members may wear shorts on call, if the shorts are dark blue or black, professional looking and reach to at least mid-thigh.

EMS members will be issued a WFRD EMS parka for cold weather. This is WFRD property and must be returned. Parkas are issued to active EMS members who are past probation and as they are available. All members can purchase the logoed navy-blue clothing through the current vendor. It is the member's responsibility to purchase adequate amounts of additional logoed clothing. When acknowledging on 'I am responding' as available for the second out call, please make an attempt to respond clean, neatly attired in some sort of WFRD logoed item.

Section 2B - Members are required to wear full protective gear while performing their fire/rescue job. In accordance with Wisconsin Statute 103.14, employers who extend offers of employment must notify potential employees of WFRD requirements regarding hairstyle, facial hair and clothing. NFPA 1500 every suppression member will refrain from having beards, goatees, heavy sideburns and untrimmed hair that interferes with the proper and safe wearing of the SCBA.

Section 2C - WFRD uniforms shall not be worn where alcoholic beverages are sold or consumed as the primary function, except in the performance of WFRD duties.

ARTICLE FOUR

Section 1- Resignation:
Reference Policies and Procedures Article 5.7

Section 2 – All members of the WFRD will make themselves available to work at all major functions of the WFRD throughout the year.

Section 3- All members of the WFRD will be trained to the standards as mandated by the State of Wisconsin. Reference Policies and Procedures Article 5.3.4

ARTICLE FIVE

Section 1-The Chief shall have complete charge of all emergency equipment and supervision thereof. The WFRD shall respond to all emergency alarms. All funds received from these emergency responses and from State insurance refund shall be deposited in the appropriate WFRD revenue account.

ARTICLE SIX

Section 1 -The position of Chief shall be appointed by the mayor and confirmed by the City Council, UPON recommendation of the WFRD members. A (3) three-year term commencing from the January WFRD Meeting. If there are no qualified candidates for the elected position of Chief; and it cannot be resolved within the membership, it shall be brought to the mayor and personnel committee of the City for guidance and advice.

Section 2 - The WFRD shall hold an Annual Meeting at the first regular meeting of the year, and at this meeting shall elect the following Officers for a term of two (2) years: **and confirmed by City Council.**

Assistant Chief

Captain

Captain

Lieutenant

Lieutenant

Secretary

Public Information Officer

Section 3 - In the event an Officer leaves their position before the end of their term. All other officers will move up with the lowest ranking position will be the appointed officer position, with the officers having the correct qualifications. The Chief, along with the recommendation of the officers, shall appoint a member of the WFRD with the correct qualifications to fill out the remaining term of the office.

Section 4 – Chief officers and officers will meet state requirements.

Requirements of Chief Officer:

- A. Minimum of (10) Ten years in the fire service
- B. Must have completed Level II Firefighter (State Certification) with additional training of Officer
- C. Reference SPS 330 Prior to Elections.
- D. Must have served as a company officer for at least (2) two years.
- E. Must have an AEMT certification prior to election.

Requirements of Assistant Chief Officer:

- A. Minimum of (10) Ten years in the fire service
- B. Must have completed Level II Firefighter (State Certification) with additional training of Officer
- C. Reference SPS 330 prior to elections.
- D. Must have served as a company officer for at least (2) two years.
- E. Must have an AEMT certification prior to election.

Requirements of Captains:

- A. Must have served as a Lieutenant for at least (2) two years.
- B. Must have completed Level II Firefighter (State Certification) with additional training of Officer.
- C. Reference SPS 330
- D. Holds an EMR, EMT license or higher.

Requirements of Lieutenants:

- A. Minimum of (3) Three years in fire service
- B. Must have completed Level II Firefighter (State Certification) with additional training of Officer.
- C. Reference SPS 330
- D. Holds an EMR, EMT license or higher.

Requirements of Public Information Officer:

- A. Must have completed Level II Firefighter
- B. Public Information course completion
- C. Holds an EMR, EMT license or higher.

ARTICLE SEVEN

Section 1- RULES OF ELECTION -The election of Officers for the WFRD shall be conducted by taking nominations from the floor for each elected position starting with the highest position up for election. All nominations shall be posted for all members voting to see the members nominated for each position up for election. A motion and a second shall close nomination for each position from the floor. The motion shall be approved and seconded by voice. After nominations are closed, voting will be done by ballot, with the highest-ranking officer appointing a ballot committee of (3) three members (probation members if any) of the WFRD. The top (2) two nominees receiving the most votes shall be voted on one final time, with the person receiving the most votes being appointed to that respective position. All voting to be done by ballot; the highest-ranking officer present shall act as Chairperson of the meeting. If only one (1) person is nominated, the membership may cast a unanimous vote for the nominee.

Section 2- Any member interested in running for an officer position who meets the qualifications as stated in Article Six Section 4 may address all members at the WFRD meeting (4) four months prior to the election.

Section 3- Once a vote has been taken it shall be considered final and binding.

Section 4- We shall implement EMS personnel to assist in the staffing of our EMS functions. EMS shall fall under the charge of the WFRD. It should be up to the WFRD Administration to determine staffing levels. All EMS members shall adhere to all rules of the WFRD. It should be so stated that EMS contrives of the following: any member(s), which has physical duties that pertain to EMS in general. (i.e.: shall consist of but not limited to AEMT, EMT'S AND EMR'S, AND DRIVERS). EMS members in good standing are allowed to partake in the voting of the officers, new members, and bylaws.

Section 5 - Election of Officers and Officer Requirements

WFRD Officers are elected by the membership from within the membership.

The election of officers occurs at the January WFRD Meeting (Fourth Monday). The highest-ranking officer present will act as Chairperson of the meeting.

Members present who are past their probationary period, meet the attendance requirement for voting, are eligible to vote. Fulltime employees are eligible to vote on Captains on down.

Section 5A - Attendance requirement for voting / Member in good standing

Members must be past probation and attended all trainings; and/or are current on their make-up trainings. Fire members need to have responded to a minimum of 10% of the yearly runs to qualify to vote. EMS members need to meet their yearly 288-hour requirement each year since the last election. Personnel on both fire and EMS need to qualify in both to vote for WFRD Officers.

ARTICLE EIGHT

Section 1 - Grievance proceedings Reference Policy and procedures Article 7.12

ARTICLE NINE

Section 1- The Chief to ~~deeree~~ **direct** what action to be taken on illness or funerals of members, their immediate family or past members.

ARTICLE TEN

Section 1- The format of the WFRD meeting shall follow the Roberts rule of order.

Section 2- The Chief shall appoint all standing committees.

Section 3- Every member wishing to speak, shall address the Chair, standing in their place, and confine themselves to the question under consideration and avoid personalities.

Section 4 When (2) two or more members arise at the same time, the Chair shall name the person who is to speak first.

Section 5 When a member is called to order, they shall resume their seat until the Chair shall have decided whether he/she be in order or not. Any member may appeal a decision of the Chair on a point of order and the question shall be: "Do you sustain the Chair?" and it shall be decided by a majority vote of the members present.

Section 6- When a question is under consideration, no motion shall be received unless to adjourn, to lie on the table, to postpone to a certain day, to amend or postpone indefinitely and these several motions Shall have precedence in the order in which they stand arranged.

Section 7- It shall be order for any member who voted in the minority on any question to move a reconsideration of such a vote at the same or the next succeeding meeting.

Section 8- All business not provided for in the proceeding rules shall be transacted in accordance with Roberts Rule of Order.

Section 9- A motion to adjourn shall always be in order.

Section 10- All Regular WFRD meeting will be on the 4th Monday of each month starting with the Officers meeting at 5:30 PM and WFRD meeting starting at 7:00 PM.

Section 11- Any member that serves (10) ten or more years in the WFRD will be invited back to the annual dinner every year. Any member not serving (10) ten years will be invited back every (5) five years until they have been out of the WFRD for (15) fifteen years and then they are invited back every year after the (15) fifteen-year date. (5) five years of no response to the invitation will be dropped from the list.

APPENDIX A
New Hire EMS Training

Policy Orientation	Members initials	Date
I have been shown the location of the Waterloo EMS Protocols and know where to find them for my reference.		
I have been explained the job duties of paid on call member and understand the requirements for the EMS job that I am entering and/or in probation with.		
I have been shown the EMS supply equipment/inventory room and explained the process of documenting replacement equipment		
I have been shown the location where all cleaning supplies for inside and outside of the rigs are and the use of such power washer and how it is stored.		
I have been shown how to use Core Elite run report system and Aladtec for scheduling.		
EMS crew scheduling: Aladtec Scheduling – I understand the shift times and breakdowns, trading shifts and the responsibility of covering my own shifts		
Ambulance Orientation	Members Initials	Date
I have been taken through all the external compartments of each ambulance and have a good understanding of where all equipment is located.		
I have been properly instructed on the drivers control panel of each ambulance and understand the basic operation of each button and control.		
I have been shown the mobile and portable radios in each ambulance and have been briefed on general radio etiquette for Jefferson, Dane and Dodge Counties.		
I have been briefed on the map book in each ambulance		
I have been briefed on the location and procedure of the conceal weapons box and understand the procedure for transporting		
I have been shown all the inside compartments of each ambulance and know the general location of the supplies		

APPENDIX A
New Hire EMS Training

I have been shown and instructed on the use of the cot operation and battery change out procedure		
I have been shown and instructed on the use of the stair-chair operation.		
I have been shown how to use the Lifepak 15 unit in all aspects and understand how to use the buttons and situations to use for.		
I have been shown the inventory and sanitation procedures that are done after every call to ensure everything is replaced and cleaned correctly.		
DRIVING: I understand that before driving I must go through EVOC/CEVO and be tested off.		
DRIVING: I understand that I will know the driving operations, engine compartment, checked off on drive time and be tested.		
Other Orientation	Members Initials	Date
I understand how to check the portable and main oxygen tank in the ambulance and when to change them out.		
I understand, when possible, to leave dirty linens at the hospital.		
I understand how to use the security system for the doors entering into the Dane County Hospitals (UW, UW East, St. Mary's, and Meriter Emergency Rooms)		
I have been explained the process on No Transport/Refusal forms and where to find them in the clipboard. Also, the transfer forms between services.		
I have been explained the appropriate scene safety issues and familiarization on where safety vests and cones are for traffic concerns		
I have been shown how to use and put on turn out gear and can put it on within one minute.		

APPENDIX A
New Hire EMS Training

Requirements for EMR Levels	Mentor Initials	Date
Able to perform a proficient and complete medical and trauma assessment		
Able to efficiently obtain a manual set of vitals		
Able to show proficiency in basic trauma care i.e. splinting and bandaging		
Able to show proficiency in oxygen delivery and its appropriate application		
The proper use and application of I-Gel, king, OPA and NPA airways		
Able to show use of Lifepak i.e. vitals, O2, capnography and defib		
The proper placement of cardiac leads		
Able to prepare IV bag and assisting AEMT with IV start		
Able to show knowledge in use and assisting in ASA, Glucagon, Albuterol and Narcan		
Able to show how to properly place a tourniquet on		
Requirements for EMT Levels	Mentor Initials	Date
Able to show knowledge in use and assisting in Nitro, Epi and Atrovent		
Requirements for AEMT Levels	Mentor Initials	Date
Shows proficiency in starting and maintaining an IV: Catheter gauge, location and drip rate for patient		
Able to show knowledge in use and applications on Narcan, D10, Nitro, Nitrous Oxide, IV acetaminophen and Ondansetron (Zofran)		
Able to demonstrate use and list locations for IO and knowledge of when to use them		

I, the undersigned, hereby certify that I have been properly taken through the above orientation process and all the initials are mine and complete. I also certify that I have been given the opportunity to ask any questions throughout or after the orientation process and I have a good understanding of the basic operations of the service.

After the general orientation checklist is complete you may ride as an attendant in an ambulance.

APPENDIX A
New Hire EMS Training

EMR Medications	Mentors Initials	Date
Oxygen – Dose: Reason:		
Aspirin – Dose: Reason:		
Glucagon – Dose: Reason:		
Oral Glucose – Dose: Reason:		
Albuterol – Dose: Reason:		
Nitro – Dose: Reason:		
Narcan – Dose: Reason:		
EMT Medications	Mentors Initials	Date
EPI – Dose: Reason:		
Atrovent – Dose: Reason:		
AEMT Medications	Mentors Initials	Date
0.9 Sodium Chloride – Dose: Reason:		
D10 – Dose: Reason:		
Nitrous Oxide – Dose: Reason:		
IV Acetaminophen – Dose: Reason:		
Ondansetron (Zofran) – Dose: Reason:		

Members Print Name

Completion Date

Member Signature

Mentor Print Name

Date

Mentor Signature

APPENDIX B
New Hire Firefighter Training

Name: _____

PROTECTIVE CLOTHING (TURN-OUT GEAR)

The New Hire Firefighter will demonstrate proper donning of his/her protective clothing (turn-out gear) in one (1) minute or less. This includes bunker pants, coat (including all snaps, buckles, Velcro, zippers) with collar up, hood in place, helmet on with ear flaps and face shield down (or goggles in place) and gloves on.

Date completed _____

Officer's signature _____

SELF CONTAINED BREATHING APPARATUS (SCBA)

The New Hire Firefighter will demonstrate proper SCBA unit check and bottle exchange techniques per Wisconsin State training requirements.

SCBA unit checks to include the back pack, frame, straps, buckles, bottle, tank gauge, pressure, warning bells, regulator, and emergency bypass operation.

Date completed _____

Officer's signature _____

Donning, as listed in the IFSTA Essentials of Firefighting current edition, may use over the head or coat method and must include a positive pressure (inhalation) and negative pressure (exhalation) seal check. This exercise will be completed in the one (1) minute or less.

Doffing – as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____

Officer's signature _____

Bottle Exchange – as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____

Officer's signature _____

Filling Bottles – how to properly fill the bottles off of the Cascade system and the MAKO air compressor

Date completed _____

Officer's signature _____

ATTACK LINES

The New Hire Firefighter will demonstrate proper deployment and re-packing techniques for the following attack lines (handling of the hose lines will be as listed in the IFSTA Essentials of Firefighting current Edition):

1 ¾" Cross lays, (single person).

Date completed _____

Officer's signature _____

APPENDIX B
New Hire Firefighter Training

2 ½" Attack line, (two person).

Date completed _____ Officer's signature _____

2 ½" Exposure line, (single person).

Date completed _____ Officer's signature _____

Right Rear skid load 2 ½" to 1 ¾" attack lines, (single person).

Date completed _____ Officer's signature _____

HYDRANT CONNECTIONS

The New Hire Firefighter will properly perform a large diameter hose (LDH) hydrant connection as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____ Officer's signature _____

GROUND LADDERS

The New Hire Firefighter will demonstrate the ability to safely and efficiently perform the following ground ladder operations (the techniques used are as listed in the IFSTA Essentials of Firefighting current Edition):

The New Hire Firefighter will properly identify all ground ladders by type and size on all Waterloo Fire & Rescue Apparatus.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize ladder inspection and cleaning procedures.

Date completed _____ Officer's signature _____

The New Hire Firefighter will safely and efficiently raise, both flat and beam methods, fully extend, set angle, tie halyard for climbing, 24' extension ladder as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____ Officer's signature _____

APPENDIX B

New Hire Firefighter Training

The New Hire Firefighter will safely and efficiently carry and set a 14" roof ladder up a previously set extension ladder and properly set the roof ladder on a roof as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____ Officer's signature _____

The New Hire Firefighter will safely and efficiently demonstrate and encumbered climb up an extension ladder as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____ Officer's signature _____

The New Hire Firefighter will safely and efficiently demonstrate a leg lock on a fully extended 24' extension ladder as listed in the IFSTA Essentials of Firefighting current Edition.

Date completed _____ Officer's signature _____

EQUIPMENT INVENTORIES

The New Hire Firefighter will verbalize the inventory compliment of Engine 68.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize the inventory compliment of Engine 67.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize the inventory compliment of Ambulances outside compartments.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize the inventory compliment of Ladder 73.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize the inventory compliment of Tender 95.

Date completed _____ Officer's signature _____

The New Hire Firefighter will verbalize the inventory compliment of Tender 94.

Date completed _____ Officer's signature _____

APPENDIX B
New Hire Firefighter Training

The New Hire Firefighter will verbalize the inventory compliment of Brush Truck 84 and Brush units.

Date completed _____ Officer's signature _____

ROPES AND KNOTS

The New Hire Firefighter will successfully tie each of the following fire service knots and hitches with a safety where required, in thirty, (30), seconds or less.

Figure "8" Knot

Time: _____ Date: _____ Officer's signature _____

Figure "8" Follow Through Knot

Time: _____ Date: _____ Officer's signature _____

Single Loop Figure "8" Knot

Time: _____ Date: _____ Officer's signature _____

Double Loop Figure "8" Knot

Time: _____ Date: _____ Officer's signature _____

In-Line Figure "8" Knot

Time: _____ Date: _____ Officer's signature _____

Munter Hitch

Time: _____ Date: _____ Officer's signature _____



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-26

A Resolution Waterloo Fire Department Purchase of Commercial Fans for Fire Department

WHEREAS, the Waterloo Fire Department is in need of improved ventilation and air circulation within the Fire Department premises for the comfort and safety of the personnel; and

WHEREAS, it has been determined that the purchase and installation of commercial-grade ceiling fans with 2-speed controls will significantly enhance the air quality and circulation within the Fire Department; and

WHEREAS, the estimated cost to furnish and install wiring for six 3-blade white industrial ceiling fans with 2-speed controls is \$_____ and work completed by_____;

NOW, THEREFORE, BE IT RESOLVED, by the Waterloo City Council on this day, July 18, 2024, that:

1. The Waterloo Fire Department is authorized to purchase and install six 3-blade white industrial ceiling fans with 2-speed controls for the Fire Department premises.
2. The estimated cost of \$_____ for the purchase and installation of the ceiling fans shall be funded from the remaining balance of the gutter fund that was not used but in the budget.
3. The Fire Chief or designated representative is hereby authorized to oversee the procurement and installation process in accordance with the relevant policies and procedures.
4. This resolution shall take effect immediately upon adoption.

Passed and approved by the City of Waterloo Council this 18th day of July, 2024.

Signed:_____
Jenifer Quimby Mayor of Waterloo

Attest:_____
Jeanne Ritter, City Clerk/Deputy Treasurer

United Electric, Inc.

PO Box 247
Clyman, WI 53016

ESTIMATE

Quote Number: 9115
Quote Date: Jul 17, 2023
Page: 1

Offices in: Clyman and Wisconsin Dells
Voice: 920-696-3580
Fax: 920-696-3592

Quoted To:

Richter Heating & A/C
421 Water Tower Court
Watertown, WI 53094

Site Address:

Waterloo Fire Department
Waterloo, WI

Customer ID	Good Thru	Sales Rep	Customer PO
Richter Heating	8/16/23		Richter-Waterloo FD

Item Qty	Description	Amount
	Option 1: Furnish and install (6) 56" 3 blade commercial fans & (2) fan speed controllers Total for option 1: \$6,500.00	
	Option 2: Furnish and install (3) 8' 6 blade commercial fans & (3) fan speed controllers Total for option 2: \$7,000.00	
	Notes: Option 1 is able to generate a maximum of 32,616 CFM's at 3.36 AMPS Option 2 is able to generate a maximum of 50,187 CFM's at 2.70 AMPS	

Subtotal	
TOTAL	



Heavy Duty Commercial Ceiling Fans

PROJECT _____

DATE _____

SHEET _____ OF _____

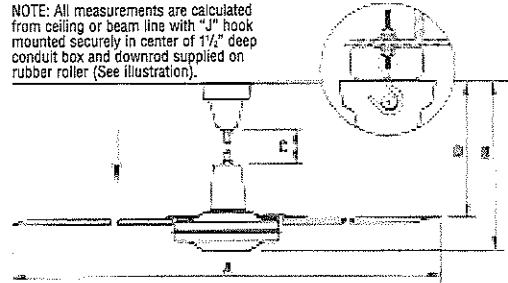
ENGINEER _____

ARCHITECT _____

CONTRACTOR _____

SUBMITTED BY _____

NOTE: All measurements are calculated from ceiling or beam line with "J" hook mounted securely in center of 1½" deep conduit box and downrod supplied on rubber roller (See illustration).



CEILING FAN DIMENSIONS* (mm)				
MODELS SUPPLIED WITH 24" DOWNROD				
MODEL SERIES	A	B	C	D
36201C***	36"	33 1/2"	19"	30 1/2"
48201C***	48"	33 1/2"	19"	30 1/2"
56001LCC***	56"	33 1/2"	19"	30 1/2"
56201CLS***	56"	33 1/2"	19"	30 1/2"

* Allow for 1/2" variance in "J" hook depth.

*** Note for 8" downrod subtract 13" from measurement scale "C".



Ceiling Fans to be furnished as specified, Leading Edge. Fans to be U.L. listed Standard 507 with matching U.L. listed solid state controls. All motors to be direct-drive permanent split capacitor type, with permanently sealed ball bearings. All motors to have built in, self-resetting (internal) thermal overload protector TI9700.

All fans to have factory installed Secondary Support Cable Assembly connected to motor shaft, with minimum 6 feet galvanized cable $\frac{1}{8}$ " 7x7 with rated breaking strength of 1700 lbs. and must comply with CSA std. C22.2 Sept. 1986.

Fan blades to be straight with rolled edge design for maximum efficiency. Note: Fans installed with blade height less than 10' from floor must have rolled edge blades minimum $\frac{1}{8}$ " thick in compliance with U.L. 507.

Fans to be labeled in accordance with U.L. 507 "Mounted blade height to floor of 7 feet acceptable."

Fans used with motor speed controls must be labeled in accordance with U.L. 507 "Suitable for use with solid state motor speed controls." These models sold with 12003 wall-mounted motor speed controller.

Model 56001LCC is cULus listed

Factory supplied accessories to include:

- A) Special length downrods
- B) Totally enclosed impact resistant fan guard
- C) Tilted canopy cover
- D) Outdoor location installation kit

SCHEDULE

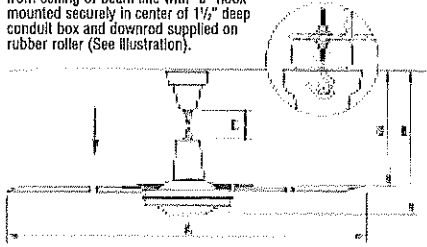
[illegible]



Marley®
Engineered Products

Heavy Duty Commercial Ceiling Fans

NOTE: All measurements are calculated from ceiling or beam line with "J" hook mounted securely in center of 1 1/2" deep conduit box and downrod supplied on rubber roller (See illustration).



Models & Specifications:

CATALOG NO.		FAN TYPE	VOLTAGE	FAN SIZE (WIDTH)	CFM/WATTS	CFM	WATTS	EYEC**
FAN & CONTROLLER KIT	FAN ONLY							
36201K	36201C	High Efficiency	120	36"	64.0	2126	33.2	\$9.30
48201K	48201C	High Efficiency	120	48"	85.6	3861	45.1	\$12.60
56001LCK*	56001LCC*	High Efficiency/Low Ceilings	120	56"	87.8	4952	56.4	\$15.80
56201CLSK*	56201CLS*	High Efficiency/Low Speed	120	56"	81.0	5436	67.1	\$18.80

Note: All above products include 24" downrod.

*Effective amount of air volume moved past a plane 20ft. from fan. All specifications subject to change and improvement. **Estimated Yearly Energy Cost based on ENERGY GUIDE standards.

ACCESSORIES & MISCELLANEOUS ITEMS

CATALOG NUMBER	DESCRIPTION	SHIP WEIGHT
9FP024	WHITE TILTED CANOPY COVER - BROWN (9FP023), BLACK (9FP023B) ♦	1 LB
9D12BW	DOWNRODS - 12" ALSO AVAILABLE IN BROWN, REPLACE "W" IN MODEL NUMBER WITH "B"	1 LB
9D18BW	DOWNRODS - 18" ALSO AVAILABLE IN BROWN, REPLACE "W" IN MODEL NUMBER WITH "B"	3 LBS
9D36BW	DOWNRODS - 36" ALSO AVAILABLE IN BROWN, REPLACE "W" IN MODEL NUMBER WITH "B"	3 LBS
9D48BW	DOWNRODS - 48" (FOR LONGER SIZES - CONSULT FACTORY)	4 LBS
99992	OUTDOOR LOCATION INSTALLATION KIT*	1 LB
9DKITB	DOWNROD EXTENSION KIT	2 LBS

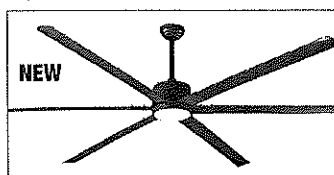
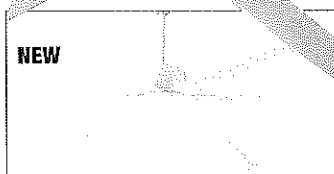
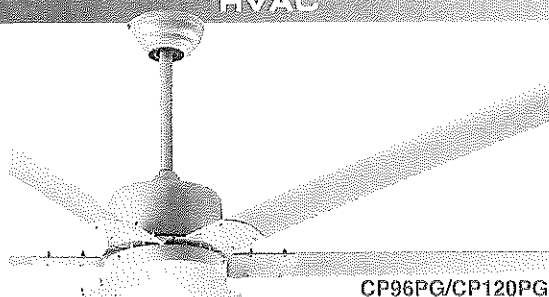
OPTIONAL SOLID STATE MOTOR SPEED CONTROLS

MODEL NUMBER	VOLTS	AMPS	DIRECTION	MAX QTY OF FANS CONTROLLED
CTL12004RSPD	120	5	Forward & Reverse	4

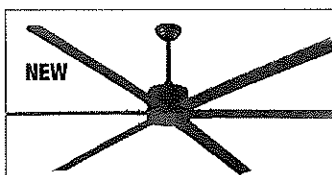
FANBOS

This economic, high volume low speed fan design is ideal for circulating air in Industrial and Commercial applications and can help save energy year round.

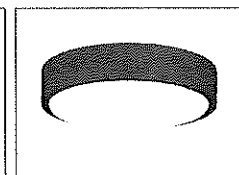
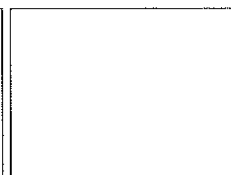
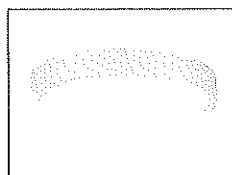
The FANBOS blankets a very large area by constantly moving air to create an expansive comfort zone. As a result, the big ceiling fan can create an evaporative cooling effect of three to four degrees throughout the facility. During the heating season, the FANBOS can destratify uneven temperatures that can be in excess of fifteen degrees from ceiling to floor. This results in significant energy savings since the heating system cycles less frequently.



Complete with light kit



OPTIONAL 1000 LUMENS LIGHT KITS

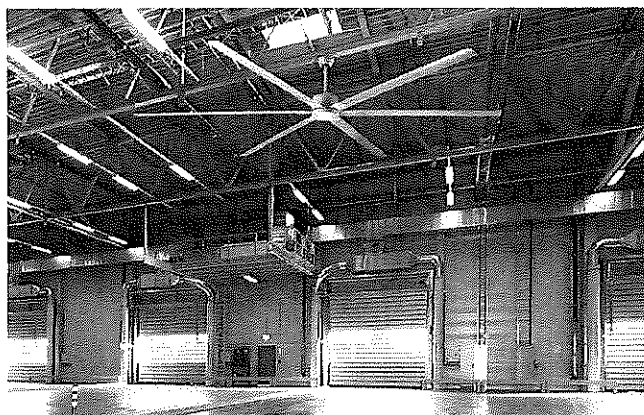


FEATURES

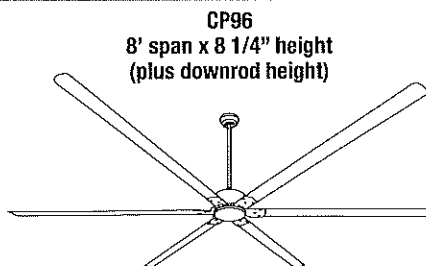
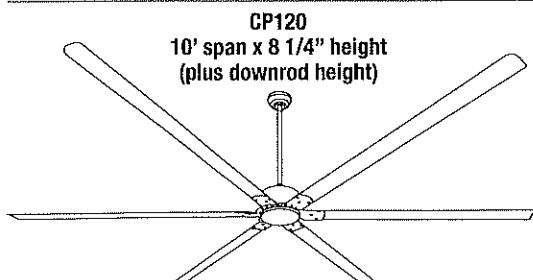
- Six aluminum airfoils contoured for maximum air movement
- DC motor for quiet performance and low operating cost
- 5 speed forward and reverse with remote control (wall mountable)
- Control multiple fans with one remote within 50'
- 1/4" powder-coated steel and anodized aluminum chassis resists rusting and corrosion even in cold and damp environments
- Standard with a 1" diameter 12" downrod mount. Optional 24" and 36" long downrods are available to purchase
- Easy installation with standard ball hanger design
- 48" lead wires
- 120 volt
- Damp rated
- Available in grey, white and matte black finishes
- CP96-LEDBK comes complete with light kit
- 5 year warranty

PERFORMANCE SPECIFICATIONS

CP120						
SPEED	RPM	CFM	CFM/W	WATTS	AMPS	EFFICIENCY
HIGH SPEED	69	20693	335	61.8	0.9	565 CFM/W
LOW SPEED	32	11087	1827	6.1	0.1	
CP96						
HIGH SPEED	105	16729	281	61.6	0.9	487 CFM/W
LOW SPEED	49	10292	1711	6.0	0.1	



DIMENSIONS



COMPLETE WITH
5 SPEED CONTROL

BUSS ELECTRICAL CONTRACTING LLC.

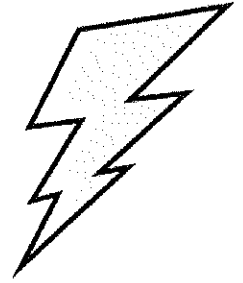
W10971 State Highway 19

Waterloo, WI 53594 US

(920) 253-6568

busselectricalcontracting@gmail.com

www.busselectricalcontracting.com

Estimate**ADDRESS**

Waterloo Fire Department

900 Industrial Ln

Waterloo, WI 53594

ESTIMATE #

1714

DATE

07/14/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Furnish and install wiring for (6) 3-blade white industrial ceiling fans with (2) speed controls in truck shop/storage.			
	Lift:			500.00
	Material:			1,660.00
	Labor:			3,200.00
	TOTAL			\$5,360.00

Accepted By

Accepted Date



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-23

A Resolution of the City of Waterloo Authorizing the Purchase of a New Stryker Stair Chair for the Waterloo Volunteer Fire Department

WHEREAS, the Waterloo Volunteer Fire Department is in need of a new Stryker Stair Chair to enhance emergency response capabilities; and

WHEREAS, a quote has been obtained from Stryker for the purchase of a new Stryker Stair Chair in the amount of \$27,271.91; and

WHEREAS, the Fire Department intends to trade in two Evac + Chairs to receive a credit of \$500 towards the purchase, resulting in a grand total of \$27,140.72 after credits and shipping charges; and

WHEREAS, the funds for this purchase will be sourced from ARPA (American Rescue Plan Act) money received by the Fire Department in 2022 and 2023, in addition to FAP (Firefighter Assistance Program) money received in the current year;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that:

1. The purchase of a new Stryker Stair Chair from Stryker in the amount of \$27,271.91, with a trade-in credit of \$500 for two Evac + Chairs, resulting in a grand total of \$27,140.72 after credits and shipping charges, is hereby authorized.
2. The funds for this purchase shall be allocated from the ARPA and FAP funds designated for the Waterloo Volunteer Fire Department.
3. The City Clerk is authorized and directed to take all necessary actions to effectuate this Resolution.
4. This Resolution shall take effect immediately upon passage.

Passed and adopted this 18th day of July, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



Xpedition Quote (2)

Quote Number: 10754935

Version: 1

Prepared For: WATERLOO FIRE DEPT

Attn:

Rep: Alex Yde

Email: alex.yde@stryker.com

Phone Number:

Service Rep: Austin Yde

Email: austin.yde@stryker.com

Quote Date: 08/04/2023

Expiration Date: 09/03/2023

Contract Start: 08/04/2023

Contract End: 08/03/2024

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	625705550001	6257 XPEDITION MID CONFIG	PCE	2	\$13,128.38	\$26,256.76
2.0	650700450301	ASSEMBLY, BATTERY CHARGER	PCE	1	\$985.40	\$985.40
3.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	PCE	1	\$29.75	\$29.75
Equipment Total:						\$27,271.91

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-EVNC-SEC	TRADE-IN EVAC+CHAIR CHAIR TOWARDS PURCHASE OF STRYKER EVAC CHAIR	2	-\$250.00	-\$500.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$368.81
Grand Total:	\$27,140.72

Prices: In effect for 30 days

Terms: Net 30 Days



Xpedition Quote (2)

Quote Number: 10754935

Version: 1

Prepared For: WATERLOO FIRE DEPT

Attn:

Rep: Alex Yde

Email: alex.yde@stryker.com

Phone Number:

Quote Date: 08/04/2023

Expiration Date: 09/03/2023

Contract Start: 08/04/2023

Contract End: 08/03/2024

Service Rep: Austin Yde

Email: austin.yde@stryker.com

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-27
Resolution to Approve Installing New Springs on Fire Department Vehicle

Whereas, the City of Waterloo Fire Department vehicle is in need of new springs due to the worn-out and sagging condition of the current springs caused by age; and

Whereas, an estimate has been received from _____ for the replacement of the rear springs on the Fire Department vehicle; and

Whereas, the estimate includes the cost of parts amounting to \$_____, labor costs of \$_____, and shop supplies totaling \$_____, resulting in a total estimate of _____; and

Whereas, it has been determined that replacing the springs at the rear is the best option to ensure the proper functioning and safety of the Fire Department vehicle;

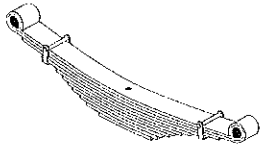
Now, therefore, be it resolved by the Waterloo City Council on July 18, 2024, that:

1. The installation of new springs on the Fire Department vehicle by _____ is approved.
2. An amount of \$_____ is allocated from the appropriate budget line to cover the costs of the spring replacement.
3. The City Administrator is hereby authorized to take all necessary actions to execute the installation of the new springs in accordance with the provided estimate.
4. Funded from Truck Maintenance in the 2024 budget.
4. This resolution shall take effect immediately upon passage.

Passed and adopted by the Waterloo City Council this 18th day of July, 2024.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



Madison Spring Incorporated
2550 Industrial Drive
Madison, WI. 53713-4809
Phone: 608-222-8677
INVOICES@MADISONSPRINGINC.COM
Fax: 608-222-8808

Estimate 14060
Date / /
Date Open 06/03/2024

Page: 1 of 1

Sold To : 478-2535 920

Ship To :

WATERLOO FIRE & RESCUE

USA

Written By JOEL		Terms EST		Time 12:18:59		Customer Po #		Promised		Phone		Ship Via					
Unit #		Plate #		Year		Make		Model		Mileage/Hrs 0/0.0		VIN		Engine			
Qty		Description								BIN		ListPrice		Price		Total	
2.000		DAY44-117 SEAGRAVES SPRING ASSEMBLY												916.77		1833.54	
2.000		AUTM5333 SEAGRAVES SPRING PIN												60.31		120.62	
2.000		AUTM5335 SEAGRAVES SPRING PIN												68.09		136.18	
2.000		AUTM5337 SEAGRAVES SPRING PIN												68.04		136.08	
														SubTotal		2226.42	
8.000		Work Requested : SPRINGS ARE WORN OUT AND SAGGING. WITH THE AGE OF THE SPRINGS, SPRING REPLACEMENT AT THE REAR IS THE BEST OPTION. THE STEER AXLE SPRING APPEAR GOOD AT THIS TIME. ADD ROUGHLY \$200 FOR THE U-BOLTS AND NUTS. Work Completed : Work Requested : REPLACE (HD) STEER AXLE STEER AXLE SPRINGS. Work Completed :														1120.00	
														SubTotal		1120.00	

Returns of special order parts will have a 20% restocking fee. No returns on bent u-bolts. A finance charge of 1 1/2% per month (\$2.00 min) will be charged to your account on the unpaid balance after 30 days. Annual percentage rate 18%.

If you are sales tax exempt, please request the appropriate documents and we will be happy to remove the sales tax on your next purchase.

To setup a Charge account, please email a request to invoices@madisonspringinc.com

Parts..... 2226.42
Labor..... 1120.00

Shop Supplies 167.32

CAUTION - Retighten ubolts and lug nuts after 50 and 500 miles. We will gladly retighten them.

Sub Total 3513.74
Sales Tax.... 184.05

Paid by _____

TOTAL 3697.79

Fire Service, Inc. - Lake Mills
 105 S Industrial Dr
 Lake Mills, WI 53551
 gwellach@fireserviceinc.com
 920-945-0166

Estimate **WI-8939**Date: **6/4/2024**

Replace
 Description: rear
 springs

Bill To
 Waterloo Fire Department (WI)
 900 Industrial Ln.
 Waterloo, WI 53594
 P: 920-478-2535

Remit Payment To
 Fire Service Inc.
 9545 North Industrial Drive
 Saint John, IN 46373

Service Order**Purchase Order****Authorizer**

WI-8939

Item	Description	Quantity	Rate	Amount
Labor	Replace rear springs that are worn.			\$1,240.00
Parts	Seagrave Spring Assembly			\$1,833.54
Parts	Seagrave Spring Pin			\$120.62
Parts	Seagrave Spring Pin			\$136.18
Parts	Seagrave Spring Pin			\$136.08
Parts	u bolts and hardware			\$200.00
Subtotal				\$3,666.42
Shop Supplies				\$62.00

Unit: Engine 68 (78C62) **VIN:** 1F9E628T65CST2030
License Plate: (Wisconsin) 60528
 2005SeagravePumper
Chassis: 19,882 Miles
Engine: 1,933 Hours

Labor	\$1,240.00
Parts	\$2,426.42
Subtotal	\$3,728.42
Exempt (0% of \$0.00)	\$0.00
Total	\$3,728.42

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.

The details and the estimate for the repairs provided above are based on our first inspection and do not constitute a guarantee that no further work or parts will be required. The estimate is not a guarantee of the final price of the repairs. The total bill of work and final price will be as per the details available on completion of the repairs. Other terms and conditions as applicable. If you authorize us to perform the above repairs, either verbally or in writing, you agree to pay in full for the work performed and parts required.

Customer Signature: _____

Printed Name: _____ Date: _____

A 3% fee will be assessed for credit card payments. For questions regarding your account, email fsi.ar@fireserviceinc.com or call 219-365-7157

City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality City of Waterloo	B. Project Number WW-47/49/55/56/62/65	C. Date 7/1/2024	D. Type of Request (Partial or Final) Partial	E. Request Number 16	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$37.00	\$100.50	\$137.50	1.4%
E3 Engineering - Design	\$1,060,100.00	\$1,055,342.57	\$0.00	\$1,055,342.57	99.6%
E4 Engineering - Construction Admin	\$858,300.00	\$293,360.00	\$7,800.00	\$301,160.00	35.1%
E5 Engineering - Inspections	\$570,800.00	\$228,290.74	\$17,060.00	\$245,350.74	43.0%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$12,326,271.26	\$372,880.99	\$12,699,152.25	80.0%
E8 Bond Counsel	\$52,500.00	\$17,000.00	\$0.00	\$17,000.00	32.4%
E9 Interim Financing Interest	\$1,438,000.00	\$624,533.20	\$0.00	\$624,533.20	43.4%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$12,149.82	\$0.00	\$12,149.82	44.2%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
Supplemental Funding	\$6,176,742.00	\$50,000.00	\$58,156.15	\$108,156.15	1.8%
Total Costs	\$27,290,742.00	\$14,674,771.78	\$455,997.64	\$15,130,769.42	55.4%
Funding Sources					
1. City Contribution Amount	\$0.00	\$0.00	\$0.00	\$0.00	
2. USDA Loan Amount	\$17,114,000.00	\$14,624,771.78	\$397,841.49	\$15,022,613.27	87.8%
3. USDA Grant Amount	\$4,000,000.00	\$0.00	\$0.00	\$0.00	0.0%
4. Supplemental Funding	\$6,176,742.00	\$50,000.00	\$58,156.15	\$108,156.15	1.8%
Total Funding	\$27,290,742.00	\$14,674,771.78	\$455,997.64	\$15,130,769.42	55.4%



Engineer

7/1/2024

Date

Rural Development

Date

Owner

Date

Notes:

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	14	Application Date:	7/1/2024
Application Period:	From 6/1/2024	to	7/1/2024

1. Original Contract Price	\$	22,221,337.75
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	22,221,337.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	13,481,377.27
5. Retainage		
a. 5% X \$ 10,478,976.76 Work Completed	\$	523,948.84
b. 5% X \$ 3,002,400.51 Stored Materials	\$	150,120.03
c. Total Retainage (Line 5.a + Line 5.b)	\$	674,068.87
6. Amount eligible to date (Line 4 - Line 5.c)	\$	12,807,308.40
7. Less previous payments (Line 6 from prior application)	\$	12,376,271.26
8. Amount due this application	\$	431,037.14
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	8,739,960.48

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Portzen Construction Inc.**Signature:** **Date:** 7/1/2024**Recommended by Engineer****By:** **Title:** VICE PRESIDENT**Date:** 7/3/24**Approved by Owner****By:****Title:****Date:****Approved by Funding Agency****By:****Title:****Date:****By:****Title:****Date:**

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:				
Contractor:	Portzen					Contractor's Project No.:				
Project:	2023 Water and Wastewater Improvements									
Contract:	Wastewater Treatment Facility and Water Booster Station									
Application No.:	14		Application Period:	From	06/01/24		to	07/01/24	Application Date:	07/01/24
A	B		C	D		E	F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
				(D + E) From Previous Application (\$)	This Period (\$)					
Original Contract										
1	GENERAL REQUIREMENTS							-		-
2	Bonds		\$ 111,350.00	111,350.00				111,350.00	100%	-
3	Mobilization		\$ 180,698.00	137,500.00	7,500.00			145,000.00	80%	35,698.00
4	Project Management		\$ 466,830.00	358,600.00	10,000.00			368,600.00	79%	98,230.00
5	Project Management Software		\$ 27,562.00	27,562.00				27,562.00	100%	-
6	Temporary Construction Fence		\$ 20,000.00	20,000.00				20,000.00	100%	-
7	Port-a-potty rental		\$ 12,812.00	7,700.00	500.00			8,200.00	64%	4,612.00
8	Job trailer		\$ 17,325.00	10,800.00	650.00			11,450.00	66%	5,875.00
9	Trash Disposal		\$ 31,500.00	18,400.00	2,000.00			20,400.00	65%	11,100.00
10	Safety		\$ 15,750.00	14,100.00	500.00			14,600.00	93%	1,150.00
11	Survey & Staking		\$ 10,500.00	7,500.00				7,500.00	71%	3,000.00
12	Concrete Testing		\$ 26,250.00	23,600.00				23,600.00	90%	2,650.00
13	Project Sign		\$ 1,575.00	1,575.00				1,575.00	100%	-
14	Lodging		\$ 196,350.00	127,600.00	8,500.00			136,100.00	69%	60,250.00
15	Temp. Utilities		\$ 105,000.00	74,500.00				74,500.00	71%	30,500.00
16	Cleaning Site and Building		\$ 45,990.00	16,500.00	4,500.00			21,000.00	46%	24,990.00
17	Equipment Rental		\$ 175,600.00	118,000.00	5,000.00			123,000.00	70%	52,600.00
18	SITEWORK							-		-
19	Selective Demolition		\$ 241,105.00	156,298.00				156,298.00	65%	84,807.00
20	Site Demo		\$ 114,251.00	31,366.00				31,366.00	27%	82,885.00
21	Erosion Control		\$ 5,250.00	4,020.00				4,020.00	77%	1,230.00
22	Rammed Aggregate Piers		\$ 109,605.00	109,605.00				109,605.00	100%	-
23	Paving Prep		\$ 182,735.00					-	0%	182,735.00
24	Aphalt Paving		\$ 171,308.00					-	0%	171,308.00
25	Concrete Paving		\$ 155,770.00	16,800.00				16,800.00	11%	138,970.00
26	Site Furnishings		\$ 3,150.00					-	0%	3,150.00
27	Temp Roads		\$ 7,875.00	7,875.00				7,875.00	100%	-
28	Rough Grading		\$ 159,886.00	81,400.00				81,400.00	51%	78,486.00
29	Building Excavation and Backfill		\$ 190,756.00	150,708.00				150,708.00	79%	40,048.00
30	Sanitary Systems		\$ 1,515,690.00	1,178,566.88		158,764.00		1,337,330.88	88%	178,359.12
31	Storm Systems		\$ 121,166.00	90,415.00		6,723.00		97,138.00	80%	24,028.00
32	Water Systems		\$ 214,044.00	113,995.00		15,782.50		129,777.50	61%	84,266.50
33	Site Air Piping		\$ 245,980.00	239,096.00				239,096.00	97%	6,884.00
34	Landscaping WWTF		\$ 46,550.00					-	0%	46,550.00
35	CONCRETE							-		-
36	Concrete		\$ 938,579.00	786,653.00		18,600.00		805,253.00	86%	133,326.00
37	Precast Concrete		\$ 41,583.00	41,583.00				41,583.00	100%	-
38	MASONRY							-		-
39	Masonry Materials ST 10		\$ 155,608.00	155,608.00				155,608.00	100%	-
40	Masonry Labor ST10		\$ 301,146.00	290,675.00		1,512.00		292,187.00	97%	8,959.00
41	Masonry Materials ST 25		\$ 93,952.00	93,952.00				93,952.00	100%	-
42	Masonry Labor ST25		\$ 156,675.00	104,000.00	44,676.00			148,676.00	95%	7,999.00
43	Masonry Materials ST 50		\$ 8,515.00	8,000.00				8,000.00	94%	515.00
44	Masonry Labor ST50		\$ 19,753.00	17,000.00				17,000.00	86%	2,753.00
45	Masonry Materials ST 55		\$ 44,533.00	44,533.00				44,533.00	100%	-
46	Masonry Labor ST55		\$ 75,320.00	75,320.00				75,320.00	100%	-
47	METALS							-		-
48	Structural Steel Framing		\$ 24,267.00	20,135.82				20,135.82	83%	4,131.18
49	Metal Fabrications		\$ 110,144.00	94,730.34				94,730.34	86%	15,413.66
50	Guard & Hand Rail		\$ 170,313.00	95,312.78				95,312.78	56%	75,000.22

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
51	Bar Grating	\$ 384,672.00	336,100.00			336,100.00	87%	48,572.00
52	Labor to install	\$ 229,145.00	90,145.00	31,000.00		121,145.00	53%	108,000.00
53	Access Hatches	\$ 12,600.00				-	0%	12,600.00
54	CARPENTRY					-		-
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-
57	Rough Carpentry	\$ 130,546.00	114,500.00			114,500.00	88%	16,046.00
58	Finish Carentry	\$ 5,386.00				-	0%	5,386.00
59	THERMAL & MOISTURE					-		-
60	Dampproofing & Joint Sealants	\$ 78,250.00	68,867.00			68,867.00	88%	9,383.00
61	Thermal Insulation	\$ 21,854.00	17,261.00			17,261.00	79%	4,593.00
62	Weather barrier	\$ 5,250.00	4,500.00			4,500.00	86%	750.00
63	ST 10 Roofing Materials	\$ 117,398.00	64,232.00			64,232.00	55%	53,166.00
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00			38,840.00	61%	24,521.00
65	ST 25 Roofing Materials	\$ 23,610.00	20,107.00	3,503.00		23,610.00	100%	-
66	ST 25 Roofing Labor	\$ 14,857.00		14,857.00		14,857.00	100%	-
67	ST 35 Roofing Materials	\$ 7,954.00				-	0%	7,954.00
68	ST 35 Roofing Labor	\$ 3,512.00				-	0%	3,512.00
69	ST 50 Roofing Materials	\$ 41,764.00				-	0%	41,764.00
70	ST 50 Roofing Labor	\$ 17,556.00				-	0%	17,556.00
71	ST 55 Roofing Materials	\$ 21,510.00	19,560.00			19,560.00	91%	1,950.00
72	ST 55 Roofing Labor	\$ 12,755.00	11,640.00			11,640.00	91%	1,115.00
73	DOORS & WINDOWS					-		-
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-
79	Labor to install	\$ 35,140.00	13,317.00	3,500.00		16,817.00	48%	18,323.00
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00			45,754.00	73%	16,696.00
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00			18,000.00	85%	3,169.00
82	Aluminum Access Doors	\$ 14,490.00				-	0%	14,490.00
83	Attic Access	\$ 5,250.00	2,450.00			2,450.00	47%	2,800.00
84	FINISHES					-		-
85	Gyp Wall Board Assemblies	\$ 36,414.00	28,000.00	2,500.00		30,500.00	84%	5,914.00
86	Acoustical Ceilings	\$ 15,015.00				-	0%	15,015.00
87	Quarry Tile	\$ 72,420.00	42,553.00			42,553.00	59%	29,867.00
88	Vinyl Wall Base	\$ 693.00				-	0%	693.00
89	Painting	\$ 469,740.00	126,000.00	53,840.00		179,840.00	38%	289,900.00
90	SPECIALTIES	\$ 13,681.00	1,240.95		3,582.36	4,823.31	35%	8,857.69
91	FURNISHINGS					-		-
92	Plastic Laminate Casework	\$ 5,250.00				-	0%	5,250.00
93	Labor to install casework	\$ 2,194.00				-	0%	2,194.00
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-
97	MECHANICAL					-		-
98	Plumbing& Process Project Management	\$ 126,000.00	41,370.00	2,940.00		44,310.00	35%	81,690.00
99	STRUCTURE 10:					-		-
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	77,400.00		40,000.00	117,400.00	86%	19,100.00
101	Plumbing/Hydronics Labor	\$ 262,500.00	183,585.00			183,585.00	70%	78,915.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 14		Application Period: From 06/01/24 to 07/01/24		Application Date: 07/01/24				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
102	Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00
103	Plumbing Insulation Labor	\$ 5,515.00	4,465.00				81%	1,050.00
104	Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00
105	HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00
106	HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00
107	HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00
108	HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00
109	HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00
110	HVAC Labor	\$ 130,218.00	33,600.00			33,600.00	26%	96,618.00
111	HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00
112	HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00
113	HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00
115	HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00
116	HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00
117	STRUCTURE 20					-	-	-
188	Process Materials	\$ 42,000.00			10,000.00	10,000.00	24%	32,000.00
119	Process Labor	\$ 37,800.00				-	0%	37,800.00
120	STRUCTURE 25:					-	-	-
121	Plumbing/Process Materials	\$ 36,750.00	21,210.00		10,000.00	31,210.00	85%	5,540.00
122	Plumbing/Process Labor	\$ 49,350.00	24,675.00			24,675.00	50%	24,675.00
123	Plumbing Insulation Material	\$ 3,555.00				-	0%	3,555.00
124	Plumbing Insulation Labor	\$ 2,703.00				-	0%	2,703.00
125	HVAC Sheet Metal	\$ 15,750.00		10,500.00		10,500.00	67%	5,250.00
126	HVAC Vent, Stands	\$ 4,200.00				-	0%	4,200.00
127	HVAC Misc. Materials	\$ 3,150.00		2,100.00		2,100.00	67%	1,050.00
128	HVAC Equipment Rental	\$ 4,200.00				-	0%	4,200.00
129	HVAC Labor	\$ 36,267.00		21,000.00		21,000.00	58%	15,267.00
130	HVAC Management	\$ 2,625.00		1,575.00		1,575.00	60%	1,050.00
131	HVAC Insulation Materials	\$ 2,241.00				-	0%	2,241.00
132	HVAC Insulation Labor	\$ 1,839.00				-	0%	1,839.00
133	STRUCTURE 30					-	-	-
134	Process Materials	\$ 89,250.00	87,910.00			87,910.00	98%	1,340.00
135	Process Labor	\$ 140,700.00	91,625.00			91,625.00	65%	49,075.00
136	STRUCTURE 35:					-	-	-
137	Plumbing/ Process Materials	\$ 5,250.00			1,500.00	1,500.00	29%	3,750.00
138	Plumbing/Process Labor	\$ 1,050.00				-	0%	1,050.00
139	HVAC Sheet Metal	\$ 5,250.00				-	0%	5,250.00
140	HVAC Misc. Materials	\$ 2,100.00				-	0%	2,100.00
141	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00
142	HVAC Labor	\$ 25,856.00				-	0%	25,856.00
143	HVAC Management	\$ 2,625.00	500.00			500.00	19%	2,125.00
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	2,500.00			2,500.00	40%	3,800.00
145	HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00
146	HVAC Insulation Labor	\$ 975.00				-	0%	975.00
147	STRUCTURE 40					-	-	-
148	Process Materials	\$ 14,700.00			1,000.00	1,000.00	7%	13,700.00
149	Process Labor	\$ 30,450.00				-	0%	30,450.00
150	STRUCTURE 50:					-	-	-
151	Plumbing/Process Materials	\$ 299,250.00	43,050.00			224,616.90	89%	31,583.10
152	Plumbing/Process Labor	\$ 893,231.00	109,620.00	32,918.00		142,538.00	16%	750,693.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		14	Application Period:		From	06/01/24	to	07/01/24	Application Date:		07/01/24
A	B		C	D	E		F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
	153 Plumbing Insulation Material	\$ 2,440.00	2,100.00			2,100.00	86%	340.00			
	154 Plumbing Insulation Labor	\$ 1,730.00	1,491.00			1,491.00	86%	239.00			
	155 HVAC Sheet Metal	\$ 9,450.00				-	0%	9,450.00			
	156 HVAC Misc. Materials	\$ 9,923.00				-	0%	9,923.00			
	157 HVAC Equipment Rental	\$ 3,150.00				-	0%	3,150.00			
	158 HVAC Labor	\$ 64,776.00		5,250.00		5,250.00	8%	59,526.00			
	159 HVAC Management	\$ 2,625.00				-	0%	2,625.00			
	160 HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	1,500.00			1,500.00	12%	11,100.00			
	161 HVAC Insulation Materials	\$ 1,120.00	966.00			966.00	86%	154.00			
	162 HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00			
163	STRUCTURE 55					-		-			
	164 Plumbing/Process Materials	\$ 168,000.00	160,945.00			160,945.00	96%	7,055.00			
	165 Plumbing/Process Labor	\$ 115,500.00	97,650.00	3,150.00		100,800.00	87%	14,700.00			
	166 Plumbing Insulation Materials	\$ 1,837.00	1,575.00			1,575.00	86%	262.00			
	167 Plumbing Insulation Labor	\$ 1,405.00	1,207.50			1,207.50	86%	197.50			
	168 HVAC Sheet Metal	\$ 12,600.00	10,080.00			10,080.00	80%	2,520.00			
	169 HVAC Vent, Stands	\$ 6,300.00	5,040.00			5,040.00	80%	1,260.00			
	170 HVAC Misc. Materials	\$ 2,362.00	1,890.00			1,890.00	80%	472.00			
	171 HVAC Equipment Rental	\$ 2,100.00	1,680.00			1,680.00	80%	420.00			
	172 HVAC Labor	\$ 25,331.00	20,165.00			20,165.00	80%	5,166.00			
	173 HVAC Management	\$ 2,625.00	2,100.00			2,100.00	80%	525.00			
	174 HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	12,525.00			12,525.00	80%	3,225.00			
	175 HVAC Insulation Materials	\$ 1,120.00	945.00			945.00	84%	175.00			
	176 HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00			
177	STRUCTURE 60					-		-			
	178 Process Materials	\$ 55,650.00			8,000.00	8,000.00	14%	47,650.00			
	179 Process Labor	\$ 44,100.00		5,250.00		5,250.00	12%	38,850.00			
180	STRUCTURE 70					-		-			
	181 Process Materials	\$ 44,100.00	13,570.00	21,000.00	5,000.00	39,570.00	90%	4,530.00			
	182 Process Labor	\$ 162,750.00	45,000.00	36,750.00		81,750.00	50%	81,000.00			
183	STRUCTURE 75					-		-			
	184 Plumbing/Process Materials	\$ 31,415.00			4,000.00	4,000.00	13%	27,415.00			
	185 Plumbing/Process Labor	\$ 68,250.00				-	0%	68,250.00			
186	Indian Hills Booster Station					-		-			
	187 Process Materials	\$ 1,260.00				-	0%	1,260.00			
	188 Process Labor	\$ 1,260.00				-	0%	1,260.00			
189	ELECTRICAL					-		-			
	190 Mobilization	\$ 138,776.00	138,776.48			138,776.48	100%	(0.48)			
	191 Supervision	\$ 140,127.00	40,636.48			40,636.48	29%	99,490.52			
	192 Start-up & Commissioning	\$ 15,785.00				-	0%	15,785.00			
	193 Closeout Documents	\$ 12,050.00				-	0%	12,050.00			
	194 Demobilization	\$ 8,914.00				-	0%	8,914.00			
195	General & Site					-		-			
	196 Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-			
	197 Electrical Labor	\$ 90,573.00	63,400.73			63,400.73	70%	27,172.27			
	198 Electrical Material	\$ 227,857.00	118,468.59			118,468.59	52%	109,388.41			
	199 Electrical Lighting and Labor	\$ 9,548.00				-	0%	9,548.00			
	200 Generator Install	\$ 19,960.00				-	0%	19,960.00			
	201 Demo	\$ 17,690.00	3,539.00			3,539.00	20%	14,151.00			
	202 Electrical Excavation & ductbank	\$ 95,592.00	71,694.00			71,694.00	75%	23,898.00			
203	STR 10					-		-			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	5,197.10			5,197.10	30%	12,128.90
205	Electrical Raceway Material	\$ 107,165.00	63,226.00			63,226.00	59%	43,939.00
206	Electrical Raceway Labor	\$ 104,843.00	51,053.75			51,053.75	49%	53,789.25
207	Electrical Wire Material	\$ 18,490.00	7,395.00			7,395.00	40%	11,095.00
208	Electrical Wire Labor	\$ 25,925.00	13,476.00			13,476.00	52%	12,449.00
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	2,670.00			2,670.00	27%	7,136.00
210	Electrical Lighting and Labor	\$ 62,270.00	29,888.00			29,888.00	48%	32,382.00
211	STR 20					-		-
212	Electrical Material	\$ 6,190.00	310.00			310.00	5%	5,880.00
213	Electrical Labor	\$ 6,160.00				-	0%	6,160.00
214	STR 25					-		-
215	Electrical Material	\$ 56,170.00	12,367.00			12,367.00	22%	43,803.00
216	Electrical Labor	\$ 56,725.00	5,672.00			5,672.00	10%	51,053.00
217	Electrical Lighting and Labor	\$ 24,694.00				-	0%	24,694.00
218	STR 30					-		-
219	Electrical Material	\$ 40,647.00	8,111.00			8,111.00	20%	32,536.00
220	Electrical Labor	\$ 41,110.00	7,369.00			7,369.00	18%	33,741.00
221	STR 35					-		-
222	Electrical Material	\$ 14,827.00	1,780.00			1,780.00	12%	13,047.00
223	Electrical Labor	\$ 23,100.00	1,150.00			1,150.00	5%	21,950.00
224	Electrical Lighting and Labor	\$ 9,190.00				-	0%	9,190.00
225	STR 40					-		-
226	Electrical Material	\$ 16,622.00				-	0%	16,622.00
227	Electrical Labor	\$ 14,581.00	715.00			715.00	5%	13,866.00
228	Electrical Lighting and Labor	\$ 12,091.00				-	0%	12,091.00
229	STR 50					-		-
230	Electrical Material	\$ 133,977.00	13,398.00			13,398.00	10%	120,579.00
231	Electrical Labor	\$ 112,934.00	9,037.00			9,037.00	8%	103,897.00
232	Electrical Lighting and Labor	\$ 52,589.00	10,500.00			10,500.00	20%	42,089.00
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	10,508.00			10,508.00	77%	3,197.00
234	STR 55					-		-
235	Electrical Material	\$ 37,762.00	18,237.00			18,237.00	48%	19,525.00
236	Electrical Labor	\$ 53,015.00	20,501.00			20,501.00	39%	32,514.00
237	Electrical Lighting and Labor	\$ 8,388.00	2,512.00			2,512.00	30%	5,876.00
238	STR 60					-		-
239	Electrical Material	\$ 7,497.00				-	0%	7,497.00
240	Electrical Labor	\$ 12,235.00	608.00			608.00	5%	11,627.00
241	Electrical Lighting and Labor	\$ 2,910.00				-	0%	2,910.00
242	STR 70					-		-
243	Electrical Material	\$ 27,350.00				-	0%	27,350.00
244	Electrical Labor	\$ 19,915.00	1,593.00			1,593.00	8%	18,322.00
245	Electrical Lighting and Labor	\$ 30,410.00				-	0%	30,410.00
246	STR 75					-		-
247	Electrical Material	\$ 6,165.00				-	0%	6,165.00
248	Electrical Labor	\$ 5,893.00				-	0%	5,893.00
249	Electrical Lighting and Labor	\$ 6,666.00				-	0%	6,666.00
250	PROCESS INTERCONNECTIONS					-		-
251	Installation of Stop Plates and Logs	\$ 3,717.00				-	0%	3,717.00
252	Installation of Slide and Weir Gates	\$ 38,241.00	24,100.00			24,100.00	63%	14,141.00
253	Prefabricated Flumes	\$ 3,087.00			2,904.00	2,904.00	94%	183.00
254	Installation of Flumes	\$ 2,955.00				-	0%	2,955.00

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT					-		-
256	Cranes and Hoist	\$ 73,952.00				-	0%	73,952.00
257	Labor to install Cranes and Hoist	\$ 19,948.00				-	0%	19,948.00
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT					-		-
259	Air Sparging Blowers	\$ 30,000.00			28,571.43	28,571.43	95%	1,428.57
260	Labor to install Air Sparging Blowers	\$ 3,192.00				-	0%	3,192.00
261	Labor to install High Speed Blowers	\$ 9,975.00				-	0%	9,975.00
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00				-	0%	9,975.00
263	Aluminum Domes	\$ 456,750.00	240,307.00		121,863.00	362,170.00	79%	94,580.00
264	Labor for Aluminum Domes	\$ 204,750.00	73,010.00			73,010.00	36%	131,740.00
265	Electrical Motors Install	\$ 3,990.00				-	0%	3,990.00
266	WATER & WASTEWATER EQUIPMENT					-		-
267	Installation of step Screen and Washer	\$ 4,788.00	3,500.00			3,500.00	73%	1,288.00
268	Installation of Vortex Grit Chamber	\$ 6,384.00	5,000.00			5,000.00	78%	1,384.00
269	Installation of Grit Sperator Classifier	\$ 6,384.00	5,000.00			5,000.00	78%	1,384.00
270	Installation of Mixers	\$ 11,172.00				-	0%	11,172.00
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00				-	0%	12,768.00
274	Labor to install UV System	\$ 6,384.00				-	0%	6,384.00
275	Labor to install Samplers	\$ 798.00				-	0%	798.00
276	Budget Allowances							-
277	Soils Testing Services	\$ 20,000.00	772.90			772.90	4%	19,227.10
278	Electrical Service	\$ 75,000.00				-	0%	75,000.00
279	Natural Gas Service	\$ 20,000.00				-	0%	20,000.00
280	Internet Service	\$ 5,000.00				-	0%	5,000.00
281	SCADA Computers	\$ 40,000.00				-	0%	40,000.00
282	Office Furniture	\$ 20,000.00				-	0%	20,000.00
283	Lab Equipment	\$ 30,000.00	18,184.23	6,847.31		25,031.54	83%	4,968.46
284	Shop Tools and Storage	\$ 30,000.00				-	0%	30,000.00
285	Truck Lift	\$ 15,000.00				-	0%	15,000.00
286	Skid Steer	\$ 80,000.00	37,500.00			37,500.00	47%	42,500.00
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00
288	Landscaping	\$ 20,000.00				-	0%	20,000.00
289	Plaque	\$ 5,000.00				-	0%	5,000.00
290	Blower Temporary Air	\$ 75,000.00	23,472.42			23,472.42	31%	51,527.58
291	Pre-negotiated Items					-		-
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00			34,871.42	34,871.42	12%	263,746.58
293	Process Integration & Control	\$ 1,371,706.00	467,813.00			467,813.00	34%	903,893.00
294	Process Valves	\$ 368,967.00	246,437.00		122,530.00	368,967.00	100%	-
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88			269,772.19	269,772.19	90%	29,974.69
297	Dry Pit Pumps	\$ 66,040.00			59,436.00	59,436.00	90%	6,604.00
298	Torque Flow Grit Pumps	\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50
299	Submersible Waste Water Pumps	\$ 210,704.00			189,634.00	189,634.00	90%	21,070.00
300	Step Screen with Washer Compact	\$ 128,593.49			115,734.14	115,734.14	90%	12,859.35
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	65,475.00			65,475.00	90%	7,275.00
302	Grit Sperator Classifier	\$ 68,860.00	66,860.00			66,860.00	97%	2,000.00
303	Submersible Mixers	\$ 80,885.00			72,797.00	72,797.00	90%	8,088.00
304	Flexible Membrane Disc Diffuses	\$ 151,200.00			136,080.00	136,080.00	90%	15,120.00
305	Tertiary Filters	\$ 654,186.38		50,200.00	538,567.66	588,767.66	90%	65,418.72

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:					
Engineer:	Town & Country Engineering					Engineer's Project No.:					
Contractor:	Portzen					Contractor's Project No.:					
Project:	2023 Water and Wastewater Improvements										
Contract:	Wastewater Treatment Facility and Water Booster Station										
Application No.:	14		Application Period:	From	06/01/24		to	07/01/24	Application Date:	07/01/24	
A	B		C	D		E		F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)		
				(D + E) From Previous Application (\$)	This Period (\$)						
306	Open Channel UV Treatment		\$ 169,720.00			152,748.00	152,748.00	90%	16,972.00		
307	Waste Water Samplers		\$ 16,293.00				-	0%	16,293.00		
308	STR 75 Prenegotiated Items						-		-		
309	Process Integration & Control		\$ 44,606.00				-	0%	44,606.00		
310	Process Valves		\$ 4,742.00			4,742.00	4,742.00	100%	-		
311	Submersible Waste Water Pumps		\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00		
312	Coarse Bubble Diffusers		\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00		
313	Booster Station						-		-		
314	General Requirements		\$ 4,260.00				-	0%	4,260.00		
315	Selective Demolition		\$ 30,610.00				-	0%	30,610.00		
316	Sitework		\$ 25,000.00				-	0%	25,000.00		
317	Asphalt Pavement		\$ 5,250.00				-	0%	5,250.00		
318	Seeding		\$ 2,835.00				-	0%	2,835.00		
319	Concrete		\$ 4,000.00				-	0%	4,000.00		
320	Masonry		\$ 3,180.00				-	0%	3,180.00		
321	Metal Fabrications		\$ 5,350.00				-	0%	5,350.00		
322	Doors and Hardware		\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00		
323	Painting		\$ 12,350.00				-	0%	12,350.00		
324	Process Materials		\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09		
325	Process Labor		\$ 120,750.00				-	0%	120,750.00		
326	HVAC Equipment		\$ 19,591.00				-	0%	19,591.00		
327	HVAC Misc. Materials		\$ 2,940.00				-	0%	2,940.00		
328	HVAC Labor		\$ 18,637.00				-	0%	18,637.00		
329	HVAC Management		\$ 1,050.00				-	0%	1,050.00		
330	HVAC Submittals, Pre-Con and Mobilization		\$ 1,102.00	1,000.00			1,000.00	91%	102.00		
331	Electrical Material		\$ 64,303.00				-	0%	64,303.00		
332	Electrical Labor		\$ 44,340.00				-	0%	44,340.00		
333	Electrical Lighting and Labor		\$ 12,132.00				-	0%	12,132.00		
334	Electrical Labor - MCC, Gear & Equipment		\$ 31,615.00				-	0%	31,615.00		
335	Horizontal Split Case Centrifugal Pump		\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50		
336	Booster Station Pre-negotiated Items						-		-		
337	Diesel Engine Drive Generator		\$ 68,019.00			61,217.00	61,217.00	90%	6,802.00		
338	Instrumentation and Control		\$ 146,342.00				-	0%	146,342.00		
339	Process Valves		\$ 28,765.00				-	0%	28,765.00		
									-		
									-		
Original Contract Totals			\$ 22,062,937.75	\$ 10,052,093.95	\$ 392,506.31	\$ 3,002,400.51	\$ 13,447,000.77	61%	\$ 7,986,383.39		

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:			
Engineer:	Town & Country Engineering					Engineer's Project No.:	WW-62		
Contractor:	Portzen					Contractor's Project No.:	23-04		
Project:	2023 Water and Wastewater Improvements								
Contract:	Wastewater Treatment Facility and Water Booster Station								

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24
------------------	----	---------------------	------	----------	----	----------	-------------------	----------

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Change Order Totals		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders								
Project Totals		\$ 22,062,937.75	\$ 10,052,093.95	\$ 392,506.31	\$ 3,002,400.51	\$ 13,447,000.77	61%	\$ 7,986,383.39

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:				
Engineer:	Town & Country Engineering						Engineer's Project No.:	WW-62			
Contractor:	Portzen						Contractor's Project No.:	23-04			
Project:	2023 Water and Wastewater Improvements										
Contract:	Wastewater Treatment Facility and Water Booster Station										

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24			
-------------------------	----	----------------------------	------	----------	----	----------	--------------------------	----------	--	--	--

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
B-1	Excavation	1,000.00	CY	20.00	20,000.00	468.00	9,360.00		9,360.00	47%	10,640.00
B-2	Structural Fill	1,000.00	CY	58.00	58,000.00	403.00	23,374.00		23,374.00	40%	34,626.00
B-3	Breaker Run	300.00	CY	58.00	17,400.00		-		-	0%	17,400.00
B-4	Fencing	50.00	LF	60.00	3,000.00		-		-	0%	3,000.00
B-5	Reinforced Concrete	100.00	CY	450.00	45,000.00		-		-	0%	45,000.00
B-6	Asphalt	300.00	SY	30.00	9,000.00		-		-	0%	9,000.00
B-7	Pipe Bollards	5.00	EA	750.00	3,750.00		-		-	0%	3,750.00
B-8	Geotextile Fabric	250.00	SY	5.00	1,250.00	328.50	1,642.50		1,642.50	131%	(392.50)
B-9	Silt Fencing	250.00	LF	4.00	1,000.00		-		-	0%	1,000.00
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
Original Contract Totals					\$ 158,400.00		\$ 34,376.50	\$ -	\$ 34,376.50	22%	\$ 124,023.50

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:				
Engineer:	Town & Country Engineering						Engineer's Project No.:	WW-62			
Contractor:	Portzen						Contractor's Project No.:	23-04			
Project:	2023 Water and Wastewater Improvements										
Contract:	Wastewater Treatment Facility and Water Booster Station										

Application No.:	14	Application Period:	From	06/01/24	to	07/01/24	Application Date:	07/01/24			
-------------------------	----	----------------------------	------	----------	----	----------	--------------------------	----------	--	--	--

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
Change Order Totals					\$	-		\$	-	\$	-
Original Contract and Change Orders											
Project Totals					\$	158,400.00		\$	34,376.50	\$	-
								\$	34,376.50	22%	\$ 124,023.50

Contractor's Application for Payment

Stored Materials (c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved. 12 of 12

Project Name:	Waterloo - 2023 Water and Wastewater Improvements
Project No.:	WW-47
Month of:	June 2024
Completed By:	Lisa Twarog

Monthly Report

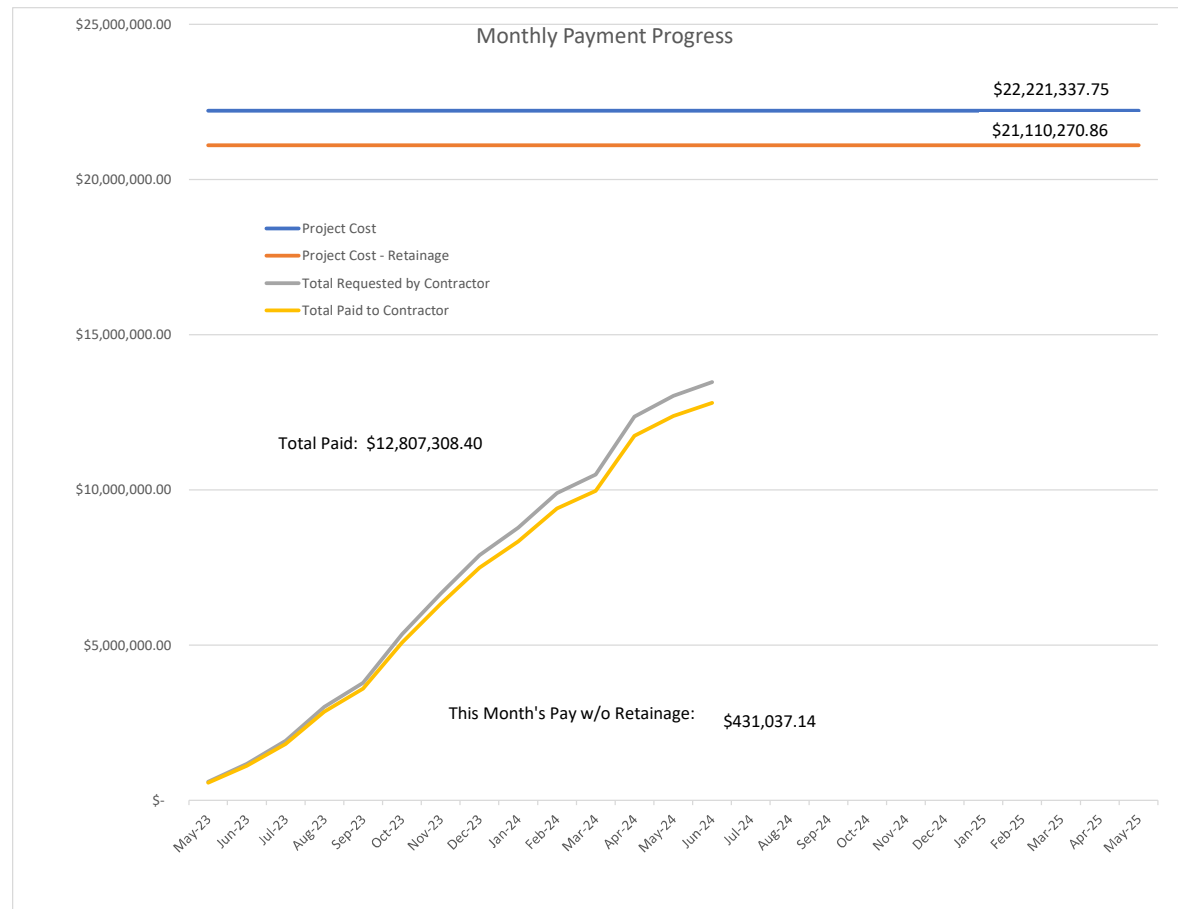
General Construction Activities by Structure			
Structure	Activity		
05 - Site	<ul style="list-style-type: none"> - Duct bank installation - Generator and load bank concrete pads poured 		
05			
Vac Dump			
10	<ul style="list-style-type: none"> - HVAC, diffusers, and associated ductwork installed - Exterior door painting and caulking in progress 		
20			
25	<ul style="list-style-type: none"> - Standing seam roof, soffit, and fascia complete - Drywall hung in sampler and electrical rooms - Door painting, pipework, and HVAC in progress 		
30	- North walkway outside guardrail is installed on outer channel, halfway across inner channel		
35	- Removal and replacement of light fixtures		
40	- Installed lights		
45			
50	<ul style="list-style-type: none"> - Concrete floors and equipment pads removed - New airline in progress - 4 new isolated blower pads poured - Exterior doors for electrical and storage room installed 		
55	- Painting doors		
60	<ul style="list-style-type: none"> - Holes in the concrete on the west side have been filled - New openings cored into concrete 		
65			
70	<ul style="list-style-type: none"> - New bridge installed - Xypex coating complete - Pipework in progress - Diffuser installation 		
75			
85			
Booster Station			
Contractors/Firms On-Site		This Month's Work Change Directives	
Portzen (General Contractor)	6/27/2024	Str. 35 Electrical/Water/Natural Gas Conflict	\$2,298
Pieper (Electrical)			
Ram Roofing			
Grote (Painting)			
Thermo Dynamics (HVAC)			
		Monthly Total:	\$2,298
		Project Total	\$ 54, 225
RFI's/Clarifications/Issues			
Significant Meetings			
Date	Topic	Participants	Action Items
6/26/2024	Loop Review	T&C, Waterloo Utilities, LW Allen	
6/27/2024	Monthly Construction Meeting	T&C, Waterloo Utilities, Portzen Construction	

Anticipated Work Next Month	
Structure	Activity
Site	- Continue duct bank installation
Vac Dump	
10	
20	
25	
30	
35	- Remove gas line
40	
45	
50	- Structure 50 mixing tank installation - New blower installation
55	
60	
65	
70	- Aeration installation - New walkways - Dome install
75	- Begin digging (after NG line to Str. 35 removed)
85	



Project Name: Waterloo - 2023 Water and Wastewater Improvements
Project No.: WW-47
Month of: June 2024
Completed By: Lisa Twarog

Monthly Payment Progress



Project Name: Waterloo - 2023 Water and Wastewater Improvements
Project No.: WW-47
Month of: June 2024
Completed By: Lisa Twarog

Monthly Progress Pictures



Site - Generator and Load Bank



Str. 50 - Air Header



Str. 50 - New Blower Pads



Str. 70 - Diffuser Install



Str. 70 - Xypex Coating



Str. 25 - Roof Completed



Str. 70 - Old Bridge Removal



Str. 70 - New Bridge Install



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2024-21

Division of Property Parcel 290-08130621-000 760 W Clarkson Rd. Waterloo, WI 53594

Whereas, the City of Waterloo Common Council has reviewed the request for the division of property parcel 290-08130621-000 into two separate parcels,

Whereas, the Doris Welhoefer Trust is involved in the ownership or management of the property,

Whereas, it is deemed necessary to create a new parcel of 5 acres while maintaining the remaining portion of the property as agricultural land (AG),

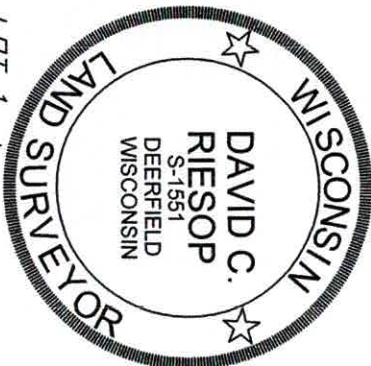
Be it resolved by the City of Waterloo Common Council:

1. The division of property parcel 290-08130621-000 into two separate parcels is approved.
2. A new parcel consisting of 5 acres shall be created from the existing property, with the remaining portion to be designated and maintained as agricultural land (AG).
3. The Doris Welhoefer Trust shall be duly informed and involved in the division process to ensure compliance with all relevant regulations and requirements.
4. The necessary administrative and legal steps shall be taken to finalize the division of the property in accordance with the approved resolution.

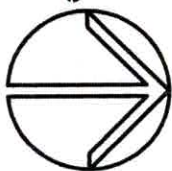
Passed and adopted by the City of Waterloo Common Council on July 18, 2024.

Signed: _____
Jenifer Quimby Mayor

Attest: _____
Jeanne Ritter City Clerk



Referred to
the Jefferson
County Coordinate
System with
the North line
of the NW 1/4
Bearing N89°29'42"E



Scale 1" = 100'

Certified Survey Map

A DIVISION OF LAND LOCATED IN THE NE 1/4 OF THE NW 1/4 OF
SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, CITY OF
WATERLOO, JEFFERSON COUNTY, WISCONSIN.

add "for road purposes".
Also note the area of the
right of way dedication

EDGE COUNTY*****

NORTH 1/4
CORNER,
SEC. 6,
ALUM. MON.
FOUND

CLARKSON ROAD

N89°29'42"E 1512.58'

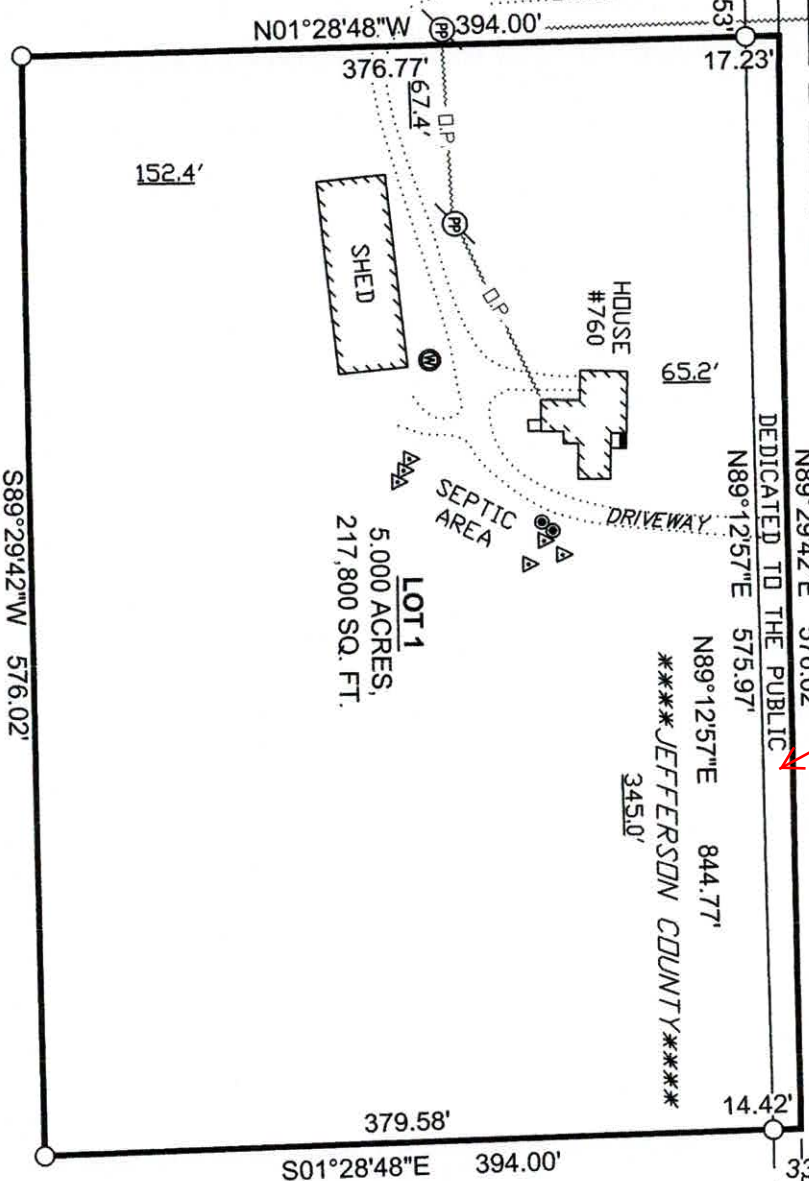
NW. COR.,
SEC. 6,
ALUM. MON.
FOUND

Prepared for:
Doris A. Welhoefer
Trust,
N1841 Yergees Rd.
Reesville, WI. 53579
Site Address:
760 W. Clarkson Rd.
Waterloo, WI. 53594

Legend:

- = 3/4" dia. iron rod found
unless otherwise noted
- = 3/4" X 18" rebar set
1.5lbs. per Lineal Foot
- ⊗ = Well
- ⊙ = Septic lid
- △ = Septic vent
- ⊕ = Utility pole
- ⊖ = Overhead Power

Parentheses indicate
recorded as values.



per the checklist. the
coordinate system needs to
be a state plane coordinate
system. the coordinates of
reference monuments also
needs to be shown.

Wisconsin Mapping, LLC

surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 6250-24 Date 6/24/2024

Sheet 1 of 2

Document No.

C. S. M. No. V. P.

Certified Survey Map

A DIVISION OF LAND LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

Owner's Certificate

As owner, I hereby certify that I have caused the land described on this certified survey to be surveyed, divided, mapped and dedicated as represented on this certified survey map. I also certify that this certified survey map is required by the City of Waterloo for approval.

Doris A. Welhoefer Trust

By: Judy M. Stippich, Power of Attorney

STATE OF WISCONSIN)
COUNTY OF JEFFERSON)ss.

Personally came before me this _____ day of _____, 2024, the above named trustee to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Jefferson County, Wisconsin
my commission expires _____.

Surveyor's Certificate

I hereby certify that in full compliance with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of the City of Waterloo, and by the direction of Judy M. Stippich, I have surveyed, divided and mapped the lands described hereon, and that such map correctly represents the exterior boundaries of the lands surveyed and the division of that land, and that this land is located within and more fully described to wit:

Part of the NE 1/4 of the NW 1/4 of Section 6, T.8N., R.13E., City of Waterloo, Jefferson County, Wisconsin, being further described as follows:

Commencing at the NW corner of Section 6; thence N89°29'42"E, 1512.58 feet to the point of beginning; thence continue N89°29'42"E, 576.02 feet; thence S01°28'48"E, 394.00 feet; thence S89°29'42"W, 576.02 feet; thence N01°28'48"W, 394.00 feet to the point of beginning. The above described containing 5.209 acres or 226,914 square feet, being subject to the dedication of Clarkson Road as mapped hereon.

David C. Riesop S-1551



City of Waterloo Approval

Approved for recording per City of Waterloo Plan Commission action of _____ and City of Waterloo Common Council action of _____.

City Clerk

Need to have a certificate for Common Council Approval with both the Mayor and Clerk signing. since there is a dedication of right of way a mortgagee's certificate will also be need with the Owner's certificate

Wisconsin Mapping, LLC

* *surveying and mapping services*
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 6250-24 Date 6/24/2024

Sheet 2 of 2 rev. 6/25/24

Document No. _____

C. S. M. No. _____ V. _____ P. _____



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

ORDINANCE #2024-10

An Ordinance Amending Section §53-8 Purchases, **Grants and Donations**

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 53-8 **Purchases, Grants and Donations**

~~No equipment or supplies shall be purchased by any City official unless previously budgeted. Equipment and supplies which cost over \$500 shall also be approved by the appropriate committee and the Council; however, emergency purchases not to exceed \$500 may be approved by the department head and the Mayor or the appropriate committee chairperson.~~ All purchases, grants and donations shall follow the City of Waterloo's Purchase Policy.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on July 18, 2024.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted _____

Date Published _____



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2024-22

ISSUANCE OF 2024-2029 PRIVATE WELL PERMITS

WHEREAS section §340-7 (5) of the municipal code states that all private well permits expired as of June 30, 2024 and private well owners seeking to renew permits are eligible for a five-year permit renewal with the submittal of a water sampling demonstrating that the well has a history of producing safe water, and

THEREFORE, BE IT RESOLVED, that the Waterloo City Council authorizes the issuance of a five-year private well permit to those listed below that have previously been issued permits contingent upon receipt of the necessary safe water evidence and payment of a fee amount:

- Patricia Weber, W1170 2nd Street
- Don Liaromatis, W11645 St Rd 19
- Jerry Riege, W11628 St Rd 19

THEREFORE, BE IT FURTHER RESOLVED, that penalties as prescribed in the Municipal Fee Schedule will be imposed on all responsible parties holding expired private well permits as of June 30, 2024.

PASSED AND ADOPTED this 18th day of July 2024.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer's Office

FISCAL NOTE – Revenue of \$175 for each private well permit renewal.

WATERLOO FIRE DEPARTMENT

900 INDUSTRIAL LANE

WATERLOO, WI 53594

920-478-2343

DATE: _____

TO: CHIEF: Wesley Benisch
Waterloo Fire Department
900 Industrial Lane
WATERLOO, WI 53594

I, _____, AM REQUESTING THAT I BE
(Full name, DOB and phone number)

CONSIDERED AS A PARTICIPANT IN THE RIDE-ALONG PROGRAM WITH THE
CITY OF WATERLOO FIRE DEPARTMENT FOR THE FOLLOWING REASONS:

I, _____ do hereby, on this date, release any and all
liability pertaining to myself from the City of Waterloo and the Waterloo Fire
Department and its employees, while in a City of Waterloo Fire Department vehicle.

Signed: _____

Date: _____

Witnessed By: _____
(Parent's signature if ride-along minor.)

Ride-Along

PURPOSE AND SCOPE

The ride-along program provides an opportunity for persons to experience the Fire & EMS function firsthand. This policy provides the requirements, approval process and hours of operation for the ride-along program.

403.1.1 ELIGIBILITY

Reasonable efforts should be made to accommodate interested persons. Any applicant may be disqualified without cause from participating in the program.

The following factors may be considered in disqualifying an applicant and are not limited to:

- Being under 18 years of age
- Prior criminal history
- Pending criminal action
- Pending lawsuit against the Department
- Denial by any Fire Department officer

PROCEDURE TO REQUEST A RIDE-ALONG

Generally, ride-along requests will be scheduled by the Chief of Waterloo Fire Department. The participant will complete and sign a ride-along waiver form. If the participant is under 18 years of age, a parent/ guardian must sign the ride-along form.

If the ride-along is denied after the request has been made, a representative of the Department will contact the applicant and advise him/her of the denial.

Once approved, civilian ride-alongs will be allowed to ride no more than twice a month. An exception would apply to the following: cadets, Explorers, qualified volunteers, chaplains, auxiliary an Fire & EMS applicants with approval of the Chief.

An effort will be made to ensure that no more than one citizen will participate in a ride-along during any given time period. Normally, no more than one ride-along will be allowed in the Fire Department vehicles at a given time. When practicable, ride-alongs who request multiple opportunities to participate in the ride-along program should be rotated among Crew Chiefs.

Waterloo Fire Department

Policy Manual

Ride-Along

Ride-along participants may not carry firearms.

SUITABLE ATTIRE

Any person approved to ride-along is required to be suitably dressed. Sandals, graphic T-shirts, tank tops, shorts and ripped or torn blue jeans are not permitted. The Crew Chief may refuse a ride-along to anyone not properly dressed.

Crew Chief RESPONSIBILITIES

Crew Chiefs shall consider the safety of the ride-along at all times.

Crew Chiefs should use sound discretion when encountering a potentially dangerous situation.

Conduct by a person participating in a ride-along that results in termination of the ride or is otherwise inappropriate should be immediately reported to the Chief.

The Chief of Fire Department is responsible for maintaining and scheduling ride-alongs.

CONTROL OF RIDE-ALONG

The assigned employee shall maintain control over the ride-along at all times and instruct him/her in the conditions that necessarily limit participation. These instructions should include the following:

- (a) The ride-along will follow the directions of the Crew Chief.
- (b) The ride-along will not become involved in any patient care.
- (c) Ride-alongs may be allowed to continue riding during the transportation
- (d) Ride-Alongs will follow all HIPPA Laws and regulation.
- (e) Ride-along wil not talk about any patient or patient care with anyone other than the crew on the call.
- (f) Crew Chief will not allow any ride-alongs to be present in any residence or situation that would jeopardize their safety or cause undue stress or embarrassment to a victim or any other person.

Waterloo Fire Department

Policy Manual

Ride-Along

- (c) Crew Chiefs will not allow any ride-alongs to be present in any residence or situation that would jeopardize their safety or cause undue stress or embarrassment to a victim or any other person.

Jeanne Ritter

From: William S. Cole <WCole@axley.com>
Sent: Monday, July 1, 2024 6:01 PM
To: Jeni Quimby
Cc: Lana Nelson; Jeanne Ritter; Tim Thomas
Subject: RE: Ride Along policy Fire Dept
Attachments: Waiver - Ride Along - Fire Dept - Waterloo.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Mayor,

The law concerning waivers has gotten a lot tighter over the years. The courts have not imposed very specific requirements in order for them to be enforceable. It is very doubtful what you attached would be enforced. These have become very complex and difficult documents to draft. Since we cannot anticipate what event would trigger the need for the waiver, it is impossible to draft one that is bullet proof. Attached is one that I believe would be enforceable, but as I say there is no guarantee in these matters. I know, you will likely roll your eyes, and think – really the lawyer has to replace a one page document with three.

You should also run the ride along program past your insurance carrier. Not just out of concern for injury to them, but if they do anything ostensibly on behalf of the city, which may harm someone else.

As always, please feel free to call should you have any questions or concerns.

Bill

William Cole
Attorney

AXLEY BRYNELSON LLP
2 E. Mifflin St. Ste 200 | Madison, WI 53703
P.O. Box 1767 | Madison, WI 53701-1767
Phone: 608.283.6766 | Fax: 608.257.5444
Email: WCole@axley.com | bio | axley.com

Legal Assistant: Hannah Massey
Phone: 608.260.2486 | Email: HMassey@axley.com

Unless otherwise indicated or obvious from the nature of this transmittal, the information in this transmission is confidential and protected from disclosure by the attorney-client privilege, attorney work-product doctrine, privacy laws, or by its proprietary nature. This transmission is intended for the exclusive use of the named recipient. If you are not the named recipient or responsible to deliver it to the named recipient, you are notified that any use, copying, disclosure, dissemination, or other distribution of the information is strictly prohibited and you may be subject to legal restrictions or sanctions. If you have received this communication in error or are not sure whether it is confidential, please immediately notify us by return email or telephone at (608) 257-5661 and destroy all copies. To ensure compliance with requirements imposed by the IRS, we inform you that any U.S. federal tax advice contained in this communication (including any attachments) is not intended to be used, and cannot be used, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

From: Jeni Quimby <mayor@waterloowi.us>
Sent: Monday, July 1, 2024 2:48 PM
To: William S. Cole <WCole@axley.com>
Cc: Lana Nelson <lnelson@waterloowi.us>; Jeanne Ritter <jritter@waterloowi.us>; Tim Thomas <alder3@waterloowi.us>
Subject: FW: Ride Along policy Fire Dept

Caution - This email originated from outside your organization.

Hey Bill, hopefully another easy one to look at. I believe our PD has this ride-along policy that the FD just tweaked for them. Just need to confirm this is legit to do or if we need to do anything in regard to insurance?

We 'll have this on our city council agenda on the 18th, so would need an answer soon if we have some language to change or research anything else.
Thanks!

Jenifer Quimby
City of Waterloo, Mayor 2019
920-478-3025 NEW Cell 920-941-8200

From: Tim Thomas <alder3@waterloowi.us>
Sent: Monday, July 1, 2024 11:35 AM
To: Jeni Quimby <mayor@waterloowi.us>
Subject: Fwd: Ride Along policy

Sent from my U.S.Cellular© Smartphone
Get [Outlook for Android](#)

From: Fire Chief
Sent: Tuesday, June 25, 2024 11:04 AM
To: Tim Thomas <thomastr2000@yahoo.com>
Subject: Ride Along policy

Tim, Can you look this over and let me know what you think.

Chief
Wesley Benisch
Waterloo Fire Department

RELEASE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS.

BEFORE SIGNING THIS WAIVER AND RELEASE OF LIABILITY, READ THIS ENTIRE DOCUMENT CAREFULLY. IF YOU SIGN THIS DOCUMENT AND AN INCIDENT OCCURS RESULTING IN INJURY OR LOSS OF PROPERTY, THEN YOU WILL BE GIVING UP LEGAL RIGHTS THAT YOU MIGHT OTHERWISE HAVE. IF YOU DO NOT UNDERSTAND ANYTHING IN THIS DOCUMENT, OR IF YOU OBJECT TO ANY PROVISION CONTAINED IN THIS DOCUMENT, YOU SHOULD SEEK ADVICE FROM YOUR LEGAL COUNSEL. REQUESTS FOR MODIFICATIONS OF THIS DOCUMENT MAY BE DIRECTED TO THE FIRE CHIEF AT (920) 478-2343 WEEKDAYS BETWEEN 8:00am and 5:00pm.

The undersigned, whether one or more, hereinafter referred to as "Indemnitor" has requested permission from the City of Waterloo and its **FIRE DEPARTMENT** (collectively referred to as "City") to **PARTICIPATE AS A FIELD EXPERIENCE PROGRAM STUDENT OR CADET PROGRAM**, (hereinafter referred to as "The Activities") and Indemnitor acknowledges and agrees that the City would not permit Indemnitor to engage in The Activities if to do so would cause the City to be responsible to Indemnitor, or to anyone else in the event of injury or death to Indemnitor or damage to his/her property occurs or arises out of The Activities. Indemnitor therefore acknowledges and agrees that the City, Fire Department, and the City's agents, insurers employees and representatives shall be immune from any liability to Indemnitor should any injury, death or property damage occur to Indemnitor while engaging in The Activities.

Indemnitor acknowledges and agrees that there are certain risks and dangers involved in The Activities and Indemnitor acknowledges that participation in The Activities could cause potential injury, harm or damage to Indemnitor or to his/her property. The Activities may include all activities engaged in by normal fire fighters, with the exception that Indemnitors shall never be required to enter a burning structure. Indemnitor warrants and represents that he/she is in sound medical condition capable of participating in The Activities without risk to him/herself or others. INDEMNITOR, ON BEHALF OF HIMSELF/HERSELF ACCEPTS AND ASSUMES ALL RISKS WHATSOEVER ASSOCIATED WITH PARTICIPATION IN THE ACTIVITIES including, without limitation, risks of physical injury from strains, sprains, muscle injuries, trauma injuries caused by working with or near firefighting equipment, injury from vehicles, including collisions between motor vehicles of all types and descriptions, or any other accident, injury from equipment failure, injury resulting from inadequate safety equipment; mental injury, emotional stress; injury resulting from the effect of weather conditions, and INCLUDING NEGLIGENT ACTS AND OMISSIONS OF THE CITY, AND ITS AGENTS, EMPLOYEES, OFFICIALS AND OFFICERS. Indemnitor acknowledges and agrees that all risks are known and appreciated by Indemnitor. This release does not extend to injuries resulting from gross negligence or intentional misconduct from City or Fire Department agents, employees, officials, and officer. INDEMNITOR WAIVES ANY AND ALL SPECIFIC NOTICE OF THE EXISTENCE OF RISKS. Indemnitor agrees to abide by all rules and regulations of the City of Waterloo and its Fire Department.

The City is willing to allow Indemnitor to engage in The Activities only on the condition that Indemnitor assumes all risks of injury and harm that Indemnitor may sustain in connection with or as a result of Indemnitor engaging in The Activities and on the further condition that Indemnitor enters into this Agreement with the City.

In full understanding and agreement with the foregoing and in consideration of being allowed to participate in The Activities INDEMNITOR DOES HEREBY FOR HIMSELF/HERSELF AND HIS/HER HEIRS, ADMINISTRATORS, SPOUSE (IF ANY) AND CHILDREN (IF ANY), RELEASE, ACQUIT, FOREVER DISCHARGE AND COVENANT NOT TO SUE THE CITY OF WATERLOO, THE WATERLOO FIRE DEPARTMENT AND THEIR AGENTS, INSURERS, REPRESENTATIVES, OFFICERS, DIRECTORS AND EMPLOYEES (HEREINAFTER COLLECTIVELY REFERRED TO AS INDEMNITEES) from any claims, demands, actions, and causes of action of any nature or sort whatsoever, regardless of the form of action, whether in contract, tort, including negligence, strict liability or otherwise for injuries, including death, and/or damages, including property damages, and/or costs, expenses or attorneys fees, whether foreseen or unforeseen, sustained, threatened, incurred, directly or indirectly, arising from, out of, or in connection with or as a result of Indemnitor undertaking or engaging in all or any part of The Activities. THIS RELEASE APPLIES WITHOUT LIMITATION, except as to the grossly negligent or intentional misconduct of agents, employees, officials and officers of the City or fire department.

INDEMNITOR HEREBY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS INDEMNITEES from and against any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, costs and expenses (including, but not limited to, reasonable attorneys fees) of any kind and nature whatsoever, which may be imposed upon, incurred by, or asserted against Indemnitees arising from, out of, or in connection with Indemnitor engaging in or undertaking any or all of The Activities. Indemnitor further agrees to defend Indemnitees, at Indemnitor's expense, against all demands, actions, suits, claims or proceedings brought or commenced by any person, firm or entity, including, but not limited to, Indemnitor's spouse (if any) and/or children (if any) for the recovery of any damages for or arising from any injury, illness and/or death of Indemnitor or damage to Indemnitor's property arising out of or alleged to have arisen out of Indemnitor engaging in or undertaking any or all of The Activities.

INDEMNITOR ACKNOWLEDGES THAT HE/SHE HAS ENTERED INTO THIS RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT KNOWINGLY, INTELLIGENTLY AND VOLUNTARILY. Indemnitor acknowledges that he/she has read and understood this Agreement and that he/she is an adult, or the parent of an underage cadet/student, and is authorized to enter into this Agreement on his/her own behalf and on behalf of his/her spouse (if any) and children (if any) and that this Agreement is binding upon his/her heirs, personal representatives, spouse (if any) and children (if any) and any other person entitled to act on his/her behalf.

The Indemnitor acknowledges he/she is not an employee of the City and is not entitled to compensation in any form, including but not limited to wages. As a non-employee, the Indemnitor further understands that he/she does not qualify for worker's compensation benefits if injured while performing The Activities, and therefore, the Indemnitor should have personal medical insurance.

If any provision of this Agreement shall be declared invalid or unenforceable to any extent, the validity of the remaining provisions or language of this Agreement shall not be affected thereby and shall be enforced to the full extent provided by law and to such extent, the provisions of this Agreement shall be deemed to be severable.

SIGNATURE BLOCK IMMEDIATELY FOLLOWS

This Agreement has been executed this ____ day of _____, 202____

INDEMNITOR

Participant Print Name

Participant Signature

If the above signed participant is under the age of 18, the below must be signed by a parent or guardian of the participant.

I am a parent or guardian of the above-named participant. I have read this entire 3 page document and agree to allow the participant to participate in the The Activities. I agree to all terms and conditions stated herein on behalf of both myself and the participant.

Parent Print Name

Parent Signature