



136 North Monroe Street
Waterloo, WI 53594
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www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: September 19, 2024
TIME: 5:30 pm
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: August 15, 2024, August 19, 2024 and August 26, 2024.
- 3) PUBLIC COMMENT
- 4) OLD BUSINESS
- 5) NEW BUSINESS
 - a) 2025 Budget Discussion with Department Heads [NOTE: The Finance Committee may meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session]
 - b) August 2024 Financial Statements: Payroll \$92,162.78, General Disbursements \$304,115.64 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - c) Splitting Police Department Network from City Hall Network by Taylor Computers
 - d) Municipal Building Transfer Switch
 - e) City of Waterloo Hours
 - f) Purchase of a New John Deere Tractor for DPW
 - g) 2025 Budget Discussions
- 6) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 7) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 09/16/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

August 15, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:02 p.m. Members in person: Thomas and Kuhl. Remote: none Absent: Weihert. Others attending in person or remote: Mayor Quimby; Police Chief D. Sorenson; DPW Supervisor C. Yerges; Fire Chief Benisch, M. Kitelinger, Zibell, Vosters, Bruckner, Mountford, Warner, Bollig, Petrie, Chia, Giroux, Butzine, Sharpe, Bisco, Hauptli, Treasurer L Nelson, R&R Insurance and Clerk Ritter.
- 2) APPROVAL OF MEETING MINUTES: August 15, 2024. Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
- 3) PUBLIC COMMENT (3 Minute Time Limit) none
- 4) PRESENTSTION
 - a) R&R Insurance Presentation of Employee Health Insurance Option
- 5) OLD BUSINESS
 - a) Resolution 2024-26 Fire Dept Ceiling Fans Estimate Motion to Table [Kuhl/Thomas] VOICE VOTE: Motion carried.
 - b) 2025 Budget Discussion next Budget meeting on August 19, 2024
- 6) NEW BUSINESS
 - a) June 2024 Financial Statements: Payroll \$107,059.94, General Disbursements \$195,480.13 and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion [C. Kuhl/Thomas] VOICE VOTE: Motion carried.
 - b) July 2024 Financial Statements: Payroll \$97,666.21 , General Disbursements \$ 107,097.76 and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
 - c) Lead Pipes Discussion Motion To Table [Kuhl/Thomas] VOICE VOTE: Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT. MOTION: [Kuhl/Thomas] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:50 pm.

Jeanne Ritter
Clerk/Deputy Treasurer

CITY OF WATERLOO SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

August 19, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:32 p.m. Members in person: Thomas, Weihert and Kuhl. Remote: none. Absent: none. Others attending in person or remote: Mayor Quimby; Treasurer Nelson; Police Chief D. Sorenson; Lt. Warner; DPW Yerges and Clerk Ritter.
- 2) NEW BUSINESS
 - a) 2025 Budget Discussion
 - i) Police – 5:45 pm
 - (1) Motion [Kuhl/Weihert] increase wage for part-time police officer VOICE VOTE: Motion carried
 - ii) DPW – 6:30 pm
 - (1) Motion [Kuhl/Weihert] increase \$20,000 to \$22,500 for seasonal workers. VOICE VOTE: Motion carried.
- 3) ADJOURNMENT. MOTION: [Kuhl/Weihert] To adjourn. VOICE VOTE: Motion carried. Approximate time 7:31 pm.

Jeanne Ritter
Clerk/Deputy Treasurer

CITY OF WATERLOO SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

August 26, 2024

[a digital recording of this meeting also serves as the official record]

- 1) **CALL TO ORDER AND ROLL CALL.** Thomas called the meeting to order at 5:30 p.m. Members in person: Thomas, Weihert and Kuhl. Remote: none. Absent: none. Others attended in person or remote: Mayor Quimby; Treasurer Nelson; Police Chief D. Sorenson; Lt. Warner; DPW Yerges; Library Director Mountford, R. Butzine, L. Baird, B. Sorenson; G Haberkorn, and M. Petrie.

Motion to move Health Agenda Item 3 before 2. Motion [Kuhl/Weihert] VOICE VOTE : Motion carried.

Motion to move into closed Session to discuss payroll 6:20 pm [Thomas/Weihert] ROLL CALL: Motion carried.

Motion to come out of closed session to open 7:05pm [Kuhl/Weihert] ROLL CALL: Motion carried.

2) **2025 BUDGET**

- a) Parks [NOTE: The Finance Committee may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
- b) Capital
- c) General Budget Discussion [NOTE: The Finance Committee may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]

3) **NEW BUSINESS**

- a) Health Insurance Discussion Motion to keep state insurance [Kuhl/Weihert] VOICE VOTE: Motion carried.
- b) AFLAC Discussion Motion [Weihert/Kuhl] to offer AFLAC to employees at employees expense. VOICE VOTE: Motion carried.

- 4) **ADJOURNMENT. MOTION:** [Weihert/Kuhl] To adjourn. VOICE VOTE: Motion carried. Approximate time 7:40 pm.

Jeanne Ritter
Clerk/Deputy Treasurer

CURRENT PAY

EMS

Currently \$7.65-\$10.00 per hour on call Based on position.

2nd out calls \$20.00 per call

2nd out EMS call: Ave 13 per year with 2 people

Fire

Currently: \$20.00 per call, 150 calls on an average

Trainings and Meetings

Training: \$10.00 per EMS training 24 members \$2,880 per yr.

\$10.00 per Fire training 24 members \$2,880 per yr.

\$10.00 per MPO training 12 members \$1,440 per yr.

\$10.00 per Quarterly Combination training 35 member \$1,400 per yr.

Meeting: \$10.00 per meeting 35 members \$4,200 per yr.

Total for training and meetings \$12,800

Proposal for additional or future Fulltime employee(s)

Numbers are for a 53-hour work week.

2,756 hours a year as they currently are

At current pay of \$21.54 proposed increase for 2025 at \$27.00

AT current pay at 17.97 proposed increase for 2025 at 23.42

Proposed Pay scale:

Probation \$23.42 per hour (Min. requirement FFI/AEMT)

After probation \$23.97 per hour (Min. requirement FFI/AEMT)

Addition schooling: 3% increase with each course completed

FFII \$24.59 per hour

MPO \$25.13 per hour

Aerial \$26.13 per hour

Inspector \$26.35 per hour

Officer/Instructor \$27.00 per hour

Current Work Schedule

<u>fulltime 50-53 hours a week</u>	<u>Current</u>	<u>AEMT</u>	<u>Basic/EMR/DR</u>
Mon 6-22, required trainings 18-21	19 16	8	8
Tues 6-16	10 12	14	12
Wed 6-16	10 12	14	12
Thurs. 6-22	16 12	8	12
Fri 6-22	16	8	24
Sat. 6-22	16	8	24
Sun 6-22	16	8	24
50-53 hours per week	103 52	68	116
Vacations		328	40
Total hours per year	5371 2711	3874	6088

Proposed work schedule

Fulltime 50-53 hours	Adding one more fulltime		
	Fulltime	AEMT	BASIC/EMR/DR
Mon. 6-22 required training 18-21	41	8	8
Tues. 6-16	20	14	14
Wed. 6-16	20	14	14
Thurs. 6-22	32	8	8
Fri. 6-22	32	8	8
Sat 6-22	32	8	8
Sun 6-22	32	8	8
50-53 hours per week total	209	68	68
vacations		328	40
Total hours per year	10898	3874	3586

Proposed EMS Pay

Proposed Member pay: Raise AEMT from \$10.00 to \$12.50 per hour on call and Driver/EMT-EMR from \$7.65 to \$10.15

Regardless on position on the truck

Proposed Member pay: 2nd out EMS calls, \$22 per call. Avg. 13 calls a year, 2 people minimum at 3 hours per call.

\$22.00 per call on 2nd out EMS call

AEMT Member \$12.50 per hour on call

68 hours per week 3,874 hours per year

328 Hours vacation coverage per year

Total for year \$48,421.55

Driver/EMT-EMR Member \$10.15 per hour on call

116 hours per week 6048 hours per year

40 Hours vacation

Total for year \$61,793.20

If 1 fulltime employee added with member pay increase:

Driver/EMT-EMR Member \$10.15 per hour on call

68 hours per week 3546 hours per year

40 Hours vacation

Total for year \$36,397.90

Proposed Fire Member Pay

Average for the past 3 years

(150 Calls per year, 2 hours per call, and 7 people per call)

Proposal: currently \$20.00 per call increase to \$22.00 on the truck

\$10.00 per call for station response only.

Currently \$1.00 for station response.

(100) response to the station total. ALL Members.

Total Station response \$1,000.00 per yr.

\$22.00 per call on an average \$23,100.00 per yr.

Total Fire Pay \$24,100.00

OR

Proposal: \$15.00 per hour while on a call

Average 150 calls per year, 2 hours per call and 7 people per call

Station response \$10.00

Average Total for Year \$32,500.00

Proposed Training Pay

Training

\$15.00 per in house training. Average 3 hours long

Operators training: 11 members \$1,980.00 per year

EMS training: 23 members \$4,140.00 per year

Fire training: 23 members \$4,140.00 per year

Combination training: 32 members \$1,920.00 per year

Meeting:

\$15.00 per meeting 25 members \$4,500.00 per yr.

Grand total for year \$16,680

Proposed pay \$10.00 per HOUR in house training. Average 3 hours long

Operators training: 11 members \$3,960 per year

EMS training: 23 members \$8,280 per year

Fire training: 23 members \$2,280 per year

Combination training: 32 members \$3,840

Proposed Grand total for year \$24,360

CURRENT STAFF WITH PAY INCREASE

FULLTIME PAY WITH INCREASE TOTAL \$238,828.44

AEMT TOTAL \$63,030.00

BASIC/EMR/DR TOTAL \$76,100.00

FIRE CALLS TOTALS \$ 32,500.00

TRAINING/MEETINGS TOTAL \$16,680.00

GRAND TOTAL WITH PAY INCREASE \$427,138.44

ADDING ONE FULLTIME

FULLTIME TOTAL \$311,842.14

AEMT TOTAL \$63,030.00

BASIC/EMR/DR TOTAL \$43,325.00

FIRE CALLS TOTAL \$32,500.00

TRAINING/MEETINGS TOTAL \$16,680

GRAND TOTAL WITH PAY INCREASE \$ 467,377.14

Taylor Computer Services Inc.

Box 138 • 515 E. Industrial Drive • Hartland, WI 53029 • 262/367-7999 (V) • 262/367-1203 (F)

Proposal for City of Waterloo City Hall

August 19, 2024

Proposal expires: 09/18/2024

This proposal is for a new Network equipment to separate from the PD network.

Main Office

<u>QTY</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>EXTENDED</u>
1	Sonicwall TZ 370 Firewall Secure Upgrade Plus Threat Edition 2 Years	\$1,315.20	\$1,315.20
1	HPE Instant On 1930 24G PoE 4SFP 195W Switch - 28 ports	\$540.00	\$540.00
1	Installation & Configuration Labor	\$1,040.00	\$1,040.00
		TOTAL:	\$2,895.20

\$ 99

SPECTRUM INSTALL

\$2895.20

All Prices Subject to Confirmation at Time of Order. Applicable Taxes, if any, Are NOT Included

Lana Nelson

From: David Scot <dscot@expandcommunications.net>
Sent: Tuesday, August 20, 2024 11:06 AM
To: Lana Nelson
Subject: RE: RE: City of Waterloo

Oh Geez! I thought Will from TCS sent this to you. See below. Call or email me with any questions whatsoever...

Here are the INTERNET ONLY rates for month-month coaxial cable from Spectrum. If they need a Fax Line moved or cable TV let me know as rates for Internet lower if they add another service like phone or video.

200x10 \$64.99 months 1-12 / \$89.99 months 13-24 / \$99.99 month 25 and thereafter
600x35 \$104.99 months 1-12 / \$129.99 months 13-24 / \$139.99 month 25 and thereafter
Recommended!
940x35 \$144.99 months 1-12 / \$169.99 months 13-24 / \$179.99 month 25 and thereafter
1 Static IP =\$19.99
5 Static IP =\$29.99
1x Spectrum Install Fee \$99

Month to month rates, no term agreement.

David Scot
E X P A N D
Communications LLC
5520 W. Allwood Dr Franklin WI 53132
One Reach Me # 414-550-4566

*Internet
charge
after Spectrum
(city)*

Visit us at: expandcommunications.net

"To thrive in life you need three bones: A wishbone, a backbone, and a funny bone"

On Tue, 20 Aug 2024 16:00:55 +0000, Lana Nelson <lnelson@waterloowi.us> wrote:

Has a quote been put together?

From: David Scot <dscot@expandcommunications.net>
Sent: Tuesday, August 20, 2024 11:00 AM
To: Lana Nelson <lnelson@waterloowi.us>
Subject: RE: RE: City of Waterloo

8/31/2024

VENDOR #2050 - SPECTRUM

TOTALS

CLERK INTERNET	100-51-5142-380	\$	109.98
POLICE ADMIN INTERNET	100-52-5211-380	\$	109.99
CABLE PROGRAMING	200-55-5560-320	\$	67.45
FIRE INTERNET	220-52-5221-341	\$	119.99
PARKS WRT INTERNET	225-55-5520-341	\$	89.99
PARKS FP INTERNET	225-55-5510-341	\$	119.99
		\$	617.39

* 104.99 18r 12mos
+ 19.99 Static IP for LANA'S LAPTOP
\$124.98

SC - meet
mfg
draw

DIVERSE ELECTRIC, LLC

W7585 Novak Ln
Waterloo, WI 53594
(920)988-9077
Ryhush@gmail.com

Date: 8/8/2024

Reference: City Of Waterloo Municipal Building Transfer Switch

Quote Includes:

- 1- 200A Manual Transfer Switch Installed In Parallel With Existing Auto Transfer Switch
- 1- Exterior Plug Receptacle For Mobile Generator Connection

Price: \$7100.00

Respectfully Submitted, *Ryan Hush*

Proposal may be withdrawn if not accepted within 30days.

Acceptance Of Proposal

Signature:

Printed Name:

Date:

Any alterations to project shall be approved by both parties through written change order and are to be an extra charge above and beyond price listed on quote.



JOHN DEERE

Quote Summary

Prepared For:

CITY OF WATERLOO
136 N MONROE ST
WATERLOO, WI 53594
Business: 920-478-2343
DPW@WATERLOO.WI.US

Prepared By:

Niebauer Chris
Mid-State Equipment Columbus
W1115 Bristol Road
Columbus, WI 53925
Phone: 920-623-4020
cniebauer@midstateequipment.com

Quote Id: 31675446

Created On: 16 September 2024

Last Modified On: 16 September 2024

Expiration Date: 31 October 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE X758 Signature Series Tractor without mower deck	\$ 15,029.00	\$ 12,800.00 X	1 =	\$ 12,800.00
JOHN DEERE 60-in. Shaft Drive High Capacity Mower Deck (60 HC)	\$ 3,034.00	\$ 2,550.00 X	1 =	\$ 2,550.00
Equipment Total				\$ 15,350.00

Quote Summary

Equipment Total	\$ 15,350.00
SubTotal	\$ 15,350.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 15,350.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 15,350.00

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE

Selling Equipment

Quote Id: 31675446

Customer: CITY OF WATERLOO

JOHN DEERE X758 Signature Series Tractor without mower deck

Hours:

Suggested List

Stock Number:

\$ 15,029.00

Selling Price

\$ 12,800.00

Code	Description	Qty	Unit	Extended
5874M	X758 Signature Series Tractor without mower deck	1	\$ 15,029.00	\$ 15,029.00

Standard Options - Per Unit

001A	United States and Canada	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00

Value Added Services Total**\$ 0.00****Suggested Price****\$ 15,029.00****Customer Discounts****Customer Discounts Total****\$ -2,229.00****\$ -2,229.00****Total Selling Price****\$ 12,800.00****JOHN DEERE 60-in. Shaft Drive High Capacity Mower Deck (60 HC)**

Hours:

Suggested List

Stock Number:

\$ 3,034.00

Selling Price

\$ 2,550.00

Code	Description	Qty	Unit	Extended
907CM	60-in. Shaft Drive High Capacity Mower Deck (60 HC)	1	\$ 2,775.00	\$ 2,775.00

Standard Options - Per Unit

001A	United States and Canada	1	\$ 0.00	\$ 0.00
3426	Auto Connect	1	\$ 259.00	\$ 259.00
Standard Options Total				\$ 259.00

Suggested Price**\$ 3,034.00****Customer Discounts****Customer Discounts Total****\$ -484.00****\$ -484.00****Total Selling Price****\$ 2,550.00**

Confidential