



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, July 17, 2025 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) PUBLIC HEARING – Natural Hazards Mitigation Plan 2025-2029 Jefferson County**
 - a. Call meeting to order
 - b. Discussion
 - c. Adjourn
- 2.) CALL REGULAR MEETING TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL**
- 3.) APPROVAL OF MEETING MINUTES APPROVAL: June 19, 2025**
- 4.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)**
- 5.) MEETING SUMMARIES (since last Council meeting) -**
 - a. 06/23/2025 Fire
 - b. 06/24/2025 Plan Commission-Canceled
 - c. 06/25/2025 Library
 - d. 07/3/2025 Public Safety-Canceled
 - e. 07/03/2025 Public Works-Canceled
 - f. 07/03/2025 City Council-Canceled
 - g. 07/08/2025 Water & Light
 - h. 07/09/2025 Cable Board - Canceled
 - i. 07/17/2025 Finance
- 6.) CONSENT AGENDA ITEMS**
 - a. Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS**
 - a. Finance
 - i. June 2025 Financial Statements: Payroll \$107,156.81 General Disbursements \$ 148,689.30, and Clerk/Treasurers Reports [[see on municipal website](#)]- action
 - ii. Repairs to City Hall Water Fountain
 - iii. Update Ordinance for Fire Inspection 2025-09 §200-1 Fire Inspector and 2025-10 §200-2 Adoption of WFD Code
 - b. Water & Light
 - i. Resolution 2025-31 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

- ii. Resolution 2025-33 Authorizing the Mayor of Waterloo to sign Payment Requests for Hendricks Street.
- iii. Portzen Pay #25 – action
- iv. City of Waterloo Project Tracking Budget and funding Allocations for Wastewater Remodel - informational
- v. Town & Country Update -informational

8.) NEW BUSINESS

- a. Resolution 2025-32 Adopting the Hazard Mitigation Plan for Jefferson County
- b. Approval of minor subdivision Carlie Kobiske-CMR Farms-Dodge County
- c. Resolution 2025-29 Rescinding Previous Resolution 2025-27 Police Vehicle Purchase
- d. Resolution 2025-30 Approving Police Car Purchase from Kayser
- e. ReVITALize Main Street Event August 4, 2025 with League of Wisconsin Municipalities & Transportation Coalition of WI-informational
- f. Class B Beer, Liquor License Applications for the license period 07/18/2025-06/30/2026
 - i. Solarium
- g. Class B Beer/Wine License Applications for the license period 07/18/2025-06/30/2026
 - i. Mamas Saloon
- h. One Open Class B Liquor License 3 Applications Received for the license period 07/18/2025-06/30/2026
 - 1. FYR BBQ,
 - 2. Mama's Saloon
 - 3. The 8 of Billiards.
- i. Operator's License Appeal [NOTES: The council may convene in closed session per Wis. Stat. 119.85 (1)(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial or hearing before that governmental body.

9.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 07/11/2025.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the **Waterloo** above location

RESOLUTION NO. 2025-10

Adopting The Jefferson County Hazard Mitigation Plan 2025-2029

Executive Summary

The Federal Disaster Mitigation Act of 2000 requires that government units periodically update their Hazard Mitigation Plans. Jefferson County initially adopted a multi-jurisdictional Hazard Mitigation Plan in 2008 and updated the plan in 2012 and 2018. On September 10, 2024, the Jefferson County Board of Supervisors passed Resolution 2024-43 requiring the Emergency Management Department to update its plan. This new 2025 update will guide hazard mitigation efforts in Jefferson County for the next five-year period from 2025 through 2029.

The Jefferson County Hazard Mitigation Plan (2025-2029) identifies demographic and economic characteristics, climate, natural resources, land use, and developmental trends of the county. Special needs populations and groups are also identified. The plan inventories critical facilities in the County in light of natural hazards along with estimated losses to buildings and infrastructure. This plan makes clear appropriate solutions in terms of a wide range of activities that help to foster hazard mitigation efforts. Mitigation funding sources, maps, and other important features are included.

This resolution adopts the 2025-2029 Jefferson County Hazard Mitigation Plan. The Law Enforcement & Emergency Management Committee considered this resolution at its meeting on March 28, 2025, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects, and

WHEREAS, Jefferson County Emergency Management has updated the comprehensive Hazard Mitigation Plan, initially adopted in 2008, that evaluates the risks posed by potential hazards including, but not limited to, flooding, tornadoes, winter storms, and other severe weather conditions, and identifies strategies for reducing the impact of such hazards on the community, and

WHEREAS, the Jefferson County Board of Supervisors adopted Resolution No. 2024-43 on September 10, 2024, to accept public input concerning the updated plan, and

WHEREAS, Jefferson County has engaged relevant stakeholders, including local governments, emergency responders, community organizations, and the public, in the planning process to ensure the plan is comprehensive and reflects the needs of all residents, and

WHEREAS, the Jefferson County Hazard Mitigation Plan is designed to enhance the County's ability to protect its residents, infrastructure, and economy from the effects of disasters through proactive mitigation strategies, improved risk assessments, and coordinated response efforts, and

WHEREAS, the adoption of this plan demonstrates Jefferson County's commitment to mitigating hazards and improving the resilience of our communities, and

WHEREAS, the Jefferson County Board of Supervisors makes the following findings:

1. The Jefferson County Hazard Mitigation Plan, as prepared and presented by the Jefferson County Emergency Management Department, is hereby adopted as the official Hazard Mitigation Plan for Jefferson County.
2. The plan shall be used as a guide for future hazard mitigation efforts and will serve as the foundation for seeking and applying for federal, state, and local funding to implement mitigation projects.
3. The Jefferson County Emergency Management Director is hereby authorized to submit the adopted plan to FEMA and other relevant authorities for approval.
4. The Hazard Mitigation Plan shall be reviewed periodically and updated as necessary, with public input and participation from relevant stakeholders, to ensure its continued relevance and effectiveness.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2025-2029. While content related to Jefferson County may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Jefferson County to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

BE IT FURTHER RESOLVED THAT this resolution shall take effect immediately upon its adoption.

Fiscal Note: This resolution has no direct fiscal impact.

Strategic Plan Reference: YES



Highly Regarded Quality of Life: Anticipate and plan for environmental vulnerabilities, to include drought, zoonotic, heavy storms, and other disaster events; Develop a comprehensive flood mitigation plan to evaluate and plan for current and future risk and mitigation strategies

Voice Vote - Passed

STATE OF WISCONSIN)
)ss
COUNTY OF JEFFERSON)

I, Audrey McGraw, County Clerk of Jefferson County, Wisconsin, do hereby certify that the attached is a true and correct copy of Resolution No. 2025-10, adopted at the April 15, 2025, Session of the County Board of Supervisors at the County Courthouse in the City of Jefferson.

WITNESS MY HAND AND SEAL this 21st day of April 2025.




Audrey McGraw

Audrey McGraw
Jefferson County Clerk
Jefferson, Wisconsin

Referred By:
Law Enforcement & Emergency Management Committee

04-15-2025

REVIEWED: Corporation Counsel: DHT ; Finance Director: 

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: June 19, 2025

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Jeni Quimby called the meeting to order at 7:00 p.m. Alderpersons present: S. Cummings, C. Kuhl, Griffin, Weihert and Haseleu. Absent: A.Kuhl and T. Thomas Others attending in-person: Police Chief Sorenson; Lt Warner; DPW Supervisor Yerges; Fire Chief Butzine; Clerk Ritter, Independent Leader and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: June 5, 2025 Motion [Cummings/Griffin] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit) Masonic Temple 170 years old
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 06/17/2025 CDA-Cancelled
 - b) 06/19/2025 Finance
- 5) CONSENT AGENDA ITEMS Motion [C. Kuhl/Cummings/] VOICE VOTE: Motion Carried.
 - a) Reports of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Cable TV.
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES, and COMMISSIONS
 - a) Finance
 - i) May 2025 Financial Statements: Payroll \$144,080.38 General Disbursements \$146,199.85, and Clerk/Treasurers Reports [see on municipal website]- Motion[C.Kuhl/Cummings] ROLL CALL: Yes 5 No 0 2 absent. Motion carried.
 - ii) Fire Department – Equipment Maintenance Contract – Motion to defer until Budget 2026[C.Kuhl/Weihert] VOICE VOTE: Motion carried.
 - iii) Job Description for Parks Coordinator – Motion [C.Kuhl/Cummings] VOICE VOTE: Motion carried.
 - iv) Bullying and Article II Motion [C.Kuhl/Cummings] VOICE VOTE: Motion carried.
- 7) NEW BUSINESS
 - a) Class A & B Beer, Liquor License Applications for the license period 07/01/2025-06/30/2026
 - b) Cigarette License Applications for the license period 07/01/2025-06/30/2026 Motion to approve 7) a & b [Cummings/Weihert] VOICE VOTE: Motion carried.
 - c) Annual Mobile Home Park Licenses for the license period 07/01/2025-06/30/2026 Motion [Cummings/Griffin] VOICE VOTE: Motion carried.
 - d) 2026 Budget
 - i) General – Discussion only
 - ii) Employee Benefits and/or Compensation [NOTES: (1) The council may convene in closed session per Wis.Stat. 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."]
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C. Kuhl/Cummings] VOICE VOTE: Motion carried. 7:29 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

April – May 2025

EVENTS AND HIGHLIGHTS

- Easter Egg Hunt
 - 101 participants
- Spring Clean
 - 10 volunteers came to help rake leaves and such
- Fireworks Survey – Results are in April Parks Commission Packet
 - Keeping fireworks on July 4 each year pending donations for fireworks up to \$10,000

ONGOING PROJECTS

- None

FINISHED PROJECTS

- UPPER PAVILION FLOORS
- UPPER PAVILION DOORS

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Repairs are completed
 - 2 Crank shafts are in Ohio to be refabricated
 - Lee Columbus and a friend are looking at the Popcorn Machine to repair it.

PROJECTS FOR 2025

- Bathroom Countertops (all bathrooms)

UPCOMING EVENTS

- DCL Baseball – Maunsha River Rats Home Opener – June 5
- Outdoor Concerts – June 12, June 26, July 10, July 24
- July 4th Celebration
- Culpepper & Merriweather Circus – June 27
- Davies Open Golf Outing – July 25

DONATION CAMPAIGNS

- None

GRANT OPPORTUNITIES

- RESEARCH BEGINNING
 - Dog Park Grant

- TAPS Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – 2025
Call Report for the month of June

EMS Calls:

City of Waterloo	25
Town of Waterloo	1
Town of Waterloo Extra	2
Town of Portland	4
2 nd out Unit City of Waterloo	2

Total EMS **34**

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
Extra Town of Waterloo	1

Total MVC **1**

Alarms:

City of Waterloo	0
------------------	---

Fire Calls:

City of Waterloo	2
Mutual Aid for Watertown	2

Hazardous Condition:

City of Waterloo	0
------------------	---

Weather Related Call:

Waterloo Fire District	0
------------------------	---

Service Calls:

City of Waterloo	5
Town of Waterloo	1
Mutual Aid for Lake Mills	1

Rescue Calls:

City of Waterloo	0
------------------	---

Total Fire **11**

June Total **46**

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	31
Rescue/EMS: BLS - 115 ALS - 80	233
Hazardous Conditions (No Fire)	4
False Alarm or Call	8
Motor Vehicle Crash	7
Service Calls	47
Rescue Calls	0
Weather Related Calls	1

Up to Date Total **331**

Fire Mutual Aid Given 27 Fire Mutual Aid Received 4

2nd Out Unit 9 3rd Out Unit 1 EMS Mutual Aid Given 4 EMS Mutual Aid Received 5 Paramedic/Flight Intercept 16

Total Personnel Response: 637 (for the month): 134

Monthly Response Time (EMS Incidents) 124 (From 1st page to enroute times) average 3.5 min (for the month)

Minutes Spent Responding 92 (Enroute time to on scene time) average 2.6 min (for the month)

Monthly Response Time (FIRE Incidents) 37 (From 1st page to enroute times) average 4.6 min (for the month)

Minutes Spent Responding 25 (Enroute time to on scene time) average 3.1 min (for the month)

EMS Mutual Aid Average Enroute 0 Scene 0 FIRE Mutual Aid Average Enroute 6.3 Scene 13.6



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday July 3rd, 2025

On Monday June 2nd, 2025 we had our monthly Operators training. Completed and finished all hose testing. We had LDH that needed to be completed from the hose room and Engine 67.

On Monday June 9th, 2025 we had our monthly EMS training. Training was with Medical Director Dr. George from Aurora Medical Center. Dr. George went over updated protocols and any questions with protocols. Reviewed trauma and traumatic arrest protocols. Reviewed past calls that we went on, discussed what went well and what could be improved on. Dr. George went through any questions the members wanted answers to.

On Monday June 16th, 2025 we had our monthly Fire training. Training was on extrication. We have had vehicles donated and some dropped off. Training was going over and practicing using the tools and what techniques we use to extricate the patient(s) smooth and quickly. We practiced car fires and how to best extinguish them and how to approach those vehicles.

On Monday June 30th, 2025 we had our monthly Combination training. Training was mass casualty vehicle crash. We had set up two stations with a three-vehicle crash. Each group had to triage the patients in the crash and come up with a plan on how to get patients extricated and transported by what they were triaged as.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Waterloo Fire Rescue Calls per area 2025

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	1	0	0	2						
EMS	31	30	33	28	38	27						
Hazards	0	1	0	0	2	0						
Alarm	2	2	0	2	0	0						
Crash	0	0	0	0	0	0						
Service	5	4	12	8	4	5						
Rescue	0	0	1	0	0	0						
											Total	238

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	3	0	0	0	1	0						
EMS	3	3	3	1	1	1						
EMS EX	2	1	1	0	3	3						
Hazards	0	0	0	0	0	0						
Alarm	0	1	0	0	0	0						
Crash	0	0	0	0	0	0						
Service	2	0	1	0	1	1						
Rescue	0	0	0	0	0	0						
											Total	32

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	1	0	0	0	0	0						
EMS	0	2	2	4	3	4						
Hazards	0	0	0	1	0	0						
Alarm	0	0	0	0	0	0						
Crash	0	0	0	0	0	0						
Service	0	0	1	1	1	0						
Rescue	0	0	0	0	0	0						
											Total	20

Waterloo Fire Rescue Calls per area 2025

Township of Shields

[illegible]

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0						
EMS	0	1	1	0	0	0						
EMS EX	0	1	1	2	0	0						
Hazards	0	0	0	0	0	0						
Alarm	0	0	0	0	0	0						
Crash	0	0	0	0	0	0						
Service	0	0	0	0	0	0						
Rescue	0	0	0	0	0	0						
										Total		6



Invoice

Invoice Number: 2016354

Invoice Date: 6/30/2025

Terms: Net 30 Days

Due Date: 7/30/2025

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25WTRC-E00006 832 Anna Court, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$50.00	6/12/2025	60.00%	\$30.00
25WTRC-E00006 Subtotal				\$30.00
Permit # 25WTRC-F00004 1150 Bluegrass Trail, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/9/2025	60.00%	\$30.00
25WTRC-F00004 Subtotal				\$30.00
Permit # 25WTRC-F00007 120 Hickory Lane, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/25/2025	60.00%	\$30.00
25WTRC-F00007 Subtotal				\$30.00
Permit # 25WTRC-F00008 558 Crestview Drive, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/30/2025	60.00%	\$30.00
25WTRC-F00008 Subtotal				\$30.00
Permit # 25WTRC-H00006 205 Portland Road, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$116.13	6/9/2025	60.00%	\$69.68
25WTRC-H00006 Subtotal				\$69.68
Permit # 25WTRC-H00007 990 Bluegrass Trail, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$109.61	6/16/2025	60.00%	\$65.77
25WTRC-H00007 Subtotal				\$65.77
Permit # 25WTRC-H00008 663 East Madison Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$61.75	6/12/2025	60.00%	\$37.05
25WTRC-H00008 Subtotal				\$37.05
Permit # 25WTRC-H00009 271 Goehl Road, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$174.65	6/24/2025	60.00%	\$104.79
25WTRC-H00009 Subtotal				\$104.79

Waterloo, WI, City of	Invoice Number:		Invoice Date: 6/30/2025	Page: 2
Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25WTRC-P00006 217 North Monroe Street, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Commercial	\$140.00	6/16/2025	60.00%	\$84.00
25WTRC-P00006 Subtotal				\$84.00

Summary by Fee Type	
Item Code	Amount
Electrical- Replacement & Misc. Items- Residential	\$30.00
HVAC- Replacement & Misc. Items- Residential	\$277.29
Other Fee- Residential	\$90.00
Plumbing- Replacement & Misc. Items- Commercial	\$84.00
Total	\$481.29

Please remit to: SAFEbuilt LLC Lockbox #88135 PO Box 88135, Chicago, IL 60680-1135	Net Invoice:	\$481.29
	Freight:	\$0.00
	Sales Tax:	\$0.00
	Invoice Total:	\$481.29

MONTHLY TIME REPORT

2025

JUNE

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	4	2	0
Fire Dept		0	1	2	2
Mach/Equip		9	9	34.5	1
Garage/Shed		15	2	11	17
Meeting/Seminars		5.5	0	0	0
Street Repair/Maintenance		13	6	6	6
Street Cleaning		0	19	0	0
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		7	3	3	0
Traffic Control		18	7	14	13
Bridges/Culvers		0	0	0	0
Tree/Brush		34	22	23	24.5
Refuse Collection		14.5	9	9	26
Sanitary Sewer		0	0	3	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		2	4	0	9
Library		0	0	0	0
Firemans Park		19	7	6	3
Other Parks		12	20	11	34
Trail Head		0	4	0	4
Celeb/Enter		0	0	0	1.5
Weed Control		23	1	1	17
Vac/Holiday/SL		1.5	52	41.5	11.5

Machinery and Equipment Maintenance		JUNE				
2025 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4616	4628	12	42.173	0.28
John Deere Tractor	2555	5021	5035	14	14.851	0.94
Wood Chipper	200XP	453	481	28	23.843	1.17
John Deere Lawn Tractor	1025	462	463	1	75.782	0.67
John Deere	X750-T	55	81	26	75.782	0.67
John Deere	X750-R	344	368	24	75.782	0.67
Wacker Roller	Roller	450	450	0	0	0.00
2023 FrieghtlinerTruck	#8	4173	4229	56	25.422	25.42
2020 International Truck	#2	8933	8996	63	19.162	19.16
Paint Gator	#1	2113	2123	10	0	0.00
2017 Chevrolet Truck	#4	74799	75825	1026	91.706	91.71
2018 Frieghtliner Truck	#5	16463	16477	14	0	0.00
2006 Elgin Pelican Street Sweeper	Sweeper	44476	44488	12	32.767	0.37
2011 Ford F-550 Truck	#6	52829	53300	471	67.874	
2015 Frieghtliner Truck	#7	18556	18556	0	0	#DIV/0!
2023 Bobcat	S66	304	318	14	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	67	67	0	0	#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -JUNE

Patrol:	438	Office:	168
Investigative:	59	Special:	4
Radar:	101	School/Training:	
Court:		On Call:	0
Total Hours Worked:			770

COMPLAINTS

Family:	1
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	0
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	3
Animal Case:	4
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	2
Battery to Person:	1
Domestic Abuse:	2
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	20
TOTAL COMPLAINTS:	33

ACCIDENTS

More than \$1,000:	1
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	1

ASSISTS

Assist Jefferson County:	20
Assist Dodge County:	1
Assist Dane County:	3
Assist Marshall PD:	4
Assist Fire/Rescue:	27
Assist Other Agencies:	8
Assist Public:	15
Assist With Escort:	0
Assist All Others:	4
TOTAL ASSISTS:	82

MISCELLANEOUS

Personal Contacts:	1141
Investigations/Follow-up:	48
Traffic Control:	10
Radar Operations:	151
Special Assignment:	1
Speech/Presentation:	0
Serve Papers:	1
Other Miscellaneous:	2
TOTAL:	1354

INQUIRIES/CHECKS

Registration Checks:	377
D.L. Checks:	309
NCIC/CIB/VIN Checks:	2
Check Welfare:	14
TOTAL INQUIRIES:	702

Warnings Arrests

Speeding:	11	13
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	2	0
Stop Sign Violation:	2	2
Illegal Passing:	0	1
No Driver's License:	2	13
Illegal Parking:	0	16
Left of Highway:	1	0
Drunk Driving:	0	0
Unregistered Vehicle:	2	2
Driving While Sus/Rev:	0	2
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	12	0
Illegal "U" Turn:	0	1
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	6	3

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	3	2
TOTALS:	31	39

Waterloo Police Department Fleet Maintnance Report

VIN	1FM5K8ABOLGB67	For Period	6/1-6/30
Year	2020	Fuel Cost	\$70.32
Vehicle Description	Ford Explorer	Miles per gallon	9.31

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/1/2025	11.295	\$35.00	28615			18
6/17/2025	11.397	\$35.32	28820			2
	22.692	\$70.32				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	6/1-6/30
Year	2021	Fuel Cost	\$643.34
Vehicle Description	Ford EXPLORER	Miles per gallon	10.57

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
6/4/2025	6.947	\$21.04	73487			12
6/5/2025	7.873	\$23.61	73577			7
6/7/2025	8.3	\$24.93	73736			16
6/7/2025	7.736	\$23.20	73656			7
6/8/2025	3.264	\$9.79	73767			7
6/9/2025	4.88	\$14.64	73822			7
6/9/2025	5.584	\$16.75	73882			7
6/10/2025	7.536	\$22.37	73968			12
6/11/2025	8.484	\$25.19	74071			12
6/12/2025	6.876	\$20.62	74157			7
6/13/2025	7.33	\$22.00	74136			20
6/14/2025	5.56	\$16.69	74305			18
6/15/2025	6.789	\$20.36	74372			7
6/15/2025	6.67	\$20.00	74463			11
6/16/2025	3.099	\$9.60	74499			7
6/17/2025	6.04	\$18.63	74548			7
6/17/2025	4.383	\$13.58	74589			7
6/18/2025	8.068	\$25.00	74679			11
6/19/2025	8.717	\$27.01	74769			11
6/20/2025	5.684	\$17.61	74840			7
6/21/2025	7.743	\$24.00	74928			10
6/22/2025	6.274	\$19.19	74992			18
6/23/2025	7.694	\$23.54	75073			18
6/24/2025	5.616	\$17.07	75141			7
6/24/2025	7.567	\$23.00	75211			11
6/26/2025	2.221	\$6.75	75242			7
6/26/2025	12	\$36.01	75380			20
6/27/2025	8.335	\$25.00	75462			20

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	6/1-6/30
Year	2023	Fuel Cost	\$160.46
Vehicle Description	Ford Explorer	Miles per gallon	10.46

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/1/2025	5.453	\$16.90	13463			7
6/1/2025	4.44	\$13.61	13512			7
6/2/2025	10.46	\$32.01	13665			20
6/3/2025	8.17	\$25.00	13760			20
6/4/2025	6.073	\$18.58	13826			18
6/4/2025	4.103	\$12.55	13877			7
6/25/2025	8.8	\$26.57	13976			7
6/30/2025	5.083	\$15.24	14013			7
	52.582	\$160.46				

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
06/01/2025	06/30/2025

Report Date	Incident Synopsis
06/04/2025	Officer requested to assist Dane County with a TRO
06/01/2025	Officer assisted with a case of family trouble.
06/01/2025	Traffic stop---citation issued.
06/01/2025	Officer handled a case of domestic battery.
06/02/2025	Traffic stop---citation issued.
06/02/2025	Officer assisted Columbia County
06/04/2025	Traffic stop---citation issued.
06/05/2025	Traffic stop---citation issued.
06/05/2025	Officer handled a case from the school.
06/06/2025	Officer is handling a case of theft of items.
06/09/2025	Officer assisted Marshall in a case.
06/10/2025	Traffic stop--citation issued.
06/10/2025	Traffic stop---citation issued.
06/11/2025	Officer handled a case of retail theft by juvenile.
06/11/2025	Traffic stop---citation issued.
06/13/2025	Traffic stop---citation issued.
06/13/2025	Traffic stop ---citation issued.
06/12/2025	Officer assisted with a neighbor dispute.
06/14/2025	Traffic stop---citation issued.
06/18/2025	Traffic stop---citation issued.
06/19/2025	Officer handled a case of found property.
06/14/2025	Officer handled a case child neglect.
06/15/2025	Traffic stop---citation issued.
06/19/2025	Traffic stop---citation issued
06/19/2025	Traffic stop--citation issued.
06/19/2025	Officer assisted with a structure file.
06/20/2025	Traffic stop---citation issued.
06/21/2025	Traffic stop---citation issued.
06/21/2025	Officer handled a found item.
06/21/2025	Officer requested to assist Dodge County.
06/21/2025	Officer handled a case of disorderly conduct/fight.
06/22/2025	Traffic stop---citation issued.
06/22/2025	Traffic stop--citation issued.
06/22/2025	Officer requested to assist Marshall PD.
06/24/2025	Traffic stop---citation issued.
06/24/2025	Office assisted with a death investigation.

Incident Synopsis Report

Page: 2

Report Criteria:

Start Date	End Date
06/01/2025	06/30/2025

Report Date	Incident Synopsis
06/25/2025	Officer handled a case of found property.
06/26/2025	Officer requested to assist Watertown PD--spike strips used.
06/26/2025	Officer assisted in a warrant arrest.
06/26/2025	Officer handled an dog bite to another dog.
06/26/2025	Handling a case of a found item.
06/27/2025	Officer assisted with a sex offender registration.
06/24/2025	Officer took a report of information.
06/28/2025	Traffic stop---citation issued.
06/28/2025	Traffic stop----citations issued.
06/28/2025	Office requested to assist Jefferson County.
06/29/2025	Traffic stop---citation issued.
06/30/2025	Officer found property
06/30/2025	Traffic stop--citations issued.
06/30/2025	Officer handling a case of fraud.

Incident/Offense Count: 50

Monthly Incident Comparison Report

Page: 1

Report Criteria:

Current Month: 6/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Columbia County Sheriff	1	0	1	0	0
	Blank Description	3	0	3	0	2
	speeding	0	0	0	1	1
	Total for No Category:	4	0	4	1	3
ASSIST						
	Assist Business	0	0	1	0	1
	Assist Citizen	0	0	0	2	18
	Assist DNR	0	0	0	0	1
	Assist Dane County Sheriff	2	0	2	0	6
	Assist Dodge County Sheriff	1	0	4	2	19
	Assist Jefferson County Sheriff	1	0	5	1	7
	Assist Marshall PD	2	2	13	4	27
	Assist Public Works	0	0	0	0	1
	Assist Social Services	0	1	7	2	23
	Assist Watertown PD	1	0	2	0	1
	Assist/School District	0	0	0	0	2
	Civil Dispute	0	0	1	0	1
	Custody for Other Department	0	0	0	1	3
	EMS Calls	0	0	1	2	3
	Fire Calls	1	0	1	1	3
	Neighbor Problems	0	0	1	1	2
	Other Mutual Aid Assists	0	0	0	0	1
	Sex Offender Registration	1	0	1	0	0
	Total for ASSIST:	9	3	39	16	119
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	0	3
	Burglary - Attempted Non-Residential	0	0	1	0	0
	Child Enticement	1	0	2	0	0
	Criminal Damage To Property/vandalism	0	0	1	0	1
	Disorderly Conduct - All Other	1	1	4	1	7
	Disorderly Conduct - Fight, Disturbance	1	0	5	1	3
	Domestic Disturbance	1	1	4	0	19
	Drug Investigations	0	1	2	1	5
	Drug Paraphernalia Possession	0	0	0	1	2
	Drug Possession	0	1	1	0	8
	Fraud	1	1	6	1	3
	Harassment - Harassing Telephone Calls	0	0	0	0	2
	Harassment - Threats	0	0	1	0	3
	Indecent Language/Conduct	0	0	0	0	1
	Other Sex Offenses	0	0	1	2	4

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 6/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Postal Crime	0	0	0	0	1
	Simple Battery	0	0	0	0	2
	Theft - All Other	1	4	8	1	7
	Theft - Bicycles	0	0	0	1	1
	Theft - From Building	0	0	0	0	3
	Theft - From a Motor Vehicle	0	0	1	0	1
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	1	1	3	2	6
	Trespassing	0	0	0	1	3
	Violation of Court/Restraining Order	0	0	0	1	4
	Total for CRIMINAL:	7	10	40	13	90
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	1	0	1
	Animal Bite	1	3	5	1	5
	Animal Licensing/Shots/Etc.	0	3	3	0	1
	Animal Noise Complaint	0	0	1	0	0
	Animal Running at Large	0	0	0	0	1
	Bicycle, Moped, etc. Violation	0	0	0	0	1
	Contributing to Delinquency of a Minor	0	0	1	0	0
	Disturbance	0	1	2	2	5
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	0	1	3	1	10
	Possession of Tobacco by Minor	0	1	1	0	8
	Truancy	0	0	0	0	5
	Total for ORDINANCE:	1	9	17	4	38
Other						
	Investigation/Take Report	0	1	1	2	2
	Other Animal Calls - Dead, Etc.	0	0	2	1	8
	Receive Information	5	5	18	2	25
	Request Assist	0	0	1	0	0
	Total for Other:	5	6	22	5	35
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	1	2	7	2	3
	Found Items/Property	5	1	9	1	13
	Other Service	0	0	0	1	1
	Paper Service/Civil Process	0	1	1	0	0
	Uncontrollable Adult	0	0	0	0	1
	Uncontrollable Juvenile	0	0	1	0	1
	Warrant Pickup - Other Agency	1	1	6	1	7

Monthly Incident Comparison Report

Report Criteria:

Current Month: 6/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Welfare Check	0	2	3	0	3
	Total for SERVICE:	7	7	27	5	30
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	7	14	36	5	80
	Illegal Turns	1	1	4	1	7
	Lane Violations - Left of Center, Etc.	0	0	0	0	2
	License/Permit Violation	0	0	3	0	2
	Miscellaneous Rules Violation	1	2	3	0	2
	Motor Vehicle Insurance Violation	1	1	3	0	9
	OAS/OAR/Other License Violations	0	2	6	0	6
	Operate Motor Vehicle While Intoxicated	0	0	2	0	29
	Operate Snowmobile While Intoxicated	0	0	0	0	2
	Other Traffic Violations	0	0	0	1	3
	Registration/Title Violation	0	1	5	0	3
	Seatbelt Violation	0	0	1	0	2
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	13	7	30	3	47
	Stop Sign/Signal Violation	1	1	6	3	19
	Traffic Accident - Hit and Run (Damage)	0	1	3	2	10
	Traffic Accident - Hit and Run (Injury)	0	0	2	0	0
	Traffic Accident - Non-Reportable	0	0	1	0	2
	Traffic Accident - Personal Injury	0	0	0	0	1
	Traffic Accident - Property Damage	0	3	11	1	27
	Vehicle Equipment Violation - Other	0	0	0	0	1
	Total for TRAFFIC:	24	33	116	16	256
	Grand Totals:	57	68	265	60	571

Court Calendar Report

Page: 1

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
06/17/25	[REDACTED]	[REDACTED]	GIROUX,KEVIN
10:45 AM	[REDACTED]	[REDACTED]	

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

06/17/25	[REDACTED]	[REDACTED]	[REDACTED]
10:45 AM	[REDACTED]	[REDACTED]	[REDACTED]

Comments: [REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

06/17/25	[REDACTED]	[REDACTED]	[REDACTED]
10:45 AM	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

06/17/25 FAJARDO ESTRADA,MARCOS,A DOB: 04/24/98 No: T-BL227349-3 AGUERO,DANIEL,A
11:00 AM 133 E POLK ST 1/2 Age: 27 Issued: 05/03/25
WATERLOO WI, 53594

Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

06/17/25 KUHLMICHAEL,R DOB: 02/17/65 No: T-BL227350-4 AGUERO,DANIEL,A
11:00 AM 565 CRESTVIEW DRIVE APT 2 Age: 60 Issued: 05/05/25
WATERLOO WI, 53594

Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

06/17/25 ROSALES SOLIS,LETICIA DOB: 01/28/66 No: T-BL227343-4 AGUERO,DANIEL,A
11:00 AM 340 KNOWLTON ST Age: 59 Issued: 05/01/25
WATERLOO WI, 53594 Inc #: 25-000147

Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Calendar Report

Page: 2

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
06/17/25	AGUIRRE HERRERA,ENOC	DOB: 07/15/94	No: T-BL227366-6	AGUERO,DANIEL,A
11:00 AM	734 E MADISON ST	Age: 30	Issued: 05/17/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000186	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/17/25	AGUIRRE HERRERA,ENOC	DOB: 07/15/94	No: T-BL227367-0	AGUERO,DANIEL,A
11:00 AM	734 E MADISON ST	Age: 30	Issued: 05/17/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000186	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/17/25	AQUINO VAZQUEZ,MINERVA,*NMI*	DOB: 03/07/78	No: T-BL227346-0	AGUERO,DANIEL,A
11:00 AM	558 CRESTVIEW DR	Age: 47	Issued: 05/02/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000153	
Comments: ****cleared 5-2-2025*****				
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/17/25	BACHMANN,BENJAMIN,PETER	DOB: 03/19/96	No: T-BL227358-5	AGUERO,DANIEL,A
11:00 AM	231 PHILLIPS DR	Age: 29	Issued: 05/11/25	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 25-000176	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

06/17/25	BRAUNSCHWEIG,BRUCE,W	DOB: 08/26/59	No: C-1F80SSFBMR	GIROUX,KEVIN
11:00 AM	437 MINNETONKA WAY	Age: 65	Issued: 04/17/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000155	
Charge	Description	Fine	Collected	
261-6A(1)	UNLAWFUL STORAGE OF VEHICLE	\$175.30	\$0.00	

06/17/25	BREY,AARON,WILLIAM	DOB: 08/31/01	No: T-BJ837577-6	BURNS,RANDY
11:00 AM	506 E MADISON ST	Age: 23	Issued: 05/10/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000172	
Charge	Description	Fine	Collected	
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00	

06/17/25	COLLINS,HALEY,E	DOB: 08/25/92	No: C-1F80SSFBNT	BURNS,RANDY
11:00 AM	640 KNOWLTON ST 2	Age: 32	Issued: 05/24/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000197	
Charge	Description	Fine	Collected	
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
06/17/25	DRINKWATER,MICHELL,ELIZABETH	DOB: 09/27/80	No: T-BL227373-6	AGUERO,DANIEL,A
11:00 AM	1238 CHESTNUT ST	Age: 44	Issued: 05/24/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000196	
	Charge	Description	Fine	Collected
	346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

06/17/25	EGGERT,JACOB,PAUL	DOB: 08/11/04	No: T-BL227362-2	STORMOEN,KYLE,MATTHEW
11:00 AM	2492 MEADOW PARK DR	Age: 20	Issued: 05/17/25	JEFFERSON CO CIRCUIT CT
	GREEN BAY WI, 54311		Inc #: 25-000183	
	Charge	Description	Fine	Collected
	TR305.30(3)	VEHICLE TIRE PROTRUDES >2 INCHES BEYOND	\$175.30	\$0.00

06/17/25	ERLANDSON,MICHAEL,ALEX	DOB: 06/29/89	No: T-BL227361-1	STORMOEN,KYLE,MATTHEW
11:00 AM	452 MEADOWRIDGE CIR	Age: 35	Issued: 05/17/25	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551		Inc #: 25-000182	
	Charge	Description	Fine	Collected
	343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

06/17/25	FAJARDO ESTRADA,MARCOS,A	DOB: 04/24/98	No: T-BL227348-2	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/03/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000156	
	Charge	Description	Fine	Collected
	344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

06/17/25	FAJARDO,MARCOS,A	DOB: 04/24/98	No: T-BL227352-6	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/09/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000170	
	Charge	Description	Fine	Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

06/17/25	FAJARDO,MARCOS,A	DOB: 04/24/98	No: T-BL227353-0	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/09/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000170	
	Charge	Description	Fine	Collected
	344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

06/17/25	FAJARDO,MARCOS,A	DOB: 04/24/98	No: T-BL227355-2	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/11/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000175	
	Charge	Description	Fine	Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Calendar Report

Page: 4

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
06/17/25	FAJARDO,MARCOS,A	DOB: 04/24/98	No: T-BL227356-3	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/11/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000175	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/17/25	FAJARDO,MARCOS,A	DOB: 04/24/98	No: T-BL227357-4	AGUERO,DANIEL,A
11:00 AM	133 E POLK ST 1/2	Age: 27	Issued: 05/11/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000175	
Charge	Description	Fine	Collected	
341.15(1M)(A)	IMPROPER/ATTACH REAR REG DECAL/TAG	\$150.10	\$0.00	

06/17/25	FUNCHES,DESHON,MALIK	DOB: 03/25/95	No: T-BL227359-6	AGUERO,DANIEL,A
11:00 AM	402 MADISON ST APT 104	Age: 30	Issued: 05/13/25	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 25-000177	
Charge	Description	Fine	Collected	
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00	

06/17/25	GARCIA TORRES,RODOLFO	DOB: 07/01/63	No: T-BL227341-2	AGUERO,DANIEL,A
11:00 AM	750 S MONROE STREET	Age: 61	Issued: 05/01/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000144	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/17/25	GONZALEZ,ADOLFO, JR.	DOB: 06/20/99	No: T-BL227351-5	WARNER,DAVID,N
11:00 AM	448 POLK ST	Age: 25	Issued: 05/06/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000165	
Charge	Description	Fine	Collected	
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00	

06/17/25	GRUNEWALD,CHRISTOPHER,C	DOB: 09/07/98	No: T-BL227345-6	STORMOEN,KYLE,MATTHEW
11:00 AM	N188 COLUMBUS ST	Age: 26	Issued: 05/02/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000150	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

06/17/25	GUZMAN,FRANKIS,VARGAS	DOB: 02/19/97	No: T-BL227354-1	AGUERO,DANIEL,A
11:00 AM	112 1/2 E MADISON ST	Age: 28	Issued: 05/10/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000173	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

Court Calendar Report

Page: 5

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
06/17/25	HARRIS,LOREN,MICHELL	DOB: 10/25/84	No: T-BL227376-2	AGUERO,DANIEL,A
11:00 AM	1403 S 9TH ST	Age: 40	Issued: 05/26/25	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 25-000204	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

06/17/25	HERNANDEZ CARRILLO,RAMON	DOB: 02/13/59	No: T-BL227369-2	AGUERO,DANIEL,A
11:00 AM	823 LUM AVE APT 2	Age: 66	Issued: 05/19/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000191	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

06/17/25	HERNANDEZ CARRILLO,RAMON	DOB: 02/13/59	No: T-BL227370-3	AGUERO,DANIEL,A
11:00 AM	823 LUM AVE APT 2	Age: 66	Issued: 05/19/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000191	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/17/25	KLEE,ANTHONY,MICHAEL RAEY	DOB: 09/04/98	No: C-1F80PBQ6XK	AGUERO,DANIEL,A
11:00 AM	5007 REINER RD	Age: 26	Issued: 05/18/25	JEFFERSON CO CIRCUIT CT
	MADISON WI, 537186341		Inc #: 25-000189	
Charge	Description	Fine	Collected	
278-4B	POSSESSION OF MARIJUANA < 25 GRAMS	\$263.50	\$0.00	

06/17/25	KLEE,ANTHONY,MICHAEL RAEY	DOB: 09/04/98	No: C-1F80PBQ6XL	AGUERO,DANIEL,A
11:00 AM	5007 REINER RD	Age: 26	Issued: 05/18/25	JEFFERSON CO CIRCUIT CT
	MADISON WI, 537186341		Inc #: 25-000189	
Charge	Description	Fine	Collected	
278-4(D)(1)	POSSESSION OF DRUG PARAPHERNALIA	\$200.50	\$0.00	

06/17/25	KUHL,MICHAEL,R	DOB: 02/17/65	No: T-BJ837615-2	AGUERO,DANIEL,A
11:00 AM	565 CRESTVIEW DRIVE APT 2	Age: 60	Issued: 05/05/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000164	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

06/17/25	KUHL,MICHAEL,R	DOB: 02/17/65	No: T-BL227342-3	AGUERO,DANIEL,A
11:00 AM	565 CRESTVIEW DRIVE APT 2	Age: 60	Issued: 05/01/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000145	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
06/17/25	MARCEAU-THEIS,MICHELLE,M	DOB: 08/26/71	No: C-1F80SSFBNV	BURNS,RANDY
11:00 AM	134 S WASHINGTON ST	Age: 53	Issued: 05/24/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000198	
Charge	Description	Fine	Collected	
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00	

06/17/25	OLSON,MIKALE,COSTICA	DOB: 09/17/95	No: T-BL227375-1	AGUERO,DANIEL,A
11:00 AM	1317 CENTER ST	Age: 29	Issued: 05/26/25	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53098		Inc #: 25-000203	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

06/17/25	ROSALES SOLIS,LETICIA	DOB: 01/28/66	No: T-BJ837614-1	AGUERO,DANIEL,A
11:00 AM	340 KNOWLTON ST	Age: 59	Issued: 05/01/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000147	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/17/25	SCHMIDT,ANDREW,CHRISTIAN	DOB: 06/15/98	No: T-BL227372-5	STORMOEN,KYLE,MATTHEW
11:00 AM	123 ROOD AVE	Age: 26	Issued: 05/23/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000195	
Charge	Description	Fine	Collected	
TR305.30(3)	VEHICLE TIRE PROTRUDES >2 INCHES BEYOND	\$175.30	\$0.00	

06/17/25	SCHNEIDER,KEITH,R	DOB: 09/29/76	No: T-BJ837575-4	BURNS,RANDY
11:00 AM	740 VERNON AVE	Age: 48	Issued: 05/09/25	JEFFERSON CO CIRCUIT CT
	BELOIT WI, 53511		Inc #: 25-000169	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00	

06/17/25	SOLBERG,NICOLE,ELAINE	DOB: 04/23/79	No: C-1F80SSFBNW	BURNS,RANDY
11:00 AM	141 1/2 W MADISON ST	Age: 46	Issued: 05/24/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000199	
Charge	Description	Fine	Collected	
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00	

Court Calendar Report

Page: 7

Report Criteria:

Start Date	End Date	Officer	Court Type
06/17/2025	06/17/2025	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
06/17/25	SUAREZ TONCHE,REYMUNDO	10/30/88	T-BL227365-5	AGUERO,DANIEL,A
11:00 AM	104 1/2 E MADISON ST WATERLOO WI, 53594	Age: 36	Issued: 05/17/25 Inc #: 25-000185	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
06/17/25	SUNG CI,THA,HLEI	DOB: 01/24/85	No: T-BL227368-1	STORMOEN,KYLE,MATTHEW
11:00 AM	143 N WILDWOOD ST # 208 SUN PRAIRIE WI, 53590	Age: 40	Issued: 05/17/25 Inc #: 25-000187	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	\$250.90	\$0.00	
06/17/25	THAO,XAI,LEE	DOB: 11/17/81	No: T-BL227344-5	STORMOEN,KYLE,MATTHEW
11:00 AM	592 SANDSTONE TRL SUN PRAIRIE WI, 53590	Age: 43	Issued: 05/02/25 Inc #: 25-000149	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00	
06/17/25	WOOD,MANDY,L	DOB: 11/19/77	No: C-1F80SSFBNX	BURNS,RANDY
11:00 AM	214 BOORMAN ST WATERLOO WI, 53594	Age: 47	Issued: 05/24/25 Inc #: 25-000200	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00	

Ticket Count: 44

Total Fines:	\$8276.20
Total Payments:	\$0.00
Total Due:	\$8276.20

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
June 25, 2025 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Miriam Schilling, Leslie Fugate, Tracy Grant, Sara Cummings, Susan McDermott, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from May 28, 2025.
Graff moved to approve the May 28, 2025, minutes. Fugate seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
Mountford presented a Thank You card from Jenna Spies for the graduation gift from the Board of Trustees and Staff.
- V. Director's Report
Mountford presented that the Google 360 Pano Photo Tour has been completed. The 2025 Summer Reading Program has more than 500 people and counting have signed up.
- VI. Unfinished Business
 - A. **Financial monthly report for May 2025 - Action**
Cummings moved to approve the May 2025 monthly invoices as presented. McDermott seconded. The motion passed unanimously.
 - B. **Jefferson County Library Board appointment WL City Council questions –Informational**
Cummings stated that the City Council discussed and does not have any more questions about this matter.
 - C. **Library Adult Fiction Shelving – Action**
Fugate moved to approve that Mountford may spend up to \$10,000 of the Garman Trust Fund balance to purchase two adult fiction book shelves. Schilling Seconded. Motion passed unanimously.
 - D. **Policy 435 Social Media – Action**
Cummings moved to approve Policy 435 Social Media with the provided updates. Fugate seconded. The motion passed unanimously.

E. **Policy 450 Wireless Internet Service – Action**

Cummings made the motion to remove Policy 450 Wireless Internet Service from library policies, with Mountford adding the necessary wording to Policy 430 Computer Use to update with needed Wireless Internet Service information. Fugate seconded. The motion passed unanimously.

VII. New Business

A. **2026 Budget – Informational**

Mountford stated that the Bridges' costs for databases and fees would most likely see an increase of 5 to 9%. We are waiting on the Mayor's parameters.

B. **Hoopla – Informational**

Mountford discussed the 2026 Hoopla and Overdrive/Advantage budget costs and issues.

C. **Policy 430 Computer Use – Informational**

This policy will be reviewed next month. The Policy 450 Wireless Internet Service language will be added to this policy.

D. **Policy 455 Outdoor Signage – Informational**

This policy will be reviewed next month.

E. **Trustee Training Week August 18 -21 Webinars from noon until 1 pm, recorded – Informational**

Link to register – <https://www.wistrusteetraining.com/>

F. **Read and Discuss the Library Board Trustee Handbook Chapter 21, “The Library Board and Accessible Services” – Informational**

VIII. Future agenda items – Budget 2026, Phone Bill, Adult Fiction shelving, Policy 430, Policy 455

IX. Date, place, and time of the next meeting

The next board meeting will be held on Wednesday, July 23, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Cummings moved to adjourn at 6:16 p.m. Schilling seconded. The motion passed unanimously.

Respectfully submitted,

Kelli Mountford

JULY MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2024	2370	2380	2391	2403	2415	2443	2470	2486	2436	2434	2274	2292
	2025	2301	2315	2317	2330	2353	2400						
	% of Change	-2.91%	-2.73%	-3.09%	-3.04%	-2.57%	-1.76%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
NEW Library Card Holders													
NEW TO 2025 STATS	2025	13	18	20	25	30	47						
	% of Change	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Checkouts (Circulation)	2024	4024	4344	3645	4306	3595	5529	6002	4483	3947	4284	4186	4178
	2025	4662	4182	4539	4122	4134	6254						
	% of Change	15.85%	-3.73%	24.53%	-4.27%	14.99%	13.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2024	986	887	914	826	785	710	875	778	762	882	723	747
	2025	868	856	840	909	935	950						
	% of Change	-11.97%	-3.49%	-8.10%	10.05%	19.11%	33.80%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Library Visits	2024	1759	1725	1864	2207	2299	3064	3030	2000	2052	2157	1922	1381
	2025	1956	1970	2384	2280	2387	3002						
	% of Change	11.20%	14.20%	27.90%	3.31%	3.83%	-2.02%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Meeting Room Use BY PUBLIC	2024	8	12	8	14	13	9	9	9	11	11	11	6
	2025	9	17	20	18	9	13						
	% of Change	12.50%	41.67%	150.00%	28.57%	-22.22%	44.44%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2024	101	130	91	118	106	74	75	73	87	75	82	77
	2025	77	73	105	100	108	97						
	% of Change	-23.76%	-43.85%	15.38%	-15.25%	1.89%	31.08%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
WiFi Use	2024	135	181	182	200	204	203	202	221	254	208	188	165
	2025	230	232	200	217	202	209						
	% of Change	70.37%	28.18%	9.89%	8.50%	-0.98%	2.96%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Outreach to local schools, daycares, & residents Checkouts	2024	63	152	57	183	133	70	84	63	91	74	119	78
	2025	114	186	131	139	109	83						
	% of Change	80.95%	22.37%	129.82%	-24.04%	-18.05%	18.57%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Number of Programs	2024	20	20	20	21	18	19	20	16	19	22	18	15
	2025	15	14	18	15	15	16						
	% of Change	-25.00%	-30.00%	-10.00%	-28.57%	-16.67%	-15.79%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2024	162	153	201	161	121	265	188	159	153	244	122	147
	2025	197	103	188	119	197	261						
	% of Change	21.60%	-32.68%	-6.47%	-26.09%	62.81%	-1.51%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2024	4	4	3	3	3	9	10	4	4	4	3	3
	2025	4	3	3	1	0	7						
	% of Change	0.00%	-25.00%	0.00%	-66.67%	-100.00%	-22.22%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2024	50	26	32	25	24	166	108	38	27	44	29	24
	2025	21	10	24	24	0	185						
	% of Change	-58.00%	-61.54%	-25.00%	-4.00%	-100.00%	11.45%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Children's Number of programs	2024	15	17	17	18	16	28	33	14	16	17	14	12
	2025	12	14	12	17	13	19						
	% of Change	-20.00%	-17.65%	-29.41%	-5.56%	-18.75%	-32.14%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2024	367	264	425	465	1035	2016	1694	425	435	591	429	393
	2025	355	329	351	613	943	1715						
	% of Change	-3.27%	24.62%	-17.41%	31.83%	-8.89%	-14.93%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
GENERAL ALL AGE PROGRAMS													
NEW 2025													
Number of Programs		1	1	1	4	4	4						
Attendance		69	67	84	342	699	671						

Regular meeting of the Waterloo Water & Light Commission held July 8, 2025

The meeting was called to order by Vice President Chuck Wallace at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pamela Kuhl, Richard Weihert, Superintendent Barry Sorenson, Billing & Metering Specialist Kait Sharpe, Residents Gary Whitebird, Maureen Giese, and Marylynn Schaefer. Absent Devin Schumann.

Minutes

It was moved by Butzine, seconded by Kuhl, to approve the minutes of the June 3, 2025 meeting. Motion carried.

Expenditures

It was moved by Kuhl, seconded by Butzine, to approve the payment of the June bills as presented. Motion carried.

Citizen Input

None.

Portzen Pay Request

It was moved by Wallace, seconded by Weihert, to recommend to City Council, Portzen pay request #25 in the amount of \$229,384.15. Motion carried.

Water Tower Discussion

Suggestion from M. Schaefer to go to public vote. M. Giese to fund raise to repair the tower. G. Whitebird would like to purchase, remove and preserve.

Customer Service Presentation

Kait presented Customer Service stats.

MEUW Survey

Commissioners were provided results.

Reservoir Maintenance

The commission was advised on the maintenance needed on the reservoir in 2026.

Electric Projects

Commissioners were provided a timeline update on the electric projects/funding/rate case.

It was moved by Butzine, seconded by Weihert, to adjourn at 8:32pm. Motion carried.

Respectfully submitted,
Pamela Kuhl
Secretary

<u>List of Bills</u>			
Anixter	3,990.00	North Central Lab Inc	1,779.83
Axley Brynelson	348.00	NAPA Auto Parts	237.90
APG of Southern Wisconsin	45.89	Northern Lake Service	30.90
Beaver of Wisconsin	472.50	NWTC	447.14
Baker Tilly	7,800.00	OpenPoint	790.00
BMO	1,308.12	Payment Service Network	12.95
BMO Mastercard	2,659.84	Paragon Development Systems	1,365.00
Border States	656.90	Payroll	83,905.61
Vern Butzine	150.00	Portland Sanitary District	23,073.83
City of Waterloo Treasurer	175,506.82	Portzen Construction	477,174.20
City of Lake Mills Utilities	1,575.91	Resco	53,738.00
Columbus Utilities	1,000.00	Richter Heating & AC	244.00
DJ Dorn Fundraising	1,000.00	Devin Schumann	150.00
Ehlers	10.01	Seera	1,315.90
Electro Tech Inc	420.69	SJE Inc	332.00
Forster Electrical Engineering	1,952.50	Tim Thomas	50.00
Frontier	517.68	Town & Country Engineering	26,000.00
GFC Leasing	127.00	United Liquid Waste Recycling	462.50
GLS Utility LLC	4,984.40	US Cellular	265.57
Griffin Repair	737.00	Unifirst Corp	485.90
Howie's Hardware	497.48	UPS	146.05
Infosend	1,067.71	Waterloo Building Center	102.50
Irby	1,390.90	Chuck Wallace	100.00
Idexx Distribution	398.54	Waterloo Utilities	10,947.57
Kwik Trip	833.57	WE Energies	288.55
Keeping Safety Simple	3,600.00	Richard Weihert	100.00
Pam Kuhl	150.00	Wisconsin DNR	25.00
Lakes Gas Co	71.97	Wisconsin Dept. of Revenue	12,046.41
Millennium	840.21	Wisconsin State Lab of Hygiene	76.00
		WPPI Energy	224,862.25
Total Disbursements			\$1,134,669.20

Checking Account

Balance 5/31/25	209,658.03
Deposits	1,347,207.28
Disbursements	(1,132,529.51)
Interest	217.00
Balance 6/30/25	<u><u>\$424,552.80</u></u>

WWTP DNR Replacement Fund

Balance 5/31/25	\$581,550.19
Deposit/ (Withdrawal)	(111.00)
Interest	1,239.12
Balance 6/30/25	<u><u>\$582,678.31</u></u>

Debt Service Account

Balance 5/31/25	\$427,541.97
Deposit	119,425.00
Bond Payment/Svc Fees	(83.25)
Interest	978.83
Balance 6/30/25	<u><u>\$547,862.55</u></u>

Money Market Account

Balance 5/31/25	2,170,558.50
Deposits	971,438.24
Transfer	(719,425.00)
Disbursements	(359.52)
Interest	4,764.07
Balance 6/30/25	<u><u>\$2,426,976.29</u></u>

Transportation Fund

Balance 5/31/25	\$12,586.00
Transfer	
Balance 6/30/25	<u><u>\$12,586.00</u></u>

WWTP USDA Bond Reserve:

Balance 5/31/25	\$120,818.70
Transferred in/out	
Interest	296.04
Service Charge	(10.01)
Balance 6/30/25	<u><u>\$121,104.73</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 5/31/25	338,667.66
Interest	
Balance 6/30/25	<u><u>\$338,667.66</u></u>

F&M CD #613386 (Bond Reserve):

Balance 5/31/25	242,735.24
Interest	3,062.19
Balance 6/30/25	<u><u>\$245,797.43</u></u>

Construction Acct:

Balance 5/31/25	\$1,500.00
Transferred in	
Interest	
Balance 6/30/25	<u><u>\$1,500.00</u></u>

WLOO CATV Monthly Manager's Report

for the month of June 2025

June was a month of several important changes for WLOO CATV.

Waterloo High School requested WLOO livestream the High School Commencement ceremonies on June 8th. There was no documentation about how to use the portable livestreaming equipment, and, although we were told it was functional it actually was not. Although she barely had two weeks notice, Jayden taught herself how to use the mobile livestreaming rig and repair it. The ceremony was successfully livestreamed and is also available on WLOO's YouTube channel.

Jayden and WHS' Cory Calvert worked well together and plan to collaborate over the summer so WHS and WLOO equipment matches and is compatible.

WLOO CATV Board member Chad Teubert resigned. Board member Kate Abitz took an indefinite leave of absence to attend to a personal matter. Since there would no longer be a quorum under these circumstances, the WLOO CATV Regulatory Board used its June 11th meeting to discuss and act on essential matters for station operation for the rest of 2025.

Board actions were as follows:

- 1) Board Chair Cotting recommended Jacob Niemuth (aka Jayden Sparks) for promotion to Station Director based on proven superior technical expertise and organizational skills. The Board interviewed Jayden in Closed Session. The Board approved the promotion, hours not to exceed an average of 12hours/week.
- 2) The 2026 Budget was reviewed and approved to be passed to the Finance, Insurance, and Personnel Committee. Total expenditures = \$47,624.20 with a projected surplus of \$1669.48.
- 3) The WLOO CATV Regulatory Board will not meet again until a date TBD in December 2025.

The day after the Board meeting, Jayden left for a vacation in Pennsylvania.

The Merriman Brothers Circus came to Waterloo on June 27th. WLOO CATV received permission from the Circus management to record its morning tour and set-up. Chris Weihert filmed the tour and created a piece, which can be viewed on WLOO CATV's YouTube Channel.

Teana Nighthawk returned from a successful campground experience in Oregon and is ready to resume videography for WLOO.

S&S Plumbing
PO Box 570
Lake Mills, WI 53551-0570



PROPOSAL

Presented to:
City of Waterloo
136 N. Monroe St.
Waterloo, WI 53594-1198

Job # 18281
Job Name Leaking Water Line
at City Hall
Proposal # P-18281-1
Technician
Issue Date Jun 24 2025

Customer Contact:
H: (920) 478-2260
E: jbisco@waterlooutilities.com

Service Location:
136 N. Monroe St.
Waterloo, WI 53594-1198

Price: \$2,950.00		
Description	Qty	Price
Remodel We propose to furnish & install the following: - Remove existing chiller for drinking fountain - Install new elkay chiller in same location - Use existing stand and water and power - All labor and materials included	1	\$2,950.00
Price		\$2,950.00

Review and Sign

Customer Approval:
☐ I accept this proposal and agree to the terms and conditions.

Contract Terms:

ESTIMATE GOOD FOR 30 DAYS:

- WE RESERVE THE RIGHT TO ADJUST PRICES OF FIXTURES ACCORDING TO ANY UNFORESEEN INDUSTRY COST INCREASES.

*** NOTE *** *If this estimate includes a shower installation, the purchase and installation of a shower door is NOT part of the quote, unless specifically written into the quote at the homeowner's request and acceptance of said quote.*

As soon as fixtures are decided on by the homeowner, we will purchase them right away to avoid any future price increases to the estimate.

Payment Terms:

50% down with signed estimate (an invoice will be sent when we are notified of signed estimate).

Final payment due upon completion of work.

PAYMENT TO BE DETERMINED AS LISTED ABOVE, INTEREST CHARGED AT A RATE OF 1.0% PER MONTH ON ANY OUTSTANDING BALANCES. ANY

LEGAL EXPENSES INCURRED FOR COLLECTION WILL BE AT THE OWNER'S EXPENSE.

Exclusions:

Electrical, carpentry, drywall, tile, tile safing, insulation, patching or painting, wall or floor repair, roof flashing, cutting or drilling counter tops, location or repairs to private underground conduits or utilities, floor scanning or x-ray, concrete cutting or coring, removal or disposal of hazardous or unusable materials, trenching, excavation, select fill, tidewater, frost/rock excavation, temporary water, temporary heat, temporary electric, fire stop or fire protection, high hazard back flow protection, dumpster fees, E&O Insurance, plumbing permits

Notes:

- A 30% restocking charge is applied to all canceled or returned orders
- S&S Plumbing cannot warranty materials provided by others
- Work to be done during normal working hours
- Plumbing permit fees are based on cost per fixture; Permits that are based on total square foot or total job cost are not included
- Concrete more than 4" thick, or concrete with wire mesh/rebar, will be removed on a Time & Materials basis
- Any alterations or deviations from the above specifications involve extra costs executed over and above the original proposal
- All work and materials will conform to the State of Wisconsin Plumbing Codes
- All materials guaranteed to be as specified
- All work completed in a worker-like manner, according to standard practices
- All agreements are contingent upon strikes, accidents, or delays beyond our control
- Owner is to carry fire, flood, and other necessary insurance
- Our workers are fully covered by Worker's Compensation insurance

Notice of Lien Rights:

As required by the Wisconsin Construction Lien Law, builders hereby notify the owner that persons or companies furnishing labor or materials for the construction on owners' land may have lien rights on owners' land and buildings, if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, the owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his lender, if any. Builder agrees to cooperate with the owner and the lender, if any, to see that all potential lien claimants are duly paid.

The above prices, specifications & conditions are satisfactory and are hereby accepted. S & S Plumbing is authorized to do the work as specified.

Ed Spiegelhoff, Owner
S & S Plumbing, LLC

S&S Plumbing
PO Box 570
Lake Mills, WI 53551-0570



PROPOSAL

Presented to:
City of Waterloo
136 N. Monroe St.
Waterloo, WI 53594-1198

Job # 18281
Job Name Leaking Water Line
at City Hall
Proposal # P-18281-2
Technician
Issue Date Jun 24 2025

Customer Contact:
H: (920) 478-2260
E: jbisco@waterlooutilities.com

Service Location:
136 N. Monroe St.
Waterloo, WI 53594-1198

Price: \$690.00		
Description	Qty	Price
Remodel We propose to furnish & install the following: - Remove existing remote chiller unit for drinking fountain - Tie water lines together - Existing drinking fountain will be standard cold water temp - Remove and dispose of existing unit - All labor and materials included	1	\$690.00
Price		\$690.00

Review and Sign

Customer Approval:
☐ I accept this proposal and agree to the terms and conditions.

Contract Terms:

ESTIMATE GOOD FOR 30 DAYS:

- WE RESERVE THE RIGHT TO ADJUST PRICES OF FIXTURES ACCORDING TO ANY UNFORESEEN INDUSTRY COST INCREASES.

*** NOTE *** *If this estimate includes a shower installation, the purchase and installation of a shower door is NOT part of the quote, unless specifically written into the quote at the homeowner's request and acceptance of said quote.*

As soon as fixtures are decided on by the homeowner, we will purchase them right away to avoid any future price increases to the estimate.

Payment Terms:

50% down with signed estimate (an invoice will be sent when we are notified of signed estimate).

Final payment due upon completion of work.

PAYMENT TO BE DETERMINED AS LISTED ABOVE, INTEREST CHARGED AT A RATE OF 1.0% PER MONTH ON ANY OUTSTANDING BALANCES. ANY

LEGAL EXPENSES INCURRED FOR COLLECTION WILL BE AT THE OWNER'S EXPENSE.

Exclusions:

Electrical, carpentry, drywall, tile, tile safing, insulation, patching or painting, wall or floor repair, roof flashing, cutting or drilling counter tops, location or repairs to private underground conduits or utilities, floor scanning or x-ray, concrete cutting or coring, removal or disposal of hazardous or unusable materials, trenching, excavation, select fill, tidewater, frost/rock excavation, temporary water, temporary heat, temporary electric, fire stop or fire protection, high hazard back flow protection, dumpster fees, E&O Insurance, plumbing permits

Notes:

- A 30% restocking charge is applied to all canceled or returned orders
- S&S Plumbing cannot warranty materials provided by others
- Work to be done during normal working hours
- Plumbing permit fees are based on cost per fixture; Permits that are based on total square foot or total job cost are not included
- Concrete more than 4" thick, or concrete with wire mesh/rebar, will be removed on a Time & Materials basis
- Any alterations or deviations from the above specifications involve extra costs executed over and above the original proposal
- All work and materials will conform to the State of Wisconsin Plumbing Codes
- All materials guaranteed to be as specified
- All work completed in a worker-like manner, according to standard practices
- All agreements are contingent upon strikes, accidents, or delays beyond our control
- Owner is to carry fire, flood, and other necessary insurance
- Our workers are fully covered by Worker's Compensation insurance

Notice of Lien Rights:

As required by the Wisconsin Construction Lien Law, builders hereby notify the owner that persons or companies furnishing labor or materials for the construction on owners' land may have lien rights on owners' land and buildings, if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, the owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his lender, if any. Builder agrees to cooperate with the owner and the lender, if any, to see that all potential lien claimants are duly paid.

The above prices, specifications & conditions are satisfactory and are hereby accepted. S & S Plumbing is authorized to do the work as specified.

Ed Spiegelhoff, Owner
S & S Plumbing, LLC

§ 200-1. Fire Inspectors.

- A. Fire Chief to be Fire Inspector. The Fire Chief shall hold the office of Fire Inspector with power to appoint one or more Deputy Fire Inspectors, who shall perform the same duties and have the same powers as the Fire Inspector.
- B. Inspection duties. The Fire Inspectors shall inspect, semiannually, all public buildings and places of employment, as defined in § 101.01(11), Wis. Stats., within the City limits for the purpose of noting and causing to be corrected any conditions liable to cause fires. Repairs or alterations necessary to remove the hazardous condition shall be made within a reasonable time at the expense of the owner. The Inspector shall also investigate the storage and handling of explosives and inflammable liquids within the City.
- C. Procedure. Fire inspection procedures and forms shall be developed in accordance with § 101.14, Wis. Stats., and applicable codes of the National Fire Prevention Association.
- D. Written record of inspections. The Chief shall keep a written record card of each property inspected which shall conform to the requirements of the State Department of Commerce and shall make the semiannual report of inspections required by said Department.
- E. Correction of fire hazards. When any inspection by the Fire Chief or his deputies reveals a fire hazard, the Chief or his deputies may serve a notice, in writing, upon the owner of the property giving said owner a reasonable time in which to remove the hazard. If the fire hazard is not removed within the time allowed it shall be deemed a nuisance, and the Fire Chief or his deputy may have the same removed by the City, and the cost of such removal shall be recovered in an action by the City against the owner of the property and may also be entered on the tax roll as a special charge against the property.
- F. Entering on premises. No person shall deny the Fire Inspector or his deputies free access to any property within the City at any reasonable time for the purpose of making fire inspections. No person shall hinder or obstruct the Fire Inspector in the performance of his duty or refuse to observe any lawful direction given by him.

§ 200-2. Adoption of Administrative Code provisions.

- A. The following chapters of the Wisconsin Administrative Code, Rules of the Department of Commerce, are hereby adopted by reference and made a part of this Code:

COMM 2	Fee Schedule
COMM 7	Explosive Materials
COMM 10	Flammable and Combustible Liquids
COMM 14	Fire Prevention
COMM 32	Public Employee Safety and Health
COMM 40	Gas Systems
COMM 61 to 65	Commercial Building Code

B. A copy of the above codes is on file in the office of the Fire Chief.

§ 200-3. Accidental spills of hazardous substances.

See Chapter 215, Hazardous Substances, of this Code.

§ 200-4. Burning regulations. [Amended 7-11-2019 by Ord. No. 2019-06]

- A. Outdoor burning prohibited. No person shall cause, allow or permit outdoor burning of refuse, garbage, plant life, leaves or other combustible material within the City, except as permitted under Subsection C.
- B. Incinerators prohibited. It shall be unlawful for any person to operate and maintain or cause to be operated and maintained any incinerator within the City, except as permitted under Subsection C.
- C. Exceptions:
 - (1) Outdoor burning in connection with the preparation of food.
 - (2) The burning of refuse in a properly designed, operated and maintained incinerator, duly licensed by the Wisconsin Department of Natural Resources to be effective for the purpose of air pollution control, or outdoor burning by the City of Waterloo pursuant to a permit by the Wisconsin Department of Natural Resources.
 - (3) Small outdoor flames for welding, acetylene torches, safety flares, heating tar or similar applications.
 - (4) Any outdoor burning for which a person has obtained a permit from the Waterloo Fire Department.
 - (5) A fire set for the purpose of training public or private fire-fighting personnel.
 - (6) A fire set or required by a public officer for the abatement of nuisances and which is necessary in carrying out public health functions.
- D. Permit required. A one-time inspection for any new permanent installation of a fire pit (bricks and mortar, concrete, etc.) is required. **[Amended 4-18-2024 by Ord. No. 2024-11]**
- E. Responsibilities. The resident shall have the following responsibilities: **[Amended 4-18-2024 by Ord. No. 2024-11]**
 - (1) To adhere to all health and fire prevention codes.
 - (2) To have adult (18 years of age or older) supervisory personnel present at the site of the outdoor burning.
 - (3) To comply with the following conditions:
 - (a) Any fire deemed to be a public health nuisance by the Fire Chief or his or her designee shall be extinguished.

- (b) This shall apply to all manufactured burning rings, fireplaces, fire pits, chimneys or like devices.
 - (c) No manufactured device shall be placed on any combustible surface.
 - (d) The fire must be completely extinguished before the fire location may be left unsupervised.
 - (e) The fire shall be no larger than four feet in diameter, subject to the exceptions listed below.
 - (f) No flammable liquids shall be used to start or support the burning.
 - (g) Only virgin wood and charcoal fuel will be allowed to be burned. "Virgin wood" means wood and other wood products, such as bark, but not to include sawdust, which have had no chemical treatments or finishes applied.
 - (h) Under no circumstances shall plastics, trash, garbage, oils, hydrocarbon fuels, furniture, fabrics, leaves, yard waste, synthetic materials of any kind, pressure-treated wood or wood that has been finished with paints, varnishes, laminates or a similar finish be burned. Burn barrels are not allowed within the City limits.
 - (i) The fire shall be located at least 10 feet from property lines and at least 20 feet from any building or structure. This does not apply to manufactured devices.
 - (j) A functional extinguishing aid must be present, such as a fire extinguisher, garden hose, etc.
- (4) Exceptions. A bonfire exceeding the size restrictions set forth in Subsection E(3)(e) will be permitted for churches, organized schools, and civic organizations and only if application for site review has been made and approved by the Waterloo Fire Department. Such bonfire shall be no more than 10 feet in diameter or 10 feet by 10 feet square and no more than six feet high and must comply with all other provisions of the permit.
- F. Emergency provisions. Notwithstanding any other provision of this section, the Fire Chief, in times of extreme dryness or drought, deficiency in the water supply or by reason of any other emergency, is authorized to prohibit the setting of any fires upon any lands within the City by providing published notice of the declared emergency. Public notice will be made by City-wide call (Connect final site) as well as website and social media. **[Amended 4-18-2024 by Ord. No. 2024-11]**

§ 200-5. Fire prevention rapid entry requirement; Knox-Box systems. [Added 11-7-2019 by Ord. No. 2019-07¹]

- A. Definition. The term "Knox-Box[®]" shall be defined as a lock box from the Knox Company which allows emergency responders to gain access to secured buildings and perimeters without forceful entry.

1. Editor's Note: This ordinance also renumbered former § 200-5 as § 200-6.

B. Buildings subject to this section.

- (1) The following structures shall be equipped with a Knox-Box[®] at or near the main entrance or such other location approved by the Fire Chief or designee:
 - (a) Commercial or industrial structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency.
 - (b) Multifamily residential structures with Four or more units that have restricted access through locked doors or have a common corridor for access to the living units.
 - (c) Governmental structures as required by the Fire Department.
 - (d) Nursing care facilities.
 - (e) All public and private educational facilities.
- (2) All newly constructed structures subject to this section shall have the Knox-Box[®] installed and operational prior to the issuance of an occupancy permit.

C. Buildings requiring a Knox-Box[®] shall be subject to numbering or lettering. All buildings over 5,000 square feet and with more than two doors must number or letter their doors (and windows when required by the Fire Chief or his/her designee). Numbering/Lettering must be no less than eight inches in size, reflective and a contrasting color to the door. Numbers/Letters shall be placed on each door starting at the main entrance and progressing around the building clockwise. Numbers/Letters must be at least five feet above ground level. Where double doors or a grouping of doors exists close together, they may be numbered as one.

D. Contents.

- (1) The owner or operator of a structure required to have a Knox-Box[®] shall, at all times, keep keys in the box that will allow for access to the following:
 - (a) Keys to locked points of ingress or egress, whether on the interior or exterior of such buildings.
 - (b) Keys to locked mechanical rooms.
 - (c) Keys to elevator controls.
 - (d) Keys to rooms containing fire control systems.
 - (e) Keys to other areas as directed by the Fire Chief.
- (2) Each key shall be legibly labeled to indicate the lock that it opens in such a manner as is approved by the Fire Chief or his/her designee.
- (3) A floor plan of the rooms within the building may be required at the discretion of the Fire Chief or his/her designee.

E. Compliance. After the effective date of this section, all newly constructed buildings, not yet

occupied, or buildings currently under construction and all buildings or businesses applying for an occupancy permit shall comply. Existing buildings that are not in compliance on the effective date of this section shall comply with requirements of this section within 16 months of this effective date of this section. Any person who owns or operates a structure subject to this section shall be subject to the penalties set forth in Subsection H of this section for any violation of this section.

- F. Rules and regulations. The Fire Chief or his/her designee shall be authorized to implement rules and regulations for the use of the lock box system.
- G. Brand. The "Knox" brand will be the only lock box permitted by the City of Waterloo.
- H. Penalties. Except as otherwise specifically provided in this chapter, any person who shall violate any provision of this section or any order, rule or regulation made hereunder shall be subject to a forfeiture as provided.
 - (1) First offense shall be a forfeiture of \$50 plus court costs and penalty assessments.
 - (2) Second offense shall be a forfeiture of \$100 plus court costs and penalty assessments.
 - (3) Third and subsequent offenses shall be a forfeiture of \$200 plus court costs and penalty assessment.

§ 200-6. Violations and penalties.

Any person who shall violate any provision of this chapter or any order, rule or regulation made hereunder shall be subject to a penalty as provided in Chapter 1, § 1-4 of this Code.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

ORDINANCE #2025-09

An Ordinance Amending Section §200-1

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 200-1 **Fire Inspection.**

- A. Fire Chief to be Fire Inspector. The Fire Chief shall hold the office of Fire Inspector with power to appoint one or more Deputy Fire Inspectors, who shall perform the same duties and have the same powers as the Fire Inspector.
- B. Inspection duties. The Fire Inspectors shall inspect, semiannually, all public buildings and places of employment, as defined in § 101.01(11), Wis. Stats., within the City limits for the purpose of noting and causing to be corrected any conditions liable to cause fires. Repairs or alterations necessary to remove the hazardous condition shall be made within a reasonable time at the expense of the owner. The Inspector shall also investigate the storage and handling of explosives and inflammable liquids within the City.
- C. Procedure. Fire inspection procedures and forms shall be developed in accordance with § 101.14, Wis. Stats., and applicable codes of the National Fire Prevention Association.
- D. Written record of inspections. The Chief shall keep a written record card of each property inspected which shall conform to the requirements of the State Department of Commerce and shall make the semiannual report of inspections required by said Department.
- E. Correction of fire hazards. When any inspection by the Fire Chief or his deputies reveals a fire hazard, the Chief or his deputies may serve a notice, in writing, upon the owner of the property giving said owner a reasonable time in which to remove the hazard. If the fire hazard is not removed within the time allowed it shall be deemed a nuisance, and the Fire Chief or his deputy may have the same removed by the City, and the cost of such removal shall be recovered in an action by the City against the owner of the property and may also be entered on the tax roll as a special charge against the property.
- F. Entering on premises. No person shall deny the Fire Inspector or his deputies free access to any property within the City at any reasonable time for the purpose of making fire inspections. No person shall hinder or obstruct the Fire Inspector in the performance of his duty or refuse to observe any lawful direction given by him.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on July 17^h, 2025.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted:

Date Published:



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2025-10

AN ORDINANCE TO ADOPT THE ADMINISTRATIVE CODE of the DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

The City Council of the City of Waterloo, Wisconsin does ordain as follows:

SECTION 1: § 200-2 Adoption of Administrative Code provisions.

- A. The following chapters of the Wisconsin Administrative Code, Rules of the ~~Department of Commerce~~ **Department of Safety and Professional Services**, are hereby amended as follows:

COMM 2 SPS 302	Fee Schedule
COMM 7 SPS307	Explosives and Fireworks
COMM 10	Flammable and Combustible Liquids
COMM 14 SPS 314	Fire Prevention
COMM 32 SPS332	Public Employee Safety and Health
COMM 40 SPS340	Gas Systems
COMM 61 to 65 SPS 361-366	Commercial Building Code

- B. ~~A copy of the above codes is on file in the office of the Fire Chief. A copy of the above SPS code is~~ available at <https://dsps.wi.gov/Pages/Programs/AdministativeRules.aspx>

NFPA 1 is on File in the Inspection Office

SECTION 2: This Ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

Adopted at a regular meeting of the Common Council on July 17, 2025.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne Ritter, Clerk/Deputy Treasurer

Date Adopted:

Date Published:

RESOLUTION NO.2025-31

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the City of Waterloo, Jefferson County, Wisconsin (the "City") plans to undertake 2025-2027 electric system capital improvements (the "Project");

WHEREAS, the City expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the City must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Common Council (the "Governing Body") of the City deems it to be necessary, desirable, and in the best interest of the City to advance moneys from its funds on hand, or other sources, on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City that:

Section 1. Expenditure of Funds. The City shall make expenditures as needed to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,221,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the office of the City within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted, approved and recorded _____, 2025.

Jenifer Quimby
Mayor

ATTEST:

(SEAL)

Jeanne Ritter
City Clerk



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2025-33

**A Resolution Authorizing the Mayor of Waterloo to Sign, Review, and Approve Documents
for Disbursement of Federal Funds**

WHEREAS, the City of Waterloo, a Wisconsin municipal corporation, will be using federal financial assistance for upgrades to Hendricks Street and its wastewater treatment facilities under the United States Department of Agriculture (USDA) Rural Development, Rural Utilities Service Water and Wastewater Funding Program; and

WHEREAS, it is necessary for the City to review and approve disbursement requests and contractor pay applications for said federal financial assistance program;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that the Mayor is hereby appointed as the authorized representative for the City of Waterloo for the purpose of reviewing and approving documents for disbursement of federal funds, including disbursement requests, contractor pay applications, and change orders related to the funded project, and that the representative is further authorized and empowered to complete any required paperwork in connection with said disbursement of funds and payment of contractors.

PASSED AND ADOPTED this ____ day of _____ 2025.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>25</u>	Application Date: <u>6/30/2025</u>
Application Period: <u>From</u> <u>6/1/2025</u> <u>to</u> <u>6/30/2025</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 293,182.38
3. Current Contract Price (Line 1 + Line 2)	\$ 22,514,520.13
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 20,171,020.46
5. Retainage	
a. <u>5%</u> X <u>\$ 19,382,996.69</u> Work Completed	\$ 969,149.83
b. <u>5%</u> X <u>\$ 788,023.77</u> Stored Materials	\$ 39,401.19
c. Total Retainage (Line 5.a + Line 5.b)	\$ 1,008,551.02
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 19,162,469.44
7. Less previous payments (Line 6 from prior application)	\$ 18,933,085.29
8. Amount due this application	\$ 229,384.15
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 2,343,499.67


Contractor's Certification

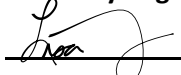
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Portzen Construction Inc.</u>	
Signature: <u></u>	Date: <u>6/30/2025</u>

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>7/3/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		25	Application Period:		From	06/01/25	to	06/30/25	Application Date:		06/30/25
A	B		C	D	E		F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
Original Contract											
1	GENERAL REQUIREMENTS					-		-			
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%	-			
3	Mobilization	\$ 180,698.00	173,500.00	1,000.00		174,500.00	97%	6,198.00			
4	Project Management	\$ 466,830.00	450,100.00	5,000.00		455,100.00	97%	11,730.00			
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%	-			
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%	-			
7	Port-a-potty rental	\$ 12,812.00	12,300.00			12,300.00	96%	512.00			
8	Job trailer	\$ 17,325.00	17,100.00			17,100.00	99%	225.00			
9	Trash Disposal	\$ 31,500.00	29,702.00	500.00		30,202.00	96%	1,298.00			
10	Safety	\$ 15,750.00	15,500.00			15,500.00	98%	250.00			
11	Survey & Staking	\$ 10,500.00	7,500.00			7,500.00	71%	3,000.00			
12	Concrete Testing	\$ 26,250.00	24,600.00	750.00		25,350.00	97%	900.00			
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%	-			
14	Lodging	\$ 196,350.00	195,800.00			195,800.00	100%	550.00			
15	Temp. Utilities	\$ 105,000.00	101,500.00	1,000.00		102,500.00	98%	2,500.00			
16	Cleaning Site and Building	\$ 45,990.00	40,000.00	1,000.00		41,000.00	89%	4,990.00			
17	Equipment Rental	\$ 175,600.00	173,150.00			173,150.00	99%	2,450.00			
18	SITEWORK					-		-			
19	Selective Demolition	\$ 241,105.00	222,098.00	15,000.00		237,098.00	98%	4,007.00			
20	Site Demo	\$ 114,251.00	85,866.00	15,000.00		100,866.00	88%	13,385.00			
21	Erosion Control	\$ 5,250.00	4,520.00			4,520.00	86%	730.00			
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%	-			
23	Paving Prep	\$ 182,735.00	30,000.00	45,000.00		75,000.00	41%	107,735.00			
24	Asphalt Paving	\$ 171,308.00				-	0%	171,308.00			
25	Concrete Paving	\$ 155,770.00	16,800.00	88,000.00		104,800.00	67%	50,970.00			
26	Site Furnishings	\$ 3,150.00				-	0%	3,150.00			
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%	-			
28	Rough Grading	\$ 159,886.00	132,900.00			132,900.00	83%	26,986.00			
29	Building Excavation and Backfill	\$ 190,756.00	190,756.00			190,756.00	100%	-			
30	Sanitary Systems	\$ 1,515,690.00	1,515,690.00			1,515,690.00	100%	-			
31	Storm Systems	\$ 121,166.00	116,138.00			116,138.00	96%	5,028.00			
32	Water Systems	\$ 214,044.00	198,261.00		5,782.50	204,043.50	95%	10,000.50			
33	Site Air Piping	\$ 245,980.00	245,980.00			245,980.00	100%	-			
34	Landscaping WWTF	\$ 46,550.00				-	0%	46,550.00			
35	CONCRETE					-		-			
36	Concrete	\$ 938,579.00	932,153.00			932,153.00	99%	6,426.00			
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%	-			
38	MASONRY					-		-			
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%	-			
40	Masonry Labor ST10	\$ 301,146.00	290,675.00		1,512.00	292,187.00	97%	8,959.00			
41	Masonry Materials ST 25	\$ 93,952.00	93,952.00			93,952.00	100%	-			
42	Masonry Labor ST25	\$ 156,675.00	148,676.00			148,676.00	95%	7,999.00			
43	Masonry Materials ST 50	\$ 8,515.00	8,000.00			8,000.00	94%	515.00			
44	Masonry Labor ST50	\$ 19,753.00	17,000.00			17,000.00	86%	2,753.00			
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%	-			
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%	-			
47	METALS					-		-			
48	Structural Steel Framing	\$ 24,267.00	24,267.00			24,267.00	100%	-			
49	Metal Fabrications	\$ 110,144.00	110,144.00			110,144.00	100%	-			
50	Guard & Hand Rail	\$ 170,313.00	164,797.78			164,797.78	97%	5,515.22			

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	25	Application Period:	From	06/01/25	to	06/30/25	Application Date:	06/30/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
51	Bar Grating	\$ 384,672.00	384,672.00			384,672.00	100%	-
52	Labor to install	\$ 229,145.00	217,145.00			217,145.00	95%	12,000.00
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-
54	CARPENTRY					-		-
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-
57	Rough Carpentry	\$ 130,546.00	123,500.00			123,500.00	95%	7,046.00
58	Finish Carentry	\$ 5,386.00				-	0%	5,386.00
59	THERMAL & MOISTURE					-		-
60	Dampproofing & Joint Sealants	\$ 78,250.00	73,317.00			73,317.00	94%	4,933.00
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-
63	ST 10 Roofing Materials	\$ 117,398.00	110,232.00			110,232.00	94%	7,166.00
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00			38,840.00	61%	24,521.00
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-
73	DOORS & WINDOWS					-		-
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-
79	Labor to install	\$ 35,140.00	21,817.00			21,817.00	62%	13,323.00
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00	16,696.00		62,450.00	100%	-
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00			18,000.00	85%	3,169.00
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-
83	Attic Access	\$ 5,250.00	4,900.00			4,900.00	93%	350.00
84	FINISHES					-		-
85	Gyp Wall Board Assemblies	\$ 36,414.00	30,500.00			30,500.00	84%	5,914.00
86	Acoustical Ceilings	\$ 15,015.00				-	0%	15,015.00
87	Quarry Tile	\$ 72,420.00	42,553.00			42,553.00	59%	29,867.00
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-
89	Painting	\$ 469,740.00	441,340.00			441,340.00	94%	28,400.00
90	SPECIALTIES	\$ 13,681.00	1,240.95		7,582.36	8,823.31	64%	4,857.69
91	FURNISHINGS					-		-
92	Plastic Laminate Casework	\$ 5,250.00				-	0%	5,250.00
93	Labor to install casework	\$ 2,194.00				-	0%	2,194.00
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-
97	MECHANICAL					-		-
98	Plumbing & Process Project Management	\$ 126,000.00	95,910.50	1,785.00		97,695.50	78%	28,304.50
99	STRUCTURE 10:					-		-
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	77,400.00		40,000.00	117,400.00	86%	19,100.00
101	Plumbing/Hydronics Labor	\$ 262,500.00	188,835.00	4,100.00		192,935.00	73%	69,565.00

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		25	Application Period:		From	06/01/25	to	06/30/25	Application Date:		06/30/25
A	B		C	D	E		F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
	102 Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00			
	103 Plumbing Insulation Labor	\$ 5,515.00	4,465.00			4,465.00	81%	1,050.00			
	104 Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00			
	105 HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00			
	106 HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00			
	107 HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00			
	108 HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00			
	109 HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00			
	110 HVAC Labor	\$ 130,218.00	33,600.00	15,750.00		49,350.00	38%	80,868.00			
	111 HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00			
	112 HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00			
	113 HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00			
	114 HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00			
	115 HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00			
	116 HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00			
117	STRUCTURE 20					-		-			
188	Process Materials	\$ 42,000.00	42,000.00			42,000.00	100%	-			
	119 Process Labor	\$ 37,800.00	36,750.00			36,750.00	97%	1,050.00			
120	STRUCTURE 25:					-		-			
	121 Plumbing/Process Materials	\$ 36,750.00	36,750.00			36,750.00	100%	-			
	122 Plumbing/Process Labor	\$ 49,350.00	49,350.00			49,350.00	100%	-			
	123 Plumbing Insulation Material	\$ 3,555.00	3,555.00			3,555.00	100%	-			
	124 Plumbing Insulation Labor	\$ 2,703.00	2,575.00			2,575.00	95%	128.00			
	125 HVAC Sheet Metal	\$ 15,750.00	15,750.00			15,750.00	100%	-			
	126 HVAC Vent, Stands	\$ 4,200.00	4,200.00			4,200.00	100%	-			
	127 HVAC Misc. Materials	\$ 3,150.00	3,150.00			3,150.00	100%	-			
	128 HVAC Equipment Rental	\$ 4,200.00	4,200.00			4,200.00	100%	-			
	129 HVAC Labor	\$ 36,267.00	33,600.00			33,600.00	93%	2,667.00			
	130 HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-			
	131 HVAC Insulation Materials	\$ 2,241.00	2,241.00			2,241.00	100%	-			
	132 HVAC Insulation Labor	\$ 1,839.00	1,839.00			1,839.00	100%	-			
133	STRUCTURE 30					-		-			
	134 Process Materials	\$ 89,250.00	89,250.00			89,250.00	100%	-			
	135 Process Labor	\$ 140,700.00	140,700.00			140,700.00	100%	-			
136	STRUCTURE 35:					-		-			
	137 Plumbing/ Process Materials	\$ 5,250.00	5,250.00			5,250.00	100%	-			
	138 Plumbing/Process Labor	\$ 1,050.00	1,050.00			1,050.00	100%	-			
	139 HVAC Sheet Metal	\$ 5,250.00	5,250.00			5,250.00	100%	-			
	140 HVAC Misc. Materials	\$ 2,100.00	2,100.00			2,100.00	100%	-			
	141 HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-			
	142 HVAC Labor	\$ 25,856.00	23,625.00			23,625.00	91%	2,231.00			
	143 HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-			
	144 HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00			6,300.00	100%	-			
	145 HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00			
	146 HVAC Insulation Labor	\$ 975.00				-	0%	975.00			
147	STRUCTURE 40					-		-			
	148 Process Materials	\$ 14,700.00	14,700.00			14,700.00	100%	-			
	149 Process Labor	\$ 30,450.00	30,450.00			30,450.00	100%	-			
150	STRUCTURE 50:					-		-			
	151 Plumbing/Process Materials	\$ 299,250.00	289,294.15	2,268.00		291,562.15	97%	7,687.85			
	152 Plumbing/Process Labor	\$ 893,231.00	870,083.00	4,200.00		874,283.00	98%	18,948.00			

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	25	Application Period:	From	06/01/25	to	06/30/25	Application Date:	06/30/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,440.00			2,440.00	100%	-
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00			1,730.00	100%	-
155	HVAC Sheet Metal	\$ 9,450.00	8,400.00			8,400.00	89%	1,050.00
156	HVAC Misc. Materials	\$ 9,923.00	2,100.00			2,100.00	21%	7,823.00
157	HVAC Equipment Rental	\$ 3,150.00	2,100.00			2,100.00	67%	1,050.00
158	HVAC Labor	\$ 64,776.00	53,550.00	3,150.00		56,700.00	88%	8,076.00
159	HVAC Management	\$ 2,625.00	1,575.00			1,575.00	60%	1,050.00
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	8,925.00			8,925.00	71%	3,675.00
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
162	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00			168,000.00	100%	-
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00			115,500.00	100%	-
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00			1,837.00	100%	-
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00			1,405.00	100%	-
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00			12,600.00	100%	-
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00			6,300.00	100%	-
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00			2,362.00	100%	-
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
172	HVAC Labor	\$ 25,331.00	25,331.00			25,331.00	100%	-
173	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00			15,750.00	100%	-
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
176	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00	54,600.00			54,600.00	98%	1,050.00
179	Process Labor	\$ 44,100.00	42,015.00			42,015.00	95%	2,085.00
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00	43,600.00			43,600.00	99%	500.00
182	Process Labor	\$ 162,750.00	154,875.00			154,875.00	95%	7,875.00
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00	31,415.00			31,415.00	100%	-
185	Plumbing/Process Labor	\$ 68,250.00	68,250.00			68,250.00	100%	-
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00				-	0%	1,260.00
188	Process Labor	\$ 1,260.00				-	0%	1,260.00
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.00			138,776.00	100%	-
191	Supervision	\$ 140,127.00	113,502.52			113,502.52	81%	26,624.48
192	Start-up & Commissioning	\$ 15,785.00	11,049.50			11,049.50	70%	4,735.50
193	Closeout Documents	\$ 12,050.00				-	0%	12,050.00
194	Demobilization	\$ 8,914.00				-	0%	8,914.00
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	86,039.93			86,039.93	95%	4,533.07
198	Electrical Material	\$ 227,857.00	227,838.46			227,838.46	100%	18.54
199	Electrical Lighting and Labor	\$ 9,548.00	9,548.00			9,548.00	100%	-
200	Generator Install	\$ 19,960.00	17,962.00			17,962.00	90%	1,998.00
201	Demo	\$ 17,690.00	14,836.00			14,836.00	84%	2,854.00
202	Electrical Excavation & ductbank	\$ 95,592.00	81,894.00	13,698.00		95,592.00	100%	-
203	STR 10					-		-

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 25		Application Period: From 06/01/25 to 06/30/25		Application Date: 06/30/25				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	14,726.10			14,726.10	85%	2,599.90
205	Electrical Raceway Material	\$ 107,165.00	69,656.00			69,656.00	65%	37,509.00
206	Electrical Raceway Labor	\$ 104,843.00	62,585.75			62,585.75	60%	42,257.25
207	Electrical Wire Material	\$ 18,490.00	16,638.68			16,638.68	90%	1,851.32
208	Electrical Wire Labor	\$ 25,925.00	16,845.00			16,845.00	65%	9,080.00
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	6,885.00			6,885.00	70%	2,921.00
210	Electrical Lighting and Labor	\$ 62,270.00	46,700.00			46,700.00	75%	15,570.00
211	STR 20					-		-
212	Electrical Material	\$ 6,190.00	6,190.00			6,190.00	100%	-
213	Electrical Labor	\$ 6,160.00	6,160.00			6,160.00	100%	-
214	STR 25					-		-
215	Electrical Material	\$ 56,170.00	56,170.00			56,170.00	100%	-
216	Electrical Labor	\$ 56,725.00	56,725.00			56,725.00	100%	-
217	Electrical Lighting and Labor	\$ 24,694.00	24,694.00			24,694.00	100%	-
218	STR 30					-		-
219	Electrical Material	\$ 40,647.00	40,620.00			40,620.00	100%	27.00
220	Electrical Labor	\$ 41,110.00	40,287.85			40,287.85	98%	822.15
221	STR 35					-		-
222	Electrical Material	\$ 14,827.00	14,827.00			14,827.00	100%	-
223	Electrical Labor	\$ 23,100.00	21,945.00			21,945.00	95%	1,155.00
224	Electrical Lighting and Labor	\$ 9,190.00	9,190.00			9,190.00	100%	-
225	STR 40					-		-
226	Electrical Material	\$ 16,622.00	16,622.00			16,622.00	100%	-
227	Electrical Labor	\$ 14,581.00	14,581.00			14,581.00	100%	-
228	Electrical Lighting and Labor	\$ 12,091.00	12,091.00			12,091.00	100%	-
229	STR 50					-		-
230	Electrical Material	\$ 133,977.00	133,977.00			133,977.00	100%	-
231	Electrical Labor	\$ 112,934.00	101,640.00			101,640.00	90%	11,294.00
232	Electrical Lighting and Labor	\$ 52,589.00	18,406.00			18,406.00	35%	34,183.00
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	13,705.00			13,705.00	100%	-
234	STR 55					-		-
235	Electrical Material	\$ 37,762.00	37,762.00			37,762.00	100%	-
236	Electrical Labor	\$ 53,015.00	53,015.00			53,015.00	100%	-
237	Electrical Lighting and Labor	\$ 8,388.00	8,388.00			8,388.00	100%	-
238	STR 60					-		-
239	Electrical Material	\$ 7,497.00	7,497.00			7,497.00	100%	-
240	Electrical Labor	\$ 12,235.00	11,536.00			11,536.00	94%	699.00
241	Electrical Lighting and Labor	\$ 2,910.00	2,910.00			2,910.00	100%	-
242	STR 70					-		-
243	Electrical Material	\$ 27,350.00	27,350.00			27,350.00	100%	-
244	Electrical Labor	\$ 19,915.00	18,907.00			18,907.00	95%	1,008.00
245	Electrical Lighting and Labor	\$ 30,410.00	30,410.00			30,410.00	100%	-
246	STR 75					-		-
247	Electrical Material	\$ 6,165.00	6,165.00			6,165.00	100%	-
248	Electrical Labor	\$ 5,893.00	5,304.00			5,304.00	90%	589.00
249	Electrical Lighting and Labor	\$ 6,666.00	4,985.00			4,985.00	75%	1,681.00
250	PROCESS INTERCONNECTIONS					-		-
251	Installation of Stop Plates and Logs	\$ 3,717.00	2,500.00			2,500.00	67%	1,217.00
252	Installation of Slide and Weir Gates	\$ 38,241.00	36,100.00			36,100.00	94%	2,141.00
253	Prefabricated Flumes	\$ 3,087.00	3,087.00			3,087.00	100%	-
254	Installation of Flumes	\$ 2,955.00	2,955.00			2,955.00	100%	-

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	25	Application Period:	From	06/01/25	to	06/30/25	Application Date:	06/30/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT					-		-
256	Cranes and Hoist	\$ 73,952.00	73,952.00			73,952.00	100%	-
257	Labor to install Cranes and Hoist	\$ 19,948.00	19,948.00			19,948.00	100%	-
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT					-		-
259	Air Sparging Blowers	\$ 30,000.00	28,571.43			28,571.43	95%	1,428.57
260	Labor to install Air Sparging Blowers	\$ 3,192.00	3,192.00			3,192.00	100%	-
261	Labor to install High Speed Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
263	Aluminum Domes	\$ 456,750.00	456,750.00			456,750.00	100%	-
264	Labor for Aluminum Domes	\$ 204,750.00	204,750.00			204,750.00	100%	-
265	Electrical Motors Install	\$ 3,990.00	3,990.00			3,990.00	100%	-
266	WATER & WASTEWATER EQUIPMENT					-		-
267	Installation of step Screen and Washer	\$ 4,788.00	4,788.00			4,788.00	100%	-
268	Installation of Vortex Grit Chamber	\$ 6,384.00	6,384.00			6,384.00	100%	-
269	Installation of Grit Seperator Classifier	\$ 6,384.00	6,384.00			6,384.00	100%	-
270	Installation of Mixers	\$ 11,172.00	11,172.00			11,172.00	100%	-
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00	12,768.00			12,768.00	100%	-
274	Labor to install UV System	\$ 6,384.00	6,384.00			6,384.00	100%	-
275	Labor to install Samplers	\$ 798.00	798.00			798.00	100%	-
276	Budget Allowances					-		-
277	Soils Testing Services	\$ 20,000.00	1,062.98			1,062.98	5%	18,937.02
278	Electrical Service	\$ 75,000.00	84,487.47			84,487.47	113%	(9,487.47)
279	Natural Gas Service	\$ 20,000.00				-	0%	20,000.00
280	Internet Service	\$ 5,000.00				-	0%	5,000.00
281	SCADA Computers	\$ 40,000.00	28,072.93			28,072.93	70%	11,927.07
282	Office Furniture	\$ 20,000.00	1,845.00			1,845.00	9%	18,155.00
283	Lab Equipment	\$ 30,000.00	34,638.91			34,638.91	115%	(4,638.91)
284	Shop Tools and Storage	\$ 30,000.00	11,667.50			11,667.50	39%	18,332.50
285	Truck Lift	\$ 15,000.00	7,506.00			7,506.00	50%	7,494.00
286	Skid Steer	\$ 80,000.00	38,500.00			38,500.00	48%	41,500.00
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00
288	Landscaping	\$ 20,000.00				-	0%	20,000.00
289	Plaque	\$ 5,000.00				-	0%	5,000.00
290	Blower Temporary Air	\$ 75,000.00	50,938.87			50,938.87	68%	24,061.13
291	Pre-negotiated Items					-		-
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00	298,618.00			298,618.00	100%	-
293	Process Integration & Control	\$ 1,371,706.00	1,361,973.80			1,361,973.80	99%	9,732.20
294	Process Valves	\$ 368,967.00	246,437.00		122,530.00	368,967.00	100%	-
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88	299,746.88			299,746.88	100%	-
297	Dry Pit Pumps	\$ 66,040.00	66,040.00			66,040.00	100%	-
298	Torque Flow Grit Pumps	\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50
299	Submersible Waste Water Pumps	\$ 210,704.00	200,000.00			200,000.00	95%	10,704.00
300	Step Screen with Washer Compact	\$ 128,593.49	128,593.49			128,593.49	100%	-
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	72,750.00			72,750.00	100%	-
302	Grit Seperator Classifier	\$ 68,860.00	68,860.00			68,860.00	100%	-
303	Submersible Mixers	\$ 80,885.00	80,885.00			80,885.00	100%	-
304	Flexible Membrane Disc Diffuses	\$ 151,200.00	143,640.00	7,560.00		151,200.00	100%	-
305	Tertiary Filters	\$ 654,186.38	654,186.38			654,186.38	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities				Owner's Project No.:				
Engineer:	Town & Country Engineering				Engineer's Project No.:	WW-62			
Contractor:	Portzen				Contractor's Project No.:	23-04			
Project:	2023 Water and Wastewater Improvements								
Contract:	Wastewater Treatment Facility and Water Booster Station								

Application No.:	25	Application Period:	From	06/01/25	to	06/30/25	Application Date:	06/30/25
------------------	----	---------------------	------	----------	----	----------	-------------------	----------

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
306	Open Channel UV Treatment	\$ 169,720.00	169,720.00			169,720.00	100%	-
307	Waste Water Samplers	\$ 16,293.00	16,293.00			16,293.00	100%	-
308	STR 75 Prenegotiated Items					-		-
309	Process Integration & Control	\$ 44,606.00	36,090.00			36,090.00	81%	8,516.00
310	Process Valves	\$ 4,742.00	4,742.00			4,742.00	100%	-
311	Submersible Waste Water Pumps	\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00
312	Coarse Bubble Diffusers	\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00
313	Booster Station					-		-
314	General Requirements	\$ 4,260.00	1,200.00			1,200.00	28%	3,060.00
315	Selective Demolition	\$ 30,610.00	2,500.00			2,500.00	8%	28,110.00
316	Sitework	\$ 25,000.00	25,000.00			25,000.00	100%	-
317	Asphalt Pavement	\$ 5,250.00				-	0%	5,250.00
318	Seeding	\$ 2,835.00				-	0%	2,835.00
319	Concrete	\$ 4,000.00				-	0%	4,000.00
320	Masonry	\$ 3,180.00	3,180.00			3,180.00	100%	-
321	Metal Fabrications	\$ 5,350.00	5,350.00			5,350.00	100%	-
322	Doors and Hardware	\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00
323	Painting	\$ 12,350.00				-	0%	12,350.00
324	Process Materials	\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09
325	Process Labor	\$ 120,750.00	13,650.00			13,650.00	11%	107,100.00
326	HVAC Equipment	\$ 19,591.00				-	0%	19,591.00
327	HVAC Misc. Materials	\$ 2,940.00				-	0%	2,940.00
328	HVAC Labor	\$ 18,637.00				-	0%	18,637.00
329	HVAC Management	\$ 1,050.00				-	0%	1,050.00
330	HVAC Submittals, Pre-Con and Mobilization	\$ 1,102.00	1,000.00			1,000.00	91%	102.00
331	Electrical Material	\$ 64,303.00	22,500.00			22,500.00	35%	41,803.00
332	Electrical Labor	\$ 44,340.00	4,877.00			4,877.00	11%	39,463.00
333	Electrical Lighting and Labor	\$ 12,132.00				-	0%	12,132.00
334	Electrical Labor - MCC, Gear & Equipment	\$ 31,615.00	7,903.00			7,903.00	25%	23,712.00
335	Horizontal Split Case Centrifugal Pump	\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50
336	Booster Station Pre-negotiated Items					-		-
337	Diesel Engine Drive Generator	\$ 68,019.00	61,217.00			61,217.00	90%	6,802.00
338	Instrumentation and Control	\$ 146,342.00	34,290.00			34,290.00	23%	112,052.00
339	Process Valves	\$ 28,765.00			28,765.00	28,765.00	100%	-
								-
								-
Original Contract Totals		\$ 22,062,937.75	\$ 18,813,980.81	\$ 241,457.00	\$ 788,023.77	\$ 19,843,461.58	90%	\$ 1,701,907.58

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Waterloo Utilities		Owner's Project No.:			
Engineer: Town & Country Engineering		Engineer's Project No.:		WW-62	
Contractor: Portzen		Contractor's Project No.:		23-04	
Project: 2023 Water and Wastewater Improvements					
Contract: Wastewater Treatment Facility and Water Booster Station					

Application No.: 25		Application Period: From 06/01/25 to 06/30/25		Application Date: 06/30/25	
---------------------	--	---	--	----------------------------	--

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
	Change Order #1	188,613.00	188,613.00			188,613.00	100%	-
	Change Order #2	104,569.38	104,569.38			104,569.38	100%	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Change Order Totals		\$ 293,182.38	\$ 293,182.38	\$ -	\$ -	\$ 293,182.38	100%	\$ -
Original Contract and Change Orders								
Project Totals		\$ 22,356,120.13	\$ 19,107,163.19	\$ 241,457.00	\$ 788,023.77	\$ 20,136,643.96	90%	\$ 1,701,907.58

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 25 Application Period: From 06/01/25 to 06/30/25 Application Date: 06/30/25

A	B	C	D	E	F	G	H	I	J	K	L						
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)						
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)										
Original Contract																	
B-1	Excavation	1,000.00	CY	20.00	20,000.00	468.00	9,360.00		9,360.00	47%	10,640.00						
B-2	Structural Fill	1,000.00	CY	58.00	58,000.00	403.00	23,374.00		23,374.00	40%	34,626.00						
B-3	Breaker Run	300.00	CY	58.00	17,400.00		-		-	0%	17,400.00						
B-4	Fencing	50.00	LF	60.00	3,000.00		-		-	0%	3,000.00						
B-5	Reinforced Concrete	100.00	CY	450.00	45,000.00		-		-	0%	45,000.00						
B-6	Asphalt	300.00	SY	30.00	9,000.00		-		-	0%	9,000.00						
B-7	Pipe Bollards	5.00	EA	750.00	3,750.00		-		-	0%	3,750.00						
B-8	Geotextile Fabric	250.00	SY	5.00	1,250.00	328.50	1,642.50		1,642.50	131%	(392.50)						
B-9	Silt Fencing	250.00	LF	4.00	1,000.00		-		-	0%	1,000.00						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
					-		-		-		-						
Original Contract Totals						\$	158,400.00		\$	34,376.50	\$	-	\$	34,376.50	22%	\$	124,023.50

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:				
Engineer:	Town & Country Engineering						Engineer's Project No.:	WW-62			
Contractor:	Portzen						Contractor's Project No.:	23-04			
Project:	2023 Water and Wastewater Improvements										
Contract:	Wastewater Treatment Facility and Water Booster Station										

Application No.:	25	Application Period:	From	06/01/25	to	06/30/25	Application Date:	06/30/25			
-------------------------	----	----------------------------	------	----------	----	----------	--------------------------	----------	--	--	--

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
Change Order Totals					\$ -		\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders											
Project Totals					\$ 158,400.00		\$ 34,376.50	\$ -	\$ 34,376.50	22%	\$ 124,023.50

Stored Materials Summary
Contractor's Application for Payment

Owner: Waterloo Utilities Engineer: Town & Country Engineering Contractor: Portzen Project: 2023 Water and Wastewater Improvements Contract: Wastwater Treatment Facility and Water Booster Station						Owner's Project No.: Engineer's Project No.: WW-62 Contractor's Project No.: 23-04						
Application No.: 25		Application Period:		From 06/01/25	to 06/30/25	Application Date: 06/30/25						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
263	P000014525		Materials ready for shipment	CST	9	95,817.00		95,817.00	95,817.00		95,817.00	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
Totals						\$ 95,817.00	\$ -	\$ 95,817.00	\$ 95,817.00	\$ -	\$ 95,817.00	\$ -

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., PO Box 7921
 Madison WI 53707-7921
 FAX (608) 267-0496
DNRCFELDisbursements@wisconsin.gov

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☒ Clean Water Fund Program ☐ Safe Drinking Water Loan Program

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. **See page 2 for instructions and payment cycles.**

1. Municipality	2. Project Number	3. Request Number	4. Type of Request
City of Waterloo	4682-04	11	<input checked="" type="radio"/> Partial <input type="radio"/> Final

Disbursement worksheet must be completed and invoices must be attached for all costs.	This Claim	For DNR Use Only	
		Adjustments	Claim Amount Paid
Force Account Complete worksheet on page 3	\$	\$	\$
Interim Financing			
Preliminary Design/Engineering			
Land or Easement Acquisition			
Engineering / Construction Management	27,835.55		
Construction / Equipment	229,384.15		
Miscellaneous Costs			
EIF Closing Costs			
Total Requested	257,219.70		

Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed _____

Signature of Municipal Representative _____

Title Mayor

Telephone Number (920) 478-3025

DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

Received Date	DNR Approval and Date	DOA Approval and Date	Project At %
Comments			

Instructions

Type or print legibly.

1. Enter the official name of the municipality.
2. Enter the project number.
3. Number the Request for Disbursement sequentially starting with 1.
4. Select "Partial" until the final request is submitted. When it is the final request, it is important that it be indicated as final.

The request must be signed by a municipal representative employed by the municipality. This representative is certifying that the requested costs are in accordance with the terms set forth in the FAA. Also, indicate the title of the representative, the date signed, and the telephone number, including area code.

PAYMENT CYCLES

Request for Disbursement forms received by the DNR by the Friday before the first Wednesday of the month are disbursed on the second Wednesday of the month. Forms received by the Friday before the third Wednesday of the month are disbursed on the fourth Wednesday of the month. Changes to this schedule will be made for Federal Holidays.

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 3 of 4

See instructions on last page 4 .
Invoices must be attached for all costs.

Payment Request Worksheet

<input checked="" type="radio"/> Clean Water Fund Program <input type="radio"/> Safe Drinking Water Loan Program				Municipality City of Waterloo Project Number 4682-04								Request Number 11		6. Other Funding Indicate Dollar Amount and Fund Source, i.e., CDBG, RD, internal funds	
1. Date of Invoice	2. Payee	3. Invoice Number	4. Total Invoice Amount	5. Budget Categories (Requesting EIF funds for incurred eligible costs.)								Amt.	Source		
				Force Account	Interim Financing	Preliminary Design/ Engineering	Land or Easement Acquisition	Engineering/ Construction Management	Construction /Equipment*	Misc. Costs	Closing Costs				
06/01/2013	Sample		250,000.00							200,000.00			50,000.00	CDBG	
06/30/2025	Portzen	PAY APP 25	229,384.15							229,384.15					
06/12/2025	Town & Country Engineering	28326	12,000.00					12,000.00							
06/12/2025	Town & Country Engineering	28327	15,835.55					15,835.55							
(SUB) TOTAL			257,219.70					27,835.55	229,384.15						

*Change orders must be approved by the Construction Management Engineer prior to disbursement.

Instructions

Type or print legibly. Items 1 through 4 are self-explanatory. Specific instructions for each column are as follows:

1. **Date of Invoice**
2. **Payee**--Enter name listed on invoice of contractor, consultant, or vendor. Indicate municipality name for all work associated with force account for labor or equipment.
3. **Invoice Number**
4. **Total Invoice Amount**--This amount is auto-summed and calculated from what is entered in the Budget Categories (column 5) and the Other Funding Sources (column 6).
5. **Budget Categories**--The amount of eligible costs being claimed in column 4 must be broken down and entered under the appropriate budget categories. **Only expenditures for budgeted costs approved in the Financial Assistance Agreement (FAA) or amendment may be claimed.**

Force Account--Force Account is the work a municipality performs using its own employees and/or equipment. Documentation must be submitted verifying the personnel who did the work, hours worked, hourly wage and scope of work. For equipment, indicate the type of equipment and the work performed, the dates and hours of use, and the hourly cost. Enter amount to be reimbursed for personnel and equipment costs.

Interim Financing--Interim financing is a debt to temporarily finance a project. Enter the amounts associated with the preparation, approval, issuance, and sale of interim financing (includes bond counsel, financial consultants, and underwriters fees).

Preliminary Design/Engineering--Enter contract costs for preliminary design/engineering services.

Land/Easements--Enter all amounts associated with the acquisition of land and easements for this project.

Engineering/Construction Mgt.--Enter contract costs associated with engineering/construction management for this project.

Construction/Equipment--Enter costs associated with the contracted construction and equipment costs. Costs not included in a construction or equipment contract should be entered on the Miscellaneous line.

Miscellaneous Costs--Enter costs that are outside the scope of the engineering, construction and equipment contracts. These costs can include computers, start-up laboratory equipment, materials, supplies, bid advertising, etc. Construction-related items require prior review and approval by the regional Construction Management Engineer (CME) before seeking reimbursement. The municipality must provide the CME with a copy of the vendor's invoice, procurement method used and applicable bidding and contracting documentation. Once the CME has determined eligibility and given approval, the municipality may request reimbursement.

Closing Costs--Enter the eligible costs for closing purposes, which includes bond counsel and legal fees.

6. **Other Funding Sources**--(if applicable) Enter costs identified in the FAA as being paid by other sources, i.e., CDBG grant, municipal funds, Rural Development. These costs will not be reimbursed by the EIF.

For more information, visit <https://dnr.wi.gov/Aid/documents/EIF/Guide/pay.html>

Send the Request for Disbursement form, along with supporting invoices by one of these methods:

Email: DNRCFELDisbursements@Wisconsin.gov

Fax: 608-267-0496

U.S. Mail: Environmental Loans - CF/2
Dept of Natural Resources
PO Box 7921
Madison WI 53707-7921

UPS or FedEx: Environmental Loans - CF/2
Dept of Natural Resources
101 S. Webster Street
Madison WI 53703

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER: 28326
INVOICE DATE: June 12, 2025
PROJECT NUMBER: WW 62

Waterloo Utilities

575 Commercial Avenue

Waterloo, WI 53594

Attention: Mr. Barry Sorenson, Superintendent

PROJECT NAME: Waterloo WWTP Construction

For professional services rendered in connection with construction administration services for the wastewater treatment plant construction for a lump sum cost of \$857,000 according to Amendment 5. Services during this period include coordination with the contractor and submittal review.

OF UNITS

UNIT DESCRIPTION

UNIT PRICE

LINE TOTAL

PROFESSIONAL SERVICES

\$12,000.00

TOTAL THIS PERIOD

\$12,000.00

CUMULATIVE PROFESSIONAL SERVICES THROUGH

6/7/2025

\$501,000.00

CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH

5/3/2025

\$489,000.00

AMOUNT DUE THIS INVOICE

\$12,000.00

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT

THANK YOU!

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER: 28327
INVOICE DATE: June 12, 2025
PROJECT NUMBER: WW 65

Waterloo Utilities

575 Commercial Avenue

Waterloo, WI 53594

Attention: Mr. Barry Sorenson, Superintendent

PROJECT NAME: WWTF Resident Engineering

For professional services rendered in connection with resident observation for the wastewater treatment plant construction on an hourly basis for an hourly cost estimated to be \$649,500 according to Amendment 5. Services provided during this period include resident engineering during the billing period.

# OF UNITS		UNIT DESCRIPTION	UNIT PRICE	LINE TOTAL
47.25	hrs.	Project Engineer I	\$135.00	\$6,378.75
30	hrs.	Engineering Technician III	\$105.00	\$3,150.00
44.5	hrs.	Construction Technician III	\$105.00	\$4,672.50
1910	miles	Vehicle Use	\$0.73	\$1,394.30
		Other Expenses		\$240.00

TOTAL THIS PERIOD		\$15,835.55
CUMULATIVE PROFESSIONAL SERVICES THROUGH	6/7/2025	\$387,393.59
CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH	3/15/2025	\$371,558.04
AMOUNT DUE THIS INVOICE		\$15,835.55

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT

THANK YOU!

Project Name:	Waterloo - 2023 Water and Wastewater Improvements
Project No.:	WW-47
Month of:	June 2025
Completed By:	Lisa Twarog

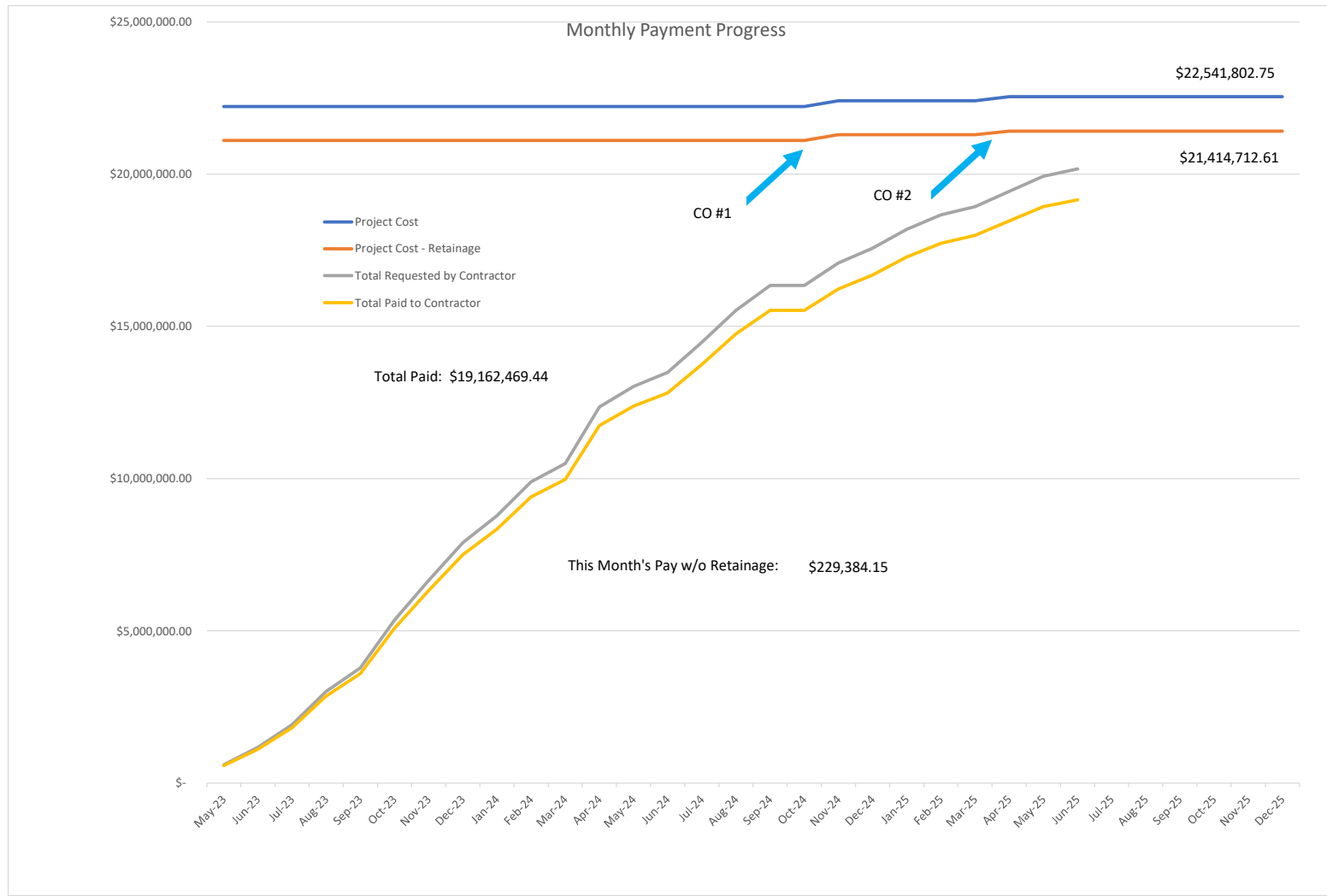
Monthly Report

General Construction Activities by Structure				
Structure	Activity			
05 - Site	- Excavation of subbase for asphalt and concrete			
Vac Dump				
10	- Operators moved into new lab - Demo of existing lab, bathroom, locker room, office - New garage doors started up			
20	- Started up pumps in West wetwell			
25				
30				
35	- Garage doors replaced			
40				
45				
50	- Guardrail installed - Brick and block patching complete			
55				
60	- Diffuser heads and duckbill check valve on Northeast corner installed			
65	- Pump guidrail and pipework installed - Pump started up			
70	- Pumps started up			
75				
Booster Station	- Conduit and wire pulled, ready to swap out pumps			
Contractors/Firms On-Site		This Month's Work Change Directives		
Portzen	6/4/2025	Str. 30 Removable Guardrail	\$	7,213
Pieper (Electrical)				
Thermodynamics (HVAC)				
Dubuque Plumbing & Heating (Plumbing)				
Altronex (Controls)				
			Monthly Total:	\$7,213
			Project Total	\$415,630
RFI's/Clarifications/Issues				
Significant Meetings				
Date	Topic	Participants	Action Items	
6/11/2025 6/18/2025 6/25/2025	Subcontractor coordination meeting	T&C, Portzen, Waterloo, Pieper, LW Allen, DPH		
6/4/2025	Monthly Construction Meeting	T&C, Portzen, Waterloo, Pieper, LW Allen, DPH, USDA RD, DNR		
Anticipated Work Next Month				
Structure	Activity			
Site	- Finish site concrete - Complete subbase excavation			
Vac Dump	- Complete			
10	- Finish demo - Build new interior walls in existing building - Painting of existing garage - New phone line connected - Roof replacement			
20				
25				
30				
35				
40				
45				
50				
55				
60				
65				
70	- Finish electrical demo			
75	- Pump startup			
Booster	- Well 2 generator startup			



Project Name: Waterloo - 2023 Water and Wastewater Improvements
Project No.: WW-47
Month of: June 2025
Completed By: Lisa Twarog

Monthly Payment Progress



Monthly Progress Pictures



Site
New Concrete



Str. 10
Demo of existing office space



Str. 10
Existing copper phone line location



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

**Resolution 2025-32
City of Waterloo, WI**

**A RESOLUTION ADOPTING THE
JEFFERSON COUNTY NATURAL HAZARDS MITIGATION PLAN: 2025-2029**

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects; and

WHEREAS, the city worked with Jefferson County Emergency Management to update the countywide mitigation plan; and

WHEREAS, the City Council conducted a public hearing on July 17, 2025, to accept public input concerning the updated plan; and

WHEREAS, the City Council makes the following findings:

1. Natural disasters pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the city to undertake any of the recommended activities and/or projects.

NOW THEREFORE, BE IT RESOLVED, the City of Waterloo hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2025-2029; and

BE IT FURTHER RESOLVED, the City Clerk is directed to send a signed copy of this resolution, at their earliest convenience, to Tracy Hameau, Emergency Management Director, at the following address: Jefferson County; 107 E Washington; Jefferson, WI 54549. thameau@jeffersoncountywi.gov

Adopted this ___ day of _____, 2025

Attest:

Jenifer Quimby, Mayor City of Waterloo

Jeanne Ritter, City Clerk Waterloo

**DODGE COUNTY LAND RESOURCES AND PARKS DEPARTMENT**

127 E OAK STREET • JUNEAU, WI 53039
PHONE: (920) 386-3700 • FAX: (920) 386-3979
E-MAIL: landresources@co.dodge.wi.us

**MINOR LAND DIVISION
LETTER OF INTENT FORM**

THIS AREA FOR OFFICE USE ONLY	
Activity No. 250515	Expiration Date
Application Date: 6-8-2025	Receipt #: 11847-0009

Application Fee: \$75 (Non-Refundable)

NAMES & MAILING ADDRESSES		PROPERTY DESCRIPTION				
Applicant (Agent) CMR FARMS LLC		Parcel Identification Number (PIN) 036-0913-2933-000				
Street Address 5010 Town Hall Drive		Town Portland	T	N	R	E
City • State • ZipCode Cottage Grove WI 53527		1/4 W 1/2	Section SW 29	Acreage of Parent Parcel 33.477	Acreage of Proposed Lot(s) 4.5 AC	
Property Owner (if different from applicant) Carlie Kobiske		Subdivision (Name, lot and block) or CSM # (Volume/Page/Lot)				
Street Address Same as Above		Site Address Of Property (DO NOT Include City/State/ZipCode) N540 County Road T				
City • State • ZipCode		Is this property connected to public sewer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

CONTACT PERSON

Name and daytime phone number (include area code) of a person we can contact if we have any questions about your application.

Name **Carlie Kobiske** Daytime Phone (**608**) **516-5045**

CURRENT PROPERTY USE	PROPOSED USE
<input checked="" type="checkbox"/> Vacant Property <input type="checkbox"/> Single Family Residential <input type="checkbox"/> Duplex (Two-Family Residential) <input type="checkbox"/> Multi-Family Residential • Number of residential units: _____ <input type="checkbox"/> Active Working Farm Operation <input type="checkbox"/> Recreational / Wetlands / Wooded Parcel <input type="checkbox"/> Business / Industrial / Commercial Use (Describe Below) <input type="checkbox"/> Other (Describe Below)	<input checked="" type="checkbox"/> Single Family Residential <input type="checkbox"/> Duplex (Two-family Residential) <input type="checkbox"/> Multi-Family Residential • Number of residential units: _____ <input type="checkbox"/> Agricultural Use Only – No residential structures <input type="checkbox"/> Open Space Recreational / Wetlands - No residential structures <input type="checkbox"/> Business / Industrial / Commercial Use (Describe Below) <input type="checkbox"/> Other (Describe Below)

A SKETCH PLAN SHOWING THE PROPOSED LAND DIVISION IS REQUIRED TO BE SUBMITTED WITH THIS APPLICATION.

CERTIFICATE

I, the undersigned, hereby apply for Minor Land Division approval and certify that all the information both above and attached is true and correct to the best of my knowledge. I hereby authorize members of the Dodge County Land Resources and Parks Department to enter the above-described property for purposes of obtaining information pertinent to my request.

Contact Person (Print) **Joan Rademacher** Daytime Contact Phone **608 219-7711** Email: **n.acres@live.com**
Signature **Joan M. Rademacher** Date **4-8-2025**

OFFICE USE ONLY

<input type="checkbox"/> CUP Required (App _____)	<input type="checkbox"/> REZONE Required (App _____)	<input type="checkbox"/> Restriction Release Required
Notes:		
APPROVED <input type="checkbox"/>	DENIED <input type="checkbox"/>	LAND RESOURCES AND PARKS DEPARTMENT Date _____

218078

SKETCH MAP

INSTRUCTIONS

Sketch the proposed land division in the space provided below or attach a sketch map or aerial photo of the proposed land division to the application. The sketch map or aerial photo shall be at a scale of 1" = 200' or other appropriate scale. This sketch map or aerial photo shall include the following information:


1. North arrow, date and scale;
2. Reference to a section corner or existing lot line;
3. The dimensions of the existing parcel;
4. The location and dimensions of the proposed lot(s);
5. The location of the existing and proposed lot lines;
6. The location and dimensions of any existing or proposed easements;
7. The location of any existing buildings, water wells, septic systems, water courses, drainage ditches and other features pertinent to proper division;
8. The location at
9. The location o
10. Any other add

(An aerial photo of your s
additional information (9.

contact our office for

Length _____

Width _____



43°12'55.8"N 88°59'14.5"W - Google Maps

43°12'55.8"N 88°59'14.5"W

Length _____

Width _____

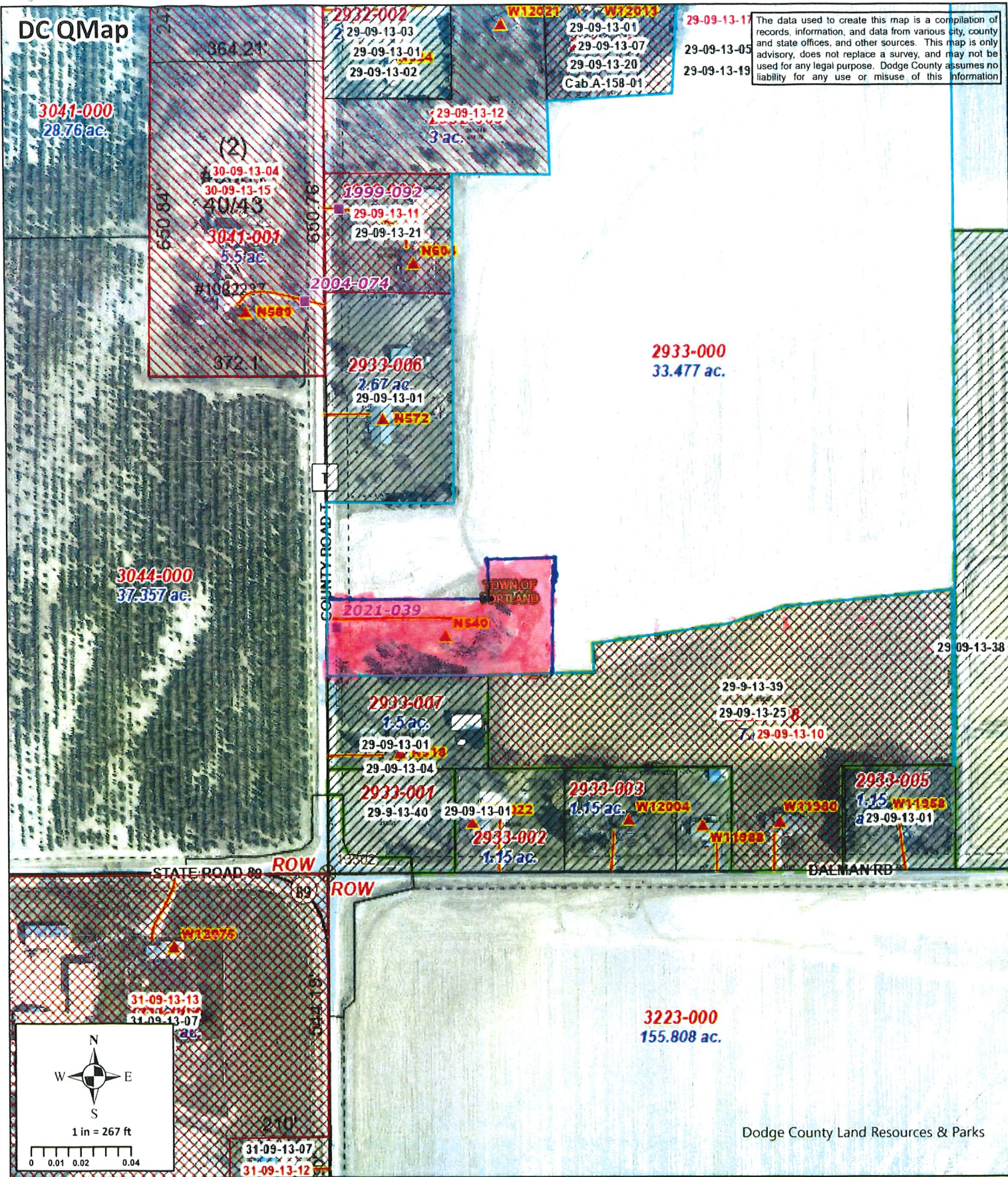
σ Right-of-Way Line of Road/Highway σ

τ Center(line) of Road/Highway τ

Name Of Road/Highway _____

DC QMap

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information



General

- Urbanized Roads
- Soils
- Airport Ordinance 3-Mile Buffer
- Sewer Service Areas
- Highly Developed Shoreline
- Elevation Contours

WI Historical Society

- Historic Structures
- Archaeological Sites
- Survey Areas
- Non-Metallic Mining
- Active Mining Area
- Approved Mining Area
- Mine Property Boundaries

Floodplain / Wetland

- FEMA Floodplain/Storage/Dam Shadow
- DNR Wetland Areas/Points
- Shoreland Zoning
- Shoreland Zoning Buffer
- Lakes/Ponds/Sloughs
- Rivers/Streams/Creeks

County Zoning

- Planned Unit Development
- Hartford Extraterritorial
- General Agricultural
- Prime Agricultural
- One Family Residential
- Two Family Residential
- Multi-Family Residential
- General Commercial
- Extensive Commercial
- Light Industrial
- Industrial
- Waterbody
- ROW/City/Village



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2025-29

A Resolution Rescinding the Approval of Police Vehicle Purchase from Bell Ford.

WHEREAS, by Resolution 2025-27 adopted on June 5, 2025 City Council approved the purchase of a Police vehicle from Bell Ford; and

WHEREAS, the City Council now desires to rescind Resolution 2025-27 as Bell Ford was unable to supply vehicle;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Waterloo, WI:

1. The Resolution 2025-27 adopted on June 5, 2025 is hereby rescinded and shall be of no further force or effect.
2. That all authority and direction granted is hereby rescinded and revoked.
3. That this Resolution shall take effect on the date of its adoption and shall not be retroactive.

ADOPTED this 17th day of July, 2025 by the City Council of the City of Waterloo, WI.

Signed: _____
Jenifer Quimby Mayor of Waterloo

Attest: _____
Jeanne Ritter, City Clerk/Deputy Treasurer



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution 2025-30

A Resolution of the City of Waterloo Authorizing the Purchase of a New 2025 Ford Police Vehicle

WHEREAS, the Waterloo Police Department needs a new Police Vehicle; and

WHEREAS, bids have been received from numerous dealers; and

WHEREAS, the Police Chief recommends the bid from Kayser in Madison, WI be accepted; and

WHEREAS, the total amount of the new 2025 Ford Police Vehicle is \$45,349.84; and

WHEREAS, the funds for this purchase will come from 2025 Police Safety Outlay Equipment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that:

1. The City Council approves bid from Kayser in Madison, WI. For the purchase price of \$45,349.84.
2. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this ____ day of _____ 2025.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

			"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	ETAC, INC/The Solarium		X	X					
Agent Name	Shayne Andersen, Agent								
Address of Applicant	510 E Lake Street Lake Mills, WI 53551								
Trade Name	The Solarium								
Premise Location	575 W Madison Street Waterloo, WI 53594								
Premise Description	glass wall. The kitchen will function as a point of sale for alcoholic beverages, and the dining room as the space in which people can drink them. The kitchen also has a closet which will store the alcohol before being moved to the fridge								

The following Class A, B and C License applications have been reviewed and are following the regulations, ordinances, and laws of the City of Waterloo Municipal Code.

Chief Approval *Chief Dennis P. Jensen*

City Council Approval _____

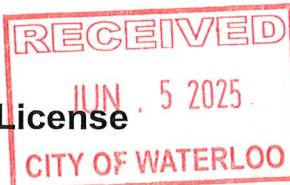
			"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	Mama's Saloon			X					
Agent Name	Katy Caron								
Address of Applicant	1422 Greenway Road								
Trade Name	Mama's Saloon								
Premise Location	120 E Madison Street Waterloo,								
Premise Description	Main floor of building including deck, basement								

The following Class A, B and C License applications have been reviewed and are following the regulations, ordinances, and laws of the City of Waterloo Municipal Code.

Chief Approval Chief Denis P. Boran

City Council Approval _____

* 1st application *



Form
AB-200

Alcohol Beverage License
Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ ☐ Class "B" Beer \$
- ☐ "Class A" Liquor \$ ☐ "Class B" Liquor \$
- ☐ "Class A" Liquor (cider only) \$ ☐ Reserve "Class B" Liquor \$
- ☐ "Class C" Liquor (wine only) \$

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

FYR CRAFT BBQ LLC

2. Business Trade Name or DBA

FYR CRAFT BBQ PIZZA

3. FEIN

99-2939869

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

5-7-24

8. Wisconsin DFI Registration Number

9. Premises Address

129 N MONROE

10. City

WATERLOO

11. State

WI

12. Zip Code

53594

13. County

JEFFERSON

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: WATERLOO

15. Aldermanic District

16. Premises Phone

920-478-8100

17. Premises Email

RPE@FYRCRAFTBBQ.COM

18. Website

FYRCRAFTBBQ.COM

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

INSIDE OF 129 N MONROE ST.

20. Mailing Address (if different from premises address)

114 S MONROE ST

21. City

WATERLOO

22. State

WI

23. Zip Code

53594

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
- If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.
3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.
4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.
- 4a. Name of Business Entity
- 4b. Business Entity FEIN
5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☐ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

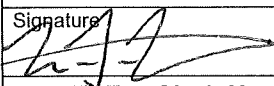
Last Name	First Name	Title	Phone
PETERS	RYAN	OWNER	262-408-7550

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

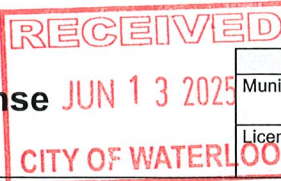
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name PETERS		First Name RYAN		M.I. J
Title OWNER		Email RP@FYRCRAFTBBQ.COM		Phone 262-408-7550
Signature 			Date 6-5-25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

* 2nd application



Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
 ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____
 ☒ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____
 ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Mamas saloon

Katy Carrn

2. Business Trade Name or DBA

Mamas saloon

3. FEIN

33-4918973

4. Wisconsin Seller's Permit Number

456-1032122942-02

5. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

☐ Nonprofit Organization

6. State of Organization

Wisconsin

7. Date of Organization

5-02-2025

8. Wisconsin DFI Registration Number

9. Premises Address

120 E madison st

10. City

Waterloo

11. State

WI

12. Zip Code

53594

13. County

Jefferson

14. Governing Municipality: ☒ City ☐ Town ☐ Village
of: Waterloo

15. Aldermanic District

16. Premises Phone

920 478 9502

17. Premises Email

mamasaloon@yahoo.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

main floor, basement, Deck

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Caron	Katy	owner	608 438 4997

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

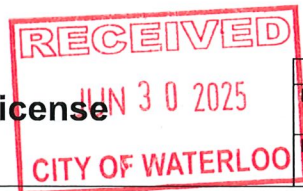
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Caron		First Name Katy		M.I. A
Title one member of an LLC		Email mamassalozza@yahoo.com		Phone 608438 4997
Signature Katy C		Date 6-11-25		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

* 3rd application *



Form
AB-200

Alcohol Beverage License
Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
- ☐ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____
- ☒ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____
- ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <u>The 8 OF BILLIARDS</u>			
2. Business Trade Name or DBA <u>The 8 OF BILLIARDS</u>			
3. FEIN <u>47-5535039</u>		4. Wisconsin Seller's Permit Number <u>456-1028922713-02</u>	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization		7. Date of Organization	
8. Wisconsin DFI Registration Number			
9. Premises Address <u>112 E. Madison ST</u>			
10. City <u>Waterloo</u>		11. State <u>WI</u>	12. Zip Code <u>53594</u>
13. County <u>Jefferson</u>	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Waterloo</u>		15. Aldermanic District
16. Premises Phone <u>920-248-1743</u>	17. Premises Email <u>The8OFBILLIARDS@gmail.com</u>		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			
20. Mailing Address (if different from premises address) <u>104 E. Madison ST</u>			
21. City <u>Waterloo</u>		22. State <u>WI</u>	23. Zip Code <u>53594</u>

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Ayala	Gregorio	owner	920-248-1743

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Ayala	Gregorio	
Title	Email	Phone
owner	THE 80F BILLIARDS @ G HALL CO	920-248-1743
Signature	Date	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4 th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)