**CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: August 20, 2026**

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER PLEDGE OF ALLEGIANCE & ROLL CALL: Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: S. Cummings (Arrived before Closed Session), D.J. Dorn, C. Kuhl, J. Zimmermann, T. Thomas, R. Weihert, and J. Haseleu. Absent: None. Others attending in-person Others attending in person: Mayor Quimby, Park Coordinator Haberkorn DPW Director Yerges, Police Chief Warner, Asst. Fire Chief Whitebird, Library Director Mountford, Amanda Brueckner, Paula Jacob, Jesse Mowery, Mike Kitelinger, Travis Schaller, Chris Hauptli, Ralph Vernig, Jenna Sorensen, Jeff Otteson, Jeannie Otteson, Art Biermeier, Vanessa Gagliano, Heather Yahn, Lucy Peterson, Brian Peterson, Mike Tschanz, Noah Jacobson, Jon Schumann, Glenna McKay, Kevin Kaufman, Ben Wehmeier, & WLOO videographers. The Pledge of Allegiance was recited.

2. MEETING MINUTES APPROVAL: September 3, 2026. MOTION: Motion by Kuhl to approve meeting minutes, seconded by Dorn. VOICE VOTE: Motion Carried 6-0.

3. CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit): Glenna McKay spoke on BECI opposition Resolution the City Council passed at the last meeting. McKay also spoke on the Karl Junginger Memorial Library budget for 2027. Heather Yahn spoke on the history of the Karl Junginger Memorial Library.

4. MEETING SUMMARIES (since last Council meeting)
    a. 09/09/2026, 09/14/2026, 09/17/2026 Finance
    b. 09/10/2026 Cable Board

5. CONSENT AGENDA ITEMS: MOTION: Motion by Kuhl to approve Consent Agenda Items, seconded by Thomas. VOICE VOTE: Motion Carried 6-0.
    a. Reports of City Officials & Contract Service Providers
        i. Fire & Emergency Medical Services
        ii. Building Inspections
        iii. Public Works
        iv. Police
        v. Library Board
        vi. Water & Light Utility Commission
        vii. Watertown Humane Society
        viii. Cable TV

6. NEW BUSINESS
    a. ThriveED Presentation: Ben Wehmeier from Greater Watertown Community Health Foundation gave a presentation on the new merger of GWCHF and ThriveED. No Motion.

7. RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
    a. Finance, Insurance and Personnel
        i. July 2026 Financial Statements: Payroll $_____, General Disbursements $_____ and Clerk/Treasurer's Reports [see Municipal Website]
        ii. August 2026 Financial Statements: Payroll $_____, General Disbursements $_____ and Clerk/Treasurer's Reports [see Municipal Website] Kuhl discussed the Treasurer position and asked for both items (i) and (ii) to be deferred to the next meeting. Discussion. MOTION: Motion by Kuhl to defer July 2026 Financial Statements and August 2026 Financial Statements until next month, seconded by Weihert. VOICE VOTE: Motion Carried 3-0.
    b. Resolution #2026-44 Infrastructure Reserve Account: Kuhl spoke on the creation of the account at the advice of Baker Tilly and Ehlers. Discussion, MOTION: Motion by Kuhl to approve Resolution 2026-44 Infrastructure Reserve Account, seconded by Zimmermann. VOICE VOTE: Motion Carried 6-0.
    c. Resolution #2026-45 Excess General Fund Transfer: Kuhl discussed that the resolution is now the work of Resolution 2026-44. Discussion, MOTION: Motion by Kuhl to approve Resolution 2026-45 Excess General Fund Transfer, seconded by Weihert. VOICE VOTE: Motion Carried 6-0.
    d. Ordinance #2026-09 Amending Section 53-12 C (1): Kuhl spoke on the ordinance to go along with Resolution #2026-45. Discussion, MOTION: Motion by Kuhl to approve Resolution 2026-44 Infrastructure Reserve Account, seconded by Zimmermann. VOICE VOTE: Motion Carried 6-0.
    e. Resolution #2026-50 Authorization to create RFP for Comprehensive Plan and Zoning Ordinance updates, per Purchasing Policy dollar limit. Kuhl spoke briefly on the need for the Comprehensive Plan by State Statutes. Discussion. MOTION: Motion by Kuhl to approve Resolution 2026-50 Authorization to create RFP for Comprehensive Plan and Zoning Ordinance, seconded by Zimmermann. VOICE VOTE: Motion Carried 6-0.
    f. Resolution #2026-51 Authorization of Contingency Funds for Duct Work at City Hall: DPW Director Yerges discussed the need for Thermostat replacement and Duct Work moved at City Hall. Discussion. MOTION: Motion by Dorn to approve Resolution 2026-51 Authorization of Contingency Funds for Duct Work at City Hall, seconded by Zimmermann. ROLL CALL VOTE: Motion Carried 6-0.

g. Resolution #2026-52 Drumlin Fields Development Agreement: Mayor Quimby spoke on the Resolution being the last step in the process before the development can begin. Discussion. MOTION: Motion by Kuhl to approve Resolution 2026-52 Drumlin Fields Development Agreement, seconded by Zimmermann. VOICE VOTE: Motion Carried 6-0.
h. Resolution #2026-53 Authorizing a Temporary 10% Compensation Increase for City Clerk Job Duties: Kuhl discussed Gabe Haberkorn working in City Clerk job duties and task until the position is retroactive back to August. Discussion. MOTION: Motion by Kuhl to approve Resolution 2026-53 Authorizing a Temporary 10% Compensation Increase for City Clerk Job Duties, seconded by Dorn. ROLL CALL VOTE: Motion carried 6-0.
i. Resolution #2026-54 Authorizing Payout of Comp Time for Parks Coordinator Gabe Haberkorn: Kuhl stated that he had a conversation with Park Coordinator Haberkorn and asked to defer Resolution 2026-54. MOTION: Motion by Kuhl to defer Resolution 2026-54 Authorizing Payout of Comp Time, seconded by Weihert. VOICE VOTE: Motion Carried 6-0.
j. Hiring new City Clerk & City Treasurer: MOTION: Motion by Kuhl to go into Closed Session, seconded by Weihert. ROLL CALL VOTE: Motion Carried 6-0. Approximate time 7:33 pm.
    i. [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
    MOTION: Motion by Kuhl to move to Open Session, seconded by Weihert. ROLL CALL VOTE: Motion Carried 3-0. Approximate time 7:52 pm.

    MOTION: Motion by Kuhl the hiring of Mike Tschanz as the new Treasurer/ Deputy City Clerk, seconded by Cummings. VOICE VOTE: Motion Carried 6-0.

    MOTION: Motion by Kuhl the hiring of Lucy Peterson as the new City Clerk/Deputy Treasurer, seconded by Haseleu. VOICE VOTE: Motion Carried 6-0.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS: Mayor Quimby announced the generous donations to City of Waterloo groups by the Karen Holley Estate.

9. ADJOURNMENT: MOTION: Motion by Thomas to adjourn, seconded by Cummings. VOICE VOTE: Motion Carried 6-0. 7:57 pm.

Attest: Charlie Kuhl, Council President