

**Karl Junginger Memorial Library  
Board of Trustees meeting  
May 24, 2022**

I. Call to Order & Introductions

*Meeting called to order at 6:04.*

*Attending: Art Biermeier, Cindy Krueger, Deb Battenberg, Sara Cummings, Kelli Mountford, Brian Henning (6:10), Tom Poehling & Kristin Balistreri (from Poehling Investment)*

II. Agenda

*Krueger moved to approve the agenda. Henning seconded. Motion passed unanimously.*

III. Approval of open minutes from April 26th 2022

*Biermeier moved to approve the minutes. Krueger seconded. Motion passed unanimously; Battenberg, Cummings, and Henning abstained.*

IV. Correspondence, Appearance, Public Comments

*Tom Poehling of Poehling Investments presented a report on the first year of his company's management of the Clark Trust Fund. He reviewed the performance in the current environment of higher interest rates and described his investment strategies to mitigate losses, and went over the goals for the future. He emphasized that the goals and investment vehicles are always open to the board's input.*

V. Director's Report

*In addition to the written report, Mountford added:*

- The library printed flyers for the Memorial Day Ceremony put on by the American Legion.*
- KJML received two donations for adult programming*
- Mountford also summarized the upcoming summer reading program, Camp Out with A Book*

VI. Unfinished Business

a. Approval of Financial monthly report for April 2022- Action

*Henning moved to approve the report as presented. Battenberg seconded. Motion passed unanimously.*

b. Budget 2023 -informational

*Mountford stated that she has had some preliminary meetings and will be working on this in the coming months. The parking lot project should be included in the 2023 budget for the city.*

c. Carpet update- informational

*Mountford reported that she is still gathering quotes. She will assemble all the quotes she has gotten next month for an action.*

d. Policy 300 Bylaws or New Policy Virtual Presence policy - Action

*Mountford reported that she will be getting equipment to facilitate virtual presence in the near future. Biermeier made a motion to table this policy until the equipment is in place; Henning seconded. Motion passed unanimously. E*

e. Policy 706 Volunteer Policy- action

*Henning moved to approve the policy as presented. Krueger seconded. Motion passed unanimously.*

f. Policy 800 Revision of Library Policies - Action

*Battenberg moved to approve the policy with no changes. Henning seconded. Motion passed unanimously.*

VII. New Business

a. Policy 403 Donations of Books & other Collection Materials - informational

*The board discussed the possibility of combining these vs. keeping separate*

b. Policy 404 Monetary Donations, Memorials, & Bequests - informational

VIII. Future Agenda Items

*Budget, circulations, Policies 403 and 404, carpet*

IX. Date, Place, and time of next meeting - Tuesday June 28th @ 6:00PM

X. Adjournment

*Battenberg moved to adjourn at 7:17; Biermeier seconded. Motion passed unanimously.*

*Respectfully submitted,*

*Deb Battenberg, secretary*