

Karl Junginger Memorial Library
Board of Trustees Meeting
September 28th, 2021 @ 6:00 pm

I. Call to Order & Introductions

*Meeting called to order at 6:01. Present: Deb Battenberg, Kelli Mountford, Andrew Lewandowski, Cindy Krueger, Art Biermeier, Tim Thomas
Absent: Abby Vosters, Brian Henning*

II. Approval of agenda

Battenberg moved to approve the agenda; Krueger seconded. Motion passed unopposed.

III. Approval of open minutes from August 2021

Biermeier moved to approve the August minutes. Krueger seconded. Motion pass unopposed.

IV. Correspondence, Appearance, Public Comments –
none

V. Director's Report

Mountford highlighted the trusted event on October 6 and gave the board the goody bags from the Bridges system.

Mountford reported that the library will be having a food drive in October.

VI. Unfinished Business

A. Financial monthly report for August 2021 – Action

Thomas moved to approve the report; Krueger seconded. Motion passed unopposed.

B. Budget 2022– Informational

Mountford reported on the cuts to the budget to only allow for an approximate 1% increase.

C. Policy 420 Service to Schools – Action

Battenberg moved to approve the changes to Policy 420 as presented. Biermeier seconded. Motion passed unopposed.

D. Safety Procedures/Covid update – Informational

The board discussed the new Covid policy drafted by Lewandowski.

E. Director Evaluation – Informational

*The board discussed evaluation formats, and will discuss the director evaluation in the next meeting.
Mountford is going to look into the city's grievance procedure.*

VII. New Business

A. Policy 410 Circulation (Fine Free updates) – Action

The Policy was updated to reflect the fine free policy. Battenberg moved to make this informational this month and table action until next month. Thomas seconded. Motion passed unopposed.

B. Policy 445 Photo Permission Policy – Informational

VIII. Future agenda items – Carpet Update, Policy 445, Director Evaluation

Grievance and feedback (process improvement) policy

Budget 2022

Divestment

Policy 410

IX. Date, place, and time of next meeting October 26th @ 6PM

X. Adjournment

Lewandowski moved to adjourn at 6:55. Biermeier seconded. Motion passed unopposed.

Respectfully Submitted, Deb Battenberg, Secretary