

Minutes for April 9th 2025 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order : Abitz, Cotting, and Teubert present. Meeting called to order at 6:01 pm.

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2. Approval of Previously Unapproved Meeting Minutes: April 9th, 2025.

3. Citizen Input:

4. Interim Manager's report. (Cotting)

Jayden Niemuth and Teana Nighthoak filmed the Easter Egg hunt event at Firemens Park. Jayden used the footage to produce a short Easter video and published it to WLOO's YouTube channel. It had several bright moments, including a dancing Easter Bunny and the Mayor with her grandchildren. Jayden continued labelling and tagging the videos archived on WLOO's YouTube channel. Teana left for her month commitment in Oregon on May 3rd. Videographer staff is at two people for May: Weihert and Niemuth. Cotting reached out to Lisa Famularo, Watertown TV's Manager, to discuss the potential for collaborative resource sharing between the stations, especially labor. She accepted Cotting's invitation to attend WLOO CATV's May 14 Regulatory Board meeting to explore the matter further. WHS Principal Shawn Bartelt contacted Cotting to discuss WLOO recording the WHS Commencement on June 6th. Cotting explained that recording WHS commencement is part of WLOO's core tasks, none of the videographers are currently trained in livestreaming from WHS, but they would be willing to learn in time to livestream the event. Niemuth and Weihert will use the May 14 School Board Meeting as an opportunity to practice livestreaming from WHS. . Bartelt offered the assistance of WHS technical staff if needed. After the WHS commencement ceremony, Niemuth will be leaving for a vacation but Nighthoak will be back.

5. New Business

- a. Collaboration and Resource Sharing between Watertown TV and WLOO.

6. Unfinished Business.

- a. **Project Proposal Form**

7. Future Agenda Items and Announcements.

Next Meeting: **Wednesday, June 11th, 2025** at 6:00 pm at The Solarium.

Laura Cotting, Interim Manager

Minutes for April 9th 2025 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order : Abitz, Cotting, Teubert present.

2. Approval of Previously Unapproved Meeting Minutes: March 19th, 2025. Cotting/Abitz. Unanimous

3. Citizen Input:

4. Interim Manager's report. (Cotting)

The joint meeting between the Board and staff on March 19th had 100% attendance and generated many useful ideas. Teubert volunteered to serve as Volunteer Director. Volunteer Manager Cotting and Volunteer Director Teubert convened a staff meeting with the videographers in the Police Training Room before the March 20th Municipal meetings. The Waterloo Finance, Insurance, and Personnel Committee approved WLOO CATV's revised 2025 budget at their meeting. Cotting advised the Mayor and Committee that although installing a Drake encoder and converting 992 to HD was included in the budget, neither Board nor staff feels it's a prudent investment. Cotting explained the full investment involved and invited any Council member that could provide a reliable source for assessing 992 viewership to contact her. Niemuth and Cotting went to The Camera Company, purchased a new tripod and lens cleaning equipment and repaired a tripod. Sarah Davison set up a charge account for WLOO with TCC. On April 3rd, Omar Waheed recorded his last for WLOO. Omar was hired by the Kansas City Star. Travis Uhlig gave notice due to a sharp increase in work obligations. His last day is April 11th. Teana Nightoak was accepted to a program in Oregon from May 3 to June 3rd or perhaps longer. Jayden Niemuth has been working on WLOO's YouTube channel, re-organizing folders and playlists, labelling and tagging videos, and making it easier to locate specific items on the WLOO channel.

5. New Business: Monthly Financial Report

6. Unfinished Business.

a. **Discuss Visioning and Brainstorming Meeting Notes**

A Project Proposal form should be created for each project concept and used for outlining the project and listing resources needed for implementation. The Board approves or denies the resources based on these proposal forms.

A board should be mounted on the office wall, approved projects put on it, interested people can pick one to work on and take it off the board.

b. **Discuss March 20th Pitch Meeting Notes**

A list of the project ideas suggested at the meeting was shared and discussed.

What does the community want to see? Solicit the viewing public for project ideas using a web form, to be created and then added to the City website.

7. Future Agenda Items and Announcements.

Networking with Watertown TV

Draft Job descriptions for Manager and Director

Promoting the Station

Hiring for Consulting Work

Next Meeting: **Wednesday, May 14th, 2025** at 6:00 pm at The Solarium.

Minutes Respectfully submitted on May 12, 2025 by Laura Cotting

Project: _____ Date: _____

Basic description of project: (Continual Project? YES\ NO) (For more detailed projects please attach notes and other thoughts involved...)

Who will this project benefit? How will this project benefit WLOO in this project being completed?

Do we need to coordinate with outside groups; get permission; or what planning and pre work is needed:

Please list some production steps and tasks involved from filming or details of edit and production (number of additional people, equipment needed or specific added costs, etc):

Cost Breakdown: From the start of this assignment or after filming if needed is complete; what is the estimated hours for each task from filming and post production per cycle for this project? Number of employees? Additional costs of equipment or things needing approval:

Please list some steps of production or planning on day(s) of shooting or thoughts on what will be used for edit. (Times committed to show up at locations if applicable; Are there graphics? Voice over work? Scripts?)

Estimated hours breakdown for team members involved. Please list out tasks mentioned above and try to give an estimation with some specifics:

(This form is a guideline and used to help look into details before starting or approval of projects. It is just here to help manage and budget hours, resources and look at projects with focus before execution. Some projects may be reviewed by the board or acting management and requests for specifics may be written for advisory and some expectations to take notice about regarding specific things of project scope and production quality needs.)

CITY OF WATERLOO

BALANCE SHEET
APRIL 30, 2025

200-CATV/WLOO FUND

ASSETS

200-11100	TREASURER'S CASH	(150,918.89)	
200-11510	CATV/WLOO INVESTMENT ACCT		189,877.06	
				<hr/>
TOTAL ASSETS				38,958.17
				<hr/>

LIABILITIES AND EQUITY

FUND EQUITY

200-32600	FUND BALANCE		42,709.73	
REVENUE OVER(UNDER) EXPENDITURES - YTD		(3,751.56)	
				<hr/>
TOTAL FUND EQUITY				38,958.17
				<hr/>
TOTAL LIABILITIES AND EQUITY				38,958.17
				<hr/>

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2025

FUND 200 - CATV/WLOO FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>INTERGOVERNMENTAL REVENUE</u>					
200-43-4363-000	VIDEO SERVICE AID	.00	.00	8,065.00	(8,065.00)	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	8,065.00	(8,065.00)	.0
	<u>LICENSES & PERMITS</u>					
200-44-4450-000	CABLE TV FRANCHISE FEES	.00	654.17	32,567.88	(31,913.71)	2.0
	TOTAL LICENSES & PERMITS	.00	654.17	32,567.88	(31,913.71)	2.0
	<u>MISCELLANEOUS REVENUES</u>					
200-48-4810-000	INT ON TEMP INVESTMENTS	684.34	2,724.55	8,700.00	(5,975.45)	31.3
	TOTAL MISCELLANEOUS REVENUES	684.34	2,724.55	8,700.00	(5,975.45)	31.3
	TOTAL FUND REVENUE	684.34	3,378.72	49,332.88	(45,954.16)	6.9

CITY OF WATERLOO
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FUND 200 - CATV/WLOO FUND

			PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>CATV</u>							
200-55-5560-110	CATV WLOO	SALARY COORDINATO	.00	.00	9,000.00	9,000.00	.0
200-55-5560-120	CATV WLOO	WAGES VIDEO/ASSIS	903.43	1,906.17	12,000.00	10,093.83	15.9
200-55-5560-151	CATV WLOO	SOC SEC	69.13	155.09	2,700.00	2,544.91	5.7
200-55-5560-152	CATV WLOO	RETIREMENT	.00	.00	1,875.00	1,875.00	.0
200-55-5560-153	CATV WLOO	HEALTH INS	.00	.00	3,825.00	3,825.00	.0
200-55-5560-320	CATV WLOO	VIDEO TAPE/PROG	160.02	621.51	1,084.77	463.26	57.3
200-55-5560-321	CATV WLOO	DUES & MEMBERSHIP	119.99	1,907.99	3,541.00	1,633.01	53.9
200-55-5560-340	CATV RENT		435.00	2,175.00	5,220.00	3,045.00	41.7
200-55-5560-354	CATV WLOO	REP & MAINT EQUIP	.00	29.41	490.00	460.59	6.0
200-55-5560-360	CATV WLOO	MOBILE PHONE	.00	.00	348.36	348.36	.0
200-55-5560-380	CATV WLOO	COMPUTER SUPPLIES	22.00	44.00	502.00	458.00	8.8
200-55-5560-510	PROPERTY INSURANCE		.00	.00	50.00	50.00	.0
200-55-5560-512	LIABILITY INSURANCE		.00	.00	11.00	11.00	.0
200-55-5560-521	CYBER INSURANCE		.00	.00	700.00	700.00	.0
200-55-5560-810	CATV WLOO	OUTLAY	58.06	291.11	2,250.00	1,958.89	12.9
TOTAL CATV			1,767.63	7,130.28	43,597.13	36,466.85	16.4
TOTAL FUND EXPENDITURES			1,767.63	7,130.28	43,597.13	36,466.85	16.4
NET REVENUE OVER(UNDER) EXPENDITURES			(1,083.29)	(3,751.56)	5,735.75		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-11100 TREASURER'S CASH					
		03/31/2025 (03/25) Balance	.00 *	.00 *	149,151.26-
CA-CDA	21	CDA2 Fund Allocation - Created: 04/17/25 8:5		22.00-	
CA-CDA	31	CDA2 Fund Allocation - Created: 04/24/25 10:		90.27-	
CA-CDA	39	CDA2 Fund Allocation - Created: 04/28/25 3:0		119.99-	
CA-CDA	46	CDA2 Fund Allocation - Created: 04/29/25 2:1		504.75-	
CA-CDA	3	CDA2 Fund Allocation - Created: 04/09/25 3:1		58.06-	
CA-PB	2	PB Fund Allocation - Created: 03/31/25 3:24		44.84-	
CA-PB	7	PB Fund Allocation - Created: 04/14/25 5:06		24.29-	
CA-PC	2	PC Fund Allocation - Created: 03/31/25 3:23		585.97-	
CA-PC	7	PC Fund Allocation - Created: 04/14/25 5:06		317.46-	
		04/30/2025 (04/25) Period Totals and Balan	.00 *	1,767.63- *	150,918.89-
200-11510 CATV/WLOO INVESTMENT ACCT					
		03/31/2025 (03/25) Balance	.00 *	.00 *	189,192.72
JE	2	INTEREST INCOME/LGIP#3/CATV	684.34		
		04/30/2025 (04/25) Period Totals and Balan	684.34 *	.00 *	189,877.06
200-11512 CATV WLOO C.D					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-11514 CATV WLOO #2 C.D.					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-13100 ACCOUNTS RECEIVABLE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-13101 ACCOUNTS RECEIVABLE PRIOR YEAR					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-13300 ACCRUED INTEREST					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-21100 VOUCHERS PAYABLE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-21100 VOUCHERS PAYABLE (continued)					
AP	351	Summary Transactions from AP System		795.07-	
CDA2	59054	T-MOBILE	58.06		
CDA2	59101	TAYLOR COMPUTER SERVICES INC	22.00		
CDA2	59118	SPECTRUM BUSINESS	90.27		
CDA2	428	LAKE RIDGE BANK	119.99		
CDA2	59135	ETAC	435.00		
CDA2	59138	SPECTRUM BUSINESS		67.14-	
CDA2	59138	SPECTRUM BUSINESS	67.14		
CDA2	59139	SPECTRUM BUSINESS	69.75		
		04/30/2025 (04/25) Period Totals and Balan	862.21 *	862.21- *	.00
200-21102 WAGES PAYABLE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-21511 SOC SEC PAY					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-21512 FED W/H PAY					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-21513 STATE W/H PAY					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-25100 DUE TO/FROM GENERAL FUND					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-26300 DEFERRED REVENUE CD INVEST					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
200-32600 FUND BALANCE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	42,709.73-
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	42,709.73-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-32600 FUND BALANCE (continued)					
200-32609 CATV WLOO CARRYOVER					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
200-32612 CATV WLOO CD FUND BALANCE					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
200-43-4363-000 VIDEO SERVICE AID					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	8,065.00-	Unearned	8,065.00		
200-44-4450-000 CABLE TV FRANCHISE FEES					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	654.17-
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	654.17-
YTD Encumbrance	.00	YTD Actual	654.17-	Total	654.17-
YTD Budget	32,567.88-	Unearned	31,913.71		
200-46-4612-000 SALES OF MAT & SUPPLIES					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
200-46-4620-000 WEB-SITE MEMBERSHIP FEE					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
200-46-4625-000 CATV - MISC REVENUE					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
200-46-4636-000 CATV ADVERTISING FEE					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-46-4636-000 CATV ADVERTISING FEE (continued)					
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
200-48-4810-000 INT ON TEMP INVESTMENTS					
		03/31/2025 (03/25) Balance	.00 *	.00 *	2,040.21-
JE		2 INTEREST INCOME/LGIP#3/CATV		684.34-	
		04/30/2025 (04/25) Period Totals and Balan	.00 *	684.34- *	2,724.55-
YTD Encumbrance	.00	YTD Actual 2,724.55- Total	2,724.55-	YTD Budget 8,700.00- Unearned	5,975.45
200-48-4850-000 DONATIONS - PUBLIC					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
200-48-4851-000 GRANTS - PRIVATE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
200-49-4920-000 TRANSFER FROM GENERAL FUND					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
200-49-4930-000 TRANSFER-FUND BALANCE APPLIED					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
200-51-5130-211 ATTORNEY ATTORNEY FEES					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-51-5130-211 ATTORNEY ATTORNEY FEES (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-110 CATV WLOO SALARY COORDINATO					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	9,000.00	Unexpended	9,000.00
200-55-5560-111 CATV WLOO TECHNICAL CONSULT					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-113 CATV WLOO SUPPLEMENTAL COMP					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-120 CATV WLOO WAGES VIDEO/ASSIS					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	1,002.74
PC	15	PAYROLL TRANS FOR 3/29/2025 PAY PERI	585.97		
PC	49	PAYROLL TRANS FOR 4/12/2025 PAY PERI	317.46		
	04/30/2025 (04/25)	Period Totals and Balan	903.43 *	.00 *	1,906.17
YTD Encumbrance	.00	YTD Actual	1,906.17	Total	1,906.17
		YTD Budget	12,000.00	Unexpended	10,093.83
200-55-5560-122 CATV WLOO WAGES ANNOUNCER					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	.00
	04/30/2025 (04/25)	Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-151 CATV WLOO SOC SEC					
	03/31/2025 (03/25)	Balance	.00 *	.00 *	85.96
PB	9	PAYROLL TRANS FOR 3/29/2025 PAY PERI	44.84		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-55-5560-151 CATV WLOO SOC SEC (continued)					
PB	36	PAYROLL TRANS FOR 4/12/2025 PAY PERI	24.29		
		04/30/2025 (04/25) Period Totals and Balan	69.13 *	.00 *	155.09
YTD Encumbrance	.00	YTD Actual	155.09	Total	155.09
		YTD Budget	2,700.00	Unexpended	2,544.91
200-55-5560-152 CATV WLOO RETIREMENT					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	1,875.00	Unexpended	1,875.00
200-55-5560-153 CATV WLOO HEALTH INS					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	3,825.00	Unexpended	3,825.00
200-55-5560-154 CATV WLOO INCOME & LIFE INS					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-298 CATV WLOO WEB HOSTING					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-320 CATV WLOO VIDEO TAPE/PROG					
		03/31/2025 (03/25) Balance	.00 *	.00 *	461.49
AP	61	SPECTRUM BUSINESS	90.27		
		**VendorNo: 2050 **Inv. No: 0033552041025 04/25 **Desc: CATV/CABLE/PROG/04-25 **Inv. Date: 4/10/2025 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: sdavison			
AP	62	SPECTRUM BUSINESS	67.14		
		**VendorNo: 2050 **Inv. No: 17096130104125 04.25 **Desc: CATV/CABLE/PROG/04-25 **Inv. Date: 4/21/2025 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: sdavison			
AP	68	SPECTRUM BUSINESS	67.14-		
		**VendorNo: 2050 **Inv. No: 17096130104125 04.25 **Desc: CATV/CABLE/PROG/04-25 **Inv. Date: 4/21/2025 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: sdavison			
AP	74	SPECTRUM BUSINESS	69.75		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-55-5560-320 CATV WLOO VIDEO TAPE/PROG (continued)					
		**VendorNo: 2050 **Inv. No: 170961301042125 04/2025 **Desc: CATV/CABLE/PROG/04-25 **Inv. Date: 4/21/2025 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: Inelson			
		04/30/2025 (04/25) Period Totals and Balan	227.16 *	67.14- *	621.51
YTD Encumbrance	.00	YTD Actual	621.51	Total	621.51
			YTD Budget	1,084.77	Unexpended
					463.26
200-55-5560-321 CATV WLOO DUES & MEMBERSHIP					
		03/31/2025 (03/25) Balance	.00 *	.00 *	1,788.00
AP	272	LAKE RIDGE BANK	119.99		
		**VendorNo: 500552 **Inv. No: 21000484 03/25 **Desc: CATV WLOO/DUES-MEMBERSHIP/CANVA RENEWAL **Inv. Date: 4/1/2025 **Remit Name: LAKE RIDGE BANK **Merchant Vendor No: 500552 **Merchant Vendor Name: LAKE RIDGE BANK **Invoice Created By: Inelson			
		04/30/2025 (04/25) Period Totals and Balan	119.99 *	.00 *	1,907.99
YTD Encumbrance	.00	YTD Actual	1,907.99	Total	1,907.99
			YTD Budget	3,541.00	Unexpended
					1,633.01
200-55-5560-340 CATV RENT					
		03/31/2025 (03/25) Balance	.00 *	.00 *	1,740.00
AP	258	ETAC	435.00		
		**VendorNo: 500537 **Inv. No: 000368 **Desc: CATV/RENT/MAY 2025 **Inv. Date: 4/24/2025 **Remit Name: ETAC **Merchant Vendor No: 500537 **Merchant Vendor Name: ETAC **Invoice Created By: sdavison			
		04/30/2025 (04/25) Period Totals and Balan	435.00 *	.00 *	2,175.00
YTD Encumbrance	.00	YTD Actual	2,175.00	Total	2,175.00
			YTD Budget	5,220.00	Unexpended
					3,045.00
200-55-5560-350 CATV WLOO SUPPLIES					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	.00	Unexpended
					.00
200-55-5560-354 CATV WLOO REP & MAINT EQUIP					
		03/31/2025 (03/25) Balance	.00 *	.00 *	29.41
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	29.41
YTD Encumbrance	.00	YTD Actual	29.41	Total	29.41
			YTD Budget	490.00	Unexpended
					460.59
200-55-5560-360 CATV WLOO MOBILE PHONE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	348.36	Unexpended
					348.36
200-55-5560-380 CATV WLOO COMPUTER SUPPLIES					
		03/31/2025 (03/25) Balance	.00 *	.00 *	22.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-55-5560-380 CATV WLOO COMPUTER SUPPLIES (continued)					
AP	142	TAYLOR COMPUTER SERVICES INC	22.00		
		**VendorNo: 11548 **Inv. No: 27670 **Desc: CATV WLOO/EDR **Inv. Date: 3/31/2025 **Remit Name: TAYLOR COMPUTER SERVICES INC **Merchant Vendor No: 11548 **Merchant Vendor Name: TAYLOR COMPUTER SERVICES INC **Invoice Created By: sdavison			
		04/30/2025 (04/25) Period Totals and Balan	22.00 *	.00 *	44.00
YTD Encumbrance	.00	YTD Actual	44.00	Total	44.00
		YTD Budget	502.00	Unexpended	458.00
200-55-5560-399 CATV WLOO MISC					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-510 PROPERTY INSURANCE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	50.00	Unexpended	50.00
200-55-5560-511 WORKER'S COMPENSATION					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
200-55-5560-512 LIABILITY INSURANCE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	11.00	Unexpended	11.00
200-55-5560-521 CYBER INSURANCE					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	700.00	Unexpended	700.00
200-55-5560-730 CATV WLOO SCHOLARSHIP					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
200-55-5560-730 CATV WLOO SCHOLARSHIP (continued)					
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
200-55-5560-732 CATV WLOO INTERNSHIP					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
200-55-5560-810 CATV WLOO OUTLAY					
		03/31/2025 (03/25) Balance	.00 *	.00 *	233.05
AP	226	T-MOBILE	58.06		
		**VendorNo: 500418 **Inv. No: 996487261 03/2025 **Desc: CABLE/MOBILE PHONE/OUTLAY/03-2025 **Inv. Date: 3/31/2025 **Remit Name: T-MOBILE **Merchant Vendor No: 500418 **Merchant Vendor Name: T-MOBILE **Invoice Created By: sdavison			
		04/30/2025 (04/25) Period Totals and Balan	58.06 *	.00 *	291.11
YTD Encumbrance	.00	YTD Actual 291.11 Total	291.11	YTD Budget 2,250.00 Unexpended	1,958.89
200-59-5936-001 TRANSFER TO GENERAL FUND					
		03/31/2025 (03/25) Balance	.00 *	.00 *	.00
		04/30/2025 (04/25) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
Number of transactions: 32 Number of accounts: 55			Debit	Credit	Proof
Grand Totals:			3,381.32	3,381.32-	.00