

Karl Junginger Memorial Library
Board of Trustees Meeting
June 29, 2022

- I. Call to Order & Introductions
Meeting called to order at 5:18. Present: Sara Cummings, Abby Vosters, Brian Henning, Abby Vosters, Deb Battenberg, Art Biermeier, Kelli Mountford, Cindy Krueger (5:21)
- II. Approval of agenda
- III. Approval of open minutes from May 24th, 2022
Biermeier moved to approve the minutes; Henning seconded. Motion passed unanimously with Vosters abstaining.
- IV. Correspondence, Appearance, Public Comments –
Mountford reported that Waterloo Seniors made a donation, and presented thank you from a departing employee
Mountford reported that lots of kids are signed up for summer reading; approaching pre-Covid levels
- V. Director's Report
- VI. Unfinished Business
 - A. Financial monthly report for May 2022 – Action
Cummings moved to approve May financial report; Battenberg seconded. Motion passed unanimously.
 - B. Circulation Report – Informational
Mountford had prepared a variety of 5-year charts for comparison.
 - C. Budget 2023 – Informational
Mountford presented a draft budget. She projects no increase in city funds for 2023.
 - D. Carpeting the bldg. – Action
*Mountford presented the carpet quotes. BSI had some very strong recommendations from other libraries. This will come out of the capital fund and partially from the Clark fund (for the children's area).
Henning moved to approve the BSI bid, while giving Mountford the authority to purchase extra tiles needed for the project. Krueger seconded. Motion passed unanimously.*
 - E. Director Evaluation – Informational
The evaluation committee will meet in July.
 - F. Policy 302 New Virtual Presence policy – Action
Battenberg moved to table until next month since it was not included in the board packet. Vosters seconded. Motion passed unanimously.
 - G. Policy 403 Donations of Books & other Collection Materials – Action
Biermeier moved to approve Policy 403. Henning seconded. Motion passed unanimously.
 - H. Policy 404 Monetary Donations, Memorial & Bequests – Action
 - I. Biermeier moved to approve Policy 404. Cummings seconded. Motion passed unanimously.

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

- VII. New Business
 - A. *Policy 401 Selection of Materials – Informational*
The board will also consider the Reconsiderations of Materials policy at the same time.
 - B. *Policy 445 Photo permission – Informational*
The board discussed changes to vote on next month.

- VIII. Future agenda items
Policies 401, 405, 445, 302, director evaluations

- IX. Date, place, and time of next meeting July 26th, 2022 @ KJML at 5:15.

- X. Adjournment
Biermeier moved to adjourn the meeting at 6:20 pm. Krueger seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, Secretary

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