

Regular meeting of the Waterloo Water & Light Commission held February 6, 2024

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, Ben Heidemann and Lisa Twarog, Town and Country Engineering.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the January 2, 2024 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Wallace, to approve the payment of the January bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Schumann, seconded by Butzine, to recommend approval of the Portzen's Pay Request #9 in the amount of \$843,130.52. Motion carried.

2023 Preliminary Financial Results

Joy presented the preliminary financial results. Electric under budget, Water over budget and Sewer under budget. Audited results are expected next week.

It was moved by Wallace, seconded by Butzine to moved agenda item #10 to #7. Motion carried.

WWTP Update and Change Orders

Ben updated the Commission on the WWTP construction progress, equipment delays resulting in a six to nine month delay in the project completion, and the change order process.

OpenPoint

Joy discussed OpenPoint, a software that interfaces with utility GIS and GL for asset management.

Shoveling of Hydrants

The utility is responsible for the shoveling of hydrants. Shoveling is completed as part of the utility normal workday. The utility greatly appreciates residents who take the initiative to shovel out hydrants.

Lift Station Generator

It was moved by Thomas, seconded by Schumann, to purchase a replacement lift station generator for \$35,900. Motion carried.

Squire St Water Tower

The Mayor has asked for a structural quote for the Squire St Water Tower. Structural quote \$8,000 and demolishing \$50,000-\$75,000.

General Information

The commission discussed electric replacement on Hendricks Street and Life Insurance.

It was moved by Butzine, seconded by Schumann, to adjourn at 8:18pm. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

AC Engineering	1,111.10	North Central Lab	973.07
APG of Southern Wisconsin	36.66	NAPA Auto Parts	304.98
Baker Tilly	6,800.00	Payment Service Network	12.95
BMO	1,065.41	Payroll	80,112.09
Border States	2,361.36	PSC	6,331.52
BP Credit Card Center	911.82	Piggly Wiggly	471.54
Charter Communications	244.96	Portland Sanitary District	11,585.65
City of Waterloo Treasurer	79,684.28	Portzen Construction	1,173,460.82
Civic System	2,817.00	PTM	30.26
Diggers Hotline	62.40	Resco	4,761.36
DOA	3,922.00	Richter Heating & AC	208.00
Ehlers	6.76	Seera	1,311.92
Elster Solutions	42,644.00	Solenis LLC	4,806.00
Environmental Express	1,825.79	SJE Inc	406.46
Farrell Equipment	87.30	Town & Country Engineering	24,821.25
Frontier	449.27	United Liquid Waste Recycling	2,345.40
Grainger	78.42	US Cellular	200.71
GFC Leasing	104.00	Unifirst Corp	316.40
GLS Utility LLC	227.00	UPS	141.74
Hawkins	9,603.78	USA	875.62
Howie's Hardware	681.28	Universal Recycling Technologies	463.48
Infosend	1,107.77	Visa	2887.87
J&R Underground	25,831.00	Waterloo Building Center	62.50
Keeping Safety Simple	3,600.00	Waterloo Utilities	11,557.19
Lakes Gas Co	43.26	WE Energies	1,195.62
Madison Extinguisher Service	316.35	Wisconsin Dept. of Revenue	4,328.12
Medenwaldt Concrete	281.69	WPPI Energy	208,326.39
MEUW	3,486.00		
Northeast Wisconsin Technical College	432.00		

Total Disbursements \$1,732,121.57

Checking Account #102-613:

Balance 12/31/23	\$267,127.59
Deposits	1,736,546.28
Disbursements	(1,731,800.35)
Interest	352.63
Balance 1/31/24	<u>\$272,226.15</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 12/31/23	\$558,236.70
Deposit/ (Withdrawal)	(98.25)
Interest	1,654.79
Balance 1/31/24	<u>\$559,793.24</u>

Debt Service Account #3015323:

Balance 12/31/23	\$195,086.78
Deposit	44,295.77
Bond Payment	
Interest	667.34
Balance 1/31/24	<u>\$240,049.89</u>

Money Market Account #110-832:

Balance 12/31/23	1,189,911.25
Deposits	1,199,537.07
Transfer	(1,144,347.00)
Disbursements	(272.33)
Interest	4,306.49
Balance 1/31/24	<u>\$1,249,135.48</u>

Transportation Fund

Balance 12/31/23	\$12,586.00
Transfer	
Balance 1/31/24	<u>\$12,586.00</u>

WWTP Interim Financing:

Balance 12/31/23	\$57,254.24
Transferred in	
Transferred out	
Interest	234.12
Service Charge	(6.76)
Balance 1/31/24	<u>\$57,481.60</u>

Avestar CD #3596 (Bond Reserve):

Balance 12/31/23	312,791.33
Interest	
Balance 1/31/24	<u>\$312,791.33</u>

CD #613386 (Bond Reserve):

Balance 12/31/23	224,180.21
Interest	
Balance 1/31/24	<u>\$224,180.21</u>