

Regular meeting of the Waterloo Water & Light Commission held February 7, 2023

The meeting was called to order by President Tom Bergan at 6:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, Billing Administrator Kait Sharpe, Lineman Evan Pratt, Ben Heidemann and Lisa Twarog, Town and Country Engineering.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the January 3, 2023 meeting. Motion carried.

Expenditures

It was moved by Schumann, seconded by Wallace, to approve the payment of the January bills as presented. Motion carried.

Citizen Input

None.

WWTP and Water Booster Station Bid Analysis and Recommendation

The bid analysis was discussed. It was moved by Thomas, seconded by Butzine, to recommend to City Council to award the contract to Portzen Construction, Inc of Dubuque, Iowa in the amount of \$22,221,337.75. Motion carried.

Preliminary 2022 results

Joy presented the 2022 preliminary financial results.

Check Signers

After consulting our auditor and attorney to insure following of State Statutes and control standards. It was moved by Butzine, seconded by Schumann, to recommend to City Council changing the check signers from the President and Secretary of the Commission to the Utility Superintendent. The Clerk/Deputy Treasurer would remain as a check signer. Motion carried.

Summer Sewer

Kait proposed starting summer sewer in May. Customers would then receive the summer sewer benefit for four months (May-Aug usage). It was moved by Wallace, seconded by Schumann, to provide summer sewer credit starting May 1st and ending August 31st. Motion carried.

Billing Services Rate Study

It was moved by Thomas, seconded by Schumann, to approve the Baker Tilly rate study for billing services to Portland Sanitary District and the City of Waterloo in the amount of \$1,000. Motion carried.

PILOT discussion

The Water PILOT was discussed and how to change Resolution #2018-34 to comply with Wisconsin Administrative Code. It was moved by Thomas, seconded by Schumann, to recommend to the City that Resolution #2018-34 be changed from "Using the existing method of calculation, the annual water PILOT amount may be discounted up to 15% from what it otherwise would be, but at no time shall the water PILOT dollars be less than the final 2018 calculation which shall serve as a baseline floor." To "Using the Wisconsin Administrative Code calculation method and maintaining compliance with PSC 109.02 and PSC 109.03, the Water PILOT payable to the City of Waterloo from the Utility, is not to exceed \$127,464." Motion carried.

Municipal LHP Annual Report

It was moved by Butzine, seconded by Wallace to approve the Municipal LHP Annual Report. Motion carried.

It was moved by Butzine, seconded by Wallace, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary