

Regular meeting of the Waterloo Water & Light Commission held June 13, 2023

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, Jodi Dobson; Baker Tilly, Ben Heidemann and Lisa Twarog; Town & Country Engineering. Absent Commissioner Tim Thomas.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the May 3, 2023 meeting. Motion carried.

Expenditures

It was moved by Wallace, seconded by Butzine, to approve the payment of the May bills as presented. Motion carried.

Citizen Input

None.

2022 Financial Report by Baker Tilly

Jodi Dobson reviewed the Utility Annual Financial Report.

WWTP Pay Request

Ben Heidemann explained the monthly reports and pay request. It was moved by Wallace, seconded by Butzine, to recommend approval of Portzen's Pay Request #1 in the amount of \$573,794.90 to City Council. Motion carried.

CMAR

It was moved by Schumann, seconded by Wallace, to recommend approval of the annual WWTP DNR CMAR (Compliance Maintenance Annual Report) to City Council. Motion carried.

Locating Service

The Commission discussed locating companies. It was moved by Bergan, seconded by Butzine, to approve the GLS locating contract for a trail period of 12 months. Motion carried.

Bids for Security

Tabled to next meeting.

Employee Handbook Changes

It was moved by Schumann, seconded by Wallace, to approve the Employee Handbook changes. Motion carried.

Wire Transfer Policy

It was moved by Bergan, seconded by Butzine, to approve the Wire Transfer Policy. Motion carried.

It was moved by Schumann, seconded by Butzine, to adjourn. Motion carried.

Respectfully submitted,
Devin Schumann
Acting Secretary