

Regular meeting of the Waterloo Water & Light Commission held September 3, 2024

The meeting was called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tom Bergan, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, and Office Manager Joy Bisco. Absent Vern Butzine,

Minutes

It was moved by Thomas, seconded by Bergan, to approve the minutes of the August 6, 2024 meeting. Motion carried.

Expenditures

It was moved by Wallace, seconded by Thomas, to approve the payment of the August bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Schumann, seconded by Wallace, to recommend approval of the Portzen's Pay Request #16 in the amount of \$1,002,691.49 to City Council. Motion carried.

2025 Budget

It was moved by Wallace, seconded by Schumann, to approve the 2025 budget including a 3% wage increase with a single exception. Motion carried.

Scheduled Sewer Rate Increase

It was moved by Thomas, seconded by Wallace, to recommend approval of the 1/1/2025 sewer rate increase as projected by Town & Country Engineering for the WWTP upgrade to City Council. Motion carried.

General Information

Sorenson updated the Commission on Well #1 repair and planned maintenance and of an equipment issue at the Hwy O substation.

It was moved by Thomas, seconded by Wallace, to adjourn at 8:20pm. Motion carried.

Respectfully submitted,
Tom Bergan
Secretary

<u>List of Bills</u>			
APG of Southern Wisconsin	31.31	Midwest Meter	303.73
BMO	1,150.84	NWTC	223.57
BMO Mastercard	1,819.59	North Central Lab	1,609.11
B&B Transformer	14,345.00	Office Pro	67.96
Baker Tilly	13,900.00	OpenPoint	735.00
Becker MacLeod	1,600.00	Payment Service Network	12.95
Border States	4,060.82	Peak Garage Doors	250.00
Charter Communications	254.96	Payroll	78,637.74
City of Waterloo Treasurer	50,288.42	PSC	1,692.37
C&M Hydraulic Tool Supply	1,617.81	Portland Sanitary District	11,874.70
Crescent Electric Supply Co	4,892.00	Portzen Construction	938,524.32
Core & Main	36.00	Precision Water Meter and Backflow Tes	2,242.00
Diverse Electric	2,532.00	Rennhack Construction	450.00
DNR Operator Certification	25.00	Resco	1,402.90
Earthscapes	4,570.00	Seera	1,325.24
Ehlers	6.99	Sherwin Industries	1,643.04
Electric Testing Lab	3,673.47	Sunbelt Solomon Services	870.00
Frontier	467.23	Town & Country Engineering	35,857.75
GFC Leasing	115.00	United Liquid Waste Recycling	2,312.50
GLS Utility LLC	2,392.50	US Cellular	222.27
Hawkins	9,742.02	Unifirst Corp	445.12
Howie's Hardware	629.01	UPS	93.10
Idexx Distribution	370.21	Utility Sales and Service	4,128.03
Infosend	152.10	Wastewater Training Solutions	165.00
Irby	4,575.75	Waterloo Building Center	70.00
Jerry's Electric	41,295.00	Waterloo Athletic Booster Club	120.00
Juneau Utilities	1,666.75	Waterloo Utilities	12,390.89
Kwik Trip	1296.51	WE Energies	126.48
Marshall Plumbing	3,800.00	Wisconsin Dept. of Revenue	17,007.47
McKay Nursery	55.00	Wisconsin State Lab of Hygiene	35.00
MEUW	140.00	WPPI Energy	300,707.42
		Wolf Paving	729.27

Total Disbursements

\$1,587,776.22

Checking Account #102-613:

Balance 7/31/24	\$194,363.04
Deposits	1,522,633.99
Disbursements	(1,588,171.87)
Interest	203.89
Balance 8/31/24	<u><u>\$129,029.05</u></u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 7/31/24	\$569,008.65
Deposit/ (Withdrawal)	(99.58)
Interest	1,686.72
Balance 8/31/24	<u><u>\$570,595.79</u></u>

Debt Service Account #3015323:

Balance 7/31/24	\$381,020.49
Deposit	44,347.00
Bond Payment/Svc Fees	(76.42)
Interest	1,214.27
Balance 8/31/24	<u><u>\$426,505.34</u></u>

Money Market Account #110-832:

Balance 7/31/24	1,809,512.07
Deposits	974,241.82
Transfer	(744,347.00)
Disbursements	(280.58)
Interest	5,555.27
Balance 8/31/24	<u><u>\$2,044,681.58</u></u>

Transportation Fund

Balance 7/31/24	\$12,586.00
Transfer	
Balance 8/31/24	<u><u>\$12,586.00</u></u>

WWTP Interim Financing:

Balance 7/31/24	\$58,922.21
Transferred in/out	
Interest	379.55
Service Charge	(6.99)
Balance 8/31/24	<u><u>\$59,294.77</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 7/31/24	327,309.26
Interest	
Balance 8/31/24	<u><u>\$327,309.26</u></u>

F&M CD #613386 (Bond Reserve):

Balance 7/31/24	224,180.21
Interest	12,485.21
Balance 8/31/24	<u><u>\$236,665.42</u></u>

Waterloo Water & Light Commission

Rates effective 1/1/2025

	2025	2023	Change	% Change
Category A				
Fixed Customer Charge Monthly	See Table 1	See Table 1		
Volume per 1,000 Gallons	\$20.50	\$17.00	\$3.50	20.59%

Category B

Fixed Customer Charge Monthly	See Table 1	See Table 1		
Volume per 1,000 Gallons	\$9.54	\$17.00	(\$7.46)	-43.88%
BOD charge per Pound >250 mg/L		\$1.03	(\$1.03)	
BOD charge per Pound	\$1.08			
Suspended Solids Charge per Pound >250 mg/L		\$0.54	\$0.03	
Suspended Solids Charge per Pound	\$0.57			
Phosphorus Charge per Pound >7mg/L		\$45.60	\$7.06	
Phosphorus Charge per Pound	\$52.66			

Category B users will be charged for every pound of BOD, TSS, and Phosphorus discharged which is why the Category B volume charge is decreased.

Table 1

Meter Size:	Monthly Customer Charge		
5/8"	\$15.00	\$15.00	\$0.00
3/4"	\$15.00	\$15.00	\$0.00
1"	\$35.05	\$35.05	\$0.00
1 1/4"	\$51.09	\$51.09	\$0.00
1 1/2"	\$68.46	\$68.46	\$0.00
2"	\$108.56	\$108.56	\$0.00
3"	\$202.13	\$202.13	\$0.00
4"	\$335.79	\$335.79	\$0.00
6"	\$669.95	\$669.95	\$0.00