

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
January 11, 2022

- I. Call to Order & Introductions
Meeting called to order at 5:58. Present: Tim Thomas, Art Biermeier, Cindy Krueger, Abby Vosters, Deb Battenberg, Brian Henning, Andrew Lewandowski
- II. Approval of agenda
Thomas moved to approve the agenda. Biermeier seconded. Motion passed unanimously.
- III. Approval of open minutes from November 23rd, 2021
Biermeier moved to approve the minutes as written. Krueger seconded. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments –
Mountford stated that the library received a donation from the Brouillard family.
The library also received a complimentary email from a patron, especially thanking Paula for her excellent service.
- V. Director's Report
- VI. Unfinished Business
 - A. Financial monthly report for November & December 2021– Action
Battenberg moved to approve the November report and tabling December's as we don't have it yet. Thomas seconded. Motion passed unanimously.
 - B. 2022 Budget – Informational (Insurance costs increase)
Mountford reported that the insurances costs are going up, particularly cyber insurance.
 - C. Grievance Policy – Action
Battenberg moved to approve the grievance policy as presented by Mountford. Krueger seconded. Motion passed unanimously.
 - D. Bridges ARPA Grant (Solar Benches & Self-Check outs) - Informational
Mountford reported that this grant was not funded.
 - E. Story Walk – Action
Mountford reported that the ARPA grant is not appropriate for this. Mountford suggested having the funds for this come out of the Clark fund balance which must be used for children's related items. Battenberg moved to fund the story walk out of the Clark Fund balance using the Barking Dog quote. Vosters seconded. Motion passed unanimously.
- VII. New Business
 - A. Communication with Outside groups – Informational
Mountford reviewed how the Library Board should communicate with outside groups, using one unified board "voice". Mountford read from the board bylaws and DPI statutes to clarify how this should work.
 - B. Contract for Jefferson County Library Services 2022 – Action
Thomas moved to approve the contract for 2022. Biermeier seconded. Motion passed unopposed.
 - C. Contract for Meals on Wheels 2022 – Action

Battenberg moved to approve the contract for 2022. Krueger seconded. Motion passed unopposed.

D. Library of Things Liability Waiver – Action

This waiver will cover all “things” rather than having separate waivers for all items. Voster moved to approve the form with one change (changing the annual renewal date to a calendar year renewal). Krueger seconded; motion passed unanimously.

E. Fire Alarm fees & Room Rental Policy – Action

Mountford added a fee for unintentional fire alarm pulls by patrons renting the facility to covered expenses the library incurs in these cases. Biermeier moved to approve the room rental policy as presented. Thomas seconded; motion passed unanimously.

F. Zoo Pass Policy – Informational

No changes were presented; the board will vote on this in the next meeting.

VIII. Future agenda items

Zoo Pass

Creating a Divestment from Fossil Fuels committee

IX. Date, place, and time of next meeting

February 22 at 6PM, KJML

X. Adjournment

Biermeier moved to adjourn at 7:03. Thomas seconded; motion passed unanimously.

Respectfully Submitted, Deb Battenberg