

**Regular meeting of the Waterloo Water & Light Commission held December 6, 2022**

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Tim Thomas, Devin Schumann, Superintendent Barry Sorenson, Office Manager Joy Bisco, Billing Administrator Kait Sharpe, and Lineman Evan Pratt.

**Minutes**

It was moved by Schumann, seconded by Butzine, to approve the minutes of the November 1, 2022. Motion carried.

**Expenditures**

It was moved by Thomas, seconded by Schumann, to approve the payment of the November bills as presented. Motion carried.

**Citizen Input**

None.

**Wire Fraud**

Discussed a wire fraud incident that occurred in November 2022. Waiting to hear back from insurance company.

**CP1 Limiter Billing Adjustments**

Discussed billing adjustments to CP1 customers where a programming key value was set incorrectly giving CP1 customers incorrect Limiter Credits on their bill. The Utility is following the PSC rules regarding billing adjustments.

**Billing charges to Portland and City**

The last study, prepared by Baker Tilly, was from 2012. The Commissioners asked for study cost proposals from Baker Tilly. It was moved by Thomas, seconded by Butzine, to table pending proposals. Motion carried.

**Replacement Generator for WWTP**

The currently generator is a 1980's model. After performing outage preparedness testing the currently generator will no longer support the sewer lift-stations during a power outage. It was moved by Bergan, seconded by Wallace, to approved the purchase of a generator not to exceed \$50,000. Motion carried.

It was moved by Butzine, seconded by Thomas, to adjourn. Motion carried.

Respectfully submitted,  
Tim Thomas  
Secretary