

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
February 22nd, 2022 @ 6:00 pm

- I. Call to Order & Introductions (meeting conducted virtually due to inclement weather)
Call to order at 6:01
Present: Kelli Mountford, Art Biermeier, Deb Battenberg, Cindy Krueger, Abby Vosters, Andrew Lewandowski, Brian Henning, Tim Thomas (6:12)
- II. Approval of agenda
Biermeier moved to approve the agenda. Krueger seconded. Motion passed unanimously.
- III. Approval of open minutes from January 11th, 2022
The minutes need a correction- the story walk vote should read that it passed 6-1 (Tim Thomas). Biermeier moved to approve the agenda with the above change. Krueger seconded. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments –
None
- V. Director’s Report
- VI. Unfinished Business
 - A. Financial monthly report for December 2021 (January 2022 has not been sent by City) –
Action
Biermeier moved to approve the December report. Battenberg seconded. Motion passed unanimously.

Mountford stated that the lease for the copier is complete, leaving some extra funds in Line Item 354 (GFC Leasing; library copier lease). At this point we only need to pay for maintenance on the machine (approx. \$2000/yr). The microfiche machine is not working and Mountford would like to use the extra funds freed up to digitize microfiche (she is also looking into grants).
 - B. Library of Things Liability Waiver update – *Action*
Battenberg moved to approve the waiver with the change waiver to say “through December 31st of the current calendar year”. Lewandowski seconded. Motion passed unopposed.
 - C. Zoo Pass Policy – *Action*
Biermeier moved to approve the policy with no changes. Thomas seconded. Motion passed unanimously.
 - D. Creating Committees (Clark Trust & Director Review) – *Action*
The board did not have interest in forming a Clark Trust committee at this point. Poehling will come to a meeting soon, and the board can ask questions about Socially Responsibly Investing at that time. Lewandowski moved to table action on a Clark Trust committee; Vosters seconded. Motion passed 6-1 (Thomas).

Vosters made a motion to create a Director Review committee. Biermeier seconded. Motion passed unopposed.
 - E. Carpet Update – *Informational*
Mountford is considering renting carts to store books on while the flooring is changed; library staff would move the books. She is continuing to gather quotes.

VII. New Business

A. 2021 Annual Report – Action

Lewandowski made a motion to approve the Annual Report. Biermeier seconded. Motion passed unanimously.

B. Policy 450 Wireless Internet Service review – Informational

This will be an action item next month. No changes were suggested at this time.

C. Policy 455 Outdoor Signage Policy review – Informational

This will be an action item next month. No changes were suggested at this time.

VIII. Future agenda items

Policies 450, 455 (action)

Carpet

IX. Date, place, and time of next meeting

March 15, 6:00PM

X. Adjournment

Biermeier moved to adjourn the meeting at 6:55PM. Thomas seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, Secretary