Waterloo Fire & Rescue Meeting Minutes
June 22nd, 2026 at 1900

The meeting was called to order at 2020.
Roll call: the sign in sheet was passed around.
The minutes from the last meeting were read by Kaitlin. No additions or corrections. A motion to accept the minutes as read by Eric, 2nd by Craig.
Public Comments/Items not on the agenda: none.

Old Business:

1. EMS Scheduling
    a. There are some openings left for this month. Please see where you can help out. Please take a look out for the full-time vacation openings.
2. Ambulance Update
    a. Provided by Jason. The new ambulance will be on display at Chief's Convention this weekend. We will begin driver training once it returns.
3. SOG's:
    a. They are being reviewed by the officers. Once updates are completed they will be emailed out to the membership.
4. Trek 100:
    a. Thank you to Cassie and Kevin for helping out.
5. Hose Testing:
    a. We still have the tender and brush truck left.
6. Family Summer Event:
    a. We had a family movie night at the station, went well. Shoutout to Garry for setting this up.
7. Any other old business? None.

New Business;

1. Meeting Updates:
    a. Chad provided an update from the last city council meeting. They are working on updating ordinances and the fee schedule. They are also working on getting a budget meeting scheduled for July.
    b. Health and Safety Committee: If you're interested please sign up.
2. Review of Response positions/assignments
    a. Chad discussed each seat position in detail.
3. Dispatching from Jefferson County
    a. No changes so far, they are still asking the EMD questions. They are not currently dispatching paramedics automatically but may suggest it. Please continue to request/cancel paramedics as needed.
4. Fourth of July
    a. We will need a crew for the fireworks for the 4th of July. We will also need a crew to send out to Riverbend for the 4th of July. Sign ups are on the board.
5. Past Calls for review

    a. Missing person at the park - disregarded.
    b. MVA on May 29th.
    c. Mutual aid to Marshall for brush fire - cancelled en route.
    d. Mutual aid to Jefferson COQ - we sent an engine.
    e. Mutual aid to Edgerton - crew pulled apart a wood pile.
    f. Multiple calls from storm damage discussed. Members; please remember to fill out the call log.
    g. Mutual aid to Sun Prairie - we were disregarded before we arrived on scene.
    h. Lake Mills Fire - sent an engine and chief, multiple structures on fire.
    i. 519 N. Monroe Street Structure Fire was reviewed in detail.
6. Training next month:
    a. EMS: Patient assessment
    b. Fire: Extending handlines, possibly using masterstreams.
    c. MPO: Proactive MPO functions.
    d. Combination: MVA with trauma patients
7. Upcoming trainings - will be posted on the board.
8. New members, probationary members, or transfers
    a. A ballot committee was formed to vote on the probation of Brian Macias. The majority vote is in favor. Congratulations Brian.
    b. A ballot committee was formed to vote on the probation of Justin Magritz. The majority vote is not in favor.
    c. Motion to destroy the ballots by Wes, 2nd by Craig. Ballots destroyed.
    d. Kaitlin wrote a letter to the membership to request to be transferred to inactive. A motion was made by Craig to transfer Kaitlin to inactive, 2nd by Wes. Motion passed.
9. Any other new business?
    a. We recently had a good catch with a stroke patient. A stroke alert was called in the field and the patient received accelerated treatment at the hospital because of this. We received a follow up report from Dr. George, the patient was discharged with minimal deficits. Great job to this crew for their quick recognition of stroke symptoms and calling a stroke alert in the field!
    b. Shoutout to Cassie for going above and beyond for our department.
10. Truck Starters
    a. EMS: Jason and Katie.
    b. Fire: Garry, Alex, and Jack.

A motion to adjourn the meeting was made by Wes, 2nd by Craig. The meeting was adjourned at 2115.

Meeting minutes recorded and submitted by Kaitlin Butzine, Secretary