

Regular meeting of the Waterloo Water & Light Commission held October 1, 2024

The meeting was called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tom Bergan, Vern Butzine, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, and Billing and Metering Specialist Kait Sharpe.

Minutes

It was moved by Thomas, seconded by Bergan, to approve the minutes of the September 3, 2024 meeting. Motion carried.

Expenditures

It was moved by Butzine, seconded by Wallace, to approve the payment of the September bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Schumann, seconded by Bergan, to recommend approval of the Portzen's Pay Request #17 in the amount of \$778,206.00 to City Council. Motion carried.

Outage Management System (OMS)

Kait provided information and answered questions on the OMS system. It was moved by Thomas, seconded by Wallace, to proceed with implementing the OMS system. Motion carried.

Disconnection Stats

Kait provided the Commissioners with disconnection statistics.

Sewer Connection Fee

A memo from Town & Country Engineering providing the methodology for the sewer connection fee with the completion of the WWTP upgrade (1/1/2026) was reviewed.

Tom Bergan was recognized for his contributions to the Utility and was wished well during retirement.

It was moved by Bergan, seconded by Schumann, to adjourn at 7:50pm. Motion carried.

Respectfully submitted,
Tom Bergan
Secretary

<u>List of Bills</u>			
APG of Southern Wisconsin	45.43	Midwest Meter	357.81
BMO	1,121.27	OpenPoint	4,830.00
BMO Mastercard	5,111.23	Payment Service Network	12.95
Vern Butzine	50.00	Piggly Wiggly	97.59
Baker Tilly	3,300.00	Payroll	125,349.10
Tom Bergan	150.00	PSC	1,259.47
Border States	1,351.30	Portland Sanitary District	11,851.09
Charter Communications	254.96	Portzen Construction	1,002,691.49
City of Waterloo Treasurer	124,877.07	Resco	6,495.13
City of Lake Mills Utilities	1,758.44	Quarles & Brady LLP	15,000.00
Columbus Utilities	557.50	Seera	1,326.34
Crescent Electric Supply	1,371.00	Schaefer's Soft Water	385.82
Environmental Express	3,703.20	Devin Schumann	100.00
Ehlers	7.03	SJE	2,073.86
Forster Electrical Engineering	642.50	Solenis LLC	4,806.00
Frontier	467.23	Tim Thomas	150.00
GFC Leasing	115.00	Town & Country Engineering	34,010.00
GLS Utility LLC	3,221.70	USA	2,683.21
Hawkins	7,669.84	United Liquid Waste Recycling	2,312.50
Howie's Hardware	860.13	US Cellular	222.27
Infosend	1,194.74	Unifirst Corp	185.00
Irby	2,720.00	UPS	110.43
Jefferson Co Register of Deeds	90.00	Chuck Wallace	150.00
Lakes Gas	41.00	Watertown Regional Medical Center	60.00
Kpress and Trends	968.00	Waterloo Building Center	68.50
Kwik Trip	1,394.40	Western Technical College	1,000.00
Logistics Recycling Inc	2,044.90	Waterloo Utilities	12,997.32
Lou's Gloves	91.00	WE Energies	87.94
Madison College	1,000.00	Wisconsin Dept. of Revenue	17,860.53
Marshfield Clinic	84.00	WPPI Energy	330,015.50
		Wisconsin Rural Water Assn	340.00
Total Disbursements			\$1,745,152.72

Checking Account

Balance 8/31/24	\$129,029.05
Deposits	2,220,789.00
Disbursements	(1,744,673.19)
Interest	308.80
Balance 9/30/24	<u><u>\$605,453.66</u></u>

WWTP DNR Replacement Fund

Balance 8/31/24	\$570,595.79
Deposit/ (Withdrawal)	(99.85)
Interest	1,550.83
Balance 9/30/24	<u><u>\$572,046.77</u></u>

Debt Service Account

Balance 8/31/24	\$426,505.34
Deposit	44,347.00
Bond Payment/Svc Fees	(80.55)
Interest	1,237.33
Balance 9/30/24	<u><u>\$472,009.12</u></u>

Money Market Account

Balance 8/31/24	2,044,681.58
Deposits	1,086,718.20
Transfer	(1,450,000.00)
Disbursements	(44,639.10)
Interest	5,838.61
Balance 9/30/24	<u><u>\$1,642,599.29</u></u>

Transportation Fund

Balance 8/31/24	\$12,586.00
Transfer	
Balance 9/30/24	<u><u>\$12,586.00</u></u>

WWTP USDA Bond Reserve:

Balance 8/31/24	\$59,294.77
Transferred in/out	
Interest	222.44
Service Charge	(7.03)
Balance 9/30/24	<u><u>\$59,510.18</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 8/31/24	327,309.26
Interest	
Balance 9/30/24	<u><u>\$327,309.26</u></u>

F&M CD #613386 (Bond Reserve):

Balance 8/31/24	236,665.42
Interest	155.62
Balance 9/30/24	<u><u>\$236,821.04</u></u>