

Karl Junginger Memorial Library  
Board of Trustees Meeting Agenda  
**April 25, 2023**

- I. Call to Order & Introductions  
*Meeting was called to order at 5:35. Present: Abby Vosters (5:40), Miriam Schilling, Brian Henning, Art Biermeier, Kelli Mountford*  
*Guest: Diane Graff*
- II. Approval of agenda  
*Hearing no additions, the agenda was approved as presented.*
- III. Approval of open minutes from March 28, 2023  
*Henning moved to approve the March minutes as presented. Schilling seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments –  
*None*
- V. Director’s Report  
*Mountford added that she had hired a replacement student worker for Kylie. Her name is Alyssia Dominguez and she will begin working on Tuesday, May 9<sup>th</sup>.*
- VI. Unfinished Business
  - A. Financial monthly report for March 2023 – Action  
*Biermeier moved to approve the February monthly report as presented. Henning seconded. Motion passed unanimously.*
  - B. Parking Lot update – Informational  
*Mountford reported that Waterloo City Engineer, Mitchell Leisses stated that R& T Voegeli Excavating will begin parking lot work in mid-July ending in late August. There will be a pre-construction meeting in mid-June. Mountford reported that she contacted the Junginger Trust to possibly pay for the movement of the light poles during the project, and/or for new or painted light poles. Tim Jonas and Junginger Trust stated that they have declined to fund any of the light pole projects. Either way, the moving of the poles will need to be paid outside of the parking lot estimate to Waterloo Utilities.*
  - C. Policy 512 Emergency Policy – Action  
*Biermeier moved to approve Policy 512 with the updates made by Mountford. Henning seconded. Motion passed unanimously.*
- VII. New Business
  - A. City Presentation Budget and Trustee Intro Packet – Informational  
*Mountford presented the new 2023 Budget packet that she updated from the 2018 version. This new packet was sent to the Mayor. Mountford also stated that she created a small packet for the Mayor to give to interested Library Trustees.*
  - B. Junginger Foundation 5 yr. Donation – Informational  
*Junginger Foundation sent the donation for the next five years with a 3% increase each year ending in 2028.*

*C. Budget 2024 County TNR Numbers – Informational*

*Mountford reported that the total amount of County funding for the 2024 budget will be down by 1.92% or a total of -\$1799.00.*

*D. Policy 407 Public Materials and Displays – Informational*

*Mountford created a more concise Policy 407 that she presented. This policy will be brought back at the next meeting as an action item.*

VIII. Future agenda items

Policy 407, Parking lot update, Board Elections, Board member training

IX. Date, place, and time of the next meeting

April 25<sup>th</sup> at 5:30 pm in the Junginger Community Room

X. Adjournment

Biermeier moved to adjourn at 6 PM. Henning seconded. Motion passed unanimously.

Respectfully Submitted, Kelli Mountford, Library Director